



## Maori Standing Committee

Minutes 17 June 2013

- Present:** Haami Te Whaiti (Chair), Janine Adams, Terry Te Maari, Rutu Namana, Michael Roera, Trevor Hawkins, Alex Webster, Cr Solitaire Robertson and Cr Brian Jephson.
- In Attendance:** Mark Allingham (Infrastructure & Services Manager) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:05pm and 7:40pm except where expressly noted.
- Public in Attendance:** Rawiri Smith

### **PUBLIC BUSINESS**

Mr Namana opened the meeting with a karakia.

The Committee agreed to add to the agenda items pertaining to the Coastal Reserves Draft Development and Management Plan and a report from the Chief Executive.

#### **1. APOLOGIES**

*MSC RESOLVED (MSC 2013/17)* to receive apologies from Gray Carter, Horipo Rimene and Paul Crimp.

*(Moved Namana/Seconded Te Maari)*

Carried

#### **2. PUBLIC PARTICIPATION**

There was no public participation.

#### **3. MAORI STANDING COMMITTEE MINUTES**

##### **3.1 Maori Standing Committee Minutes – 6 May 2013**

*MSC RESOLVED (MSC 2013/18)* that the minutes of the Maori Standing Committee 6 May 2013 be confirmed as a true and correct record.

*(Moved Cr Robertson/Seconded Webster)*

Carried

##### **3.2 Matters arising**

There were no matters arising.

##### **3.3 Action items**

The Committee reviewed the action items list and updates were provided.

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*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

#### 4. OPERATIONAL REPORTS – COUNCIL OFFICERS

##### 4.1 Officers' Report

The Committee reviewed the report and discussed irrigation and water use, the Sandy Bay lease, e-waste initiatives, gravel extraction from rivers, rationalisation of consents applied for from GWRC, graffiti, and the memorandum of understanding between Hau Arika Marae and Council for use of the Marae in a civil defence event.

*MSC RESOLVED (MSC 2013/19)*

1. To receive the Officers' Report.

*(Moved Te Whaiti/Seconded Cr Robertson)*

Carried

2. Action 362: Send copies of the generic Memorandum of Understanding (MOU) used for Hau Arika Marae to MSC members; M Allingham

##### 4.2 Meeting Schedule Amendment 2013

*MSC RESOLVED (MSC 2013/22)*

1. To receive the Officers' Report.

2. To amend the schedule of meetings for the MSC for 2013 to be 22 July 2013, 9 September 2013 and 11 November 2013.

*(Moved Te Whaiti/Seconded Cr Robertson)*

Carried

##### 4.3 Resource Consent Subdivision Application 130043

The Committee reviewed the application and discussed the water race network that ran through the property.

*MSC RESOLVED (MSC 2013/20)*

1. To receive the Officers' Report.

2. That Council officers should make NZTA aware that one of the proposed blocks of application 130043 is land locked, unless access was granted from State Highway 2.

*(Moved Adams/Seconded Cr Jephson)*

Carried

3. Action 363: Put an advice note on the property files associated with consent 130043, noting the purpose of the water race network and that the MSC would like to see stock out of the waterway as much as practicable; V Tipoki

#### 5. CHIEF EXECUTIVE REPORT

Mayor Staples advised that the Local Government Commission had accepted the application for governance change from the Wairarapa Councils. Part of the review process required Maori governance representation to be reviewed and Mayor Staples asked that Maori lead the initiative and advise how they wished to be represented. Mayor Staples offered Council administrative

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support to organise hui and any speakers from the Independent Maori Statutory Board, or other group, that would help Maori determine the best governance representation.

The Committee asked that the table under paragraph three of the 'Draft Process for Developing Maori Engagement on Proposed Wairarapa Unitary Authority' document be deleted as it was incorrect (hapu were missing).

The Committee noted that Aratahi, the GWRC Iwi Advisory Committee should have representation at the hui.

Mr Smith undertook to take the invitation to Carterton.

*MSC RESOLVED (MSC 2013/21)*

1. To receive the information.
2. To agree to add this report to the agenda for the 17 June 2013 meeting.
3. To consider the report 'Draft Process for Developing Maori Engagement on Proposed Wairarapa Unitary Authority'.
4. To agree to meet with other Wairarapa council Maori bodies to design process representation under the proposed local government reform.

*(Moved Roera/Seconded Te Maari)*

Carried

## **6. COASTAL RESERVES DRAFT MANAGEMENT AND DEVELOPMENT PLAN**

The Committee reviewed the tabled Coastal Reserves Draft Management and Development Plan submissions summary and Mr Te Whaiti asked that any comments be forwarded to the Council Resource Management Officer.

The Committee advised that the Council policy about not recording waahi tapu and other sensitive sites on maps and documents was old and Maori now believed that the biggest threat to sites was that they remained unknown to landowners. Mr Te Whaiti said his preference was to place a polygon on maps and documents to provide alerts to the general public and then a second layer of information be made available below the polygon to selected people.

Mayor Staples advised that if Maori preferred to have these sites identified, agreement from marae and iwi should be obtained and then a request made to Council for policy amendment.

## **7. GENERAL BUSINESS**

Papawai members discussed signage to the Marae and the Group Manager Infrastructure and Services advised that a brown tourist sign had been prepared.

The Committee agreed to support Papawai members in the placement of a rahui on taking eels from a small section of Papawai Stream behind Papawai Marae.

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Mrs Adams closed the meeting with a karakia.

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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**Maori Standing Committee  
Action Items  
From 17 June 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
161	MSC	18-Mar-13	Action	Haami/Paora	Write a media article and/or rates newsletter article targeting developers and encouraging early consultation with Maori	Open	
360	MSC	17-Jun-13	Resolution	Vanessa	MSC RESOLVED (MSC 2013/20) 1. To receive the Officers' Report. 2. That Council officers should make NZTA aware that one of the proposed blocks of application 130043 is land locked, unless access was granted from State Highway 2. (Moved Adams/Seconded Cr Jephson) Carried	Actioned	Rights of way clarified with amended plan.
361	MSC	17-Jun-13	Resolution	Paul	MSC RESOLVED (MSC 2013/21) 1. To receive the information. 2. To agree to add this report to the agenda for the 17 June 2013 meeting. 3. To consider the report 'Draft Process for Developing Maori Engagement on Proposed Wairarapa Unitary Authority'. 4. To agree to meet with other Wairarapa council maori bodies to design process representation under the proposed local government reform. (Moved Roera/Seconded Te Maari) Carried	Actioned	
363	MSC	17-Jun-13	Action	Vanessa	Put an advice note on the property files associated with consent 130043, noting the purpose of the water race network and that the MSC would like to see stock out of the waterway as much as practicable;	Actioned	Water race bylaw under review, then will set the guidelines for usage
406	MSC	17-Jun-13	Resolution	Paul	Meeting Schedule Amendment 2013 MSC RESOLVED (MSC 2013/22) 1. To receive the Officers' Report. 2. To amend the schedule of meetings for the MSC for 2013 to be 22 July 2013, 9 September 2013 and 11 November 2013. (Moved Te Whaiti/Seconded Cr Robertson) Carried	Actioned	

# MAORI STANDING COMMITTEE

22 JULY 2013

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## AGENDA ITEM 4.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To update the Community Board/Committee on Council activities.

