



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

MĀORI STANDING COMMITTEE

Agenda

NOTICE OF MEETING

Notice of a meeting of the Māori Standing Committee of the South Wairarapa District Council to be held in the Supper Room, Waihinga Centre, Texas Street, Martinborough on Tuesday 3 August 2021 at 6.00pm.

MEMBERSHIP OF THE COMMITTEE

Narida Hooper (Chair), Andrea Rutene (Deputy Chair), Suzanne Murphy, Teresa Aporo, Karen Mikaera, Toni Kerr, Gillies Baker, Michele Elliott, Mayor Alex Beijen, Cr Pip Maynard, Cr Brian Jephson and Cr Garrick Emms.

KARAKIA TĪMATANGA

*Tukua te wairua kia rere ki ngā taumata
Hai ārahi i ā tātou mahi
Me tā tātou whai i ngā tikanga a rātou mā
Kia mau kia ita
Kia kore ai e ngaro
Kia pupuri
Kia whakamaua
Kia tina! TINA! Hui e! TĀIKI E!*

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. ACKNOWLEDGEMENTS AND TRIBUTES:

4. PUBLIC PARTICIPATION:

- 4.1 Mark Shepherd, Fab Feathy – Naming of Featherston and Featherston Pou

ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.7 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. MĀORI STANDING COMMITTEE MINUTES:

- 5.1 Minutes for Approval: Māori Standing Committee Minutes of 8 June 2021 **Pages 1-5**

***Proposed Resolution:** That the minutes of the Māori Standing Committee meetings held on 8 June 2021 be confirmed as a true and correct record.*

6. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 6.1 Officers' Report **Pages 6-42**
- 6.2 Action Items Report **Pages 43-46**
- 6.3 Income and Expenditure Report **Pages 47-50**
- 6.4 Financial Assistance Accountability Report **Pages 51-81**
- 6.5 Māori Standing Committee Terms of Reference Report **Pages 82-91**
- 6.6 Alcohol Control Bylaw and Smokefree Environments Policy Report **Pages 92-93**

7. CHAIRPERSON REPORT

- 7.1 Chairperson Report **Pages 94-103**

8. MEMBERS REPORT

- 8.1 None advised

KARAKIA WHAKAMUTUNGA

*Unuhia Unuhia
Unuhia ki te uru tapu nui
kia wāteā, kia māmā
te ngākau, te tinana, te wairua
i te ara takatū
Koia rā e Rongo
Whakairia ake ki runga
Tūturu whakamaua kia tina. Tina!
Hui e! Tāiki e!*



MĀORI STANDING COMMITTEE Minutes from 8 June 2021

Present:	Narida Hooper (Chair), Andrea Rutene (Deputy Chair), Karen Mikaera, Toni Kerr, Teresa Aporo (to 7.09pm), Michele Elliott, Gillies Baker (from 6.07pm), Mayor Alex Beijen, Councillor Garrick Emms and Councillor Pip Maynard.
In Attendance:	Tiraumaera Te Tau, Carlene Te Tau and Amber Craig (Rangitāne o Wairarapa) to 7.09pm, Harry Wilson (Chief Executive) and Steph Frischknecht (Committee Advisor)
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough. The meeting was conducted in public between 6:00pm and 7.41pm.

PUBLIC BUSINESS

Members opened with a karakia.

Ms Hooper welcomed Rangitāne o Wairarapa representative Tiraumaera Te Tau and explained Ms Te Tau would provide an update on participation in the Māori Standing Committee as agenda item 9.1, Member Report.

1. APOLOGIES

MSC RESOLVED (MSC 2021/22) to receive apologies from Suzanne Murphy and Councillor Jephson, and lateness apologies from Gillies Baker.

(Moved Mikaera/Seconded Elliott)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. ACKNOWLEDGMENTS AND TRIBUTES

Members acknowledged the passing of Suzanne Murphy's mother and undertook to send flowers.

Councillor Maynard acknowledged the passing of Jane Murray, a foundation teacher of the Kohanga Reo at Hau Ariki Marae, who had recently passed away.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

4. PUBLIC PARTICIPATION

There was no public participation.

5. MINUTES FOR CONFIRMATION

5.1 Māori Standing Committee – 13 April 2021 and 4 May 2021

MSC RESOLVED (MSC 2021/23) that the minutes of the Māori Standing Committee meeting held on 13 April 2021 and 4 May 2021 be confirmed as a true and correct record.

(Moved Kerr/Seconded Cr Maynard)

Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 Officers' Report

Mr Wilson updated members of the Kuranui College gym expansion and acknowledged Ms Hooper for her involvement in arranging designs for the Innovating Streets programme.

Mr Wilson responded to questions on the Greytown recycling bins and timeframes for the coastal Eco-Reef trial.

Gillies Baker joined the meeting at 6.07pm

MSC RESOLVED (MSC 2021/24) to receive the Officer's Report.

(Moved Kerr/Seconded Mikaera)

Carried

6.2 Action Items Report

Members discussed access to and ownership of Owhanga Landing Reserve and visibility of the Aorangi Bound programme.

Ms Hooper updated members of the cancellation of the Wakamoekau Community Water Storage Scheme (WCWSS) hui. Members wanted to proceed with a community event and discussed the forum, participation and hosting arrangements.

Members discussed the Wairarapa Water Resilience Strategy, Rangitāne o Wairarapa's proposal for a cultural impact assessment of the WCWSS, and a draft Memorandum of Understanding (MoU) for the WCWSS between the Wairarapa Councils and Wairarapa Water Ltd. Mr Wilson stated an understanding of the WCWSS through discussions with Wairarapa Water Ltd was important context to the MoU and undertook to circulate the draft to members.

Members discussed the priority of having a nominee to represent the interests of tangata whenua on the Considine Park User Group.

Members requested the cultural audit be progressed through Engaging Well.

MSC NOTED:

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

1. Action 245: Write a letter to Rangitāne Tū Mai Rā suggesting access to Owihanga Landing Reserve as a significant site, K Mikaera.
2. Action 246: Add information about the Aorangi Bound programme to the Council website, S Priest.
3. Action 247: Organise a panel discussion on the Wakamoheau Community Water Storage Scheme to be hosted by SWDC and the Māori Standing Committee, A Rutene and H Wilson.

MSC RESOLVED (MSC 2021/25) to receive the Action Items Report.

(Moved Rutene/Seconded Mikaera)

Carried

6.3 Income and Expenditure Report

Members discussed creating a strategy and plan for unspent committee funds, assigning members to a specific pou or area of responsibility, and undertaking a review of the past year.

MSC NOTED:

Action 248: Hold a strategy wananga in August 2021 including discussion of the committee's 2021/22 budget, N Hooper and A Rutene.

MSC RESOLVED (MSC 2021/26) to receive the Income and Expenditure Statement for the period 1 July 2020 – 30 April 2021.

(Moved Cr Maynard/Seconded Mikaera)

Carried

6.4 Financial Assistance Report

MSC RESOLVED (MSC 2021/27):

1. To receive the Financial Assistance Report
2. To grant Papawai Pā funds of \$9,000 to contribute to the purchase of new kitchen equipment (dishwasher and toaster) for the newly renovated marae kitchen, to be funded from the Marae Wawata pou.

(Moved Baker/Seconded Maynard)

Carried

6.5 Māori Standing Committee Terms of Reference Report

Mr Baker spoke to a letter received from trustees of Papawai Pā Trust which outlined matters for consideration as part of endorsing the Terms of Reference. Members discussed the approach to responding to Papawai Pā, the purpose of the committee, the historical background of the Terms of Reference and delaying the finalisation of the Terms of Reference.

Ms Te Tau advised a letter would be forth coming to advise of the withdrawal of Kohunui Marae, Rangitāne o Wairarapa, Rangitāne Tū Mai Rā and Kahungunu ki Wairarapa Tāmaki Nui-a-Rua Settlement Trust from the Māori Standing Committee. Members discussed relationships with Iwi and marae, and a forth coming letter from the committee inviting the four Wairarapa Iwi entities to meet.

Teresa Aporo, Tiraumaera Te Tau, Carlene Te Tau and Amber Craig left the meeting at 7.09pm.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Members discussed the establishment of a Māori ward, the Māori Standing Committee model, information needs, the cultural audit, partnership working and communications between Council and the Committee.

MSC RESOLVED (MSC 2021/28):

1. To receive the Māori Standing Committee Terms of Reference Report
2. Defer consideration of the Māori Standing Committee Terms of Reference Report to the next meeting.

(Moved Kerr/Seconded Baker)

Carried

8. CHAIRPERSON REPORT

8.1 Chairperson Report

Members discussed the process for spending committee funds, leveraging Council processes and support around procurement of services, and induction of Council policies and processes.

Mr Wilson spoke to the Māori Wards and Representation Arrangements Report presented to Council on 2 June 2021, clarified the intent of the legislative changes, and outlined the decision-making requirements under the Local Government Act 2002.

MSC RESOLVED (MSC 2021/29):

1. To receive the Chairperson Report.

(Moved Elliot/Seconded Rutene)

Carried

2. To ratify spending of \$1,303 for equipment for cultural monitoring projects for Kohunui Marae and Pae tu Mokai O Tauria; to be funded from the Te Taiao pou.

(Moved Baker/Seconded Kerr)

Carried

3. To approve \$950 for fyke nets to be funded from the funds set aside for cultural monitoring programs under the Te Taiao pou.

(Moved Rutene/Seconded Mikaera)

Carried

4. To approve \$323.47 for hosting Professor Rangi Matamua for a talk on Dark Skies, to be funded from the funds set aside of koha under the Awhinahia pou.

(Moved Cr Maynard/Seconded Mikaera)

Carried

5. To delegate the ability for the Chair to spend up to \$500.00 from the Māori Standing Committee budget, subject to confirmation of this approach from finance officers.

(Moved Rutene/Seconded Mikaera)

Carried

6. Approve the Māori Standing Committee letter of response to the four Wairarapa iwi entities in relation to Māori wards dated 25 May 2021.

(Moved Kerr/Seconded Baker)

Carried

9. MEMBER REPORT

There were no member reports. The update from Tiraumaera Te Tau was provided under agenda item 6.5, the Māori Standing Committee Terms of Reference Report.

Members closed with a karakia.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

The meeting closed at 7.41pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

MĀORI STANDING COMMITTEE

3 AUGUST 2021

AGENDA ITEM 6.1

OFFICERS' REPORT

Purpose of Report

To report to the committee on general activities.

Recommendations

Officers recommend that the committee:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 7 July 2021.

1.1 Planning Services

We have our new planning manager James Witham commencing with us on 19 July. The team is busy, including across new subdivisions and related matters, and new dwellings. Levels of consents and enquiry remain quite high. It was pleasing to see Council approval to the Commissioner recommendation for the Wairarapa International Dark Sky Reserve – Outdoor Artificial Lighting Plan Change. It was good to see the high level of interest and submitter inputs to the Spatial Plan.

1.2 Building Services

Building consent applications levels remain high and timely processing has continued plus careful site inspections services. The contractors we use for processing consents are also experiencing high demand from the Councils they serve. This means we have needed to pick up more in-house. A staff member has returned part time from maternity leave, this has helped with our busy work volumes.

1.3 Environmental Services

From continued inspections work and we are ahead of premise's verifications benchmark. The Animal control team and others have worked through this year's dog registrations. We have pushed for an online payment and email notification for the first time and have received a great response, many people registering early. Our EHO's have been busy inspecting grease traps around the townships as well as engaging with other Councils in the Industrial Waters via a national conference.

1.4 Proposed Legislative Change to the RMA

The Government is delivering on its promise to reform the Resource Management system based on the comprehensive review led by former Appeal Court Judge Tony Randerson, published July 2020. The Resource Management Act 1991 (RMA) will be repealed and replaced with three new Acts:

- Natural and Built Environments Act (NBA) - to provide for land use and environmental regulation (this would be the primary replacement for the RMA)
- Strategic Planning Act (SPA) - to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) - to address complex issues associated with managed retreat and funding and financing adaptation.

Under the NBA there will be a mandatory set of national policies, standards to support the natural environmental limits, outcomes and targets specified in the new law. These will be incorporated into combined regional plans prepared by local and central government and mana whenua. The Strategic Planning Act will integrate functions under the RMA, Local Government Act 2002, Land Transport Management Act 2003 and the Climate Change Response Act 2002 to enable clearer decision-making and investment. The purpose is for new spatial strategies to enable regions to plan for the wellbeing of future generations, so infrastructure occurs in the right places at the right times.

1.5 South Wairarapa Spatial Plan

It was great to receive the 213 submissions, along with presentations and related deliberations on the Plan and growth options. There is now further investigation work required. The review of the Mapping Our Future To 2050 Residential Growth Options will involve consideration of matters raised alongside planning evaluation, growth area provisioning for our towns, and investigation work. The revision and further recommendations on the Spatial Plan will be reported back to Council in coming months for decision purposes.

1.6 District Plan Review

District Plan Review Committee meetings and officer advisory group meetings continue to consider the extent of change needed for each chapter, and national planning standards. The DP review is a mix of full review of key chapters, targeted review for some, and minor review. The review will be across 2021-2023 and any appeals sorted in 2024. Recent issues work has covered the residential zone, rural zone, subdivision rules, heritage, tangata whenua chapter, industrial and commercial zone, natural hazards, financial contributions, open space.

1.7 Dark Sky

The commissioner's recommendation for approval of the plan change was confirmed by Council at the meeting of 30th June. A key step for supporting the International Dark Sky Reserve and establishing modern controls for outdoor artificial lighting and minimizing light pollution to our quality night sky.

1.8 Proposed Combined Council Dog Pound SWDC/CDC

A tender process was undertaken to provide requested costings information for a combined pound facility to serve both CDC and SWDC, for the site at Dalefield Rd, Carterton. This process ended on 7th April 2021. Unfortunately, no tenders were received from any firms for the proposed facility. However, Carterton has been in discussion with a single supplier.

Accordingly, officers are researching land options within the SWDC region for a potential local solution. Also, part of this has involved thinking creatively, in terms of both design and construction, for a suitable animal shelter. As to potential structure and design, the officers have made enquiries regarding the use of shipping containers as the new pound structure. The company has provided an indicative list of requirements their container design can meet. They have indicated that the build time is 6 – 8 weeks dependent on current schedule.

In terms of location the most viable is Johnston Street Featherston, site of our current facility. However, we are investigating moving that to the southwest corner, involving an area of 34m x 30 metres.

We have sought quotes from the various suppliers concerning all the components for the facility. We believe that this is still our best option to achieve a cost effective, local and modern compliant solution. Once this latest option has been further explored, and associated matters confirmed we will provide a further update to the Committee.

Shared Services Meeting

At the shared services meeting held on 28 June, the topic of a combined dog pound came up as part of agenda discussions. Carterton have also explored possibility for a container based local facility, alongside consideration of combined facility at the Dalefield Rd site. Their acting CE Blair King raised the long-term merit of a combined pound based at Masterton, to serve all districts. The Committee believed that this should be researched further. Masterton are still investigating requirements for a new facility. So further investigative work via Blair and Masterton staff will be undertaken to identify necessary components, related costings.

2. Service Levels

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

2.1 Resource Management Act – Consents (Year to date 01/07/2020-31/05/2021)

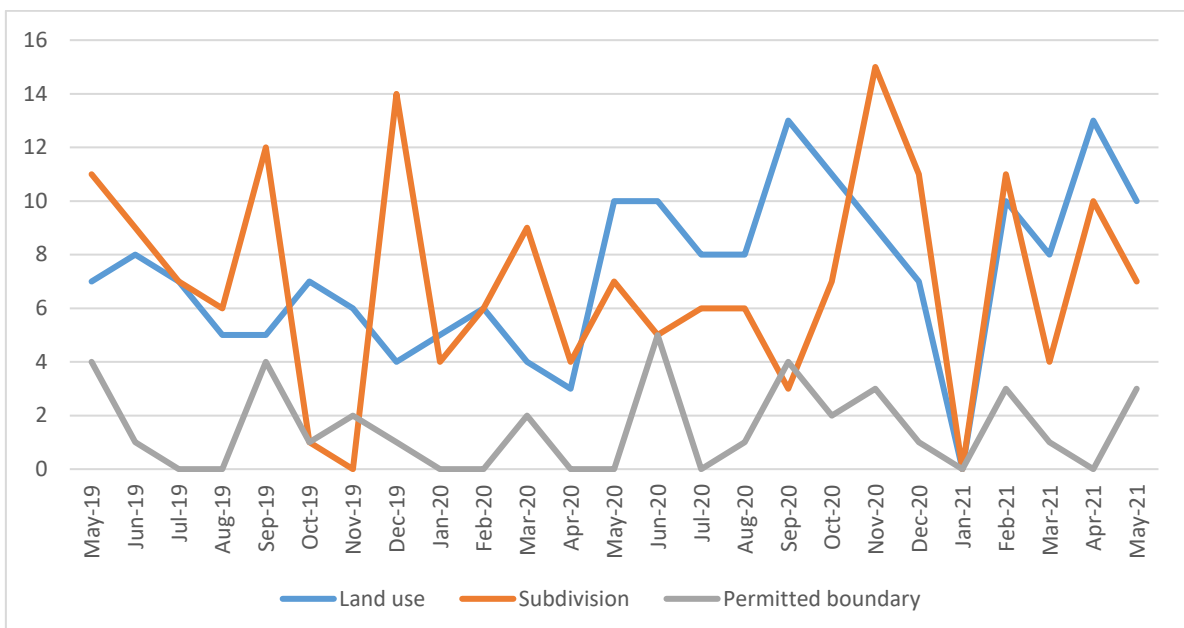
SERVICE LEVEL – All resource consents will be processed efficiently.

