



Maori Standing Committee

Minutes 23 July 2012

- Present:** Haami Te Whaiti (Chair), Janine Adams, Trevor Hawkins, Cr Jephson, Lisa Pirere (from 6:12pm), Cr Robertson, Liz Watson and Alex Webster.
- In attendance:** Mayor Adrienne Staples, Dr Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:00pm and 6:35pm except where expressly noted.

PUBLIC BUSINESS

Janine Adams opened the meeting with a karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2012/33) to receive apologies from Gray Carter.
(*Moved Webster/Seconded Te Whaiti*)

Carried

2. PUBLIC PARTICIPATION

There was no public participation.

3. MAORI STANDING COMMITTEE MINUTES

3.1 Maori Standing Committee Minutes – 18 June 2012

MSC RESOLVED (MSC 2012/34) that the minutes of the Maori Standing Committee 18 June 2012 be confirmed as a true and correct record.

(*Moved Cr Robertson/Seconded Hawkins*)

Carried

3.2 Matters arising

There were no matters arising.

3.3 Action items

The Committee provided civil defence first point of contact information for the district Marae and asked council officers to include details on the community response plans.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

4.1 Officers’ Report

The Committee reviewed the report and Dr Dowds expanded on the report and answered questions relating to the Martinborough Library.

MSC RESOLVED (MSC 2012/35) to receive the Officers’ Report.

(Moved Hawkins/Seconded Cr Jephson)

Carried

4.2 Cumulative Effects of Small Subdivisions on Lake Wairarapa

The Committee reviewed the report and acknowledged that Council required new property developments to have very good wastewater treatment facilities for sensitive environmental areas.

MSC NOTED:

- 1. Action 416: Determine future capacity for the Lake Ferry sewerage system and advise the MSC via email; M Allingham

5. GENERAL BUSINESS

Mr Webster advised that the waste water consultation group hadn’t met for some time and queried whether combining the three towns waste water groups into one was an efficient use of people’s time.

Mr Webster discussed the consent received from the Planning and Environment Group on Dry River Road noting that reverse sensitivity would need to be noted for the La De Da Festival and further investigation would be needed into the wetlands on the block.

MSC NOTED:

- 1. Action 417: Arrange a meeting of the waste water consultation group to update them on progress; M Allingham

Haami Te Whaiti closed the meeting with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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**Maori Standing Committee
Action Items
From 23 July 2012**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
321	MSC	18-Jun-12	Action	Mark	Investigate the cattlestop in the road at the Ngawi washpool to see it can be removed to make the road safer	Open	29.6.12. Discussions with Mr Buckley were unsuccessful. Officer will liaise with Chris Gorman to find out if we can legally remove it. 16.08.12. A legal opinion wil need to be sought on whether we can remove the cattle stop.
416	MSC	23-Jul-12	Action	Mark	Determine future capacity for the Lake Ferry sewerage system and advise the MSC via email	Actioned	Email sent to MSC 27.7.12. There is capacity for another 30 residential properties, assuming there is no reticulated water supply made available.
417	MSC	23-Jul-12	Action	Mark	Arrange a meeting of the waste water consultation group to update them on progress	Actioned	newsletter sent out

MAORI STANDING COMMITTEE

3 SEPTEMBER 2012

AGENDA ITEM 4.1

OFFICERS' REPORT

Purpose of Report

To update Community Boards and the Maori Standing Committee on the Corporate Support Group, Planning and Environment and Infrastructure and Services activities.

Recommendations

Officers recommend that the Board/Committee:

1. *Receive the information.*

CORPORATE SUPPORT GROUP

1. Executive Summary

The Long Term Plan (LTP) was adopted on 27 June, with the final audit process completed that week. Letters have been sent to submitters acknowledging their submission and outlining the decisions made.

The NCS software implementation has commenced and is going to plan. A significant amount of work has gone in to the "data conversion phase. Training continues and everyone is coming to grips with the new, quite different, system.

The archiving project is nearing completion with Phase 2 drawing to a close. Once this is complete the archives policy will be completed to ensure material is stored in the correct manner.

A renegotiated photocopier fleet lease covering 6 machines has been negotiated which will give good savings with slightly better equipment, and an aligned termination date.

Now that most of the hurdles allowing participation in the Local Government Funding Scheme have been passed, the mechanics of actually using this scheme will be investigated. I attended a meeting on 31 July to ascertain the next steps.

Insurance renewals have been retained at similar levels to previous years, however premiums have continued to climb.

The initial stages of the risk review has commenced, this will be tabled at the Policy and Finance Committee.

2. Discussion

2.1 LTP

The LTP was adopted as planned on 27 June. Audit New Zealand completed their review of the LTP during the week 25 to 29 June.

Letters to submitters have been sent acknowledging their submission, and advising of the outcome of their submission.

A report, under separate cover, will be presented scheduling the actions arising from the LTP and progress to date.

2.2 Operating System Replacement

Phase 1 of the migration from ACS to NCS is well underway with the key modules cutting over as planned. Phase two includes other modules – e.g. document management. These will be investigated when the current modules are bedded down, planned for early in the new year.

The Napier Computer Systems (NCS) "Magiq" software suite was selected to replace SWDC's "end of life" ACS software suite.

The confirmation was given to NCS on 16 May, and work commenced immediately with planning.

The table below outlines the tentative go live dates, although the plan is to try and bring these forward.

