



MAORI STANDING COMMITTEE

**Agenda
8 May 2017**

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 8 May 2017 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Reuben Tipoki (chair), Teresa Aporo, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

OPEN SECTION

1. APOLOGIES:

2. PUBLIC PARTICIPATION/PRESENTATIONS:

2.1 None advised

3. MINUTES FOR RECEIPT AND CONFIRMATION:

3.1 Maori Standing Committee Minutes of 27 March 2017

Pages 1-3

Proposed Resolution: That the minutes of the Maori Standing Committee meeting held on 27 March 2017 be confirmed as a true and correct record.

3.2 Action Items from previous meeting

Pages 4-5

3.3 SWDC Minutes from 5 April 2017

Pages 6-16

Proposed Resolution: That the minutes of the South Wairarapa District Council meeting held on 5 April 2017 be received.

4. OPERATIONAL REPORTS – COUNCIL OFFICERS:

4.1 Officers' Report

Pages 17-63

4.2 Nomination to Creative Communities Assessment Group (resubmitted for discussion)

Pages 64-69

4.3 Naming of New Roads (resubmitted for discussion)

Pages 70-71

5. MEMBER ITEMS:

- 5.1 Matariki celebrations; Teresa Aporo to discuss with members
- 5.2 Nga Manu kakara; Teresa Aporo to discuss with members
- 5.3 Demetrius Potangaroa requests feedback from SWDC and discussion with members about whether expenses incurred by marae as a result of them being used as public Civil Defence emergency centres are recoverable. Evidence following the Kaikoura earthquake suggests that Civil Defence will take over operations at marae and not be liable for costs incurred.
- 5.4 Treaty of Waitangi training; Reuben Tipoki to discuss progress with members
- 5.5 Amiria Te Whaiti requests a progress update and discussion with members on Featherston maori representation on the MSC
- 5.6 Local Government Commission proposal; Amiria Te Whaiti requests SWDC views on the proposed new Council structure and how the MSC will fit into the new structure

6. CORRESPONDENCE:

- 6.1 Inwards
From Jan Eagle, Friends of Stella ad Sarah, to Maori Standing Committee, dated 25 April 2017

Pages 72-74



Maori Standing Committee

Minutes – 27 March 2017

- Present:** Reuben Tipoki (Chair), Teresa Aporo, Michael Roera, Horipo Rimene, Terry Te Maari, Amiria Te Whaiti, Demetrius Potangaraoa (from 6:50pm), Cr Pip Maynard and Cr Paora Ammunson (until 6:35pm).
- In Attendance:** Mayor Viv Napier, Deputy Mayor Brian Jephson (until 7:45pm), Murray Buchanan (Group Manager Planning and Environment) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:30pm.
- Also in Attendance:** Matiu Te Maari.

PUBLIC BUSINESS

Mr Tipoki opened the meeting with a karakia and introduced Matiu Te Maari.

1. APOLOGIES

MSC RESOLVED (MSC 2017/05) to receive apologies from Johnny Shaw and Paul Crimp and apologies for leaving early from Cr Paora Ammunson.

(Moved Tipoki/Seconded Te Maari)

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

3. MINUTES FOR RECEIPT AND CONFIRMATION

3.1 Maori Standing Committee Minutes – 13 February 2017

MSC RESOLVED (MSC 2017/06) that the minutes of 13 February 2017 be confirmed as a true and correct record.

(Moved Aporo/Seconded Roera)

Carried

3.2 Action Items from previous meeting

Members discussed the recent Featherston Maori hui. A committee was to be formed with a charter and responsibility for nominating two people to the Maori Standing Committee. The appointed members would be responsible for conveying information back to the committee.

MSC NOTED:

1. Action 157: Forward the Hau Ariki Marae Charter to the Featherston Maori group as an example charter that could be adapted to suit a community group; R Tipoki

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

- 3.3 SWDC Minutes from 22 February 2017
MSC RESOLVED (MSC 2017/07) to receive the Council minutes of the 22 February 2017.
(*Moved Tipoki/Seconded Te Maari*) Carried

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 4.1 Officers Report
Members discussed civil defence, the possible role of maraes and marae members contributing to the creation of the Greytown Community Resilience Plan.
MSC RESOLVED (MSC 2017/08) to receive the Officers' Report.
(*Moved Cr Maynard/Seconded Te Maari*) Carried
- 4.2 Nomination to Creative Communities Assessment Group
MSC RESOLVED (MSC 2017/09):
1. To receive the Nomination to Creative Communities Assessment Group Report.
(*Moved Aporo/Seconded Te Whaiti*) Carried
 2. Action 158: Take the request for a Maori member appointment to the Creative Communities Assessment Scheme Committee back to marae and iwi and discuss at the next meeting; MSC
- 4.3 Naming of New Roads
Suggestions for road names may be particular to a location and members discussed the need for names to be put forward with suitable geographic locations.
MSC RESOLVED (MSC 2017/10):
1. To receive the Naming of New Roads Report.
 2. To take the request for suggestions of road names back to Marae and bring back recommendations to the Committee.
(*Moved Cr Maynard/Seconded Aporo*) Carried
- 4.4 Role of the Maori Standing Committee in Reviewing Resource Consents
Mr Buchanan advised that Council's role was to approve a consent but were required to take into consideration cultural matters. Council had access to databases that listed wahi tapu sites but sought input from the Committee on 'local cultural knowledge', and could impose consent conditions after reviewing the cultural aspects.
Members discussed payment opportunities as a means to securing an income for the Committee or if reviewed by an individual for that individual.
- 4.5 Coastal Erosion
Mr Buchanan showed members areas of the southern Wairarapa coast that were subject to erosion and discussed actions that had been taken or would be taken if Council deemed buildings unsafe. Council's role was to issue 'do not