#### **Recommendations**

Officers recommend that the Community Board/Committee:

1. *Receives the information.*

#### **Chief Executive Officer**

##### **1. Executive Summary**

The past six weeks have certainly been busy however routines are now settling down a bit.

As advised earlier, Vanessa Tipoki has tendered her resignation for personal reasons.

Vanessa has done an excellent job in her group manager role. An advertisement has been placed for a replacement, on a full time basis.

The submission to the Local Government Commission was lodged on 22 May 2013. The commission has considered and accepted the application.

Key meetings attended have included:

- Chief Executive Forum
- WREMO
- Rural and Provincial
- Governance

The annual plan is presented for adoption under a separate paper following the usual round of public consultation and submissions.

## 2. Discussion

### 2.1 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 11 February 2013, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000  (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	913	740	27	\$739

These levels are disappointingly high. Follow up letters have been sent.

An additional "annual" penalty is applied to all outstanding amounts as at 30 June – this is applied in the first couple of weeks of July.

Following the application of this penalty we will be writing to those who have an interest in any of the properties (e.g. mortgagors) demanding payment.

As has been requested by Council, a more aggressive approach will be taken on arrears.

### 2.2 Sandy Bay

A draft lease has been sent to Hiwi Trust and we are awaiting feedback.

### 2.3 Annual Plan

The annual plan public consultation process has been completed and the Draft Annual Plan was adopted by Council on the 26 June 2013.

### 2.4 Governance

The application from the Wairarapa Councils was delivered to the Local Government Commission on 22 May 2013.

The Commission accepted the application and at its meeting of 13 June 2013, agreed to assess the application.

The Commission identified the “community of interest” as being the whole Wellington region. One of the tests in deciding whether to accept and assess the application was that the application had to show demonstrable community support across the “community of interest”, i.e. the whole region. This is a significant hurdle and it is comforting to know that the application was prepared in such a manner as to demonstrate this. A credit to the working party.

The covering letter and decision paper are attached as Appendix 1.

The working party is now gearing up to address any matters the Local Government Commission.

The working party has also raised with officers the issue of relooking at shared services and what progress can be made on these. A preliminary paper was presented to the 11 June meeting.

## **2.5 Chief Executives Forum/Rural & Provincial**

I attended the above meetings and the key message from both was the amount of work Government was doing in the local government sector.

There are seven key workstreams:

- RMA
- Development Contributions
- Liquor
- 3 Waters
- Irrigation
- Productivity Commission
- Better Local Government

There was an interesting discussion on earthquake strengthening and the debate around having to strengthen to either 34% or 67% of code. While there was nothing definitive, apparently there is going to be a determination from the Minister issued sometime around November 2013 to clarify the issue.

## **2.6 LGOIMA Requests**

Since the last report to Council we have received three LGOIMA requests – they were seeking data on cemeteries; dog registration and data on all our liquor licence holders.

# **3. Appendix**

Appendix 1 – Letter from Local Government Commission

Contact Officer: Paul Crimp, Chief Executive



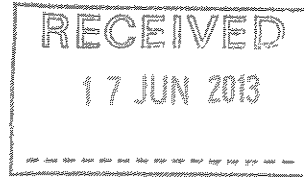
# **Appendix 1 – Letter from Local Government Commission**



# Local Government Commission

## Mana Kāwanatanga ā Rohe

17 June 2013



Paul Crimp  
Chief Executive  
South Wairarapa District Council  
PO Box 6  
**Martinborough 5741**

Dear Paul

### **Decisions on the Wairarapa Councils' (Masterton, Carterton and South Wairarapa) local government reorganisation application**

I refer to the Wairarapa Councils' application for reorganisation of local government in Wairarapa lodged with the Commission on 22 May 2013, under clause 3 of Schedule 3 of the Local Government Act 2002 (the Act).

This is to inform you that at its meeting on 13 June 2013, the Commission, after careful consideration of the material provided in the application and subsequently, agreed, pursuant to clause 6 of Schedule 3 of the Act, to assess the application.

Before proceeding to assess the application, however, the Commission, pursuant to clause 8(1), must first be satisfied there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the area. This is also to inform you that the Commission was satisfied in this regard.

I have enclosed a copy of the detailed decisions and explanations on these matters. I draw your attention to the Commission's decision that the wider Wellington Region is considered to be the 'affected area'.

The next stage of the process involves the Commission advising the affected and adjoining local authorities of these decisions, publicly notifying the application and seeking alternative applications under clause 9 of Schedule 3. I advise that the Commission has decided to defer public notification of the application and invitation for alternative applications pending expected receipt and consideration of a further reorganisation application(s) relating to Wellington Region.


I will write to you to inform you of the call for alternative applications as required by clause 9 of Schedule 3 of the Act, when a date for public notice and call for alternative applications has been decided.



The Commissioners would now like to meet with the mayor and councillors of your Council to provide them with an opportunity to meet the Commissioners and for the Commission to set out the next steps and possible timeline in the reorganisation process. One of my staff will contact you to arrange this meeting.

If you wish to discuss any part of these decisions please feel free to contact me on (04) 460 2202 or Gavin Beattie on (04) 460 2204.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Donald Riezebos', with a long horizontal stroke extending to the right.

Donald Riezebos  
Chief Executive Officer





## **LOCAL GOVERNMENT COMMISSION MANA KĀWANATANGA Ā ROHE**

### **Decisions of the Commission under clauses 6 and 8 of Schedule 3 of the Local Government Act 2002 on an application by Masterton, Carterton and South Wairarapa District Councils for reorganisation of local government in Wairarapa**

#### **Introduction**

1. On 22 May 2013 the Local Government Commission received an application from Masterton, Carterton and South Wairarapa District Councils (herein the Wairarapa councils), under clause 3 of Schedule 3 of the Local Government Act 2002 (the Act), for reorganisation of local government in the Wairarapa. Specifically the application is for the three Wairarapa councils to be united and to assume the powers of a regional council i.e. to become a unitary authority. The application proposes that the unitary authority comprise a mayor and twelve councillors elected from seven wards to ensure good geographical distribution and local participation with no councillors elected at large. It also proposes the use of committees to address matters of special interest, such as Māori issues and rural issues.
2. At a meeting on 13 June 2013, the Commission considered the application and made a number of decisions pursuant to Schedule 3 of the Act. The purpose of this document is to set out those decisions and the reasons for them, and to identify the next steps which the Commission must take.

#### **Decisions**

3. At its meeting on 13 June 2013, the Commission:
  - a) declared, under clause 2(c) of Schedule 3 of the Local Government Act 2002, that the affected area in respect of the Wairarapa councils' application is the area comprising Wellington Region as presently constituted
  - b) agreed, under clause 6 of Schedule 3, to assess the application
  - c) agreed, under clause 8(1) of Schedule 3, that the Commission has sufficient information to be satisfied there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in Wellington Region
  - d) decided to defer public notification of the application and invitation for alternative applications pending expected receipt and consideration of a further reorganisation application(s) relating to Wellington Region.