This schedule is based on ensuring the critical modules are available from day 1, and then phasing the remaining modules as resource becomes available. Some of the phase – ins are based around key dates in that area – e.g. water billing doesn't need to be live until the first reading for 2012/13 is carried out in October, and dogs will go live after the main registration period is over.

The following table outlines the implementation plan and progress to date:

Module	Go live date	Comment
General ledger	2 July 2012	Achieved, GL live 2 July The balances as at 30 June reconciled between ACS and NCS. The years 1996 to 2012 were converted into NCS
Rates	2 July 2012	Achieved, rates live 2 July. The balances as at 30 June 2012 were reconciled between ACS and NCS. Processing now in NCS from 2 July. Installment 1 has been sent to Dataprint. The rates database was reconciled to QV, and extensive checking of total rates required, charges per property, and other rates transactions was carried out. It is not anticipated any more than usual errors will occur.
Property records	30 July 2012	
Customer database	Rates 2 July 2012 Dogs 13 August 2012	Achieved, rates 2 July. Some customer database matters still need to be updated in ACS as they feed thru to other modules
Debtors & Invoicing	30 July 2012	Achieved 2 July, Skeleton debtors (i.e. no history) set up in NCS so receipting can commence. Processing debtor transactions in ACS as normal until transfer. New transactions transferred to NCS so they can be receipted against.
Creditors	30 July 2012	Achieved, went live 5 July. There was a nil balance at 30 June because we paid everything up to date. The first payment run was successfully completed for the 20 July payments.
Banking	2 July 2012	Achieved, commenced 3 July
Assets	30 July 2012	
Cash receipting	2 July 2012	Achieved, commenced 2 July
Meter billing	10 September 2012	Running through ACS until next billing cycle, or earlier.
Dog registration	13 August 2012	Running through ACS until most registrations completed
Resource consents	10 September 2012	Running through ACS until go live, interim system in place
Building consents	10 September 2012	Running through ACS until go live, interim system in place
LIMS and property history	10 September 2012	
Licences	10 September 2012	
Dog infringements	13 August 2012	
Sundry infringements	10 September 2012	
Cemetery	10 September 2012	
Debt management	30 July 2012	

2.2.1. Risks

The key risk area is the rates database, simply because of the volume of data that needs to be transferred. The high level risk of not being able to produce rates invoices or collect the correct amount is almost completely mitigated by the fact that the ACS system still functions.

The risks have been mitigated through a systematic and rigorous testing regime covering all aspects of the rates database.

This testing has included:

- ACS rates statement compared to NCS rates statement on 1 July. This is a summary of the total rates database and is the collation of all the individual transactions in the rates database including all amounts levied to each ratepayer, paid, outstanding balances, penalties.
- NCS land/capital values to QV records – per property
- Levies charged last year in ACS to levies charged this year in NCS – per property
- Rates required from LTP, and as calculated using ACS data, to rates revenue by levy code in NCS
- Opening values for each rate account as at 30 June 2012 in ACS, to the transferred balances in NCS

2.2.2. Summary

The project is progressing as planned, there have been no matters that have caused me any great concern.

2.3 Year End Financials

The end of year financials will be completed using the ACS system to avoid the complicating factor of the Audit team having to review the data conversion prior to commencing the statutory financial audit, which already has tight time frames.

The audit of the transfer of the data can be undertaken at a more convenient time during the interim audit early in the New Year.

2.4 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 19 June 2012, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591

It is encouraging to note the amount outstanding is at the lowest level for a year. While the number of properties in arrears is still relatively high, we have made some progress on those ratepayers who owed a significant amount.

Of the 632 properties in arrears, approximately 160 are paying a regular amount towards their arrears, and 70 have balances less than \$100

An update will be tabled, once the correct reports in NCS have been identified.

2.5 Draft Financial Statements for the year ended 30 June 2012

The draft financial statements for the year ended 30 June 2012 were tabled at Council.

The draft will be discussed at the Risk and Audit working party on 2 August.

2.6 Archival Project

The archiving project is progressing, with stage one being completed, and stage two well underway.

Stage two of the archive project is to physically process the council's archives so they can be accessed and securely preserved to comply with legal requirements and the council's policy.

Archival material has been moved depending on storage requirements, the final part is cataloging the material.

It is anticipated the project has a couple of months to run.

2.7 Photocopier replacement

A renegotiated photocopier lease has been negotiated which will give good savings with slightly better equipment, and an aligned termination date.

It is common for organizations to end up with differing lease termination dates – driven by the vendors, which creates a barrier when trying to reconfigure the fleet, or “go to the market” with the entire fleet.

One of the key benefits of the new offering is that the lease termination dates of all machines are aligned, with an expiry in two years.

Local Authorities have a number of options regarding the replacement of photocopiers:

Local Authorities have a number of purchasing options:

- GSB Supplycorp
- All Of Government (AOG) pricing through Ministry of Economic Development
- Run a tender on the open market independently

2.8 GSB Supplycorp (GSB)

GSB run a preferred supplier system and Ricoh are the preferred supplier. This option may provide more flexibility than AOG, but the cost will be more than can be achieved through AOG.

2.8.1. AOG Contracts

The Ministry of Economic Development (MED) runs the AOG contracts. Historically this was only available to Central Government organisations; however this has recently been extended to Local Government.