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

occupy’ notices and it was up to the owner to comply. If an owner chose not to comply with Council’s directive then the next step could be a court process.

4.6 Local Government Commission Proposal

Members had a workshop with the Local Government Commission planned for the 30 March 2017.

5. RURAL RESOURCE CONSENTS

5.1 Resource Consents 170022, 170023, 170024, 170025, 170026, 170027

Members discussed ways for disseminating the consent to the right person for comment and agreed that the complete electronic application should be sent to Reuben Tipoki. Mr Tipoki would determine who the application should be forwarded to for comment back to the Planning and Environment team.

MSC RESOLVED (MSC 2017/11):

1. To receive the report for resource consents 170022, 170023, 170024, 170025, 170026 and 170027.
2. That there was no feedback on cultural matters for subdivisions 170022, 170023, 170024, 170026 and 170027.
3. That there was no feedback on cultural matters for subdivision 170025 subject to further investigation by Terry Te Maari.

(Moved Tipoki/Seconded Te Whaiti)

Carried

6. MEMBER ITEMS

6.1 MSC Annual Plan Submission

The Maori Standing Committee Strategic Plan was to form the Committee’s 17/18 Annual Plan submission.

MSC NOTED:

1. Action 159: Draft the MSC Strategic Plan, circulate to members and bring to the next meeting; Cr Ammunson
2. Action 160: Add Matariki celebrations to the next MSC agenda; P Crimp

Mr Tipoki closed with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

**Maori Standing Committee
Action Items
From 27 March 2017**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
716	MSC	28-Nov-16	Resolution	Mark	Toilets at Lake Ferry MSC RESOLVED (MSC 2016/45) to recommend to Council that the portaloos be removed from the carpark at Lake Ferry and new signage be erected to make the public toilet in Lake Ferry more easily found. (Moved Tipoki/Seconded Roera) Carried	Open	Council resolution from 14 Dec 16: That Council officers initiate a discussion between the Maori Standing Committee and Lake Ferry Ratepayers Association to discuss alternate placement or removal of the Lake Ferry toilets and increased signage to the primary public toilet. (Moved Cr Wright/Seconded Cr Craig) Carried 13/2/17: Toilet removed, signage still to be addressed
720	MSC	28-Nov-16	Action	Cr Ammunson	Document potential reporting structures for Featherston Maori community representatives in consultation with Mayor Napier and Mr Tipoki	Open	13/2/17: Marae plans have been received.
66	MSC	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space.
68	MSC	13-Feb-17	Action	MSC	Find out what culturally significant sites are being recognised as part of the treaty claim process and what sites are wahi tapu	Open	
69	MSC	13-Feb-17	Action	Cr Ammunson	Provide agreed wording that could be 'added' to the Welcome to South Wairarapa sign on the Remutaka Hill	Open	27/3/17: Underway
70	MSC	13-Feb-17	Action	Mark	Seek approval from the New Zealand Transport Authority to add a Maori greeting to the 'Welcome to the South Wairarapa ' Remutaka Hill sign following notification of the agreed wording from the Maori Standing Commit	Open	Neil Becket NZTA informed and will report back at the next NZTA Capital Journeys Liaison meeting.

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
155	MSC	27-Mar-17	Resolution	MSC	MSC RESOLVED (MSC 2017/10): 1. To receive the Naming of New Roads Report. 2. To take the request for suggestions of road names back to Marae and bring back recommendations to the Committee. (Moved Cr Maynard/Seconded Aporo) Carried	Open	
156	MSC	27-Mar-17	Resolution	Murray	MSC RESOLVED (MSC 2017/11): 1. To receive the report for resource consents 170022, 170023, 170024, 170025, 170026 and 170027. 2. That there was no feedback on cultural matters for subdivisions 170022, 170023, 170024, 170026 and 170027. 3. That there was no feedback on cultural matters for subdivision 170025 subject to further investigation by Terry Te Maari. (Moved Tipoki/Seconded Te Whaiti) Carried	Open	27/4/17: Planning have received no feedback on 170025, however the application is on hold pending some engineering investigation of building sites.
157	MSC	27-Mar-17	Action	Reuben Tipoki	Forward the Hau Ariki Marae Charter to the Featherston Maori group as an example charter that could be adapted to suit a community grou	Open	
158	MSC	27-Mar-17	Action	MSC	Take the request for a Maori member appointment to the Creative Communities Assessment Scheme Committee back to marae and iwi and discuss at the next meeting	Open	
159	MSC	27-Mar-17	Action	Cr Ammunson	Draft the MSC Strategic Plan, circulate to members and bring to the next meeting	Open	
160	MSC	27-Mar-17	Action	Paul	Add Matariki celebrations to the next MSC agenda	Actioned	