## Reasons for the decision

4. The Commission was required under clause 6 of Schedule 3 to consider the application as soon as practicable after receiving it, which was on 22 May 2013, and to decide whether or not to assess the application.
5. Clause 7 sets out the grounds on which the Commission may decline to assess an application. The Commission found that none of these grounds applied in respect of the Wairarapa councils' application.
6. Among other things, the Commission was required to consider information provided demonstrating community support in the district of each affected territorial authority for the application. In order to satisfy itself on this requirement, the Commission needed to determine which were the affected territorial authorities.
7. An affected territorial authority is, under the amended section 5 of the Act, a territorial authority that contains an affected area. An affected area is defined under clause 2 of Schedule 3 and includes an area that would be included in a new or different local authority if the reorganisation were to proceed. On this basis, the Commission agreed that the affected areas included the districts of Masterton, Carterton and South Wairarapa.
8. The Commission also agreed that the small part of Tararua District currently within Wellington Region but proposed to be transferred to Manawatu-Wanganui Region was also an affected area.
9. Under clause 2(c), the Commission, after careful consideration, agreed that the Greater Wellington Regional Council (GWRC) would be materially affected in terms of its operational scale, scope and capability, if local government was to be reorganised in accordance with the application because:
  - 88 staff<sup>1</sup> (21% of GWRC staff) would be affected by the Wairarapa proposal and this is a significant proportion of GWRC staffing numbers which would materially affect the *scale* of the council's operations
  - the area of land GWRC would administer would reduce by 72%, which would affect the extent of the environmental management and flood management operations (i.e. *scope*) by covering a significantly reduced land area
  - the reduction in its area and in these functions could affect GWRC's ability to attract and retain specialist staff in functions that in future were primarily provided in Wairarapa, which would impact on the *capacity* of GWRC.
10. On the basis that GWRC would be materially affected, the Commission declared the areas of the territorial authorities comprising the balance of Wellington Region also to be affected areas.

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<sup>1</sup> These are staff that GWRC has identified as being located in Masterton.

11. Having agreed the affected areas and therefore the affected territorial authorities, the Commission was then in a position to assess whether there was the required information demonstrating community support in the district of each affected territorial authority for the application. For this purpose it considered the following information:
  - the results of a Wairarapa Governance Review Working Party consultation exercise between December 2012 and February 2013
  - an independent Wellington-region-wide public opinion survey of all eight territorial authority areas undertaken by Colmar Brunton in June/July 2012
  - other local authority public consultation exercises indicating a level of support for a stand-alone Wairarapa council
  - letters of support from Māori/iwi based in Wairarapa
  - letters of support from the mayors of three territorial authorities in Wellington Region.
12. In respect of the areas of Tararua District currently within Wellington Region, the Commission received information demonstrating community support for the application as follows:
  - support from the largest landholder in the area
  - local authority support for the present Masterton boundary becoming the new regional boundary
  - an email from forestry interests in the area supporting the proposed regional boundary change.
12. On the basis of the above information, the Commission came to the conclusion that there was sufficient information demonstrating community support for the application in the districts of all the affected territorial authorities. The Commission also concluded that the application included all the other information required by clause 5(1). As there were no further grounds to decline to assess the application, under clause 7, the Commission agreed it would assess the application.
13. Prior to proceeding to assess and application, however, the Commission must next be satisfied, under clause 8(1) of Schedule 3, that there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the affected area. (NB this requirement is different from the community support *for the application* set out under clause 5(1)(f) of Schedule 3 referred to above.)
14. At its meeting on 13 June 2013, in addition to deciding whether to assess the application, the Commission also considered whether it had sufficient information to satisfy itself under clause 8(1). It concluded it did have sufficient information. The basis for this decision was the numerous consultation exercises that had occurred in Wellington Region over recent times. This included an independent Wellington-region-wide public opinion survey of all eight territorial authority areas undertaken by Colmar Brunton in June/July 2012. Based on this survey, there is evidence of support in each affected territorial authority for some form of local government reorganisation.



## **Relevant matters the Commission took into consideration**

- 15 In its considerations relating to community support, the Commission took into account whether community support was demonstrated or was demonstrable in each of the affected areas, and whether the support was demonstrated or demonstrable from organisations and individuals located within the affected areas and/or representing parts of those areas.
- 16 The Commission noted that the evidence demonstrating community support did not need to indicate a particular level or type of support in the affected area, this includes whether there was majority support, as this is not a requirement in the Act.
- 17 As a result, and being satisfied with the level of information provided, the Commission considered it did not need to undertake any consultation of its own at this time.
- 18 As part of its consideration in future, as to whether to proceed to issue a draft reorganisation proposal and then a final proposal, the Commission will need to continue to assess levels of community support for local government reorganisation in Wellington Region and for particular options that may be identified during the process. At each step in this process the Commission will need to continue to satisfy itself on the existence of demonstrable community support.

## **Next steps**

- 19 Having agreed to assess the Wairarapa councils' application and satisfied itself there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the affected area i.e. Wellington Region, the Commission is next required to take certain prescribed steps.
- 20 In the meantime, GWRC has advised the Commission that it intends lodging a reorganisation application relating to Wellington Region. In light of this advice, the Commission has decided to await receipt of this application and consider whether it meets necessary requirements, with a view to carrying out required public notification of both the Wairarapa application and any further Wellington application concurrently.
- 20 Accordingly the Commission has agreed to proceed, as required, to advise the Wairarapa councils and affected local authorities of its decisions in relation to the Wairarapa application. It will consider at its next meeting the appropriate timing to carry out the following further steps:
  - advising each local authority that adjoins an affected local authority and any other person, body or group the Commission considers should be notified, of the Commission's decisions
  - giving public notice of:
    - receipt of reorganisation application(s) including the type of reorganisation(s) proposed, local authorities affected and extent of the affected area
    - where further information about the application(s) can be obtained
    - an invitation for persons, bodies and groups to submit alternative applications in relation to the affected area
    - when alternative applications must be received by.

# PLANNING AND ENVIRONMENT GROUP REPORT

## 1. Planning

### 1.1 Resource Consents

#### 1.1.1. Consent Statistics

Officers received 13 resource consent applications from 01 May 2013 to 12 June 2013 and also processed 13 applications in that period, all within statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors, Community Board and Maori Standing Committee members, so consent details are not listed here.

### 1.2 Community Outreach

#### 1.2.1. Community Projects

Planner Russell Hooper has organised Council staff to participate in local Wairarapa Moana planting days on 12 June and 26 June 2013. Council is a member of the Wairarapa Moana Management Team and officers have indicated they wish to take a more active role in the Council-sponsored events benefiting local communities. The Planning department will continue to organise volunteers for these events which are positive for staff morale and help the community get to know their Council staff members in a social and philanthropic environment.

## 2. Building

### 2.1 Building consents

Processing statistics for: 1 May 2013 to 31 May 2013

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	46	412	34	N/A
Consent processing performance (within 20wd's)	98%	97.84%	82.98%	90%
COA processing performance	N/A	N/A	N/A	N/A
CCC processing performance	100%	98.56%	100%	100%

COA                      Certificate of Acceptance

CCC                      Code Compliance Certificate

## Consents granted by project

Type	No. of consents	Value
New Shops	1	180,000
New Tunnel Houses & Glasshouses	1	5,000
Factories - alterations & additions	2	264,000
Museum/Art Gallery	1	862,500
Shearing Shed/Woolshed	1	18,000
Implement Shed - farm building	1	18,000
Hairdresser - Shop/Retail outlet	1	900
Restaurant/Bar/Cafeteria/Tavern	1	75,000
Showhome	1	271,000
Water Storage and Supply	2	11,320
Sewage and Drainage System	1	77,000
Garage	5	86,500
Motel	1	30,000
Dwelling - unattached	8	977,000
Dwelling - alterations	5	238,665
Dwelling - relocation	1	10,000
Heater	13	48,681
Solid Fuel Heater	12	46,182
	58	3,219,748

## 2.2 Enforcement

None to report.