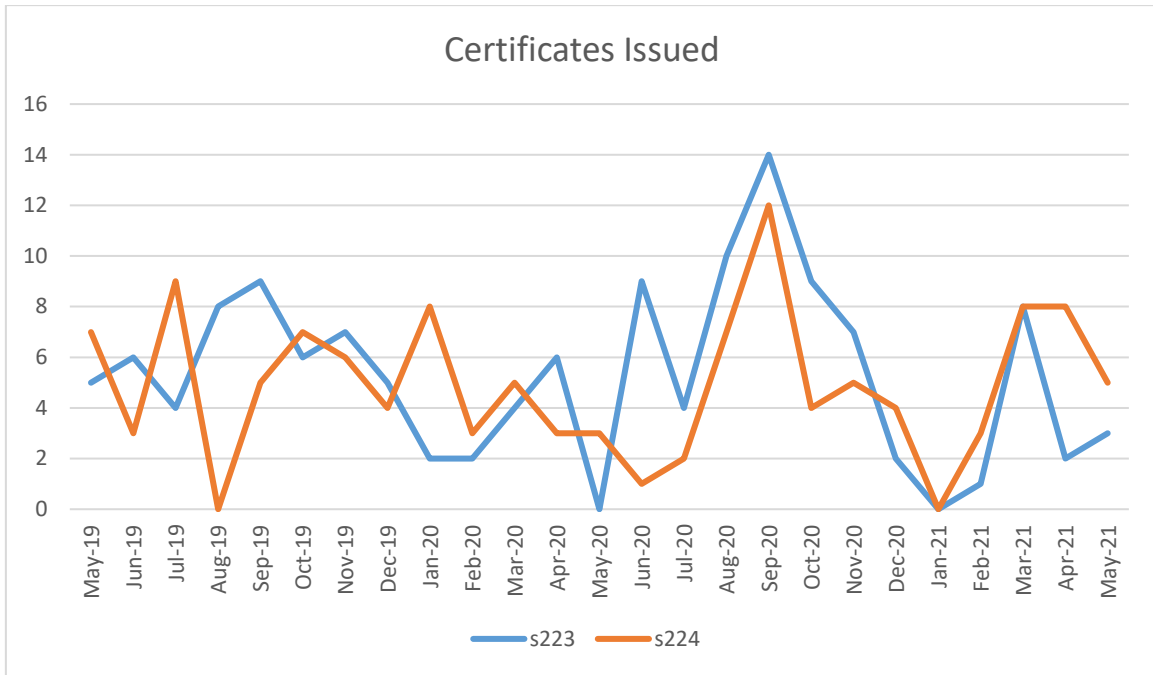
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	Total 195/195
		100%	97/97 Land Use applications were completed within statutory timeframes. NCS
		100%	80/80 Subdivision applications were completed within statutory timeframes. NCS
		100%	18/18 permitted boundary activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	60/60 s223 certificates were certified within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	58/58 s224 certificates were certified. NCS.

2.2 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.





2.3 Local Government Act – LIM’s

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2020-2021
Standard LIMs are processed within 10 days	100%	92.57%	196/210 standard LIMs were completed
Urgent LIMs are processed within 5 days	100%	100%	88/88 urgent LIMs were completed

	YTD 1 ST JULY 2020 TO 31 ST MAY 2021	PREVIOUS YTD 1 ST JULY 2019 TO 31 ST MAY 2020	PERIOD 1 ST APRIL 2021 TO 31 ST MAY 2021	PREVIOUS PERIOD 1 ST APRIL 2020 TO 31 ST MAY 2020
Standard LIMs (Processed within 10 working days)	210	157	35	18
Urgent LIMs (Processed within 5 working)	88	71	12	4
Totals	298	228	47	22

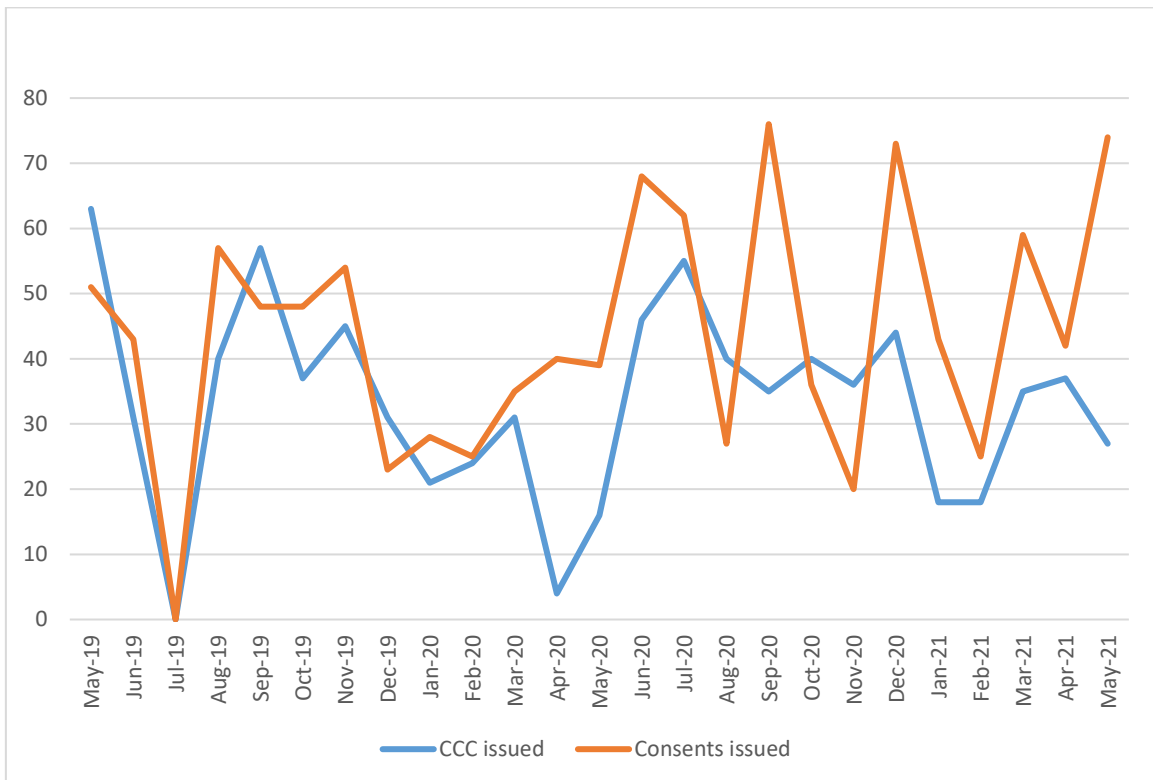
2.4 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.66%	NCS – 376/385 CCC’s were issued within 20WD YTD – Human/technical error, process put in place to prevent this from happening in the future.
Building consent applications are processed within 20 working days	100%	99.44%	NCS –537 consents were issued within 20WD YTD 3 consents went over 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF’s and Swimming Pools	Yes	Yes	<p>Building Consents</p> <p>Council inspects all new work to ensure compliance</p> <p>April 2021 - 401 inspections May 2021 - 475 inspections</p> <p>BWOF’s –</p> <p>0 April 2 May</p> <p>Total 189 average of 3 audits per month required,</p> <p>Swimming Pools –</p> <p>Total 309– average of 7 audits per month required.</p> <p>5 audits carried out in April 0 audits May</p> <p>Progress inspections on buildings took priority over these audits in May due to inspectors being away on training for a week and then an inspector was unexpectedly sick for a week</p>
Earthquake prone buildings reports received	100%	N/A	<p>Of the remaining buildings:</p> <p>25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report</p>

2.5 Building Consents Processed

TYPE – 1 APRIL 2021 TO 31 MAY2021	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	\$1,418,500
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	4	\$249,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	93	\$15,268,067
Other (public facilities - schools, toilets, halls, swimming pools)	4	\$78,000
Totals	103	\$17,013,567



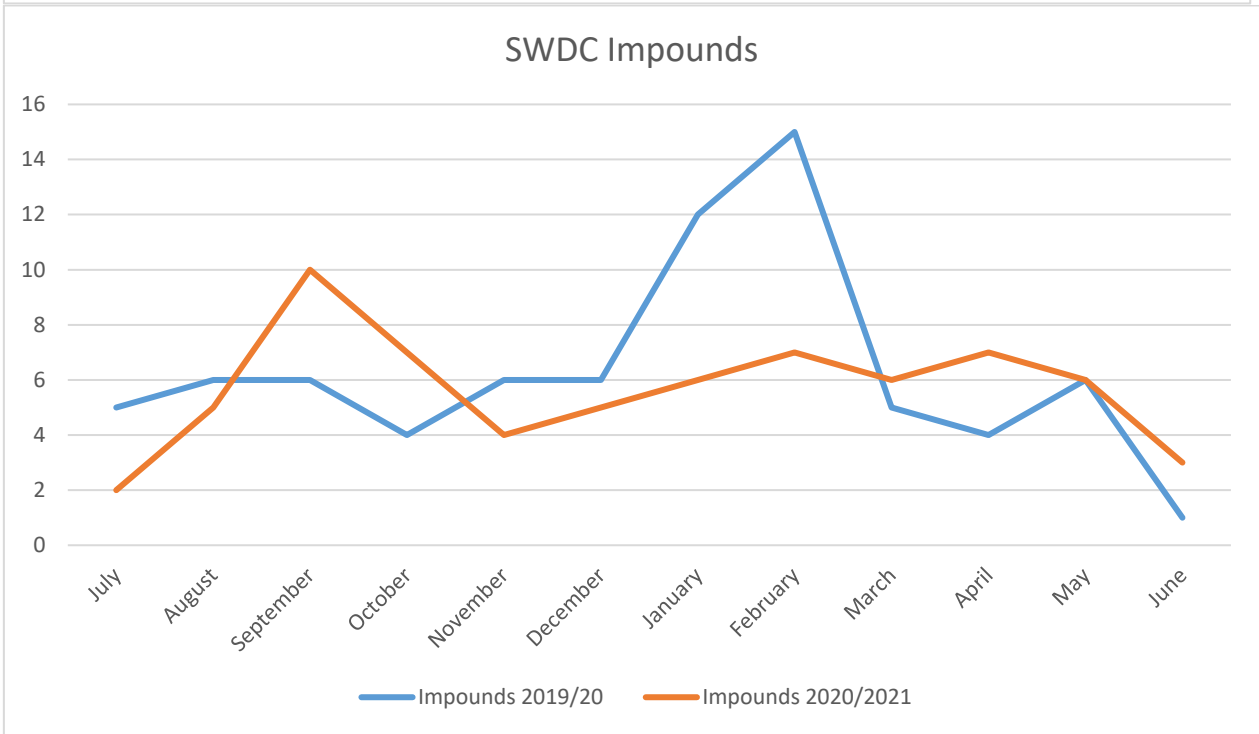
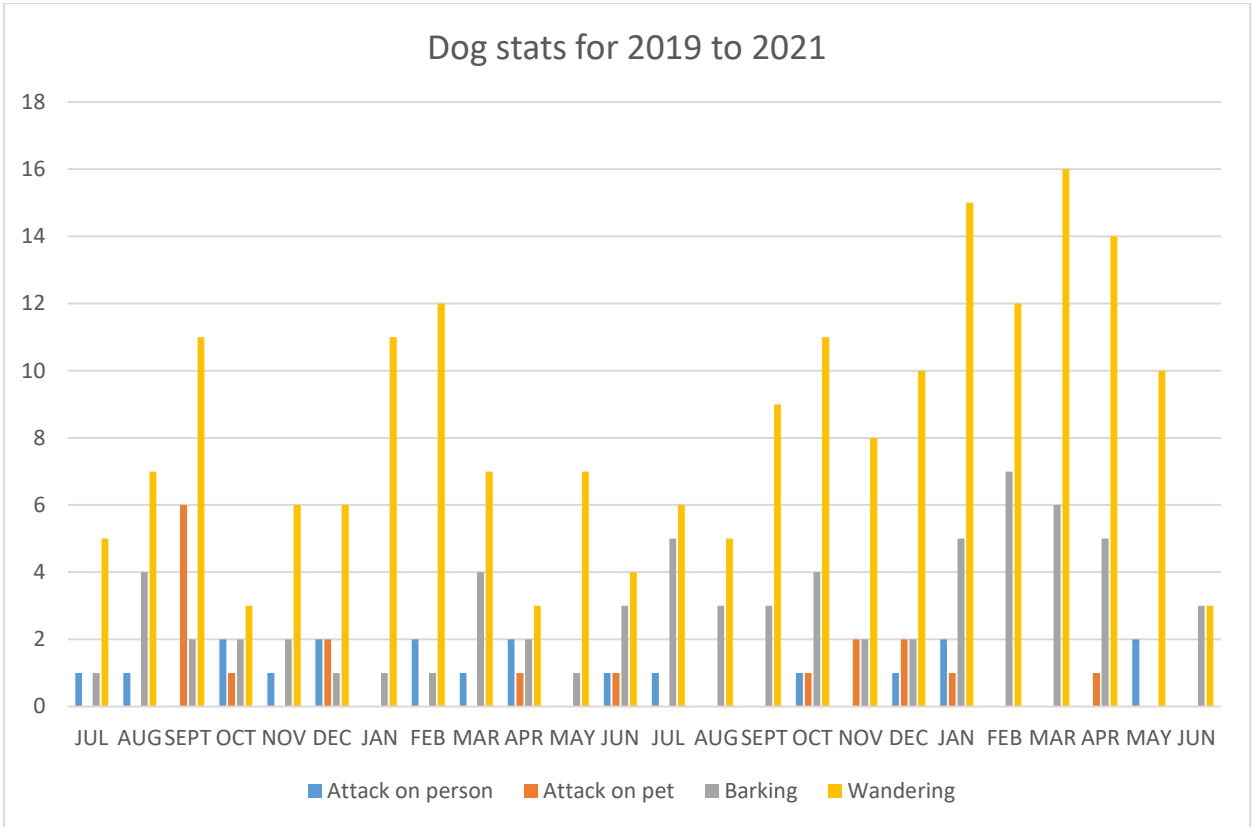
2.6 Environmental Health and Public Protection

2.6.1. Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	3	1 at dog event in Featherston (Dogs in togs), 1 national organisation (Red Cross) 1 internal (meter readers)
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 216/216
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	22/22

INCIDENTS REPORTED FOR PERIOD 1 ST APRIL 2021 – 31 ST MAY 2021	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	3	-	-
Attack on Person	1	-	1
Attack on Stock	1	-	-
Barking	2	1	3
Lost Dogs	2	-	3
Found Dogs	2	-	3
Rushing Aggressive	1	1	1
Wandering	9	5	10
Welfare	1	-	-
Fouling	-	1	-
Uncontrolled (walked off leash urban)	-	-	-



2.7 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 27/27
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 14/14

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2020 TO 31 MAY 21
Stock	35

2.8 Bylaws

Between 1 July 2020 and 31 May 2021 there were:

Trees & Hedges

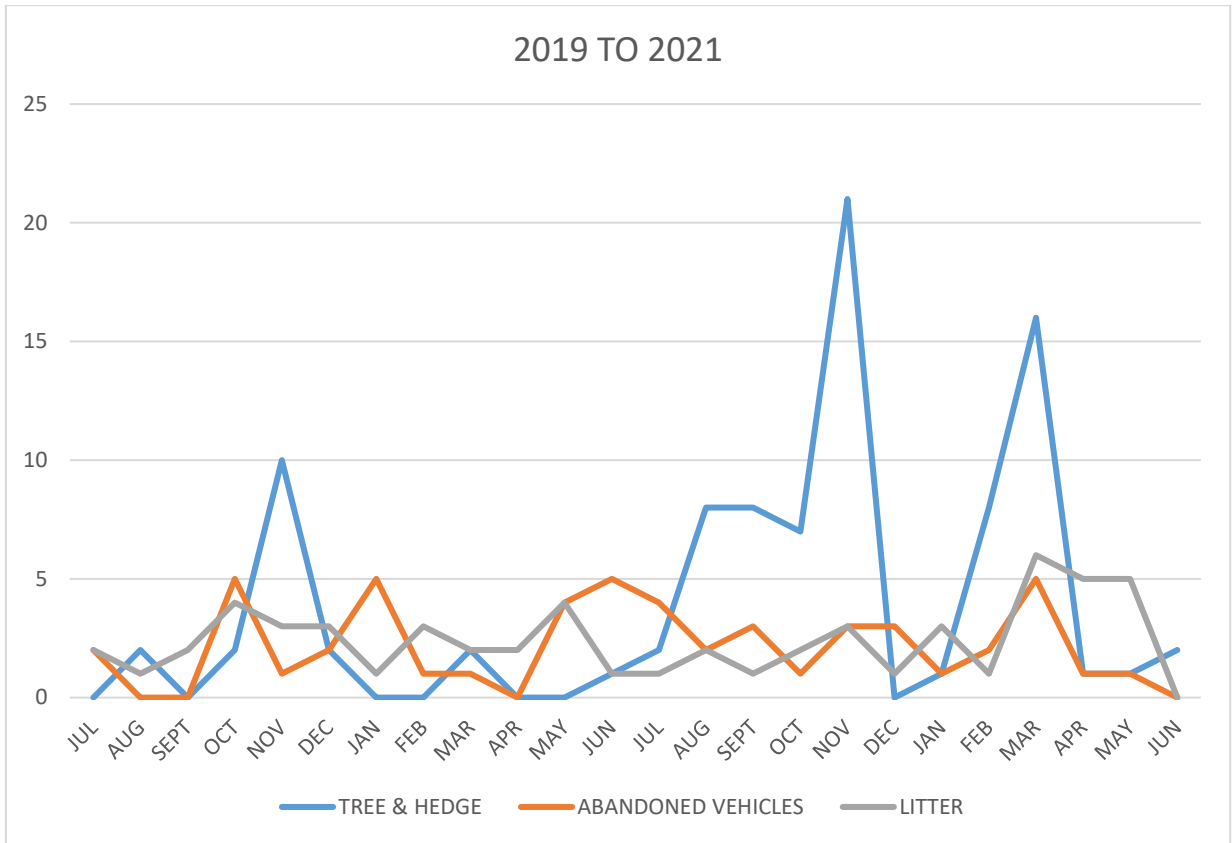
- 73 notices were sent by Council requesting the owner/occupier to remove the obstruction from the public space.

Litter

- 30 litter incidents were recorded and from this, Council sent 10 notices to the identifiable people associated with these incidents, resulted in an infringement.