The AOG contracts are on the surface quite attractive; however there are some matters that do require consideration:

- Participants still have to run a tender process with the five “preferred suppliers”
- The photocopier leases are fixed for 5 years and cannot be changed under any circumstances (e.g. amalgamation)
- The equipment cannot be changed during that time i.e. if better technology comes along the existing machines cannot be swapped out
- There is a 1.5% fee payable to MED
- Vendors must submit their lowest price
- Not all photocopiers are subject to the AOG pricing, it is unlikely however that there would not be suitable machines available

2.8.2. Open Market tender run in-house

Vendors will not submit prices at or near the AOG pricing. Vendors tender protocol is that AOG pricing is the lowest and they are unable to submit

better pricing in a general tender situation. This was a very time-consuming process.

2.8.3. Konica

Due to the looming amalgamation process, and the constraints placed on the tender processes outlined above, a direct approach to the incumbent vendors Konica was made.

After some negotiation an acceptable interim arrangement was agreed whereby four of the existing machines would be replaced with new models (with scan capability) and two of the machines would be refurbished.

A key aspect of the new agreement would be the alignment of termination dates. Vendors often introduce staggered termination dates, which then provides a barrier to going to the market.

A 37% overall saving was also achieved.

2.9 Insurance

Insurance coverage has been retained at similar levels to last year, the only change was an increase in material damage coverage from \$25M to \$75M. As the policy is combined with MDC and CDC it was felt that this increase in coverage was justified. The cover is per event and if there was a widespread "event" across the Wairarapa \$25M would probably be insufficient.

Premiums have increased significantly from \$122K to \$164K. This is almost all in the material damage and business interruption areas, the increase in material damage coverage discussed in the previous paragraph accounts for \$10K of this increase, the rest is market movement.

The following is from an email sent by JLT, and outlines the, mostly unavoidable, cost increases:

1. Your **Material Damage** has increased by approx 30%. However the Earthquake cover has also been increased from \$25million (shared Loss Limit) to \$75million.
2. Your **Business Interruption** increased by the same 30%; however Insurers are now adding "multipliers" based on your Earthquake risk. What this has meant is that the total premium went up by 30%, then they added a 200% Multiplier i.e. doubled the premium again. Hence the significant change.
3. The EQC (Earthquake Commission) increased its Levy on Domestic House/Contents to 15c per \$100 of insurance cover (from 5c per \$100) from 1 February 2012 (following the Chch Earthquakes). So your **EQ/WD Levy** has increased by 300%.

Contact Officer: Paul Crimp, Group Manager Corporate Support

PLANNING AND ENVIRONMENT GROUP REPORT

1. Planning

1.1 Resource Consents

Officers received 4 consent applications since 25 June 2012. 7 consents were approved since 25 June (1 received in May, 2 received in early June) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors and Community Board members, so consent details are not listed here.

1.1.1. GE & CJ Tyer Coastal Subdivision application

Resource consent application number 3993 has been on hold at the applicant's request, and will now be heard on Tuesday, 14 August.

1.2 Policy

1.2.1. Coastal Reserves Management Plan

Work has begun on the Coastal Reserves Management Plan (CRMP). In the past, coastal reserves had been lumped together with the rural reserves. Given that they are on the coast, coastal reserves often have different recreational demands than other rural reserves. It was therefore decided that the coastal reserves should have their own plan. Planning officers have compiled a schedule for development of the Management Plan between now and December 2012. The first part of the schedule involves identifying all of the Council owned coastal reserves, doing title searches to confirm their reserve status under the Reserves Act, and determining which reserves should be covered in the CRMP. Officers will then be able to begin drafting the initial management and development plan documents.

1.3 Social Media

The SWDC Facebook page has been well received with 75 "likes" (people following the page) with hopefully more to come as we get closer to the prize drawing (digital camera) date, 15 August 2012.

The Facebook page has proven to be an excellent tool for connecting with a section of our rate payers. The casual and conversational nature of Facebook encourages people to ask questions that they perhaps wouldn't normally ring Council about. It allows us to be proactive about communication – we can deliver interesting and useful information directly to people, rather than waiting for them to check our website, or to read notices in newspapers. To date we have let people know when dog registrations are due, that the Martinborough Library has moved, to sign up for the NZ ShakeOut earthquake drill, that a road was closed, that it is time to put in applications for Creative Communities grants, and more. The information is well received and we have been able to answer subsequent questions quickly.

2. Building

2.1 Building consents

Processing statistics for: 1 June 2012 – 30 June 2012

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	24	305	28	N/A
Consent processing performance (within 20wd's)	96.88%	99.68%	100%	90%
COA processing performance	66.67%	64.71%	0%	N/A
CCC processing performance	95.65%	99.25%	100%	100%

Consents granted by project 1 June 2012 – 30 June 2012

Code	Type	Avg. Duration (Days)	No. of consents	Value
AB	Internal Alterations with P&D	12.5	2	56,000
AF	Single Story Weatherboard with P&D	7.0	1	222,600
AH	Single Story Stucco/Txt Ct etc with P&D	19	1	96,000
MA	Solid Fuel Heater	7.3	18	87,255
MJ	Swimming/Spa Pools	5.0	1	35,000
NC	Single Story Weatherboard Urban	12.0	2	710,000
NE	Single Story Stucco/Texture Coat etc – Urban	16.0	1	210,000
NF	Single Story Stucco/Texture Coat etc – Rural	12.0	1	75,000
NL	Multi Story Stucco/Texture Coat etc – Rural	12.0	1	420,000
RA	Relocated Residential Dwelling - Urban	11.0	1	19,000
SB	Decks/Conservatories etc	17.0	1	10,000
SC	Minor Farm Buildings	5.0	2	41,000
SF	Proprietary Garages Standard	4.0	1	18,850
SI	Proprietary Garages & sleepout – inc P/D	25.0	1	19,989
SM	Residential Demolition	3.0	1	1,000
		9.0	35	2,021,694

COA Certificate of Acceptance

CCC Code Compliance Certificate

Building consent numbers from 1 July 2011 to 30 June 2012 show as 305. For the same period the year before the number was 350.