## 2.3 Policy

None to report.

## 2.4 Other matters

### 2.4.1. Building consent numbers

Building consent numbers from 1 July 2012 to 31 May 2013 show as 399. For the same period the year before the number was 304, so there has been a marked increase.

### 2.4.2. Staffing

As mentioned in the previous council report Council has been advertising for a new building control officer but there was a disappointing response to the advertising. The position to replace Mike Sims has still not been filled.

### 2.4.3. Dangerous Buildings (Whatarangi)

A follow up inspection of the properties affected by slips at Whatarangi was undertaken this month. Slips have been an issue along the subdivision for

many years. Over the years several houses have been demolished removing the risk. It was noted that very little change had occurred with regards to the slips along the cliff edge. Further inspections will be completed over the winter months.

#### **2.4.4. Fees**

It is proposed to increase building consents fees for the 2013/2014 period. The proposed average increase will be 5%. Approval is required for this increase. The fees will be the same as Masterton DC's fees providing consistency between councils.

### **3. Environmental Health**

#### **3.1 Liquor Licensing**

##### **3.1.1. Liquor Licence Statistics**

15 Liquor Licences were issued in the month of May 2013.

- One Off Licence was issued.
- 13 General Manager's Certificates were issued.
- One Club Licence was issued.

##### **3.1.2. Sale and Supply of Alcohol Act 2012 update:**

Liquor Licensing has been a high priority work area and is taking up a large amount of time and resources as Council prepares for the full implementation on 18 December 2013.

The next phase of the new legislation comes in on 18 June 2013. This is described as Sale of Liquor plus. Essentially the District Licensing Agency continues to decide unopposed applications under the old Sale of Liquor Act 1989, but needs to include the new criteria of the Sale and Supply of Liquor Act 2012.

#### **Licensing criteria and objections**

The criteria in the new Act came into effect on the 18 June 2013. These expand the current criteria to include:

- The object of the Act, such as whether the licence is likely to increase alcohol-related harm
- Whether granting the licence will negatively impact the community and neighbourhood.

As currently happens, anyone who has a greater interest than the general public will be able to object on these matters.

## **Applying for a licence between 18 June 2013 and 18 December 2013**

New applications or renewal applications filed between 18 June 2013 and 18 December 2013 will be considered under the old Act, but using the broader criteria in the new Act.

Council officers have been working with both Masterton and Carterton to prepare information for the public about the new objection criteria and process. The three councils are also working on joint application forms, advice for licence applicants of the new requirements and administration procedures such as report templates.

### **3.1.3. Wairarapa Liquor Working Group**

The combined Wairarapa Councils Working Group has had two meetings on 8 May and 5 June 2013. The next meeting is scheduled for 19 June. At this stage the working group is focusing on the formation of each Council's District Licensing Committees. A project plan from now until 18 December is being prepared to cover the formation of the DLCs, and the consultation requirements for any Local Alcohol Policy is being addressed.

## **3.2 Food Bill update**

The Minister for Food Safety has released a media update on 13 June 2013 about progress on the Food Bill as follows:

*"The Bill will be referred to Select Committee for a limited time to review the Supplementary Order Paper changes and then back to Parliament to complete its legislative journey. It is the Minister's intention to pass the Bill by Christmas".*

The press release identifies some of the proposed SOP changes and provides a link to the Cabinet paper which further explains the changes.

The following are two extracts from the release:

*"Since the Food Bill had its first reading, people have expressed concerns that it could have placed unnecessary regulation and compliance on community and fundraising groups. We have listened to those concerns and the relevant changes to the Bill will go back to Select Committee for consideration."*

*"What still has to happen before the Food Bill could be passed?"  
There are several steps in the process before the Bill can become law. The first step is for the legislation to go back to the Primary Production Select Committee for consideration. This may include further public consultation before the Bill could go through a second reading, the committee of the whole house, and the third reading.*

When the Bill becomes law it will be 18 months before it comes into force. During this time regulations will be developed. There will be extensive consultation giving people the opportunity to have their say on the detail of

the new food system. After it comes into force, food businesses will have a transition period of three years to become compliant with the new rules.

### **3.3 Noise Control**

There were 12 noise control complaints within South Wairarapa throughout May 2013.

Seven noise control complaints in Featherston.

Three noise control complaints in Greytown.

Two noise control complaints in Martinborough.

### **3.4 Bylaws and animal control**

#### ***3.4.1. Dog and stock control***

<b>INCIDENTS REPORTED</b>	<b>Martinborough</b>	<b>Featherston</b>	<b>Greytown</b>
Attack on Pets	0	0	0
Attack on Person	1	1	0
Barking and whining	1	2	3
Lost Dogs	0	10	3
Found Dogs	0	1	4
Rushing Aggressive	0	1	0
Wandering	1	6	0
Welfare Concerns	1	1	0
Stock	1	2	4
<b>Total Overall</b>	<b>5</b>	<b>24</b>	<b>14</b>

#### ***3.4.2. Dog Registration***

Registrations have been sent for the year ending 30 June 2014. Dogs are required to be registered by 1 August 2013 to avoid the late penalty fee. There are currently 2840 dogs in the South Wairarapa.

#### ***3.4.3. Microchipping***

Ten infringements have been issued for failing to have a microchip transponder implanted in a dog.

#### ***3.4.4. Dog Policy and Bylaw***

Public notification of the proposed amendment to the Control of Dogs Bylaw 2007 and Control of Dogs Policy 2007 has been completed. Every dog owner has been given notice of the proposed amendments included with their dog registration. Copies are also available at each of the libraries, the Council office and the SWDC website.

Submissions close on 12 July 2013.

### **3.4.5. Bylaws**

One Rooster complaint has been investigated in Featherston. The offending rooster has been removed and the problem resolved.

Four litter complaints have been followed up. Two infringements have been issued as a result. Officers now have access to vehicle registration checks for this type of incident. This was successfully used to identify one of the offenders.

Two properties with overgrown vegetation have been followed up and resolved.

### **3.5 Class 4 Gambling Venue Application**

Council has received an application by Prime Community Trust for a Class 4 Gambling Venue with respect to the premises situated at 57 Fox Street, Featherston and known as "Messines Bar & Restaurant". Council has publicly notified the application and received submissions. Consequently, a hearing date has been set for Wednesday 19 June 2013 in the South Wairarapa District Council Chambers and will be reported on in the next Council report.

Contact Officer: Vanessa Tipoki, Group Manager Planning and Environment (Acting)

# INFRASTRUCTURE AND SERVICES GROUP REPORT

## 1. Consents

### ***Wastewater (Martinborough, Featherston, Greytown)***

Work continues around land suitability and process investigation at all sites and for a combined treatment/ disposal feasibility study. This reporting is expected to be available before the end of July, where officers and advisors will be in a position to confirm the treatment disposal solutions for each of the three sites for final refinement prior to taking to Council for subsequent discussion and approval.

The programme as advised in May required that all additional information would be made available to the regulator by the end of June. The additional reporting commissioned over the last two months to further explore all available options on a standalone and collective basis has resulted in some time delay. Therefore compliance with the earlier dead-line was not achievable.