Abandoned vehicles

- There were 26 total vehicle related calls in the SWDC area, of which 16 were abandoned vehicles. 17 were removed by their owners and the remaining 9 vehicles were removed by Councils' contractor or NZTA.

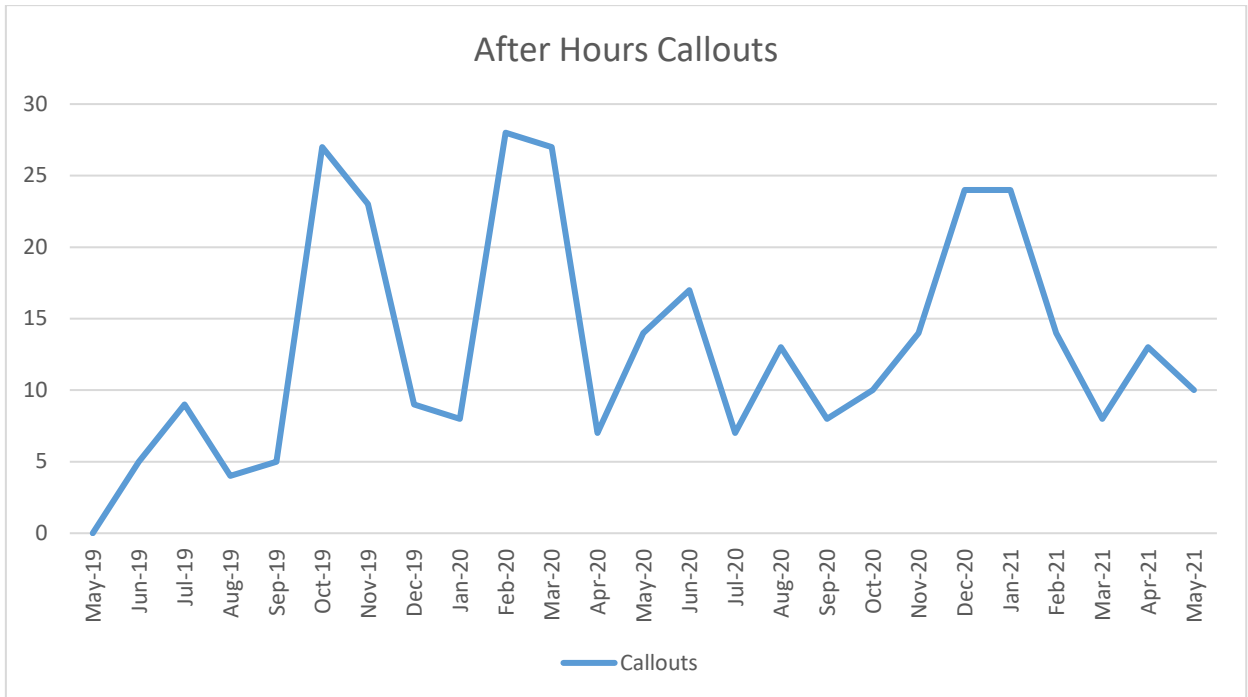


2.9 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.2%	K:\resource\Health\Resource Management\Noise Control Complaints 141/145 attended within timeframe YTD 13 callouts April 21 10 callouts attended May 21 21/23 attended to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 20 TO 31 MAY 21	PREVIOUS YTD 1 JULY 19 TO 31 ST MAY20	PERIOD 1 APRIL 2021 TO 31 ST MAY 2021	PREVIOUS PERIOD 1 APRIL 2020 TO 31 ^{SR} MAY 2020
Total	145	145	23	21



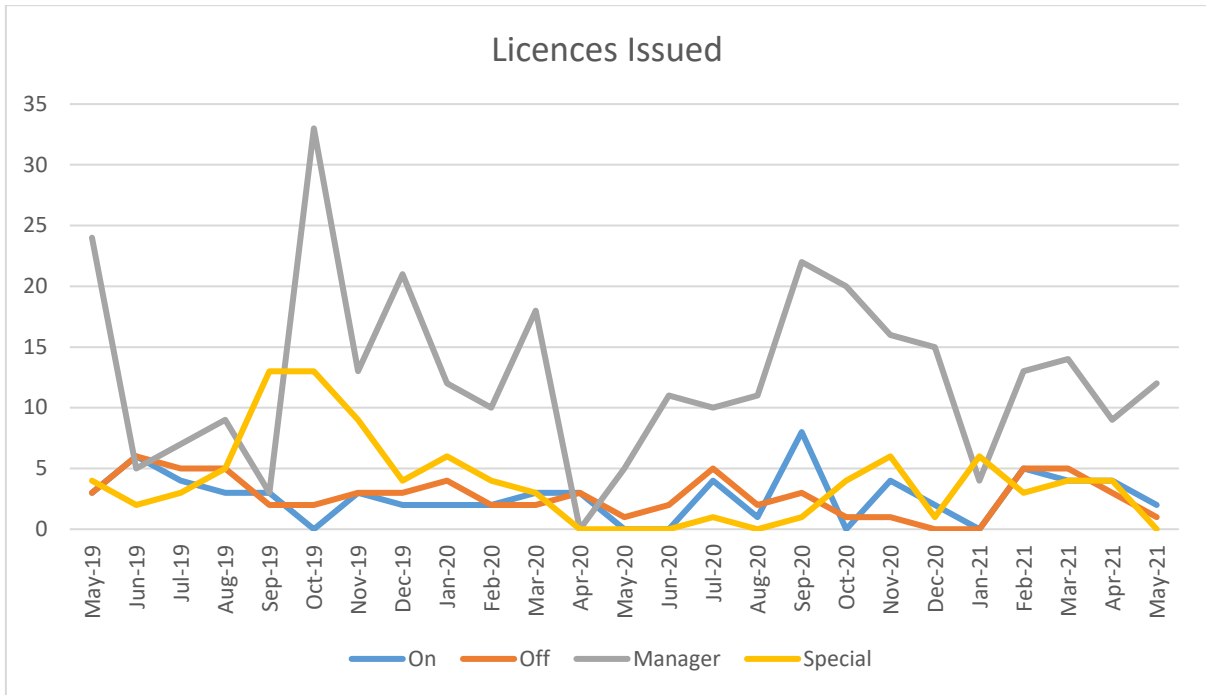
2.10 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensee's understanding of their obligations and responsibilities under the Act	100%	100%	<i>On NEW</i> 0 April 21 0 May 21 14 YTD
		YTD	<i>On RENEWAL</i> 4 April 21 2 May 21 21 YTD
Special Licences are issued			<i>Off NEW</i> 0 April 21 0 May 21 9 YTD
			<i>Off RENEWAL</i> 3 April 21 1 May 21 17 YTD
			Club 0 April 21 1 May 5 YTD
			Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquor\Alcohol Master Sheet.xls
			Special Licences – 4 April 21 0 May 21 30 YTD
			Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the Duty Manager's role			<p><i>DM NEW</i> 5 April 21 5 May 21 58 YTD</p> <p><i>DM RENEWAL</i> 4 April 21 7 May 86 YTD Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquot\Alcohol Master Sheet.xls</p>
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 th of June the following year (i.e. within a 12 month period)	75%	31.9% YTD	<p>Information source : Compliance inspection records K:\resource\Liquor\Compliance Visits 20_21 April – 9 Compliance visits (3 md, 3 low, 3 Very Low) May – 4 Compliance visits May (2 Off Medium, 1 On Medium, 1 On low) 38/119 total compliance YTD</p>
Average working days to process an application from acceptance by SWDC	25WD	20WD	<p>Information source: Alcohol Master Sheet K:\resource\Liquot\Alcohol Master Sheet.xls</p>

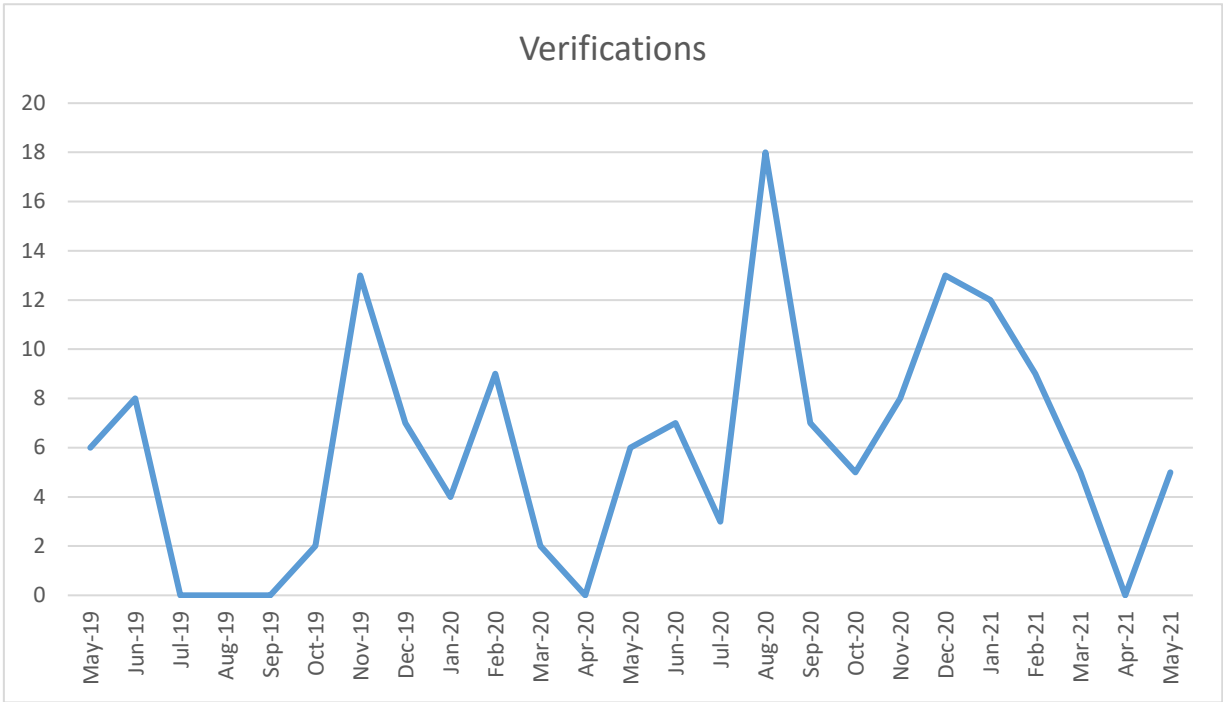
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 20 TO 31 MAY 21	PREVIOUS YTD 1 JULY 19 TO 31 MAY 20	PERIOD 1 APRIL 21 TO 31 MAY 21	PREVIOUS PERIOD 1 APRIL 20 TO 31 MAY 20
On Licence	34	25	6	3
Off Licence	22	30	1	4
Club Licence	5	6	1	0
Manager's Certificate	126	127	21	5
Special Licence	30	43	4	0
Temporary Authority	3	2	0	1
Total	220	233	33	13



2.11 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) –95 NP – 65 Total number of premises is subject to change month by month as new businesses open and existing premises close. 8 businesses have surrendered registration TYD 2 risk based measure changes
Premises are inspected in accord with regulatory requirements.	100%	85.1%	FCP verifications – 85/95 *Total number of premises is subject to change month by month as new businesses open and existing premises close. 0 verifications were undertaken in April 21 5 verifications were undertaken in May 21 We were able to finalise (close out) 9 premises in April 2021 We were able to finalise 3 premises in May 2021



Contact Officer: Russell O’Leary, Group Manager – Planning and Environment

PARTNERSHIPS AND OPERATIONS REPORT

This report was presented to the Assets and Services Committee on 7 July 2021.

3. Group Manager Commentary

The end of the FY has seen projects close out and completion of operational plans. Some issues have been identified in some projects (discussed as separate papers) and recent weather events have impacted parts of our roading and water infrastructure over the last two months, which have included:

- Keeping Ponatahi bridge open during the storm event in 21-22 June, when the Waihinga bridge over SH53 was closed due to river levels,
- Damage to, and closure of, Hinekura Road (update to be tabled at meeting),
- Managing high turbidity levels at the Waiohine Water Treatment Plant and the impact on water supply, and
- Closing Cape Palliser Road 29-30 June and remediating minor damage caused by storm and high swells.

These events have reinforced the value of ‘push’ communications from Council to affected ratepayers (i.e. not relying on social media) and work is underway on this to ensure Council is able to successfully get messages out to our communities.

Some images of the damage sustained 29/30 June are shown below:



Te Awaiti/Tora



Cape Palliser Road

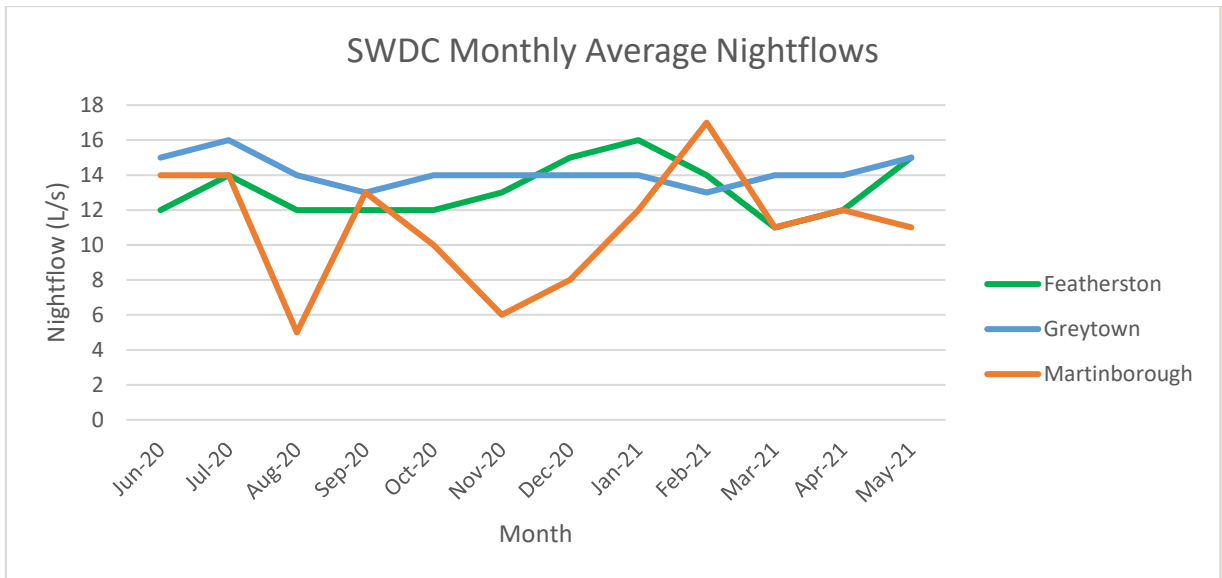


Cape Palliser Road

4. Water

4.1 Reducing leakage across the South Wairarapa

Further to previous committee updates, Wellington Water continue to monitor and address leakage across the South Wairarapa networks. As demonstrated by the average nightflows, below, further work is required and will be an ongoing process. With relatively small networks individual leaks can have a large impact on this data.



4.2 Water Capex delivery programme

Wellington Water are reporting a capex forecast cost of \$6.6M against a budget of \$7.3M. The underspend is largely due to the delays in delivering the safe drinking water projects (see paper C2- Soldiers Memorial Park and Waiohine Water Treatment Plant Paper Report).

Wellington Water are proposing to carryover the underspend from this financial year into next, for the following:

	Full Year Variance \$
Drinking Water	\$300,000
Stormwater	\$39,000
Wastewater	<u>\$391,000</u>
Total Variance as per 31 May 2021 dashboard	<u>\$730,000</u>
 Proposed carry overs:	
Drinking Water	\$339,000
Wastewater	<u>\$391,000</u>
Total	<u>\$730,000</u>

5. Land Transport

5.1 Roading Maintenance - Ruamahanga Roads

An outline of key works completed through May 2021 is provided below:

- 285.1 km of roads were inspected and identified faults recorded in RAMM for future scheduling with 208.9 being sealed and 76.2 being unsealed.
- 14 bridges were inspected and found to be in an acceptable condition. Concerns were raised about cracks in Tawha Culvert on Te Marie Road. Bridge Engineers carried out a site inspection and further investigation works are planned for July
- 110 rural culverts were inspected, RAMM data updated including condition rating.
- 91.8 km of unsealed roads were graded.
- 1278 m³ of maintenance aggregate supplied and place on unsealed road
- 76 signs were inspected, and condition and data updated.
- The entire sealed network was remarked prior to winter.
- 111.5 km of mechanical street sweeping was completed.
- Pre-seal repairs for the 2021-2022 sealing season have continued and draft programmed identified and will be confirmed as final as soon as budgets approved.
- Maintenance works continued on the footpaths within the three main towns.
- Works were completed on Donalds Creek gravel extraction under the GWRC consent, shown below:



- Sealed pavement rehabilitation sites for 2021/2022 on Western Lake Road have identified allowing investigation, design to commence and estimates calculated.
- Noxious Plant control has taken place at various sites.
- Autumn spraying of roadside drains and around signposts and markers
- Emergency response to climatic events occurred throughout the month.
- Kerb and Channel replacement commenced in Massey Place in Greytown.
- Footpath renewal occurred in Bethune Street Featherston and commenced in West Street Greytown.
- Timber for posts and sight rails is in short supply.
- Some sign material and Armco guard rail are causing supply delays due to a backlog at the ports and supply issues due to Covid-19.

5.2 Further activities of note

- Annual bridge inspection programme has commenced and to date no urgent faults have been identified. Types of inspection have been done as required by NZTA. This is a key programme of work and one that will continue into future years. An additional desktop investigation occurred on the Huripi Bridge on Cape Palliser Road due to Bridge Engineers concerns.
- Roading infrastructure input has been supplied to all subdivision resource consents.
- Heavy vehicle overweight permits, Traffic management Plans and Corridor Access requests have been actioned and approved.
- Ecoreef Environmental Management Plan has been submitted to GWRC as per consent requirements. Iwi and Archaeologist engagement has occurred and we are awaiting sign off.
- WSP consultants have been engaged to provide concept plans for possible intersection improvements for Bidwills Cutting/ Moiki Road intersection and Bidwills Cutting Road Glenmorven Roads/Faibians Road intersections. Plans will be available mid-July for approval then for public consultation.