2.2 Enforcement

None to report.

2.3 Policy

None to report.

2.4 Other matters

On-line consenting

I recently attended our cluster group meeting where the DBH presented a proposal for on-line consent processing. It is hoped the new system can be introduced in the 2013/1014 financial year. It would introduce a centralised, paperless, internet based hub that receives, captures, and allows consistent processing of all building consent applications. Processing of consents, including inspections, will be conducted by Building Consent Authorities.

The final aim is a service that provides for, and facilitates, the 'end-to-end' processing of consents using standard forms and consenting processes to provide applicants with a common experience, regardless of which Building Consent Authority (BCA) receives their consent application. I couldn't help but think that digitalization of forms, plans, specifications is where we are heading and that SWDC needs to ensure we are keeping up-to-date with this trend.

Forms

I have amended all our forms to align with Masterton DC's forms. This creates consistency for the applicants when filling in the forms. I also created the form as a protect word document so the forms can be completed electronically or printed off and filled in manually.

Scanning

We are currently working on a project to have all our plans scanned and digitalized. This will create consistency with the 2 other Wairarapa councils as they already have systems in place for this.

3. Environmental Health

3.1 Liquor licencing

22 Liquor licenses were issued in June 2012.

Council officers are currently working with both Carterton and Masterton District Councils to update and standardise the liquor licensing forms for the Wairarapa.

3.1.1. Alcohol Reform Bill Update

The Alcohol Law Reform Bill is scheduled to return to the house on Tuesday the 14th of August 2012 subject to extraordinary circumstances.

3.2 Food Bill update

There has been no further update on progress with this Bill.

3.2.1. Food Premise Inspections

EHO's have been concentrating on inspection and annual registration of all food premises. This is a major work commitment for staff during June and July.

A steady interest has been shown in premises opting to change from the Food Hygiene Regulations to the new risk based Food Control Plan in preparation for the Food Bill being passed. This creates a significant extra work resourcing for staff; however longer term, this will be beneficial for Council to ensure that procedures and systems are in place prior to the commencement of the Bill.

To date 13 premises are currently operating fully under a Food Control Plan VIP and a further 4 premises have shown strong interest and are trialling the Off the Peg Food Control Plan.

3.3 Noise Control

7 noise complaints were received during June 2012.

Four for Featherston, one for Greytown and two for Martinborough.

3.4 Dog and stock control

Incidents reported

Attack on Persons

Martinborough 2 Featherston 1 Greytown 0

Two dogs have been classified as menacing, one in Martinborough and the other in Featherston. Menacing classification means that the dogs must be muzzled at all times in a public place. One owner has objected to the menacing classification.

Found Dogs

Martinborough 0 Featherston 1 Greytown 0

Lost Dogs

Martinborough 1 Featherston 3 Greytown 0

Rushing Aggressive

Martinborough 0 Featherston 1 Greytown 0

Wandering

Martinborough 1 Featherston 6 Greytown 0

Welfare Concerns

Martinborough 1 Featherston 1 Greytown 0

Stock

Martinborough 0 Featherston 2 Greytown 4

Total Overall

Martinborough 5 Featherston 15 Greytown 4

Dog Registration:

The annual dog registration process has been a high workload for staff. The work done over the past year to improve dog owners registering dogs and micro chipping has made this years' annual registration process significantly easier for both staff and dog owners. The number of returned letters has dramatically reduced. Records are now significantly improved.

Dog registrations are as at 27 July 2012

Registered 1903 Unregistered 873 Total number of dogs 2792

There are two days to go until penalties apply on 1 August 2012.

Micro chipping has dramatically improved with a total of 30 dogs outstanding in the urban area. This includes dogs that have been registered for less than two months for the first time.

Contact Officer: Glenn Bunny, Group Manager Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Consents

1.1 New Consent and Requirements

The Regional Council's focus remains that Council must continue to achieve compliance where non-compliance has existed previously; and that in regard to the new consent applications where required Council must demonstrate a commitment to improved environmental outcomes.

This level of commitment toward these outcomes is consistent with Council's long term draft wastewater is being indicated in our current three waters consent applications renewals.

1.1.1. Wastewater

The consent application lodgement for the Greytown WWTP and the latest timeline indicates lodgement by end of October 2012.

The new AEE and consent application lodged for the Martinborough WWTP consent renewal is under development and is expected to be re-lodged by mid-August 2012.

The Featherston WWTP consent renewal application was submitted but Council was required to supply further information as earlier reported. The response to this request was submitted on July 24 2012.

1.1.2. Water Takes

The water take consents for Greytown and Martinborough community water supplies were lodged before the end of March 2012. Council has since provided further information for both consents in relation to usage (domestic, non-domestic and irrigation) within the communities and processing of the application continues with the draft request for further information lodged by June 29 2012. Final responses will be submitted once we achieve agreement on current usage and future requirements.

1.2 Other consents

The Martinborough landfill consent has been submitted and further information has been requested. The Regional Council have requested that consent applications be lodged to legitimise the current green-waste shredding and cover operations at the Martinborough Site and the Council needs to proceed to acquire the additional consent.