The Regional Council on this basis has been advised that Council in applying additional effort to identify the most appropriate solution and outcomes needs additional time and they have agreed in principle to extend the reporting dead line to January 2014 subject to the submission of and approval of a programme of actions underpinning the further information responses required

#### ***1.1 Wastewater Land Disposal***

No further expressions of interest have been received from land owner in the vicinity of the three sites.

#### ***1.2 Water***

Nil to report.

#### ***1.3 Coastal***

Re-nourishment of the existing boulder beach at Te Kopi will be undertaken as conditions allow over the winter period with a consent extension required for additional engineered defensive works for a section of foreshore immediately south of Te Kopi.

#### ***1.4 Gravel Pit Extraction***

Several river gravel extraction consents in the rural areas south and east expire in November 2013 and preparation of renewal processes including consultation and documentation is underway. Lodgement before the end of May is anticipated.

#### ***1.5 Land Fill Consent***

Nil to Report.

#### ***1.6 Wastewater and Water Reticulation***

The wastewater renewal portion of the contract is completed. The total length of sewer pipe that was renewed is 388 metres. Pipeline rehabilitation



by chemical grouting is expected to start in August for 180 metres of 300mm diameter pipe in Brandon Street.

Water main renewal is programmed to start in Wallace Street on the 13<sup>th</sup> of June. The contractor is placing two work crews to keep to the contract construction programme.

This contract will deliver two years of budgeted renewal work.

### **1.7 Wastewater Treatment Plants**

Planning and delivery for capital work at the treatment plants will be initiated this when consent certainty and agreed environmental outcomes are available. However a programme of minor improvements at all three sites is currently being developed for delivery in the 2013/14 financial year

### **1.8 Water Supply**

The Capital Assistance Funding application for the Featherston Water Supply upgrade project has been lodged with the Ministry of Health and is currently being processed with a decision now expected in the near future.

## **2. Operations Utility Assets and Services**

### **2.1 Wastewater Treatment Plants**

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period without any non-compliance issues.

Officers are currently collating flow and quality data for the annual reports to GWRC due at the end of June and July. The annual reports are a requirement of the resource consent for evaluating the performance against the consent conditions at the four waste treatment sites.

### **2.2 Wastewater Reticulation**

4 pipeline blockages were reported and rectified during the period.

### **2.3 Water Treatment Plants**

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

### **2.4 Water Reticulation**

There were 17 water reticulation repairs reported and rectified during the period.

A bi-annually leak detection survey was completed in Greytown during May. This was done by Detection Services who use specialised acoustic listening instruments to perform a sub-surface detection of leaks.

A summary of the report received by Council indicates that there are 20 notable leaks ranging up to 22 litres per minute within the supply network and 6 residential leaks. The estimated total annual water loss from these leaks is 92,000m<sup>3</sup>.

The repairs of these leaks in the Council network have been programmed.

### **2.5 Water Races**

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows for both networks over the autumn months.

### **2.6 Waste Management**

Operations continued on a routine basis throughout the period.

Maintenance and up-grade of the Martinborough Transfer Station road was done during June.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

### **2.7 E-Waste Collection District Wide**

A Waste Consultant has been appointed by SWDC & CDC to prepare a short form contract between SWDC, CDC and Earthcare Ltd for the e-waste collection to be recycled. TV Takeback is to coincide with this e-waste contract. Expected start date is in July for receiving e-waste.

## **3. Roading and Reserves**

### **3.1 Roading Maintenance – Oldfield Asphalts**

Over the past few weeks roading maintenance has concentrated on:

- The grading of unsealed roads and the annual spreading of maintenance metal.
- The annual cleaning of long lengths of watertable drains.
- The replacement of faded signs
- Removal of infringing roadside vegetation

Recent ordered work has included the replacement of the timber deck of Wards Line Bridge and granular overlays of Hinakura Road beside the Martinborough Golf Course and the northern end of Battersea Road.

These overlays plus a 500m extension of the seal on Hikinui Road should be completed by the end of June.

### **3.2 Parks and Reserves**

City Care's performance over the past six weeks has been satisfactory.

Wet weather is affecting the mowing of grassed areas and City Care hasn't always been able to keep to their usual schedule. However they have

caught up with the schedule when the weather permits and the sports teams and other users are happy with the standard of maintenance.

The spraying of kerbs and footpaths is still continuing when weather permits. An additional round of spraying has been required to that originally specified as the spray used is restricted to Round Up for safety reasons.

City Care has recently rejuvenated the soft fall areas in the playgrounds and continues with their regular inspections and safety maintenance.

City Care has reported that the number of graffiti strikes in Featherston has increased again after a lull in February /March. Graffiti strikes in Greytown and Martinborough are less than 10% of those in Featherston.

Also of interest is City Care's monitoring of the weight of street litter collected per month. The weight of litter collected in May is similar to that collected in October/ November which is 50% less than the January / March period when monthly weights were approximately 4.5 tonnes.

## 4. Property and Facilities

### 4.1 Graffiti

**Table 1 – Graffiti strikes May 2013**

Town	No. of strikes	Location
Featherston	101	Skate park; rubbish bins, swimming pool etc – school holidays
Greytown	0	
Martinborough	13	Playground – cubby house walls and roof

**Table 2 – Graffiti strikes October 2012 – May 2013**

Town	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	TOTAL
Featherston	13	0	17	102	9	23	87	101	352
Greytown	0	0	9	0	0	1	0	0	10
Martinborough	5	0	5	0	14	0	0	13	37
<b>TOTAL</b>	<b>18</b>	<b>0</b>	<b>31</b>	<b>102</b>	<b>23</b>	<b>24</b>	<b>87</b>	<b>114</b>	<b>399</b>

In March City Care reached the contractual total cost budgeted for graffiti with seven months of the contract still to run (\$17,260 based on an anticipated 192 strikes per year). Under the contract, graffiti strikes beyond this are charged as day works.

**Table 3 – Costs of Graffiti October 2012 – May 2013**

Town	Oct 2012 – March 2013	Apr 2013	May 2013	TOTAL
Featherston	-	0	2004.21	2004.21
Greytown	-	0	0	0
Martinborough	-	0	156.84	156.84
<b>TOTAL</b>		<b>17260</b>	<b>0</b>	<b>2161.05</b>

## **4.2 Playgrounds**

Featherston – Community Board is considering options for new equipment. Repairs to some equipment and the fence are in progress.

Greytown – the donkey rocker has now been repaired.

## **4.3 Trees**

Greytown southern entrance –Community Board has agreed to proceed with City Care’s proposal up to the \$10,300 budget available this year and next year. The first stage of the work (removal of trees on the west side of the road) has now been done.

Two dead kowhai trees have been removed from Soldiers’ Memorial Park in Greytown (campground/O’Connor’s Bush) – new kowhai have now been planted. Root protection is to be put in place for three rohutū trees in the campground. Further tree removals and a considerable amount of deadwooding will be required in the camping ground following the receipt of an arborist’s report.

A large kahikatea is required to be removed (for safety reasons) from the entrance to the Greytown oxidation ponds on Papawai road. Consultation with iwi will be carried out before removal of the tree.

## **4.4 Sports Fields and Facilities**

The roof repairs at the pavilion at Soldiers’ Memorial Park are almost completed.