6. Amenities

6.1 Housing for Seniors

All, but two Housing for Seniors units are tenanted. Interviews for potential new tenants for those two units are underway. The driveway at Westhaven Flats has had gravel top up and usual maintenance activities undertaken.

The following work has been completed at Westhaven flat 4:

- Interior painted
- New drapes/curtains
- Newly installed carpet

- Extractor fans installed in the bathroom and kitchen vented to the outside (these are compliant with the healthy homes ventilation standard)
- Replaced shower linings
- Electrical work ie light fittings/power points checked



Westhaven flat 4



Bathroom

6.2 Pain Farm

Pain Farm Homestead and Cottage have had inspections carried out in June 2021 and both are being well maintained.

6.3 SWDC Playgrounds

Work has continued on upgrades and maintenance of playgrounds, including:

- New fence and park bench has been installed in the Martinborough Playground. More planting will be completed.
- Featherston playground general refresh is completed with painting and new bark.

- Still awaiting parts for replacement of netting for Greytown equipment and the replacement of the see-saw and spinning wheel due to their age (equipment ordered can take three months+ to arrive due to supply restrictions).

6.4 Parks and Reserves

Activity has been ongoing in maintaining our parks and reserves:

- Parks and Reserves Procurement – Advanced Notice issued to the market, RFP developed and will be published early July, with contract to be agreed by end August with successful bidder(s).
- Tree management plan for all SWDC parks and reserves is currently being developed and reviewed
- Lake Ferry native planting has commenced (30th June)
- Recycling bins being installed in three towns, Featherston below, Greytown being installed prior to the Christmas Festival:



- New carpark formed in Udy Street, Greytown to assist parking for the Lions walk.



- Quotes being received for the Featherston Peace Garden upgrade in conjunction with Heritage NZ
- Trees at junction of Wood and Kempton Street topped and scheduled for removal due to poor condition:



- Greytown plaque restored and reinstalled prior to Arbor Day:



6.5 Cemeteries

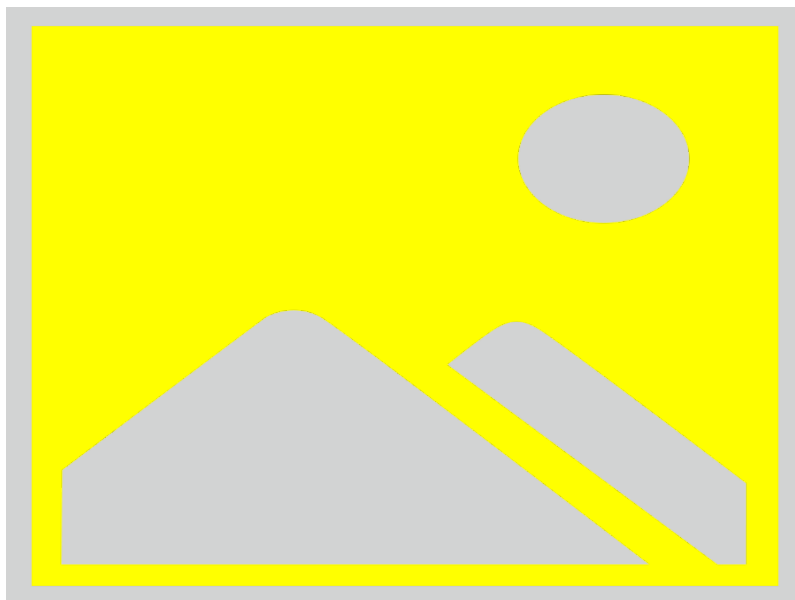
Purchases of burial plots/niches 01/03/2021 30/04/21

	Greytown	Featherston	Martinborough
Niche			1
In-ground ashes Beam			
Burial plot	5		2
Services area			
Total	5		3

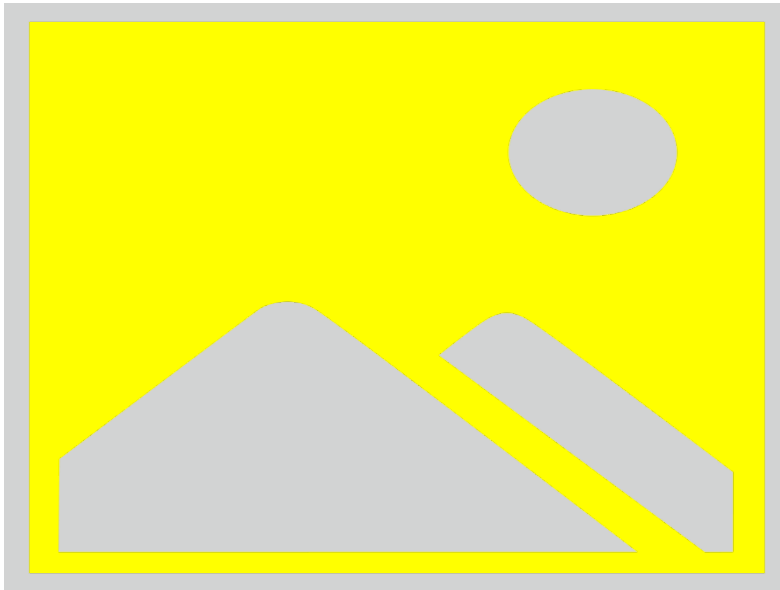
Ashes interments/burials 01/03/2021 to 30/04/2021

	Greytown	Featherston	Martinborough
Burial	3		3
Ashes in-ground	3	2	
Ashes wall			
Services Area	1		
Disinterment			
Total	7	2	3

Trees have been planted along the driveway at Greytown Cemetery, along with irrigation:



Two new concrete beams have been installed at the Martinborough Cemetery:



6.6 Plotbox

Council has agreed a contract with 'PLOTBOX" a cloud based, cemetery software company that will enhance our cemetery recording and will be available to the general public online. With high resolution drone imagery tools such as Walk to Grave this will significantly improve public access to our cemetery information. Watch this space!

6.7 Swimming Pools

We are taking advantage of the 'pools closed for winter' season and carrying out much needed maintenance and repairs at all our three pools. With retiling, painting and renovations due to get underway – we shall be up and ready for opening day in November:



6.8 Other Projects

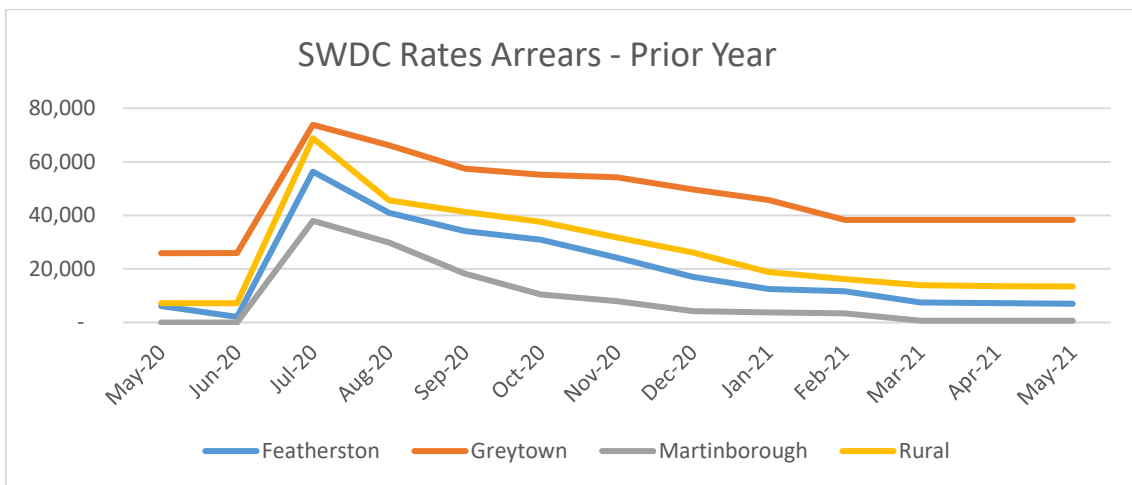
- Featherston Community (PGF fund project) is completed on budget. Opening celebrations to be confirmed.
- Hau Ariki Marae is progressing well with 75% of the work completed.

- Tauherenikau bridge contract has been signed, build material being ordered or built off site, approximate start date mid September with an 8 week build.
- Featherston Information Centre – new heat pump on order
- SWDC and Fire and Emergency New Zealand (FENZ) have executed the Licence to Occupy the Ngawi Fire Station at 3111 Cape Palliser Road, Martinborough and Lake Ferry at 34 Lake Ferry Road.
- Low-pressure wash, gutter clean, flush downpipes of a number of council owned properties ie Featherston Library.
- Hodder Farm Cottage inspection completed on 16/06/2021.
- Innovating Streets project progressing to schedule – voting for street art design now closed. Updates are available here: <https://swdc.govt.nz/innovating-streets>.

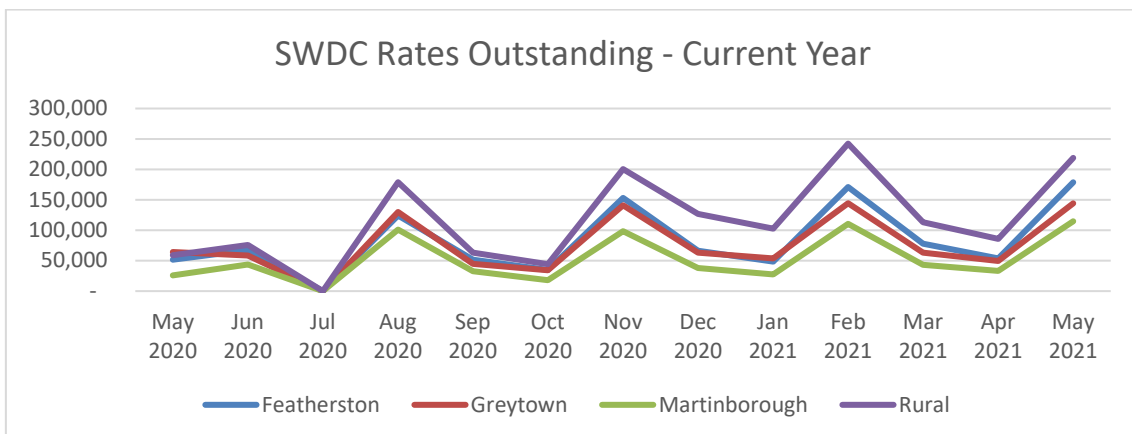
7. Rates Arrears

This report was presented to the Finance, Audit and Risk Committee on 16 June 2021.

The rates arrears graphs below shows an increase in amount of unpaid rates carried forward from the previous year (2019/20).



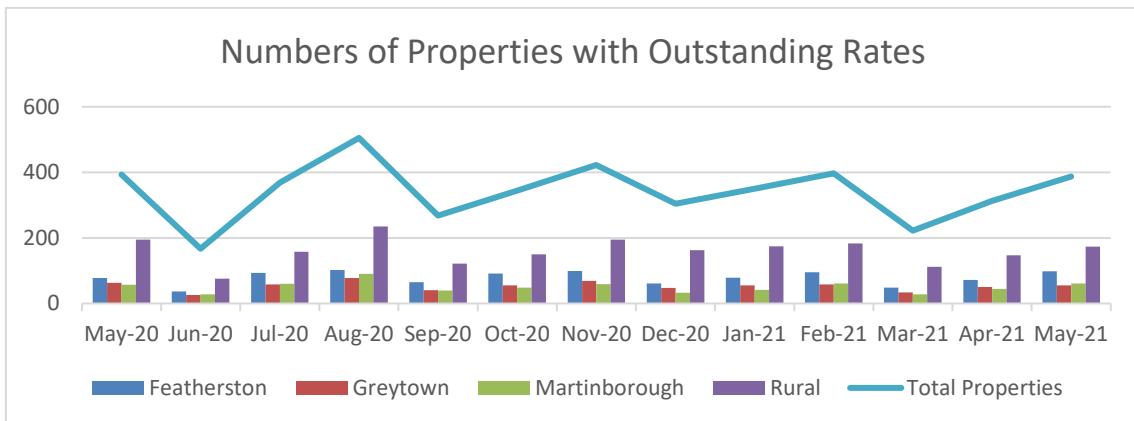
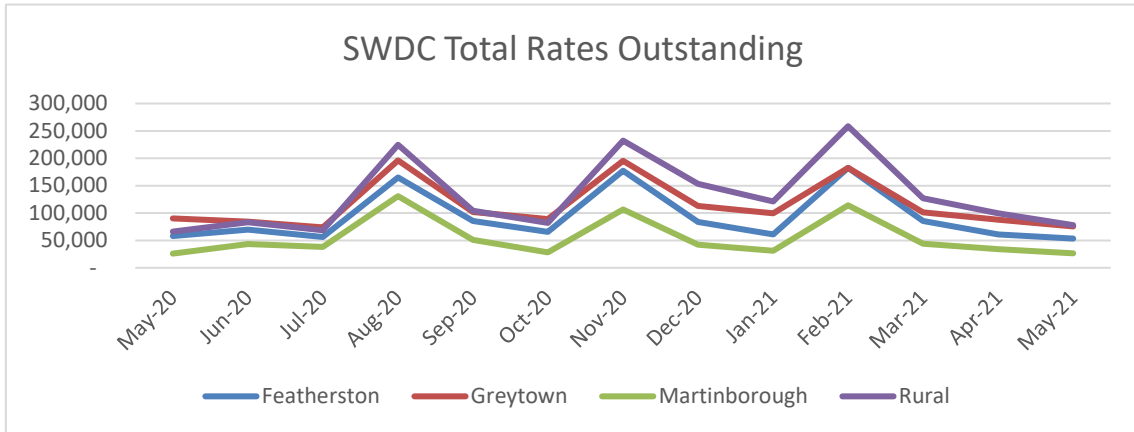
Prior years arrears have increased \$20k (34%) from the same time last year.



At the end of May 2021, the current years amount was \$657K, 69% higher than the same time last year.

Total rates outstanding have decreased by \$7k (3%) from the same month last year.

Outstanding rates were \$233k in May 2021 to \$239k May 2021.



The total number of properties with outstanding rates has decreased by 6 in May 2021 (387), an overall decrease of 22 rural properties which was offset by an increase of 16 properties for Featherston, Greytown and Martinborough.

The rates team continues to actively promote direct debits and payment plans to assist ratepayers with financial difficulties. There are currently 12 active repayment plans. Of the \$657K current rates owing, \$263K is payable by Direct Debit (976 properties). We currently have a total of 38% of rateable properties paying by Direct debit. There have been 315 Rates Rebates processed up to 31 May 2021 with over \$191K paid by Department of internal Affairs.

Contact Officer: Katrina Neems, Chief Financial Officer

8. Appendices

Appendix 1 – SWDC Operations Project Dashboard

Appendix 1 - SWDC Operations Project Dashboard

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Overall programme progressing to plan, including works that were not resourced at start of year (PGF etc.)

Current Projects

Featherston War Memorial	\$250k	Apr-21				
Repair earthquake damage and structural deficiencies						PROJECT COMPLETE - to time (for ANZAC Day) and budget
Anzac Hall upgrades	\$100k					
Toilets, roof and wall repairs						PROJECT COMPLETE
Featherston Community Centre	\$110k	tbc				
Roof and wall repairs, asbestos removal, painting, car park and kitchen/toilet repairs						PROJECT COMPLETE
Hau Arika marae - PGF support	\$371k	tbc				
Various upgrades - sprinkler systems, water storage, kitchen/toilet upgrades.						Works underway and progressing well - ongoing consultation with contractors and marae. 75% completed
Tauherenikau Bridge	\$1.36m	tbc				
Construct cycle/walkway over Tauherenikau river						Contract with MBIE agreed. Agreement with Trails Trust and Kiwirail signed. Material being ordered. Project underway
Kuranui College Gym	\$1m	tbc				
Manage delivery of gym in college and provide for community access.						MOU signed, funding released to College.
SWDC Tree asset management	tbc					
Develop a long term District wide programme for tree management						Trial is underway on high profile reserve to determine the state of our trees to attach to the Parks management plan. Relates to H & S and age of trees.
Stella Bull Park Lighting	\$12k	Nov-20				
Install lighting for safety/security of users						Project completed
Peace Garden, Featherston	\$120k	tbc				
Construct accessible ramp and web-enabled information display with additional seating and planting						Quote has been supplied awaiting on Heritage NZ for work to start
Featherston Stadium	\$20k	tbc				

Upgrade to kitchen, seating and ablutions						LTP funding to complete upgrade to kitchen and storage, tradesman availability is delivery constraint
Ngawi Community Hall		\$30k	Aug-21			
Upgrade septic system						Designer engaged, Resource consent approved, awaiting on available tradesman (August)
Cemetries data project		n/a	Dec-20			
Data validation, GPS capture and database established						Moving to Plotbox, cemetery management system. Contract agreed, data upload to be completed.
Pain Farm upgrades		\$100k	Sep-20			
Upgrades to Main House and cottage to meet standards				↑		Project Completed
SWDC Lease review programme		n/a	Dec-20			
Complete review of leases						Focus on Papawai and Lake Ferry leases in short-term. Multiple leases to work through
Senior Housing		\$85k	Oct-20			
Heat pump/air conditioning installation and paiting (int and ext)						Project completed - under budget
Swimming Pools		\$15k	Oct-20			
Upgrade to Greytown Stand and painting						Project completed - on time for new season
Martinborough Waiinga Cemetery		\$15k	Oct-20			
Install Lych gate as part of anniversary celebrations						Project Completed
Considine Park, Martinborough		\$8k	Nov-20			
Install additional lime path						Path has been sprayed and agreed by locals. Weather delays means reschedule.
Park exercise equipment		\$45k	Oct-20			
Install outdoor exercise equipment in local parks						Project completed - proving popular in communities