2. Utilities

2.1 Wastewater

2.1.1. Operations

Greytown and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

At the Martinborough wastewater treatment plant site, Council staff and contractors are working on resealing a concrete transfer chamber which has the potential to cause seepage of effluent. This came to Council's attention through the monitoring programme and GWRC have been kept informed of the situation as Council work to remedy the problem.

Six pipeline blockages were reported and rectified during the period.

2.1.2. Water Supply Capital

No capital works programmed or implemented during the period.

2.2 Water Supply

2.2.1. Operations

Leak detection work has been completed in Martinborough water supply network with no major leaks found but a number of smaller leaks around services pipes and the smaller diameter pipelines. Repair work for these items has been scheduled and is underway.

This completes the in reticulation leak detection work for the three serviced areas which ought to be conducted on at least a three year cycle.

The Ultra filtration plant at Greytown continues to supply both Greytown and Featherston with the supplementary bore in Greytown not in use since 6th April 2012.

The plant itself now is the subject of investigation for efficiency improvement resulting in further capacity gains and the identification of water loss due to possible leakage within and around the raw and treated water ponds and reservoirs.

Community water usage records and trending is attached for Council's information.

2.2.2. Capital

Bore water availability investigation continues at Woodside and Underhill Roads with indications of good potential at Woodside Road close to the Ultra-filtration Plant. This will be the subject of separate reporting in due course

The question of what further work ought to be done in the context of the subsidy funding remaining will be addressed within the reporting, suffice to say that there is good justification to establish a production bore(s) to finalise the ultimate capacity and quality of this source as a supplement/ alternative to the river take.

2.3 Water Races

Water races operated normally during the period.

The review of water races generally is underway with specialist assistance having being sought, with a proposal that staff are currently evaluating.

2.4 Waste Management

2.4.1. Operations

Operations continued without incident throughout the period. Waste export and recycling tonnage data for the period is attached.

3. Roding

3.1 Oldfield Asphalts

Roding maintenance is satisfactory. Eighty per cent of unsealed roads were metalled during May and June. These roads have now been graded and the finished result is very satisfactory.

The wet summer and recent wet weather continues to cause slumping on the Hinakura, Whakapuni, and Ushers Hills. There are no easy fixes and we continue to fill the slumps.

Oldfields have also been busy on the Cape Palliser Road at Te Kopi where heavy swells at the end of June further damaged the gabion walls that support the road. Fortunately we had most of our intended rock stockpile on site for the construction of boulder beaches at Te Kopi and the rock was placed in temporary position to lessen wave damage.

When the rest of the rock is delivered the permanent boulder beaches will be constructed.

4. Parks and Reserves

4.1 Transfield Services

Maintenance is satisfactory and Council has received compliments on the condition of Memorial park in Greytown.

Transfield's response to requests for additional service continues to be prompt.

On the down side, the management of burials by Transfield is only satisfactory when their regular sexton is available. When he is away there is no trained person to take his place.

5. Property and Facilities

5.1 Properties

Martinborough Library – Following consideration of the seismic assessment report for the library building and in view of the library's vulnerable user groups, the library was closed on Monday, 16 July. A portacom has been obtained and situated behind the current building in the car park as a temporary solution. The portacom arrived Tuesday, connected and fitted out, and opened to the public on Thursday afternoon. Identification and assessment of a longer term solution for the library continues.

ANZAC Hall, Featherston – A comprehensive building assessment is underway.

Greytown Town Centre – Mould has been identified on the panels on the back library wall in the atrium ceiling area. The architect and main contractor involved with the Town Centre upgrade have been contacted to review the issue.

5.2 Pensioner Housing

Currently vacancies include:

- Cecily Martin Flats, Martinborough – 3 flats as at 31 July (maintenance required)
- Burling Flats, Featherston – 1 small bedsit
- Matthews Flats, Greytown – 1 flat (maintenance required)

Maintenance requirements for the empty flats are currently being assessed and considered against overarching housing maintenance issues and budget.

5.3 Cemeteries

A new ashes wall is currently being built in Featherston Cemetery.

A project to create a cemetery database and enable SWDC cemetery information to be online to the public continues. The first phase, to complete layout plans for each of the three cemeteries, was completed in July. The next phase is to investigate and confirm the software that will be used for the database.

5.4 Swimming Pools

An independent report is currently underway by Opus to not only review the condition of SWDC's three pools, but to include infrastructure, current usage and future goals for each of the pools. This report is due at the end of August.

5.5 Leases and Licenses

Stella Bull Park Building – No responses were received in response to the advertised Expression of Interest. One party has since made contact but has yet to formally submit a proposal. A commercial rent assessment has been undertaken in the interim. The current lease (Wairarapa Wine Centre) is due to expire 31 July 2012.

Other leases currently under review include:

- Kouka Cottage, Greytown (land lease renewal) – Greytown Community Heritage Trust
- Considine Park, Martinborough (lease to occupy) – South Wairarapa Pony Club
- Town Centre, Greytown (lease) – Rightway Limited. The current lease expires 31 July 2012 and at Rightway's request, a month by month rental has been approved until 31 October 2012 to allow them to confirm their ongoing location and space requirements.

6. Libraries

6.1 Martinborough Library

The Martinborough Library was closed to the public from Monday 16th July due to an unsatisfactory structural survey report. A Portakabin was found and fitted out enabling us to open on Thursday 19th July at 1.30.

The Library Kabin is small but perfectly formed. The main collection is still housed within the library building with the Library Kabin holding approximately 2,400 items of new/recent stock. We are snugged between Mitre 10 and P&K in the car park.