## **4.5 Pensioner Housing**

There is one further vacancy at Martinborough which will be filled from the waiting list. Repairs to the flat damaged as a result of a leaking pipe in the ceiling have been completed. The other 11 flats have been checked for similar damage to ceiling pipes and minor changes to the overflow have been made in eight of the flats.

## **4.6 Events**

No events in May requiring additional toilet cleaning, rubbish removal or other services.

## **4.7 Parks and Reserves**

### **4.7.1. Martinborough**

Landscaping work for the new Martinborough toilets is now under way.

An informal (and rather early) Guy Fawkes bonfire pile which had built up in the middle of Considine Park has been removed, with the tree branches chipped for use in Centennial Park. In consultation with the Pony Club, the gates have now been locked to prevent access for further dumping of rubbish and signs are to be erected. Cr Stevens is arranging for the public to be advised in the next *Martinborough Star* that no dumping of rubbish is permitted in the park except in the weeks prior to Guy Fawkes Night, when the public will be requested to supply materials for the bonfire.

#### **4.7.2. Greytown**

The arborist assessment of trees in Soldiers' Memorial Park (camping ground and O'Connor's Bush) has now been carried out and is being reported back to Community Board, the Tree Advisory Group and the Friends of O'Connor's Bush.

#### **4.8 Properties**

##### **4.8.1. Featherston**

The new drainage work for the Featherston Information Centre will start as soon as consent has been received.

David Kernohan has been engaged to prepare a conservation plan for the Anzac/Kiwi Halls, and will start work on this in the next few weeks.

##### **4.8.2. Martinborough**

Martinborough library is now fully installed in its new site on Kitchener St, and the Portacom has been removed from the Pain and Kershaw car park.

Pain Farm Homestead – the successful tender withdrew from the negotiations, and the availability of the lease will have to be re-advertised. City Care is maintaining the grounds and checking on security in the meantime.

##### **4.8.3. Greytown**

The Stella Bull park building remains vacant, and officers are to re-advertise its availability for lease.

Planning is underway for the new public toilets, with work expected on site in June.

#### **4.9 Cemeteries**

##### **4.9.1. Featherston**

A seat donated by the Lea family has been installed beside the number 2 ashes wall.

One interment in May.

##### **4.9.2. Greytown**

An additional headstone beam (90 plots) is being added. A smaller ashes beam is also being planned.

No interments in May.

##### **4.9.3. Martinborough**

One interment in May.

### **5. Libraries**

#### **5.1 Statistics all Libraries**

See Appendix 3 for issues and transactions statistics.

## **5.2 Kotui Library Management System**

Library staff spent most of May training for the introduction of the Kotui library management system which went live on 6 June 2013. Two staff members, one from Carterton and one from South Wairarapa, were trained by Kotui to be the trainers for the remainder of the staff. Other work related to Kotui included time spent setting up the system to ensure the data moved from NCS in an appropriate format, and to trouble-shoot any data which became corrupted in the transfer. As the Kotui database now contains the holdings of 17 New Zealand libraries, this meant that for WLS (as library #17) there were a considerable number of book bar-codes already in use, and one of the first jobs in the new system for all staff has been to re-code the affected books. While the library staff is still coming to grips with operating in a new system, it is clear that Kotui has many advantages over the old NCS system. Not least of these is the public user interface available via the website: <http://wls.kotui.org.nz>.

## **6. Civil Defence and Emergency Management**

### **6.1 Civil Defence Centres**

Meetings were held with Martinborough Lions and Hau Ariki Marae and the MOU's confirmed with both. The Lions will delay signing due to the election of a new president soon.

## **7. Appendices**

Appendix 1 – Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen.

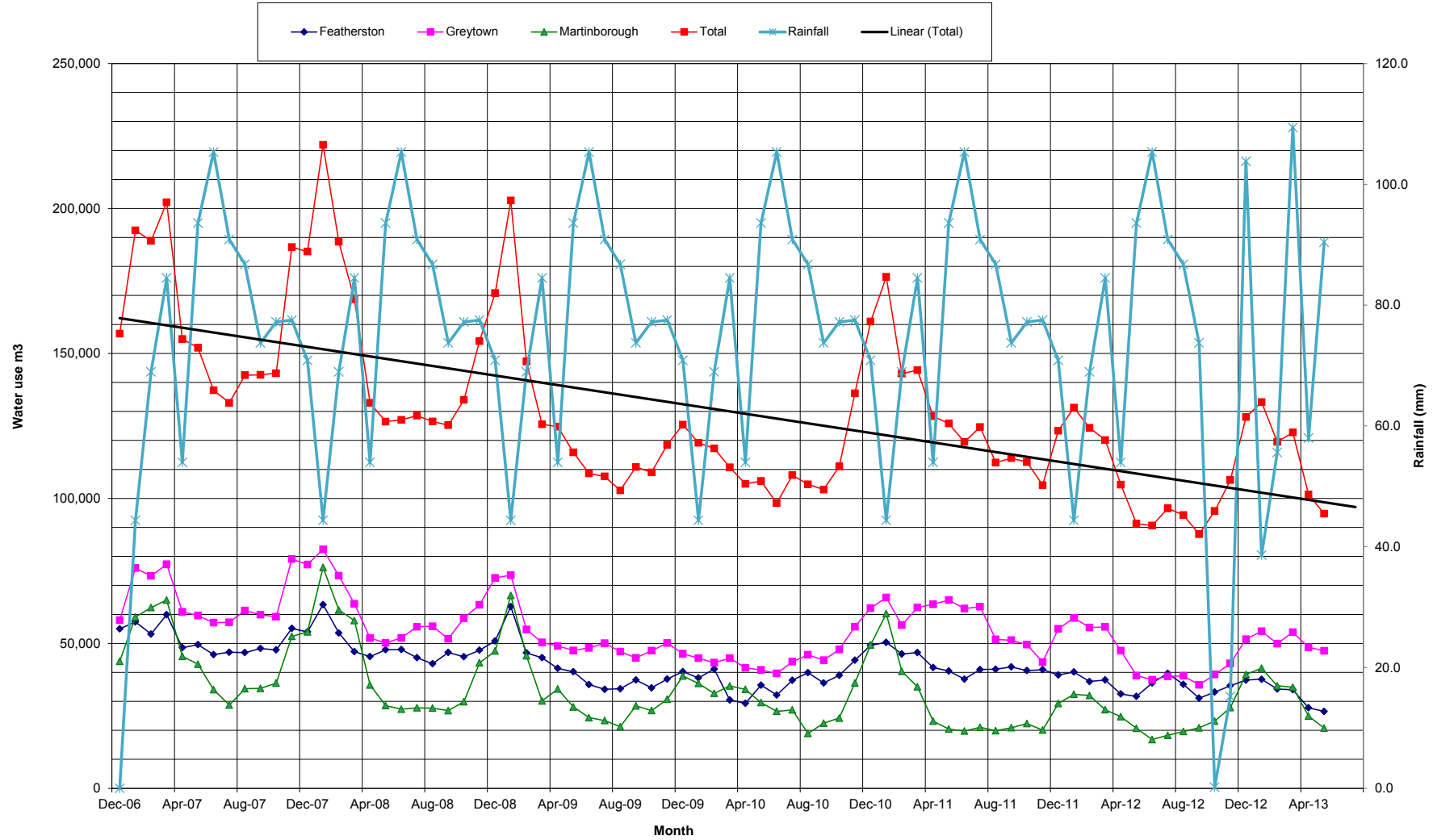
Appendix 3 – Library Statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive

# **Appendix 1 – Monthly Water Usage**

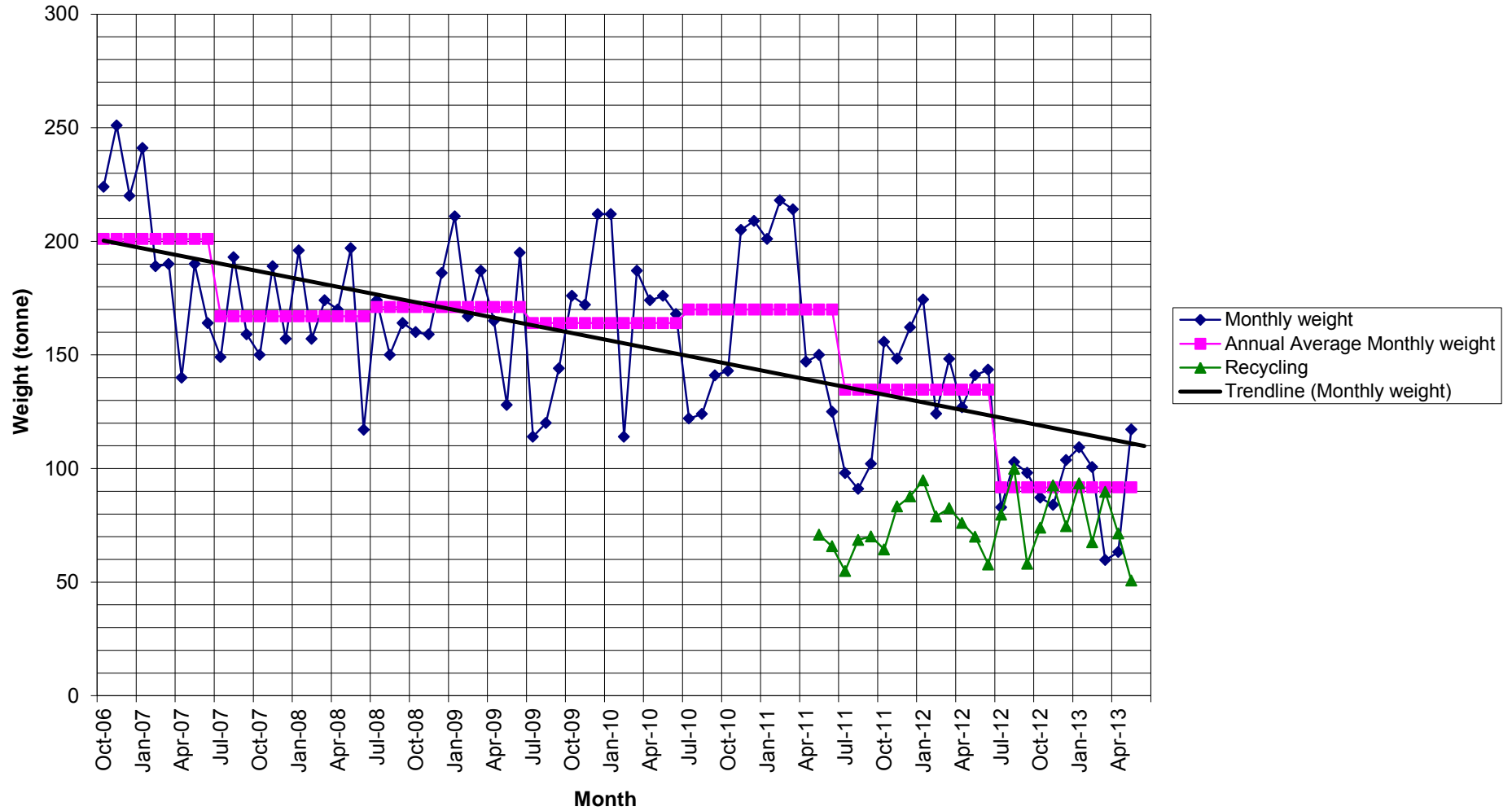
Water use South Wairarapa District Council