Status key: On track/achieving Some concern Off Track/Major concern

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Programme on track overall. Some resource constraints remain but works progressing well.
Current Projects						
Ruakokoputuna	\$400k	Oct 20 - Dec 20				
Ruakokoputuna Seal Extension						Programme completed
Sealed Road Pavement Rehab	\$220K	Dec 20- Feb 21				
Western Lake Rd Area Wide						Programme completed
Sealed Road Resurfacing Local Roads	\$467.5k	Oct 20 - Dec 20				
Scheduled programme of works comprising 14.5kms of resurfacing on: Shooting Butts Road, Hikinui Road, Bucks Road, Underhill Road, Boundary Road, Pa Road, Birdie Way, Eagle Place, Fairway Drive, Te Muna Road, Papawai Road, Fraters Road, Tilsons Road, Hecklers Road, Moroa Road, Kahutara Road, White Rock Road, Lake Ferry Road, East Street.						Programme complete
Sealed Road Resurfacing Special Purpose Rd	\$115K	Jan 21 - Jun 21				
3.5 kms of resurfacing work on Cape Palliser Road						Programme complete
FootPath Renewals	\$177K	Oct 20 - Jun 21				
Planned maintenance						Work ongoing - Bethune Street completed, West Street & Regent Street deferred due to UFB rollout.
FootPath maintenance Extra Funding	\$375K	Jun 20 - Jun 21				
Footpath Maintenance \$125K per town						As above
Esther Street Footpath Extension	\$70K	Sep-20				
Noted from AP submissions						Completed.
Low Cost Low Risk Local Roads	\$345K	Aug 20 - jun 21				
Culvert Extensions, safety improvements, seal widening, intersection improvements, slip stabilisation, guardrails, kerb and channel works.						Completed works this period - Seal widening on Western Lake Road and Johnson Street, raised pavement markers on Bidwills Cutting Rd installed. Planned works - Lake Ferry box culvert extension completed; Guard rail for Ponatahi Rd bridge ordered; Intersection designs for Bidwills Cutting Rd at Moiki and Glenmorven Rds.
Low Cost low Rick Special Purpose Rd	\$250K	Aug 20 - jun 21				
Guardrail installation, Signage upgrade, Rock revetment supply						Includes \$100k carry forward from 19/20, 500 tonne of rock delivered, Final documentation (Environmental Management Plan) for ECOREEF signed off by GWRC, Archeological assessment completed June 2021, awaiting MSC review.
Aseet Management Plan	\$50k	June 20 - Nov 20				

Plan development and RLTP funding						Programme Completed
Reading Street Upgrade		\$250k				
Upgrade Reading Street as part of Orchards Development						3rd party dependent
Speed Limit Review			Nov 20 - Jun 21			
Consult re speed review						Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation and in discussions with NZTA on alignment. Wilkie Consultants have been engaged to manage delivery and consultation processes
Tora Farm Rd bridge beam painting x2		\$100K	Jan 21 - Jun 21			
Painting steel beams on Tora Farm and Pukeamuri Bridges						Programme Completed

Status key:



On track/achieving



Some concern



Off Track/Major concern

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)		↓				A number of projects come to a close for Q4 however challenges continue for the larger legacy projects seeing delays in the delivery of these. The slippage in programme delivery has seen an underspend for the FY, where any carryovers will be proposed as targeted towards ensuring safe drinking water and resilient networks outcome projects.

Major Projects

Manganese Reduction Plant - Martinborough						
	\$2.5m	Nov 19 - Nov 20				
Construct and commission a manganese reduction plant						PROJECT COMPLETE - MRP is successfully running and allowing use of additional bores in Martinborough.

Featherston WWTP						
	\$500k*	Jul 20 - Jun 2025				
Develop and implement a suitable wastewater solution for Featherston	↑			↑	↑	Progress slowed while LTP consultation was completed by SWDC, this allowed the project team to undertake additional work and address questions raised by council. Planning is underway to begin the next stage of community engagement on the shortlisted options. Although there remains concerns about the affordability of the final solution, the current and forecasted pre-construction phases are within budget.

Upgrade/Renewal Projects

Papawai Road WW Upgrade						
	\$2.8m	May 2021 onwards				
Capacity issue - upgrade pipe		↓	↓		↓	Contractor has begun construction onsite, using trenchless technology method. Ground conditions experienced has caused issues with this methodology. Contractor and consultant working through best way forward. Construction to continue in FY 21-22. Two H&S incidents onsite; overhead telecoms cable strike and TMP inadequacies addressed with contractor.

Pinot Grove WW upgrade						
	\$300k	Mar 21 - Jul 21				
Capacity issue - upgrade pipe		↑				PROJECT COMPLETE - Work complete, awaiting as-builts.

Waiohine Water Treatment Plant (WTP)						
	\$900k	Dec-20				
a) 4th bore/pump and commissioning						PROJECT COMPLETE - Work complete, awaiting as-builts
b) Treated water storage (chlorine)	↓	↓				Construction work for bypass pipework ongoing, shortly followed by scour testing and electrical upgrades. Commissioning work to begin within Q1 FY21-22. See sep paper for updates.
c) pH dosing system upgrade	↓	↓				Temp dosing system has been installed to better balance pH. Permanent dosing system construction and commissioning ongoing into FY21-22.
d) Site Security						Security Fencing policy (standard) to be completed prior to project brief being released for design & construction

Memorial Park WTP upgrades stage 2						
	\$330k	Nov-20				

Replace bore pump, new housing container, additional pipework and run to waste	↓	↓				Manufacturing of the containerised treatment plant is ongoing, due for delivery within Q1 FY21-22. Construction and commissioning as per below.
Memorial Park WTP upgrades stage 3	\$1.5m	Apr-21				
Chemical dosing, electrical equipment, UV and filter upgrades	↓	↓				Design and Construct contract awarded to Brian Perry Civil and Filtec. Onsite construction work will continue into Q1, with commissioning due for completion in FY21-22. The project has seen slippage in delivery due to lack of risk identification and mitigation early in the project programme. Additional budget has been requested to complete remaining works.
Lake Ferry WWTP driplines	\$326k	May-21				
Renewal driplines at WWTP	↑					Major construction work has been completed onsite. Irrigation field electronics being completed.
WWTP Improvement Programme	\$400k	Dec-20				
Enhance processes, facilities and management of WWTPs across District		↑	↑			Pond sludge surveys have been undertaken to determine the timeframe and budget for pond desludging. A bird control trial at the Greytown WWTP is underway. Management plans have been submitted to GWRC for certification, the remainder are being finalised in conjunction with optimisation of the discharge to land facilities. H&S upgrades across the WWTP site are now completed.
SWDC-led Projects						
Water Race User Survey	n/a	Dec-20				
Survey Water Race users and related stakeholders on use		↓				Water Race survey completed and presented to Sub-Committee. Covered in sep paper.
Longwood Water Race Consent	n/a	Dec-20				
Gain consent for continued use of water race						Further information provided to GWRC who have requested further time to Sept 21 due to resource constraints. WR continues to operate under previous consent.

Status key: *On track/achieving* *Some concern* *Off Track/Major concern*

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Additional projects added to A&S dashboard for visibility. May be moved to other sheets once progressed from strategy phase. Some resource constraints limiting progress.

Current Projects

Waihinga Lessons Learned \$15k tbc

Business Improvement - Undertake a review of the Waihinga Centre project to improve future SWDC project delivery		↑		↑		Draft report completed and submitted for Officer review
--	--	---	--	---	--	---

Greenspace review \$40k

Undertake a review of the availability and use of Council greenspace provision in Greytown						Resolution from AP deliberations. Further data collection underway, including use, size and accessibility.
--	--	--	--	--	--	--

Walking and Cycling Strategy tbc tbc

Develop a District-wide Walking and Cycling strategy						Linked to 5TTN project and other stakeholders. SWDC plans to be developed at town level. Project commenced with initial scoping underway.
--	--	--	--	--	--	---

Innovating Streets - Martinborough \$200k Apr-21

Develop and test repurposing of car parks near square						Design survey completed. Install through early July for community feedback.
---	--	--	--	--	--	---

Road Stopping Policy \$15k Jan-21

Develop a Road Stopping Policy						Draft policy being finalised. Completing user guide to enable easier use.
--------------------------------	--	--	--	--	--	---

Status key: On track/achieving Some concern Off Track/Major concern

MĀORI STANDING COMMITTEE

3 AUGUST 2021

AGENDA ITEM 6.2

ACTION ITEMS REPORT

Purpose of Report

To present the Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 23 July 2021

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive Officer

Appendix 1 – Action Items to 23 July 2021

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
178	4-Jun-20	Action	E Stitt (Partnerships and Operations)	To investigate opening walking and cycling access to the paper road that leads to the Owhanga Landing Reserve	Actioned	24/06/20: Initial indications are the cost is potentially prohibitive in the current situation as it would require going over a stream which could cost \$800k-\$1m to put the road in. Further work will be done to look into this in more detail. 22/07/20: This is still being scoped but officers are looking to include it in the District-wide pedestrian/cycleway/ trails plan. 16/02/21: As above 01/04/21: As above, funding to progress plan proposed as part of LTP. 13/04/21: To be included in the MSC submission to the LTP. 28/05/21: Included in MSC submission to LTP.
253	1-Jul-20	Resolution	2 & 3 - K Neems (Finance) 4 - K Yates (Policy & Governance) 5 - MSC	MSC RESOLVED (MSC 2020/19): 1. To receive the Chairperson Report. (Moved Aporo/Seconded Mikaera) Carried 2. To approve the reimbursement of \$460.70 + GST to Narida Hooper for catering expenses and a gift for Raihānia Tipoki's farewell, funds to come from the MSC Operational fund. (Moved Mikaera/Seconded N Maynard) Carried 3. To approve the grant application from Puhī Te Whaiti for a cost of \$609.75 for expenses related to the Aoraki Bound Program completed. (Moved Aporo/Seconded Mikaera) Carried 4. To consider adding a youth representative to the Māori Standing Committee Terms of Reference. (Moved Rutene/Seconded Mikaera) Carried 5. To write a letter of support to Greytown Trials Trust on the Tauherenikau Cycle Bridge Project. (Moved Hooper/Seconded Mikaera) Carried	Actioned	1 – No action required 2 – Done, to accounts for payment 09/07/20 3 – Done, to accounts for payment 09/07/20 4 – Incorporated into TOR 5 – Done
254	1-Jul-20	Action	MSC	Discuss options for the Committee to support participation in the Aoraki Bound programme each year	Actioned	23/7/21: Superseded by Action 246.
550	27-Oct-20	Action	MSC	Continue discussions with Wairarapa Water Ltd on the Wakamoekau Community Water Storage Scheme	Actioned	8/12/20: Members discussed hosting a community hui in late January 2021, broadening the scope from Wairarapa Water Ltd, and inviting keynote speakers from different perspectives. 16/02/21: Meeting to be scheduled at a later date to fit in with WWL's availability. 01/04/21: Wairarapa Water confirmed 24/4/21 at Pae tu Mokai o Tauira. 13/04/21: Wairarapa Water requested rescheduling and N Hooper undertook to find an alternative date. 28/05/21: Rescheduled for 26/5/21 but subsequently cancelled. 08/06/21: Superseded by Action 247.
655	8-Dec-20	Action	MSC	Consider potential nominees to represent the interests of tangata whenua on the Considine Park User Group and report back to the Martinborough Community Board	Open	13/04/21: Awaiting upcoming Hau Ariki Marae meeting for Toni Kerr to raise for consideration. 08/06/21: As above.
36	16-Feb-21	Action	K Yates (Policy and Governance)	Secure Engaging Well to undertake a cultural audit, K Yates.	Actioned	01/04/21: Engaging Well are considering their ability to undertake the cultural audit and we will advise the committee in due course. 13/04/21: Members parked this action pending the outcome of the MSC submission to the LTP. 08/06/21: Members requested this action be reopened. 23/07/21: Refer to Chairperson Report 3-Aug-21 for update.
242	8-Jun-21	Resolution	K Neems (Finance)	MSC RESOLVED (MSC 2021/27): 1. To receive the Financial Assistance Report 2. To grant Papawai Pā funds of \$9,000 to contribute to the purchase of new kitchen equipment (dishwasher and toaster) for the newly renovated marae kitchen, to be funded from the Marae Wawata pou. (Moved Baker/Seconded Maynard) Carried	Actioned	
243	8-Jun-21	Resolution	K Yates (Policy and Governance)	MSC RESOLVED (MSC 2021/28): 1. To receive the Māori Standing Committee Terms of Reference Report 2. Defer consideration of the Māori Standing Committee Terms of Reference Report to the next meeting. (Moved Kerr/Seconded Baker) Carried	Actioned	23/07/21: Report represented to 3-Aug-21 meeting
244	8-Jun-21	Resolution	K Neems (Finance)	MSC RESOLVED (MSC 2021/29): 1. To receive the Chairperson Report. (Moved Elliot/Seconded Rutene) Carried	Open	1 - No action required

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				<p>2. To ratify spending of \$1,303 for equipment for cultural monitoring projects for Kohunui Marae and Pae tu Mokai O Tauria; to be funded from the Te Taiao pou. (Moved Baker/Seconded Kerr) Carried</p> <p>3. To approve \$950 for fyke nets to be funded from the funds set aside for cultural monitoring programs under the Te Taiao pou. (Moved Rutene/Seconded Mikaera) Carried</p> <p>4. To approve \$323.47 for hosting Professor Rangī Matamua for a talk on Dark Skies, to be funded from the funds set aside of koha under the Awhinahia pou. (Moved Cr Maynard/Seconded Mikaera) Carried</p> <p>5. To delegate the ability for the Chair to spend up to \$500.00 from the Māori Standing Committee budget, subject to confirmation of this approach from finance officers. (Moved Rutene/Seconded Mikaera) Carried</p> <p>6. Approve the Māori Standing Committee letter of response to the four Wairarapa iwi entities in relation to Māori wards dated 25 May 2021. (Moved Kerr/Seconded Baker) Carried</p>		<p>2, 3 and 4 – I&E stated updated with commitments</p> <p>5 – The legislation precludes the committee from being able to delegate this function to appointment members. It is recommended this be included in the MSC TOR as a delegation from Council if MSC wishes to continue with this approach. It should also be clarified whether it is \$500 per item/invoice, pou or month. Finance's preferred approach is budget a percentage of the budget or individual pou.</p> <p>6 - Letter sent 9/6/21</p>
245	8-Jun-21	Action	K Mikaera (MSC)	Write a letter to Rangitāne Tū Mai Rā suggesting access to Owhanga Landing Reserve as a significant site	Parked	23/07/21: Awaiting clarification around which iwi should be contacted
246	8-Jun-21	Action	S Priest (Communications)	Add information about the Aorangi Bound programme to the Council website.	Parked	23/07/21: The programme has been put on hold indefinitely given the impacts of COVID-19. To be revisited if the programme resumes.
247	8-Jun-21	Action	H Wilson and A Rutene	Organise a panel discussion on the Wakamokeau Community Water Storage Scheme to be hosted by SWDC and the Māori Standing Committee	Open	
248	8-Jun-21	Action	N Hooper and A Rutene	Hold a strategy wananga in August 2021 including discussion of the committee's 2021/22 budget	Open	

MĀORI STANDING COMMITTEE

3 AUGUST 2021

AGENDA ITEM 6.3

INCOME AND EXPENDITURE REPORT

Purpose of Report

To present the Māori Standing Committee with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Committee:

1. *Receive the Income and Expenditure Statement for the period 1 July 2020 –30 June 2021.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2020 – 30 April 2021 is attached in Appendix 1.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2020 – 30 June 2021

Contact Officer: Steph Frischknecht, Committee Advisor

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 – Income and Expenditure
Report for the period 1 July 2020 – 30
June 2021**

Te Whare o Māori Standing Committee

Operations Budget as at 1 Aug 20 \$ 38,080
 Marae Dev. Budget as at 1 Aug 20 \$ 27,000
 Possible additional budget for TOR* \$ 10,000

Awhinahia	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Support through:				
Grant funds	\$ 4,000	\$ 2,500	\$ -	\$ 1,500
2 x \$1,000				
4 x \$500				
Sponsorship				
Rangiura o Wairarapa Kawahaka	\$ 1,500	\$ 1,500	\$ -	\$ -
Wairarapa Māori Sports Awards	\$ 1,500	\$ -	\$ -	\$ 1,500
Koha	\$ 1,000	\$ 482	\$ -	\$ 518
New members Induction Pack project	\$ 500	\$ -	\$ -	\$ 500
Restorative Justice Process project	\$ 500	\$ -	\$ -	\$ 500
Toi Māori Art project	\$ 2,000	\$ -	\$ -	\$ 2,000
Training	\$ 2,000	\$ -	\$ -	\$ 2,000
Totals	\$ 13,000	\$ 4,482	\$ -	\$ 8,518

Whakapapa	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Support:				
Significant Sites group expenses	\$ 1,500	\$ -	\$ -	\$ 1,500
Pūrakai project	\$ 8,000	\$ -	\$ -	\$ 8,000
(NH to submit proposal to MSC)				
Training on Resource Management Act	\$ 3,000	\$ -	\$ -	\$ 3,000
Specifically sections pertaining to tangata whenua				
RMA Process project	\$ 300	\$ -	\$ -	\$ 300
Totals	\$ 12,800	\$ -	\$ -	\$ 12,800

Te Taiao	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Create opportunities:				
To support Marae and Pae tū Mōkai o Tauria with Cultural Monitoring programs i.e equipment	\$ 8,000	\$ 1,512	\$ 950	\$ 5,538
For training and wānanga with stakeholders eg. GW, DoC, Mountains to Sea	\$ 2,000	\$ -	\$ -	\$ 2,000
To engage with communities and schools i.e planting and cultural monitoring projects	\$ 2,000	\$ -	\$ -	\$ 2,000
To document all projects	\$ 280	\$ -	\$ -	\$ 280
Totals	\$ 12,280	\$ 1,512	\$ 950	\$ 9,818

Marae Wawata	Allocation 2020-2021	Spend to Date	Committed Spend	Remaining Allocation
Assist Marae to:				
Secure funding and to process funding applications from Marae Development Fund	\$ 27,000	\$ 15,948	\$ 9,000	\$ 2,052
Build relationships through collaborative projects				
Communicate with committee the aspirations of their marae through their representatives				
Totals	\$ 27,000	\$ 15,948	\$ 9,000	\$ 2,052

Maori Standing Committee : Te Māngai O Ngā Hapori Māori
Expenditure detail for the period ended 30 June 2021

Awhinihia

Resolution date	Organisation/Group	Description	Amount
28-Oct-20	Rangiura o Wairarapa	Sponsorship	1,500.00
28-Oct-20	28th Maori Battalion Assoc.	Grant for function to honour descendants of the 28th Maori Battalion	500.00
16-Feb-21	Koha	For the family of Godwell Mahowa	200.00
4-Aug-20	Pae tū Mōkai o Tairā	Native tree & plant nursery at Te Whare Whakapapa Raranga	1,000.00
2-Mar-21	Featherston Rugby Club	New Uniforms and Equipment	1,000.00
20-May-21	Professor Rangi Matamua	Dark Skies Dinner (+ members in attendance)	282.38
Total			4,482.38

Whakapapa

Resolution date	Organisation/Group	Description	Amount
Total			-

Te Taiao

Resolution date	Organisation/Group	Description	Amount
13-Apr-21	Kohunui Marae/Pae tu Mokai	Gminnow Traps	384.00
14-May-21	Kohunui Marae/Pae tu Mokai	Cultural Monitoring Projects	1,127.82
Total			1,511.82

Marae Wawata

Resolution date	Organisation/Group	Description	Amount
10-Aug-20	Hau Ariki Marae	Furniture	7,826.09
7-Aug-20	Kohunui Marae	Native plant nursery, Kāuta storage, cooking vessels	8,122.00
Total			15,948.09

MĀORI STANDING COMMITTEE

3 AUGUST 2021

AGENDA ITEM 6.4

FINANCIAL ASSISTANCE ACCOUNTABILITY REPORT

Purpose of Report

To update the Committee on the status of grants and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Committee:

1. *Receive the Financial Assistance Accountability Report.*

1. Executive Summary

The Committee considers applications for financial assistance regularly throughout the year.