We are offering almost all the services we did prior to the move including fax and photocopier. However, two changes are notable - the internet facilities inside are not available but the Wifi connection still functions from the front of the building.

Also, Tuesday's Book Babies session is now being held in the Martinborough School Library at 10 (thanks very much Martinborough School). The Wairarapa Community Law Centre will still be visiting to offer free legal advice once a month. The Kabin is open 10-5 weekdays and 10-12 Saturdays.

6.2 Statistics all Libraries

Refer appendix 1 for statistics:

- Issues
- Transactions
- Door Count

7. Appendices

Appendix 1 – Statistics all Libraries

Appendix 2 – Monthly Water usage

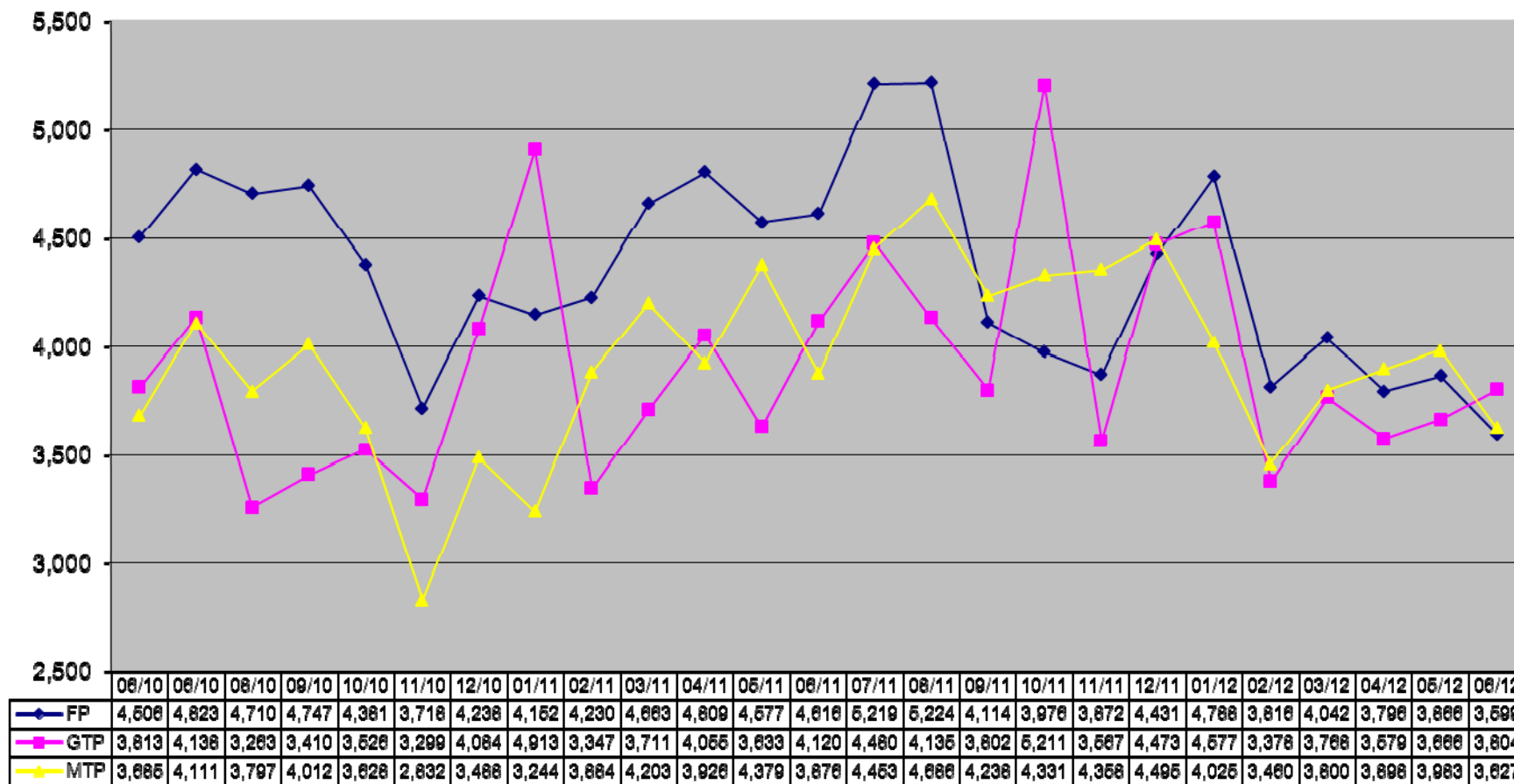
Appendix 3 – Waste exported to Bonny Glen including Recycling