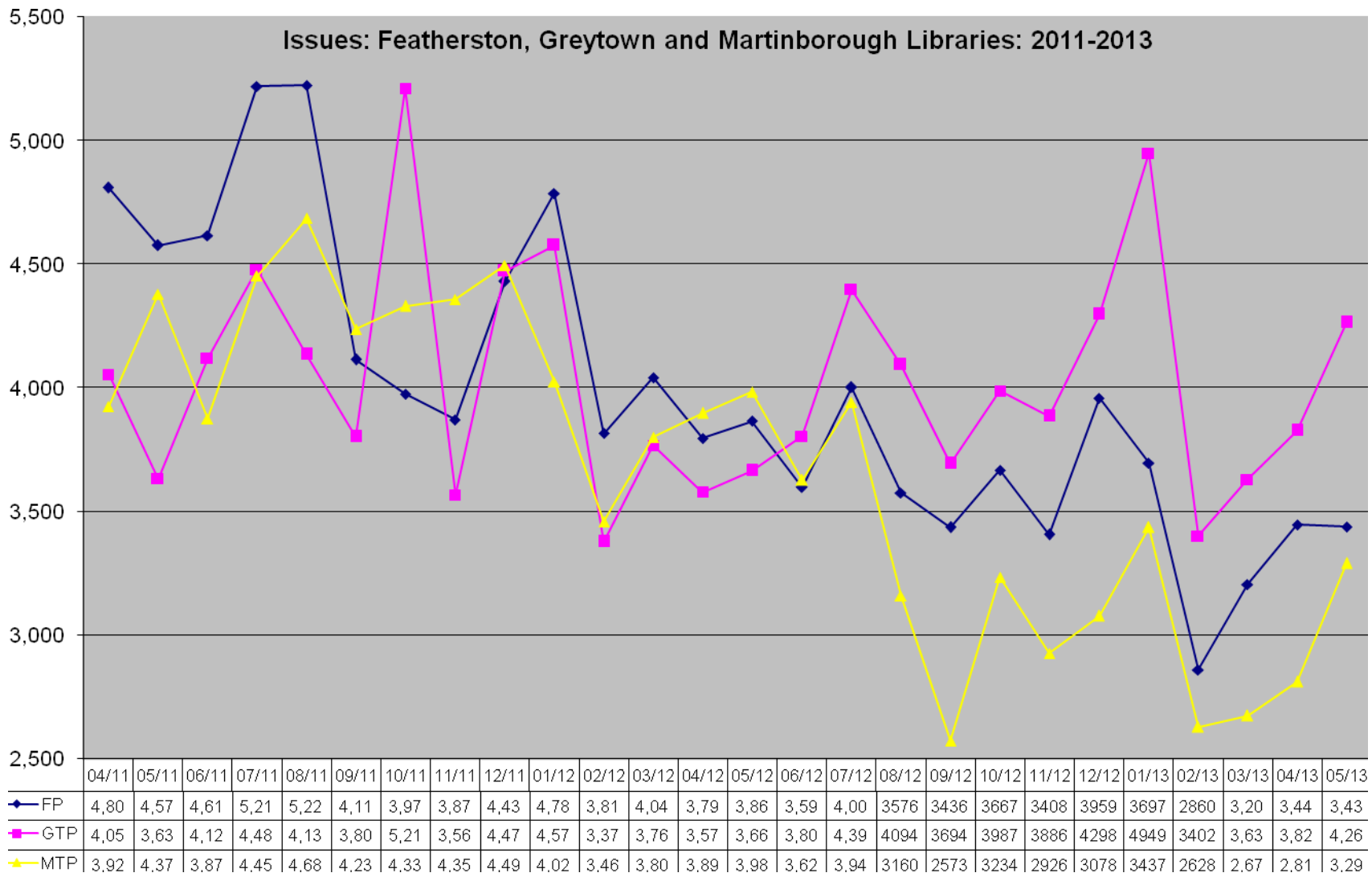


# **Appendix 2 – Waste Exported to Bonny Glenn**

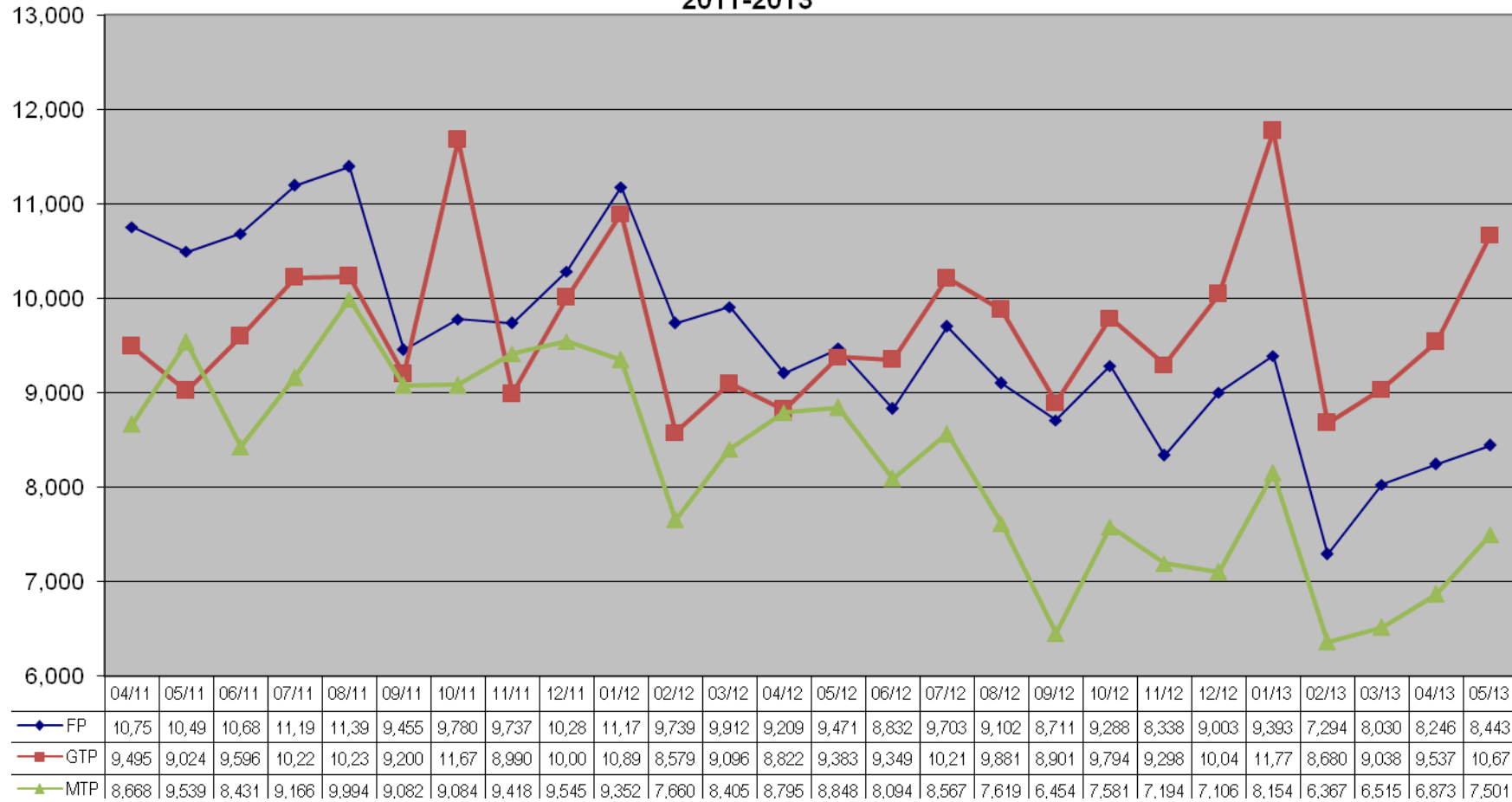
Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



# **Appendix 3 – Library Statistics**



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough Libraries  
2011-2013**



# MAORI STANDING COMMITTEE

22 JULY 2013

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## AGENDA ITEM 4.2

### COUNCIL POLICY ON CONFIDENTIALITY REGARDING KNOWN HERITAGE SITES OF SIGNIFICANCE TO MAORI

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#### **Purpose of Report**

To inform Maori Standing Committee (MSC) members of existing Council policy not to disclose information about waahi tapu and other sensitive sites to the general public.

#### **Recommendations**

Officers recommend that the Committee

1. *Receive the information.*
2. *Agree to seek approval from Marae and Iwi for the MSC to request a change to Council's existing policy to allow Maori sites of significance to be identified and described on documentation made available to the public and other selected groups.*

#### **1. Sites of significance and the MSC**

Maori Standing Committee members have recently expressed concerns about Council's existing policy not to record waahi tapu and other sensitive sites on documents made available to the public. It is considered that the policy is outdated and sites of significance would be better protected if their location and nature were more widely known.

#### **2. Background**

The South Wairarapa has a rich history of Maori occupation and our district contains numerous identified sites, many of which are along the coast. Officers have access to electronic mapping systems that may show the location and nature of sites such as Pa, midden or garden wall. This information, while contained in a public database maintained by the NZ Archaeological Association (NZAA) is not distributed by NZAA without good reason.

Council agreed with the MSC in 2007 that officers would not disclose the nature or location of heritage sites of significance to Maori. Instead, if an application is made for resource consent or for a building consent that may

affect one of these sites, officers are to request that the applicant seek advice from NZAA, Rangitane o Wairarapa and Ngati Kahungunu ki Wairarapa. If an enquiry is made for a LIM, a warning is placed on the LIM that an archaeological site listed by NZAA is on the property and they are advised to call the NZAA for more information.

### **3. Conclusion**

Council's policy not to disclose significant sites was originally put in place to help prevent curiosity seekers from damaging the sites. This approach is possibly outdated now and identifying both the location and nature of the sites could well afford better protection for sites into the future. The MSC has the ability to make a formal request to amend the existing policy but this will need agreement from Marae and Iwi first.

The suggested process is as follows:

- MSC resolve officer's recommendation 22 July 2013.
- MSC members take this report/proposal to their Marae/Iwi and seek approval to change Council policy.
- If Marae/Iwi approval is granted, MSC chair place this item on the agenda for either 9 September 2013 or 11 November 2013.
- MSC members present the views of their Marae and Iwi and then either pass a resolution requesting officers change Council policy, or that the Council policy should remain status quo.

Contact Officer: Vanessa Tipoki, Group Manager Planning and Environment