All applicants that receive a grant are required to submit an accountability form and are reminded of this requirement if a return hasn't been lodged.

A summary of grants approved and their status is provided in Appendix 1. All applicants that had a grant approved and haven't yet returned an accountability form have been contacted prior to this report being prepared, excluding one recipient whose accountability form is not yet due.

Accountability forms that have been received are included in Appendix 2.

2. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Forms

Contact Officer: Steph Frischknecht, Committee Advisor

Reviewed by: Karen Yates, Policy and Governance Manager

Appendix 1 – Grants Summary

Applicant Name	Brief Project Description	Amount Requested	Amount Allocated	Date Approved	Accountability Form Received	Project Status	Followed Up
Narida Hooper	To assist with the costs of a painting workshop with artist Joe Mcmenamin for South Wairarapa rangatahi		\$250	6/05/2019	Yes	Complete	
South Wairarapa Kāhui Ako	To assist with the costs associated with running a 2019 Community Matariki Celebration event.	\$1,000	\$1,000	17/06/2019	Yes	Complete	
Pae Tū Mōkai O Taurā	To assist with new signage for the new premises at the old Featherston Golf Course	\$400	\$500	9/09/2019	Yes	Complete	
Puhi Te Whaiti	To contribute to expenses for Aoraki Bound programme completed	\$609.75	\$610	1/07/2020	No	In Progress	16/11/2020 24/06/2021
Kohunui Marae	To contribute towards costs of a native plant nursery, Kauta storage and upgrade, and cooking vessels project	\$8,122	\$8,122	4/08/2020	Yes	Complete	
Pae Tū Mōkai O Taurā	Establishing a Native Tree and Plant nursery in Featherston	\$1,000	\$1,000	4/08/2020	No	In Progress	21/01/2021 23/06/2021
Hau Ariki Marae	To purchase furniture for the dining room at Hau Ariki Marae	\$9,000	\$9,000	4/08/2020	Yes	Complete	
28th Maori Battalion Association - Featherston Branch	To contribute towards a final meeting / Christmas function to honour the descendants of the 28th Maori Battalion	\$500	\$500	27/10/2020	Yes	Complete	
Te Rangiura o Wairarapa Kapa Haka Ropu	To support the kapa haka campaign for the annual competition	\$1,500	\$1,500	27/10/2020	Yes	Complete	
Featherston Sports Hub (Featherston Rugby Football Club)	To fund the cost of new uniforms and equipment for Featherston junior netball and rugby players.	\$1,000	\$1,000	16/02/2021	Yes	Complete	
Pāpāwai Pā	To contribute to the purchase of new kitchen equipment (dishwasher and toaster) for the newly renovated marae kitchen	\$9,421	\$9,000	8/06/2021	No	In Progress	Accountability form not yet due

Appendix 2 – Accountability Forms



MĀORI STANDING COMMITTEE

Kia Reretahi Tātau

Grant Accountability Form

All recipients of funds from the Maori Standing Committee (MSC) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Maori Standing Committee.

Please return the completed form to –

Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741

1. Funding for:	Art Workshop
2. Name of applicant:	
3. Location of project/funding:	He Putiputi Studio, 33 Jellicoe Street, Martinborough
4. Date of project/funding:	8th July 2019
5. Amount received from the MSC:	\$ 250

6. Please give details of how the money was spent. Your contribution to the project and the MSC funding you received must be accounted for.

Joe Mcmenamin workshop and all art supplies	\$ 1000
Transport	\$ 220
Morning tea and Lunch	\$ 400
Venue hire	\$ 150

Funding received from FCB, MCB, GCB and MSC was used to pay the above expenses.

7. Please provide details about the project or activities that were supported by the MSC grant. Explain what was successful, and what didn't work so well.

The art workshop was to create an opportunity for community to engage with rangatahi of the South Wairarapa and inspire youth to use art as a medium of expression. The day was planned to incorporate a visit to Wairio Restoration Project in Kahutara, to take inspiration from the bird life present. The day was a success with all rangatahi completing 2 boards of art each. The workshop was for a max of 8- 10 students, unfortunately only 4 attended due to others being sick on the day. Next workshop I'm positive we will get a full turn out as the feedback from those that attended has been positive.

8. Give a brief description of the highlights of your project, including the number of participants.

There were many highlights on the day, the trip to Wairio Restoration Project. The completion of 11 boards of art all to a high level. Rangatahi and pakeke engagement. Ensuring the day was supported by tikanga ie. Meditation practice Mahi Ngao, Karakia, manaakitanga and whanaungatanga. The kai was a definite highlight. Just sitting together sharing food and chatting gave a sense of whanaungatanga.

9. How did your project benefit your community?

On the day, we used art to engage with rangatahi the next stage is to print their art into greeting cards and make available within the 3 towns to purchase. The art boards will feature later in the year at a community exhibition in Greytown. This project benefited the Maori community through engagement by all 3 community boards and MSC. A successful and positive collaboration that can be built on into the future.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

The next step would be to have their art boards photographed and printed to card to create greeting cards to sell. I have applied to CreativeNZ for funding to print the cards. Following that I would like to follow up with another art workshop in Greytown at Kuranui college I am going to engage with Simon Fuller for the next project. Again, I will work with Joe Mcmenamin, Alan Maxwell and rangatahi from Kuranui College. Following that I would like to offer another art workshop opportunity in Featherston.

11. This report was completed by:

Name:	Narida Hooper
Address:	33 Jellicoe Street Martinborough
Date:	29 July 2019
Phone:	021314180
Email:	narida@heputiputi.co.nz



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

Funding Accountability Form

All recipients of funds from the Maori Standing Committee (MSC) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Maori Standing Committee.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Funding for:	Community Matariki Celebration 2019
2. Name of applicant:	South Wairarapa Kāhui Ako
3. Location of project/funding:	Hau Ariki Marae
4. Date of project/funding:	Thursday 27 th June 2019
5. Amount received from the MSC:	\$ 1000 + gst

6. Please give details of how the money was spent. Your contribution to the project and the MSC funding you received must be accounted for.

Hireage of Hau Ariki Marae	\$700
Kai and Kohā	\$500
Facilitators and materials	\$1975
Total	\$3175

7. Please provide details about the project or activities that were supported by the MSC grant. Explain what was successful, and what didn't work so well.

The South Wairarapa Kāhui Ako arranged a community Matariki celebration at Hau Ariki Marae in Martinborough. The event took place over one day on Thursday 27th June 2019. Schools were invited to send students to workshops across the day that included:

- Raranga/Weaving with experts from Patukituki in Masterton
- Fresh water ecology from Greater Wellington Regional Council
- Sculpting and learning about tuna with artist Sam Ludden
- Traditional Māori Games with instructors
- Pūrakau with Amber Craig

To compliment this, schools across the South Wairarapa contributed art work made by students to celebrate Matariki, towards an art exhibition which was put on display in the wharekai at the marae and open to the public.

Our aim was for this event to be one initiative, among others, where we continue to build connections and access to te reo and te āo Māori within the South Wairarapa community. The students in the South Wairarapa have asked us to help them normalise te reo Māori and by having experts sharing their knowledge of te āo Māori, using te reo Māori and having a public component to the event, we believe this is a step forwards towards this goal in the rohe.

A roopū of students also stayed for a noho overnight to watch Matariki rising from the Marae early in the morning.

We feel that all of these actions were successful. The only part that didn't work so well was viewing Matariki early on the

Friday morning as a thick fog had descended upon Martinborough, which impeded our view.

8. Give a brief description of the highlights of your project, including the number of participants.

Over the day we had well over 100 students participate in activities, leadership opportunities and hosting community members on the marae. The community art exhibition had a steady stream of visitors which we estimate to be between 50-80 people.

A big highlight was the knowledge our facilitators were able to share with participants and this day is still relayed as a favourite event in 2019 for those who attended.

9. How did your project benefit your community?

This project was an opportunity to connect and collaborate across our community. We hope it has provided some education for participants, about Matariki and a te āo Māori worldview. These are all beneficial to the community and continue the work towards normalising te reo Māori within the South Wairarapa rohe.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

We would be keen to work with the marae or local hapū to make this an annual event.

11. This report was completed by:

Name:

Micaela Westrupp

Address:

c/- Gladstone School
1471 Te Whiti Road
RD4

Date:

23 July 2020

Phone:

Email:

micaela@gladstone1.school.nz



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

Funding Accountability Form

All recipients of funds from the Maori Standing Committee (MSC) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Maori Standing Committee.

Please return the completed form to –

Steph Frischknecht
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Frischknecht@swdc.govt.nz

1. Funding for:	Signage for Te Whare and Tree nursery
2. Name of applicant:	Pae Tū Mōkai O Taurira
3. Location of project/funding:	23 Soldiers Settlement Road Featherston
4. Date of project/funding:	Aug 2020 – June 2021
5. Amount received from the MSC:	\$500.00

6. Please give details of how the money was spent. Your contribution to the project and the MSC funding you received must be accounted for.

	\$500.00
	\$
	\$
	\$

7. Please provide details about the project or activities that were supported by the MSC grant. Explain what was successful, and what didn't work so well.

We commissioned signage for Te Whare and our tree nursery displaying our name, logo and branding. This proved to be a success as we had used the same brand colours on the building and it's looking very professional.
 What didn't go so well?
 Our original sign was erected at the gate but site was too exposed so we had to position at a lower level.

8. Give a brief description of the highlights of your project, including the number of participants.

Our roopu committee were involved in the design brief, proofing and erection of the signage. We very much enjoyed the creative process.

9. How did your project benefit your community?

We provide a venue for community activities such as weekly 'kawhe & korero' sessions, Organics week, hui venue etc. The signage is important to clearly identify our space with our whare's full name so the public know they have arrived at the correct location.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

PtMoT is developing a native tree nursery which will provide eco sourced seed for plants. We have interest from GWRC, SWDC and to a lesser extent the public. We are have ambitions to develop plant stock for Wairarapa Moana wetlands. As the tree nursery is still in development we will be seeking funding to cover on going costs.

11. This report was completed by:

Name:

Karen Mikaera

Address:

23 Soldiers Settlement Road Featherston

Date:

24 June 2021

Phone:

0275906533

Email:

k.mikaera@gmail.com



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

Funding Accountability Form

All recipients of funds from the Maori Standing Committee (MSC) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Maori Standing Committee.

Please return the completed form to –

Steph Frischknecht
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Frischknecht@swdc.govt.nz

1. Funding for:	Kohunui Marae
2. Name of applicant:	Suzanne Murphy
3. Location of project/funding:	Kohunui Marae - 2417 Martinborough Lake Ferry Rd South Wairarapa
4. Date of project/funding:	Nursery project Oct 2020, Shelving 2021, Pots Oct 2020
5. Amount received from the MSC:	\$ 8,122.00

6. Please give details of how the money was spent. Your contribution to the project and the MSC funding you received must be accounted for.

Redpath Tunnel House costs.	\$3983.62
Redpath Tunnel House reinforcement.	\$500.53
Pots - Large for kitchen - from SaveAren	\$1008.00
2 4x slice toasters. (Minutes 16 Jan 2021)	\$337.90
	\$5830.05
Storage for crockery cupboard + Chiller	1749.94
	494.50
	2244.44
	8074.49

7. Please provide details about the project or activities that were supported by the MSC grant. Explain what was successful, and what didn't work so well.

Our tunnel house needed reinforcement parts as we discovered, when a huge NW wind nearly blew it off the concrete nib it is bolted to. We bought less pots, (still got 6, one of every different large size) as our commercial toaster (very old) needed replacement due to melted wiring, so we bought 2x 4 slice toasters. The domestic pots were donated by S. Murphy in the end as they were on special for \$119.99, ~~and~~ and we were worried we would go over budget.

8. Give a brief description of the highlights of your project, including the number of participants.

The Nursery Project has been huge, & we have now employed 2 x 0.5 workers to lead & manage the nursery operations. The Tunnel House is now much more secure. Our pots now give us the satisfaction of being able to cook in bulk for whatever numbers we are catering for, and the toasters make for a safer, faster operation. The shelving will provide much more storage space in the chiller, & ~~the~~ crockery will now be able to be stored in a walk-in cupboard, rather than in the bottom of a cabinet. Over 100 people have used our kitchen since items have been purchased.

9. How did your project benefit your community?

Ready access to crockery, more chiller storage space, & safe to use stainless steel pots have improved kitchen preparations to cater for our manuhiri. The Tunnel House is now providing a protective environment for seed propagation, to meet the order for 42,000 native plants for the bio-diversity corridors to be planted out from Remutaka through to Aorangi in 2022.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

Tunnel House. We will be looking to add another layer of shelving for extra seedlings. Our kitchen & ~~dining room~~ amenities are now much improved, with cooks and other helpers enjoying the new cooking vessels & shelving. Our dining room (after renovations) would definitely benefit from standardised tables & chairs, which we may well choose to apply for funding for. We currently have a mixture of trestles, fold up tables, & ex-Kurouai College tables. Chairs are also either 30+ year old padded chairs (seat bases crumbling) or plastic outdoor ones.

11. This report was completed by:

Name:

Suzanne Murphy.

Address:

7 Papawai Road,
Greytown 5712.

Date:

5 July 2021.

Phone:

027 463 4468.

Email:

kehunui58@gmail.com.



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

Funding Accountability Form

All recipients of funds from the Maori Standing Committee (MSC) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Maori Standing Committee.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Funding for:	Financial assistance for Marae Wawata
2. Name of applicant:	Hau Ariki Marae
3. Location of project/funding:	Hau Ariki Marae, 131 Regent Steet, Martinborough
4. Date of project/funding:	Started August 14, Completed September 14,
5. Amount received from the MSC:	\$9,000

6. Please give details of how the money was spent. Your contribution to the project and the MSC funding you received must be accounted for.

Purchase of furniture for the dining room at Hau Ariki Marae (inv attached)	\$9,117.20
South Wairarapa District Council	\$9,000.00
Hau Ariki Marae	\$117.20
	\$9,117.20

7. Please provide details about the project or activities that were supported by the MSC grant. Explain what was successful, and what didn't work so well.

Financial assistance was provided to purchase chairs and tables for functions/social activities in the dining hall and trolleys to assist safe handling/storage of the tables.

The purchase of this stock supported the event recently held by the marae to celebrate Māori Language Week involving whānau and the wider community of Martinborough. This event is part of a longer-term project of purposeful community engagement by Hau Ariki Marae.

The event was very successful in introducing people, both long term and new residents to Hau Ariki Marae, te reo me ona kawa

More work is required to engage community, but this is a good start.

8. Give a brief description of the highlights of your project, including the number of participants.

There were many highlights to the Māori Language Week launch event at Hau Ariki. There was satisfaction registered by both the Hau Ariki community in preparing and participating in the event and by those people who attended the event having felt they had learnt new things. It was an event attended by young families with children and elderly couples. 89 people registered for the event; approximately 70 people attended.

9. How did your project benefit your community?

This event met the expectations of the goal for the longer-term project by Hau Ariki Marae of wider community engagement:

- Number of participants
- Good civic representation (Mayor, Councillors)
- Connections made to business community
- Excellent public profile (Wairarapa Times-Age Tues 15 Sept)

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

The project of purposeful and planned community engagement by Hau Ariki has taken its first steps. There are two periods of the year that Hau Ariki will plan for community engagement; Matariki (during June and July) and Te Wiki o te Reo Māori (September). Hau Ariki will require support for funding towards events and engagements that support involvement by community for Matariki and Te Wiki o te Reo Māori and support whānau, hapū and iwi.

11. This report was completed by:

Name:	Kevin Haunui
Address:	C/- Hau Ariki Marae PO Box 165 Martinborough
Date:	16 September 2020
Phone:	021 626 065
Email:	hauariki@gmail.com

28th Maori Battalion Assoc
Featherston Branch
The Secretary
4 Hart Street
FEATHERSTON 5710

22 January 2021

Steph Dorne
Committee Advisor
South Wairarapa District Council
P O Box
MARTINBOROUGH 5741

ATTENTION: Steph Dorne

RE: Funding Accountability Form

Tena koe Steph,

Please find attached:

- Cover Letter
- Funding Accountability Form
- Receipts – Empire Hotel, Featherston Motels, Koru Shop, Nga Uri O TE Rua Tekaumawaru Inc. Adamson's Service Station

On behalf of 28th Maori Battalion Assoc, Featherston Branch, we would like to thank the Maori Standing Committee and the South Wairarapa District Council for accepting and approving our application for funding which supported the widows of the 28th Maori Battalion veterans.