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

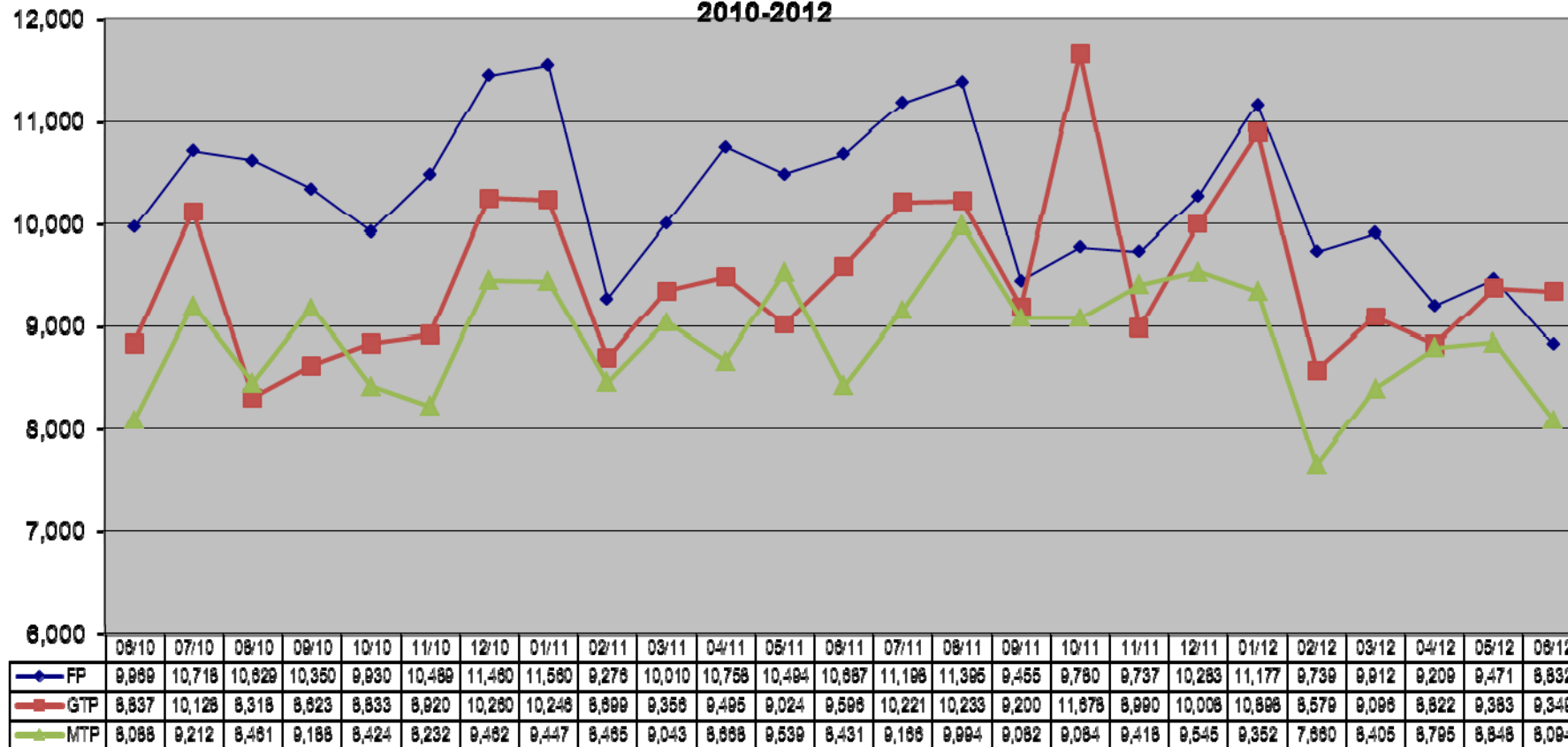
Reviewed by: Dr Jack Dowds, Chief Executive Officer

Appendix 2 – Statistics all Libraries

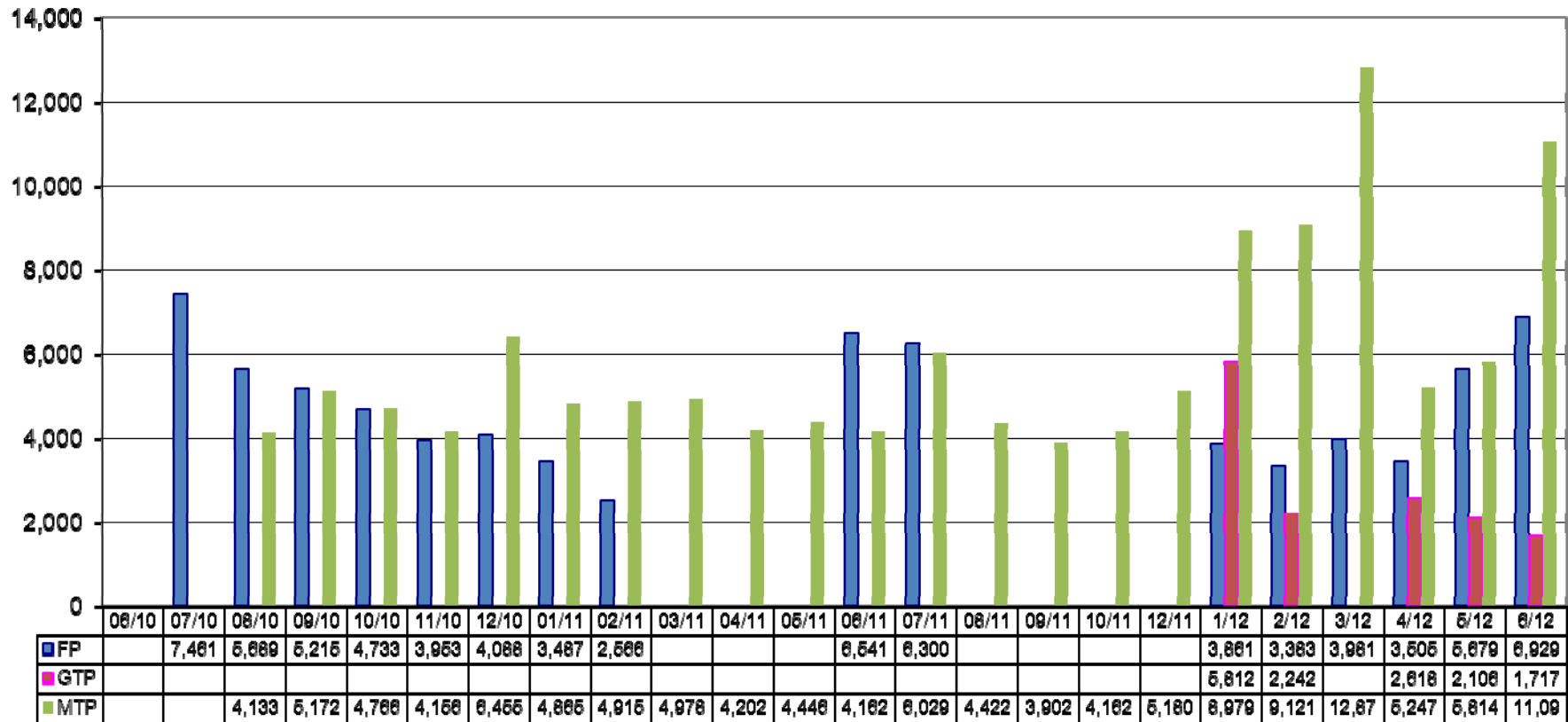
Issues: Featherston, Greytown and Martinborough Libraries: 2010-2012