Unfortunately, two of our widows were not able to attend due to ill-health. Those in attendance were appreciative of the effort put in by the 28th Maori Battalion, Featherston Branch to ensure their day was memorable.

Gifts for the widows were sourced from Dannevirke and verification of the mileage has been signed by the Secretary of the 28th Featherston Branch Assoc, Richard Smith *ref 1: page 2 MSCFAF* *ref 2: The Koru Shop*



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

Funding Accountability Form

All recipients of funds from the Maori Standing Committee (MSC) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Maori Standing Committee.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Funding for:	28th Maori Battalion Assoc. Featherston Branch
2. Name of applicant:	The Secretary, 4 Hart Street, Featherston, 5710
3. Location of project/funding:	Featherston
4. Date of project/funding:	14 November 2020
5. Amount received from the MSC:	\$500

6. Please give details of how the money was spent. Your contribution to the project and the MSC funding you received must be accounted for.

Accommodation 2 persons @ \$110 per night x2	\$220
Travel Wairoa-Featherston via Palmerston North	\$200
Meals 2 persons @ \$40 per person	\$ 80
Gifts & Travel funded by 28 th MB Featherston Branch	\$325.60
Gifts = \$100	
Travel > 282 kms Featherston > Dannevirke return @ 80c per km	
Mileage verified and signed by Richard Smith, Secretary 28 th Maori Battalion, Featherston Branch -	

Richard Smith 22/01/21

7. Please provide details about the project or activities that were supported by the MSC grant. Explain what was successful, and what didn't work so well.

Manaakitanga
 Having the privilege of being able to host the widows and families of the 28th Maori Battalion Veterans under the banner of Nga Uri O Te Rua Tekaumawaru Inc. (Translation: *Descendants of the 28th Maori Battalion*).
 Unfortunately, two of our widows were not able to make it. However, the widows in attendance, Mrs Kurawari Panere and Mrs Celia Lumsden, were grateful that their health enabled them to attend the function.

8. Give a brief description of the highlights of your project, including the number of participants.

Whanaungatanga
 Number of participants: 25
 Induction of four new members
 Watching the two widows being pampered and spoilt by members.
 Special mihi to Featherston Sports Hub Committee for allowing us to host our meeting at their facilities and for their catering services.

9. How did your project benefit your community?

Funds, \$500, sourced through the Maori Standing Committee was used and spent within the Featherston boundary, ref: receipts.

[Empty rectangular box for additional information]

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

Continuation of the legacy of the Veterans of the 28th Maori Battalion is paramount, therefore, we will continue to support, maintain and uphold the mana of the 28th Maori Battalion. Currently, we have no plans to apply to the Maori Standing Committee for funding on a regular basis. We may, however, seek funding on the odd occasion.

11. This report was completed by:

Name: Sandy Ngamoki

**Address: 13 Skipage Grove
Featherston
5710**

Date: 22 January 2021

Phone: 06 3089488 027 475 0267

Email: Sandy.Ngamoki@gmail.com

Te Rangiura o Wairarapa



Prepared for the Māori Standing Committee

South Wairarapa

June 2021

Ngā Mahi o Tērā Tau

In February 2020 the Ngāti Kahungunu Regional Kapa Haka Competition was held here in Wairarapa at McJorow Park. From the 12 groups that competed, the top three groups would qualify to compete at Te Matatini in February 2021. Te Rangiura o Wairarapa placed third at the regional competition and qualified for Te Matatini. Unfortunately due to the many covid restrictions placed on Auckland earlier in the year the decision was made to postpone Te Matatini until February 2022. Performing at home, hosting and qualifying was definitely a highlight for us.



Te Tau e Heke Mai Nei

This year our campaign starts early August, we will hold a total of 10 noho marae to prepare for the Te Matatini in February 2022 in Auckland. Any funding we receive will contribute towards these noho marae and getting the group to Auckland.

Te Rangiura o Wairarapa wish to express our appreciation to the Māori Standing Committee and the South Wairarapa District Council for their support.



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

Funding Accountability Form

All recipients of funds from the Maori Standing Committee (MSC) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Maori Standing Committee.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Funding for:	Junior rugby, netball and athletics sports gear
2. Name of applicant:	Featherston Rugby Football Club
3. Location of project/funding:	60 Johnston Street, Featherston
4. Date of project/funding:	2/04/2021 to 6/04/2021
5. Amount received from the MSC:	\$1,150.00 (GST included)

6. Please give details of how the money was spent. Your contribution to the project and the MSC funding you received must be accounted for.

2 x Silver Fern Wedge Hit Shields for JAB junior rugby	\$195.97
1 x Silver Fern Junior rugby tackle bag and 30 mouth guards for JAB rugby	\$285.69
3 x d3 first aid kits. 1 for junior rugby, 1 for junior netball & 1 for athletics	\$156.40
15 x junior netball dresses AUD555.50 @.90738 rate \$612.20 + \$9 fee. Difference is paid out of fundraising funds for junior netball.	\$621.20
Total	\$1,259.26

7. Please provide details about the project or activities that were supported by the MSC grant. Explain what was successful, and what didn't work so well.

We were able to update and replace the damaged gear for our junior teams. Example the new uniforms for netball, was needed due to the huge numbers registered for 2021. We are thankful for the mouth guards for our tamariki and first aid kits, as the hub only has one shared between the junior teams. This year we have 6-7 junior netball teams and 4 JAB rugby teams. Thank you so much for the support. In the past few weeks we have been working on fundraising for our junior teams towards, uniforms, registrations and upgrading of the sports grounds.

8. Give a brief description of the highlights of your project, including the number of participants.

As confirmed we have this year 6-7 junior netball teams and 4 JAB junior rugby teams. Approximately 90 children playing both netball and rugby. There is a growing number of athletes in the club, approximately 30-40. The Featherston Sports Hub, which is under Featherston RFC have been working tirelessly to enable all our tamariki to participate.

9. How did your project benefit your community?

It allows our juniors to participate in sports and providing health and safety to our athletes with the mouth guards and first aid kits. The new gear will replace the damaged training gear for our juniors, making it safer for our children to train.

The junior netball uniforms will support two more of our junior teams to participate. The Featherston Sports Hub's aim is to make our tamariki and whanau aware that sports is definitely in Featherston and enables our community to participate and be part of a sport or group. Therefore being more active, healthy and children socialising with their peers. Sports is a great way to meet friends and being part of a team, this also we support our people with employment.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

The Featherston Sports Hub is upgrading our training facilities with our volunteers working towards a better and safer environment for our junior and senior participants. We still require more funding to help with a few more tackle bags, netball posts, rugby balls for juniors and athletics gear. We will definitely be fundraising towards our goals and hope that the Maori Standing Committee will be there to support us in future for our Featherston Maori Community. We are very grateful for your support and hope to continue working alongside the Maori Standing Committee in future.

11. This report was completed by:

Name:

Marc van de Loo

Address:

27 Fitzherbert Street,
Featherston 5710

Date:


7th April 2021

Phone:

021544545

Email:

Marcvandeloo64@gmail.com

MARC VAN DE LOO

7 APRIL 2021

AGENDA ITEM 6.5

MĀORI STANDING COMMITTEE TERMS OF REFERENCE REPORT

Purpose of Report

For the Committee to review the revised Māori Standing Committee Terms of Reference and recommend to Council its adoption.

Recommendations

Officers recommend that the Committee:

1. *Receive the Māori Standing Committee Terms of Reference Report.*
2. *a) Endorse and recommend to Council the adoption of the Māori Standing Committee Terms of Reference; or*
b) Defer consideration of the Māori Standing Committee Terms of Reference until the scope of the Māori liaison role and its interaction with the Committee are known.

1. Executive Summary

On 4 August 2020, Engaging Well presented to the Māori Standing Committee (the Committee) on a proposal to conduct a cultural audit of the South Wairarapa District Council. During subsequent discussions to clarify the scope of the proposed cultural audit and Engaging Well's availability to complete the work, it was proposed to proceed with work on the Terms of Reference (TOR) with a view to conducting a cultural audit in 2021 ahead of the Long Term Plan. Members endorsed proceeding in this manner on 21 September 2020.

Engaging Well developed a draft TOR which incorporates feedback from officers and Committee members.

The TOR were presented for endorsement at the Committee meeting on 8 June 2021 and the Committee resolved to defer consideration until its next meeting following correspondence received from Papawai Pā and an announcement regarding changes to the Committee's membership.

The Committee is now being asked to review and endorse the TOR for adoption by Council, or to further defer consideration of the TOR in light of funding allocated through the SWDC Long Term Plan for Māori liaison.

2. Discussion

The draft TOR are included in Appendix 1 and include comments made at and since the TOR workshop held with Committee members.

The TOR look to strengthen the relationship between the Council and Committee members and to ensure that the role of kaitiakitanga by the Committee and tāngata whenua is fulfilled and the wellbeing of the South Wairarapa district and its people is enhanced.

The proposed TOR clarifies the purpose of the Committee which is to advocate on behalf of and in the best interests of tāngata whenua in the district (including the descendants and hapū of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa) and to ensure that the Council is fulfilling its obligations to them.

The proposed TOR incorporates new powers for the Committee to make recommendations to Council on significant governance issues and decisions, and matters of relevance, affecting tāngata whenua in the District.

Additional functions include contributing to Council's activities based on Te Tiriti o Waitangi/the Treaty of Waitangi principles, advising Council on matters that support sustainable resource management, kaitiakitanga and economic growth, supporting the development of Māori capacity and capability, contributing to the development of a Māori consultation policy, and advising on consultation processes and engagement with tāngata whenua.

The proposed TOR retains the ability for the Committee to manage a budget for the purpose of making community grants, marae grants and undertaking projects that promote Māori interests. Delegations include the ability of the Committee to discretionarily spend on community grants and projects, and to determine the criteria and allocation of marae development funds granted by Council.

One of the key change is in the Committee's responsibility in relation to resource consents. Under the new TOR, the Committee will provide advice on the hapū responsible for cultural and historical input into resource consents under the Resource Management Act. The Committee will no longer have responsibility for assessing resource consent applications relating to land situated in the rural zone. This reflects where the appropriate mandate for this work sits and the Committee's function to input in strategic rather than operational matters.

Since the revised TOR were drafted, Council approved an annual allocation of \$130,000 via its 2021-31 Long Term Plan for Māori liaison and will work with the Committee on how this can best meet the community's needs.

The introduction of a Māori liaison role may have implications for the functions of the Committee. The Committee may therefore decide to defer consideration of the TOR until such time as the scope of a Māori Liaison role and its interactions with the Māori Standing Committee are known.

2.1 Options

The Committee may either endorse the TOR as it is presented, provide feedback and suggestions for further changes, or defer consideration of the TOR until the scope of a Māori Liaison role and its interactions with the Māori Standing Committee are known.

2.2 Legal Implications

In considering this report Council and the Committee are complying with section 32 of Schedule 7 the LGA 2002 as the proposed delegations to the Committee are powers that may be delegated by Council.

2.3 Financial Considerations

There are no financial implications associated with the decision to endorse the TOR.

The development of the TOR have been funded from funds set aside for a TOR Review carried forward from 2019/20 as shown in the Income and Expenditure Statement for the period ended 30 April 2021.

3. Conclusion

The Committee is asked to provide feedback, endorse the TOR as presented and make a recommendation to Council to adopt the TOR, or to defer considering the TOR.

4. Appendices

Appendix 1 – Māori Standing Committee Terms of Reference

Contact Officer: Steph Frischknecht, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

Appendix 1 – Māori Standing Committee Terms of Reference



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

**SOUTH WAIRARAPA DISTRICT COUNCIL MĀORI STANDING
COMMITTEE
TERMS OF REFERENCE**

[date]

Reports to:	Council
Membership:	<p>Three councillors appointed by Council in consultation with Iwi representatives</p> <p>Two representatives from each of the three South Wairarapa Marae (Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae)</p> <p>Two representatives from Pae Tū Mokai o Taurira</p> <p>One representative from Ngāti Kahungunu ki Wairarapa</p> <p>One representative from Rangitāne o Wairarapa</p> <p>The Mayor (ex-officio)</p> <p>One youth representative in an advocacy role</p> <p>Nominations must be received in writing from each participating body. Membership is ratified by Council. The chairperson and deputy chairperson are elected by the Committee at the start of the triennium.</p> <p>A robust induction process will be in place for all incoming members of the Committee.</p>
Non-voting attendees	The youth representative is not a voting member of the Committee
Meeting Frequency:	Eight-weekly or as required
Quorum:	Five members including a minimum of three representatives from iwi or marae/Pae tū Mōkai O Taurira and one representative from Council

1. Introduction

These Terms of Reference reflect the intent and expectations of both the South Wairarapa District Council (“**the Council**”) and the South Wairarapa District Council Māori Standing Committee (“**the Committee**”).

These Terms of Reference look to strengthen the relationship between the Council and the Committee members and to ensure that the role of kaitiakitanga by the Committee and tāngata whenua is fulfilled and the wellbeing of the South Wairarapa district and its people is enhanced.

Te Tiriti o Waitangi/the Treaty of Waitangi is a historical agreement between the Crown and Māori. The Council is a statutory body with powers and responsibilities delegated to it by the Crown. The Council must therefore adhere to the principles of Te Tiriti o Waitangi/the Treaty of Waitangi in respect of tāngata whenua within the South Wairarapa district.

The Council and the Committee acknowledge that the iwi of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa and their respective hapū exercise mana whenua and mana moana over the South Wairarapa district. The Council and the Committee acknowledge that the marae in the South Wairarapa district are Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae and Pae tū Mōkai O Tauira as a kaupapa māori community group represented on the Committee. The Council and the Committee further acknowledge that there are mataawaka (people of Māori descent who are not tāngata whenua) living within the South Wairarapa District.

2. Background

On 15 December 1993, the Council made a resolution to support in principle the establishment of a Māori Standing Committee of the Council. On 27 March 1996, the Council Working Party and tāngata whenua established the Committee. On 17 April 1996, the Committee first met, and on 20 June 1996, the Committee was formally established following the adoption of the 1996/1997 Annual Plan. The Annual Plan included a [Māori Policy](#) and an acknowledgement that the Committee was now fully operational. The Committee has been established every triennium thereafter.

The Committee is established pursuant to clause 30(1)(a) of Schedule 7 of the Local Government Act 2002.

3. Overview

The South Wairarapa District, which extends from the Tararua Ranges to the South Wairarapa Coastline and includes Greytown, Featherston and Martinborough (“**the**

District”), is rich in Māori history and culture. The iwi of the District are Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa, the marae are Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae and Pae tū Mōkai O Taurira is a kaupapa māori community group represented on the Committee.

Some of the earliest known occupational sites exist within the District’s boundaries and for centuries the natural environment has provided both material and spiritual sustenance. Its place in the Māori political history of Aotearoa is a matter of national record. Lake Wairarapa and the South Wairarapa Coastline are of immense cultural, spiritual and historic significance to tāngata whenua.

The Local Government Act 2002 (“**the LGA**”) signals that the social, cultural and economic development of Māori is of particular importance. There are also specific requirements to enable Māori to contribute to council decision-making. The Resource Management Act 1991 (“**the RMA**”) places obligations on the Council including a duty to consult with Māori during the planning process and requires consideration of Māori cultural and traditional relationships with their ancestral lands, water, sites of significance, wāhi tapu, and other taonga. These obligations are in turn derived from the underlying principles of Te Tiriti o Waitangi/the Treaty of Waitangi, which in this context, includes:

- » **Partnership** - the development of an active and on-going relationship between the Council and hapu of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa in the South Wairarapa.
- » **Participation** - a principle which emphasises positive and active Māori involvement in the business of the Council, and in particular its planning and delivery functions.
- » **Active Protection** - the requirement to ensure that Māori well-being is enhanced whenever possible, and that principles of equity of Māori outcomes are observed in the Council’s decision-making processes.

The Council is committed to giving effect to these principles by engaging effectively with tāngata whenua and fostering positive relationships in pursuance of the partnership envisaged under Te Tiriti o Waitangi/the Treaty of Waitangi, on matters that affect and concern tāngata whenua.

4. Purpose and functions

The purpose of the Committee is to advocate on behalf of and in the best interests of tāngata whenua in the District (including the descendants of hapu of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa) and to ensure that the Council

is fulfilling its obligations to them. To achieve this purpose, the Committee will undertake the following functions to the extent that resources allow:

- » Give advice and make recommendations to the Council on significant governance issues and decisions that affect tāngata whenua in the District.
- » Actively participate in and contribute to decision-making processes, policy and strategy development and other activities of the Council, based on Te Tiriti o Waitangi/the Treaty of Waitangi principles of participation, partnership and active protection.
- » Consider ways in which to support the development of Māori capacity and capability to contribute to the decision-making processes of the Council.
- » Provide advice and relevant information to the Council regarding economic, social, environmental, spiritual and cultural matters in the District that support sustainable resource management, kaitiakitanga and economic growth.
- » Make recommendations to the Council on matters of relevance affecting tāngata whenua in the District, and to help fulfil the Māori consultative requirements of the Council particularly with regard to the principles of Te Tiriti o Waitangi/the Treaty of Waitangi, the LGA and the RMA.
- » Work with the Council to develop and maintain a Māori consultation policy and advise the Council about particular consultation processes with tāngata whenua in the District. Assist in the development of consultation networks throughout the District.
- » Manage a budget for the purposes of making community grants, marae grants and undertaking projects that promote Māori interests.
- » Advise the Council on engagement with tāngata whenua to ensure that these engagements are positive, productive, and culturally safe and that the tikanga of the tāngata whenua are observed and respected by Council.