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough Libraries
2010-2012**

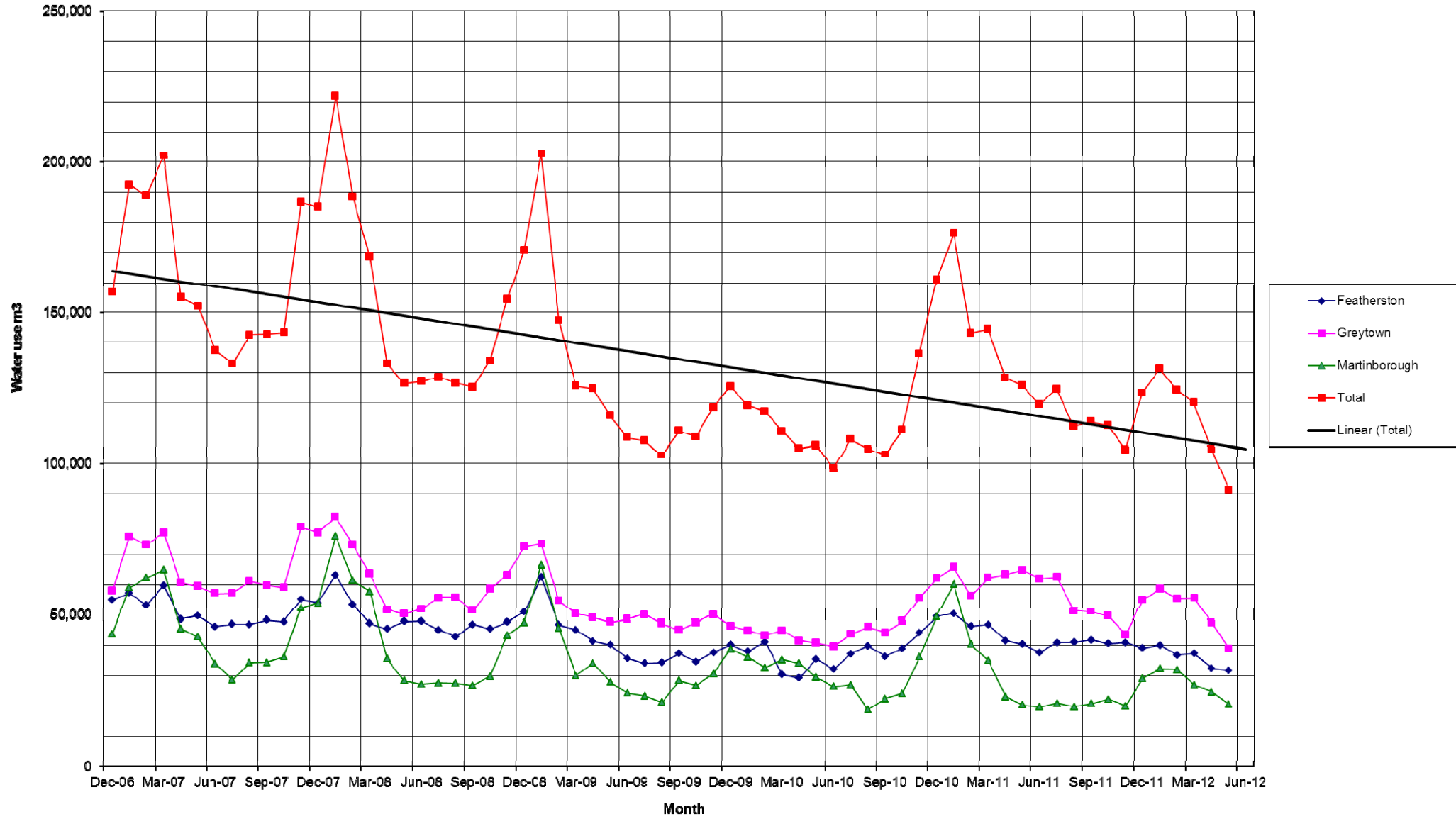


**Door count, Featherston, Greytown, Martinborough libraries
(no count = battery failure or human error)**



Appendix 3 – Water Usage

Water use South Wairarapa District Council



Appendix 4 – Waste Exported to Bonny Glenn including Recycling

Monthly weight of waste transferred from MartInborough transfer station to Bonny Glen