5. Stakeholders

Stakeholders include:

- » South Wairarapa District Council.
- » Hapu of Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa.
- » Iwi settlement trusts and their entities
- » Kohunui Marae, Hau Ariki Marae and Pāpāwai Marae.
- » Pae Tū Mokai o Tauira.
- » Greater Wellington Regional Council.
- » Wellington Water Ltd.
- » The wider South Wairarapa District community.

6. Deliverables

In addition to its functions outlined above, the Committee will:

- » Contribute to the Long Term Plan every three years.
- » Contribute to the Annual Plan every other year.
- » Provide advice on the hapu responsible for cultural and historical input into resource consents under the RMA.

7. Accountability and reporting

The Committee is accountable to the Council and minutes of Committee meetings and specific reports will be presented to the Council. The chairperson or nominated appointee of the Committee may provide an update to the Council at each Council meeting.

8. Delegations

In addition to the functions of the Committee outlined in paragraph 3 above, the Council delegates to the Committee the power to:

- » Discretionarily spend on community grants and projects.
- » Determine the criteria and allocation of the marae development fund granted in the 19/20 Annual Plan, and any subsequent development grants, to Kohunui Marae, Hau Ariki Marae, Pāpāwai Marae and Pae tū Mōkai O Taurira.

9. Review of terms

These Terms of Reference may be reviewed, updated or amended at any time by the Committee and must be endorsed by the Committee and approved by Council.

10. Meetings

Timing and frequency

Ordinary meetings will be convened by the Chief Executive on an eight-weekly cycle. Extraordinary or emergency meetings may be called in accordance with Standing Orders.

Council	Delegation to attend and speak but not vote
Planning and Regulatory Committee	Delegation to attend and speak but not vote
Assets and Services Committee	Delegation to attend and speak but not vote

Meeting procedure

Committee meetings are conducted pursuant to [Council's Standing Orders](#).

Decisions

Decisions will be made at a meeting through a vote exercised by the majority of members.

Quorum

The quorum for Committee meetings is five Committee members including a minimum of three representatives from iwi or marae/Pae tū Mōkai O Tairā and one representative from Council.

Secretariat

Secretariat services are to be provided by the Council Committee Advisor.

Agenda and paper circulation

The agenda for Committee meetings will be circulated by email as well as by post, to be received at least two working days before the Committee meeting. The agenda will also be made publicly available at the South Wairarapa libraries and on the Council's website in the following location: <https://swdc.govt.nz/meetings/>.

Workshops and briefings

The Committee may hold workshops and briefings about matters that impact local government and Māori. These workshops are not decision-making forums and the provisions of [Council's Standing Orders](#) relating to workshops and similar forum apply.

**ALCOHOL CONTROL BYLAW AND SMOKEFREE ENVIRONMENTS
POLICY**

Purpose of Report

To update the committee on recent policy developments.

Recommendations

Officers recommend that the Committee:

1. *Receive the Alcohol Control Bylaw and Smokefree Environments Policy Report.*

1. Proposed Alcohol Control Bylaw 2021

Officers have reviewed Council’s previous Liquor Bylaws (Featherston Liquor Control Bylaw 2010 and the South Wairarapa Liquor Control Bylaw 2011).

Based on officer’s analysis and pre-consultation engagement with Community Boards and the Māori Standing Committee Chair, Police, Public Health, Community Patrol and district business associations, a replacement alcohol control bylaw is considered appropriate. A full report and consultation material is presented for approval by Council at its meeting on 28 July 2021. A copy of the report is available [here](#).

The proposed bylaw controls alcohol for temporary special events in public places, including Toast Martinborough. It does not propose to include any permanent alcohol ban areas in the bylaw but the bylaw enables Council to establish alcohol ban areas in the future where necessary.

Once approved by Council, the consultation material will be available from: www.swdc.govt.nz/alcoholbylaw/. The consultation period will be from 2 August – 2 September 2021.

2. Smokefree Environments Policy

Council’s Smokefree Environments Policy aims “to protect the community and, in particular, all persons working in or around Council owned or controlled buildings and facilities from the harmful effects of tobacco smoke on their health”.

The Policy was last reviewed on 3 June 2015 and was due to be reviewed next in June 2019. The Smoke-Free Environments Act was amended on 20 November 2020 to the Smokefree Environments and Regulated Products Act 1990 to control vaping in workplaces, among other things. Council has updated its internal staff policy to reflect these changes and the Smokefree Environments Policy should now be updated.

Officers have begun working with Masterton and Carterton District Councils to develop a joint policy that would apply across the Wairarapa. This would enable a consistent approach to be taken across the region leading to increased public understanding and compliance. The policy would be developed through the Wairarapa Policies Working Group.

Māori are likely to be disproportionately impacted due to a higher smoking prevalence. In 2019/20, 13% of people in the South Wairarapa smoked cigarettes regularly. While demographic breakdowns are not available for the district, at a national level, Māori are among those with higher smoking rates than the national average. Other groups with high rates of smoking include youth and disabled people:

- Māori 31.4%, with Māori women smoking at a higher rate than Māori men.
- 16% of 18-24 year olds (3.3% of 15-17 year olds).
- 19.1% of disabled people.

E-cigarettes/vaping statistics are currently unknown for the district, but nationally rates of using e-cigarettes are trending upwards, increasing from 0.9% in 2015/16 to 3.5% 2019/20. Māori also use e-cigarettes at a proportionally higher rate than the national level, at 5.3% in 2019/20, rising from 1.6% in 2015/16.

3. Conclusion

Officers have commenced a review of the Liquor Bylaws and Smokefree Environments Policy. Members have the opportunity to make a submission on the proposed Alcohol Control Bylaw and are encouraged to consider to what extent they would like to be involved in the review of the Smokefree Environments Policy.

Contact Officers: Steph Frischknecht, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

MĀORI STANDING COMMITTEE

3 AUGUST 2021

AGENDA ITEM 7.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Committee:

1. *Receive the Chairperson Report.*
2. *Send a letter of response to Papawai Pā Trustees by 10 August 2021 which is to be completed by the Chair and sent to committee members for feedback.*
3. *Endorse our Terms of Reference at this meeting.*
4. *Approve \$69.57 + GST to be paid to He Putiputi Ltd for the purchase of flowers for Suzanne Murphy, to be funded from the Awhinahia pou.*
5. *Approve a further \$113.50 + GST for the purchase of Fyke nets for cultural monitoring projects being carried out by Kohunui Marae and Pae tū Mōkai o Tauria, to be funded from the Te Taiao Pou.*

1. Topic 1 – Long Term Plan Artwork

The Māori Standing Committee (MSC) has been a part of the LTP process and not only secured funding for māori development but also had input into the community consultation document and subsequently the final document available [here](#).

In the South Wairarapa Strategy Mapping Our Future - to 2050 we have worked with Arika Creatives in Christchurch to produce a visual document that would resonate with māori in a positive way, we have used the metaphor of a rākau growing with strong connectons to our land and the people before us (root system), to the functioning heart (community and council) to achieving wellbeing and prosperity culturally, economically, environmentally and socially. See Appendix 1.

2. Topic 2 – Update from Engaging Well

Engaging Well is no longer available to carry out the cultural audit.

3. Topic 3 – Membership of MSC

With no letter notifying us of the withdrawal of the Rangitāne o Wairarapa representative or Kohunui Marae representatives, we must assume that Kohunui still wishes to have representation on the MSC. Suzanne Murphy has left the region but has not formally resigned.

Rangitāne o Wairarapa currently has no appointed representative following the resignation of Carlene Te Tau at our meeting in May 2021.

4. Topic 4 – Citizenship Ceremony

I have received a request from Council to support the “citizenship ceremony” on the 16th August, 7pm, Anzac Hall in Featherston. It has been supported by Paora Ammunson and Tiki MacGregor in the past.

Is anyone available who would like to participate? Usual order of service is below.

MSC - Mihi whakatau

Mayor - Welcome

CEO – Invites each candidate to come forward

Mayor – Candidate to read Oath of Affirmation

CEO – Message of congratulations

Mayor – Concludes ceremony and invites all to join in the singing of the NZ National Anthem “God Defend New Zealand” and for the new citizens to come forward for a group photo.

Refreshments

5. Topic 5 – Wellington Water Committee

Narida to give an update to committee regarding the newly formed Wellington Water Committee (WWC). Mana whenua representation and also a request from Wellington Water to meet the mana whenua representatives from Ngāti Toa and Taranaki Whānui.

6. Topic 6 – Expenditure

The invoice for flowers is attached in Appendix 2.

It is recommended the committee approve a further \$113.50 + GST for the purchase of Fyke nets for cultural monitoring projects being carried out by Kohunui Marae and Pae tū Mōkai o Taurira. \$950 has previously been approved. See Appendix 3.

7. Topic 7 – Peter Flynn

Peter Flynn on my request will address the MSC and councillors and discuss his experience as a representative on the MSC from its inception for a term of 9 years. The challenges that the committee faced in the mid 90's and also the other activities that were happening across Wairarapa through the 80's.

8. Appendices

Appendix 1 – LTP Artwork

Appendix 2 – Invoice for Flowers

Appendix 3 – Invoice from Mountains to Sea

Report compiled by Narida Hooper

Chair

Māori Standing Committee

Appendix 1 – LTP Artwork



SOUTH WAIRARAPA
DISTRICT COUNCIL
Kia Reretahi Tātau

South Wairarapa Strategic Framework to 2050

Our community outcomes

MARAE WAWATA

SOCIAL WELLBEING

Residents are active, healthy, safe, resilient, optimistic and connected

ECONOMIC WELLBEING

A place of destination, new business and diverse employment that gives people independence and opportunity

ENVIRONMENTAL WELLBEING

Sustainable living, safe and secure water and soils, waste minimised, biodiversity enhanced

CULTURAL WELLBEING

Strong relationships with whānau, hapū and marae, celebrating diverse cultural identity, arts and heritage

Strategic drivers

Creating better connections & social wellbeing

- ▶ Strengthen social connections within the community
- ▶ Encourage civic pride and participation
- ▶ Provide universally accessible, safe and diverse spaces to strengthen connection between people and place
- ▶ Advocate for better transport and technology to improve social and business opportunities

Supporting sustainable growth, employment, economic wellbeing & development

- ▶ Plan for growth that protects rural land and character
- ▶ Contain rural residential expansion
- ▶ Support quality urban development
- ▶ Limit growth in coastal and other areas subject to climate change impacts
- ▶ Support the transition to a low carbon economy
- ▶ Encourage economic diversity and local vibrancy
- ▶ Leverage partnerships with central and regional agencies to enable economic development and employment opportunities

Enhancing three waters delivery & environmental quality

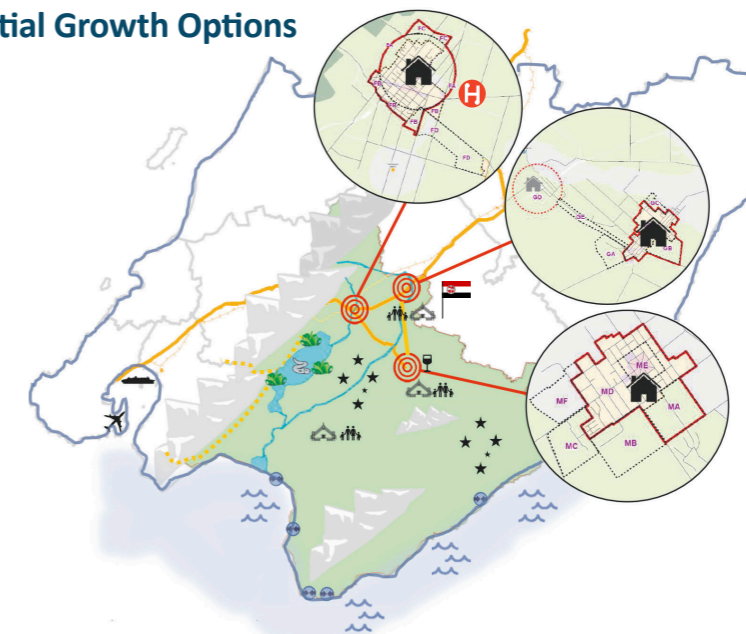
- ▶ Deliver sustainable, clean, clear, safe and secure drinking water
- ▶ Design and implement innovative, sustainable, efficient and affordable wastewater and stormwater systems
- ▶ Protect and replenish our natural environment and biodiversity
- ▶ Minimise waste and provide environmentally sustainable Council services
- ▶ Take active measures to adapt and mitigate the impacts of climate change
- ▶ Empower and enable our community to drive behavioural change for the benefit of the environment

Nurturing & creating the district's special character, qualities and culture

- ▶ Work in partnership with mana whenua and iwi, respecting tikanga (customs), kaitiakitanga (guardianship) and taha Māori (heritage)
- ▶ Take opportunities to embrace and celebrate diversity
- ▶ Take opportunities to advance and showcase arts, culture & heritage
- ▶ Protect town and rural community character, retaining our unique look and feel
- ▶ Improve urban design and integrate what we build with natural features

Mapping our future to 2050 Step 1: Residential Growth Options

TE TAIAO



- ▶ Prominent mountains
- ▶ Hāpori
- ▶ Main towns
- ▶ Road link
- ▶ Rail link
- ▶ Cycle link
- ▶ Proposed residential growth area
- ▶ Proposed residential 20 year plus
- ▶ Marae
- ▶ Focus for kotahitanga - Māori Parliament
- ▶ Indicative Papakāinga
- ▶ Wine industry
- ▶ Dark Sky Reserve
- ▶ Lake restoration & conservation
- ▶ Biodiversity corridor & halo
- ▶ Managed coastal retreat
- ▶ Wellington Regional Growth Framework

WHAKAPAPA

Work with Treaty Partners Strong and Efficient Council Our Communities and District

OUR VISION

The best of country living with the community at the heart of everything we do.

Where we are today

- Strong population growth: 2.2% average annual increase 2013-18 and an estimated 2.7% increase in 2020
- Rapid increase in house prices in 2020 resulting in Featherston median price \$484,100, Greytown \$732,800, Martinborough just over \$700,000
- 1 in 4 people over the age of 65
- Workers challenged to find affordable houses
- GDP per capita is \$27,000 compared to \$62,000 for NZ average, indicating relatively low incomes per person
- Unemployment rate of 4% which is lower than NZ of 5.8% - High employment but low GDP
- Climate change with extreme weather events, droughts, higher temperatures, coastal erosion

WHAKATAUKI

Mei te tatū o ngā whakaaro ki ngā āhuetanga o te hinengaro,
Mei te ngāwari ake o te ahunga ki nāianeī,
Kua tū nei te tūranga ki runga i ngā pakahiwi o te nehenehe.

If I am confident with where we'll be in the future,
Composed with how we are at present,
It is merely because I am standing on the shoulders of the past.

Three key roles of our district in the region & New Zealand

Roles of council:

Advocate for sustainable living and community wellbeing
Influence, facilitate, partner, provide services, plan and regulate



A place for agriculture, fishing, forestry, horticulture and viticulture with new and growing business and job opportunities



A destination highlighting diverse cultures, heritage, environmental sustainability and recreational experiences



A town and country lifestyle choice

Appendix 2 – Invoice for Flowers

TAX INVOICE

SWDC
PO Box 121
Martinborough 5741
Wellington

Invoice Date 10 Jul 2021
Invoice Number INV-0030
Reference MSC - Tautoko Pou
GST Number 091389096

He Putiputi Ltd
33 Jellicoe Street
Martinborough 5711
Tel: 021314180
narida@heputiputi.co.nz

Description	Quantity	Unit Price	Amount NZD
flowers to Suzanne Murphy from MSC	1.00	69.57	69.57
		Subtotal	69.57
		TOTAL GST 15%	10.43
		TOTAL NZD	80.00

Due Date: 13 Jul 2021

Please pay invoice within 3 working days. For online payments, acct details; ANZ, He Putiputi Ltd, 06 0254 0496165 00.

Trading name of Malongo Properties Ltd, GST No: 91 389 096

----- ✂ -----

PAYMENT ADVICE

To: He Putiputi Ltd
33 Jellicoe Street
Martinborough 5711
Tel: 021314180
narida@heputiputi.co.nz

Customer SWDC
Invoice Number INV-0030

Amount Due **80.00**
Due Date 13 Jul 2021

Amount Enclosed

Enter the amount you are paying above

Appendix 3 – Invoice from Mountains to Sea



MTSW TAX INVOICE

South Wairarapa District Council - Māori standing Committee

Invoice Date
21 Jul 2021

Invoice Number
19-356

Reference
Te taiao funding -
Freshwater Fyke Nets

GST Number
122905047

Mountains to Sea
Wellington Trust
43B Herewini Street
Porirua 5022
NEW ZEALAND
Charities Number:
CC54455

Description	Quantity	Unit Price	GST	Amount NZD
Large Fyke Net AUD\$145 each (excludes GST) Converted to NZD\$159.60 each (excludes GST)	4.00	159.60	15%	638.40
Small Fyke Net AUD\$70 each (excludes GST) Converted to NZD\$76.79	4.00	76.79	15%	307.16
Freight total: AUD\$215 Converted to NZD\$235.87	1.00	117.94	15%	117.94
Charge 50% of total freight cost				
			Subtotal	1,063.50
			TOTAL GST 15%	159.52
			TOTAL NZD	1,223.02

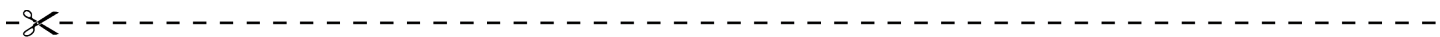
Due Date: 2 Aug 2021

Please process payment into the following account:

Account Name: Mountains to Sea Wellington Trust
Account Number: 06-0773-0809450-00

Please quote the invoice and reference above for payment details.

If you have any questions regarding this invoice, please contact sarah.neighbours@mtsw.org.nz



PAYMENT ADVICE

To: Mountains to Sea Wellington Trust
43B Herewini Street
Porirua 5022
NEW ZEALAND
Charities Number: CC54455

Customer South Wairarapa District
Council - Māori standing
Committee

**Invoice
Number** 19-356

Amount Due 1,223.02
Due Date 2 Aug 2021

**Amount
Enclosed**

Enter the amount you are paying above