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

5 April 2017

- Present:** Mayor Viv Napier (Chair), Councillors Paora Ammunson, Lee Carter, Pam Colenso, Margaret Craig, Dayle Harwood, Brian Jephson, Pip Maynard, Colin Olds and Colin Wright.
- In Attendance:** Paul Crimp (Chief Executive Officer) Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Group Manager Planning and Environment) and Jennie Mitchell (Group Manager Corporate Support).
- Conduct of Business:** The meeting was held in the WBS Room, Greytown Town Centre, Greytown and was conducted in public between 9:30am and 3:55pm except where expressly noted.
- Forum and Other Presenters:** David Priestley and Bev Clark.

Open Section

Procedural Items

Mayor Napier announced her intention to vacate the chair for agenda item 'C9 Financial Information for Mayoral Visit to Messines'. For this item of business Deputy Mayor Brian Jephson would assume the chair.

A1. Karakia

Mayor Napier said a karakia.

A2. Apologies

COUNCIL RESOLVED (DC2017/18) to receive apologies from Reuben Tipoki.

(Moved Cr Harwood/Seconded Cr Jephson)

Carried

A3. Conflicts of Interest

Mayor Napier declared a conflict of interest with agenda item 'C9 Financial Information for Mayoral Visit to Messines'.

A5. Acknowledgements and Tributes

Mayor Napier acknowledged the passing of Ravi Mangar, Council's Manager of Works and Services from 1992-2010.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 1

COUNCIL RESOLVED (DC2017/19) to formally thank Ravi Mangar for his service to Council and that this acknowledgement is passed on to family members.

(Moved Cr Wright/Seconded Cr Craig)

Carried

A5. Public Participation

Mr Priestley believed he had been wrongly trespassed from Sandy Bay by Council due to claims of commercial fishing and asked that the SWDC issued trespass notice was removed. Mrs Clark read the 16 December 2016 trespass notice issued to Mr Priestly.

A6. Actions from Public Participation

On behalf of the community Mayor Napier thanked Mr Priestley for his recent rescue effort at Sandy Bay.

COUNCIL RESOLVED (DC2017/20) to defer agenda item ‘A6 Actions from Public Participation’ until after ‘G Reports from Appointments and Outside Organisations’ and to discuss the matter under public excluded to protect the privacy of natural persons, including that of deceased natural persons as per the Local Government Official Information and Meetings Act 1987 section 7.

(Moved Cr Wright/Seconded Cr Jephson)

Carried

A7. Community Board Participation

There was no community board participation.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/21) that the minutes of the Council meeting held on 22 February 2017 are a true and correct record subject to the following correction: Under ‘F1 Reports from Councillors’

‘Cr Craig reported that the Wairarapa Library Service Joint Committee’

Should be changed to

‘Cr Colenso reported that the Wairarapa Library Service Joint Committee’

(Moved Cr Colenso/Seconded Cr Craig)

Carried

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/22) that the minutes of the Council extraordinary meeting held on 2 March 2017 are a true and correct record subject to a minor grammatical correction and the removal of ‘Cr’ and insertion of ‘Mrs’ where they precede all instances of Lee Carter except agenda item ‘1 Apologies’.

(Moved Cr Olds/Seconded Cr Harwood)

Carried

A10. Extraordinary Business

There was no extraordinary business.

A11. Notices of Motion

There were no notices of motion.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 2

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2017/23)

1. To receive the Reports/Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Maori Standing Committee 13 February 2017.
3. To receive the minutes of the Creative Communities Assessment Group 8 March 2017.
4. To receive the minutes of the Martinborough Community Board 13 March 2017.
5. To receive the minutes of the Featherston Community Board 14 March 2017.
6. To receive the tabled minutes of the Greytown Community Board 15 March 2017.
7. To receive the minutes of the Audit and Risk Working Party 16 February 2017.
8. To receive the minutes of the Audit and Risk Working Party 23 March 2017
(*Moved Cr Craig/Seconded Cr Jephson*) Carried

B2. Wellington Region Waste Management and Minimisation Plan Joint Committee Revised Terms of Reference

COUNCIL RESOLVED (DC2017/24)

1. To receive the Wellington Region Waste Management and Minimisation Plan Joint Committee Revised Terms of Reference Report.
(*Moved Cr Craig/Seconded Cr Colenso*) Carried
2. To alter the Wellington Region Waste Management and Minimisation Plan Joint Committee Revised Terms of Reference to allow the appointment of an alternate.
To note that the WMMP Terms of Reference have been amended to allow for one council to host the WMMP Joint Committee meetings until the Joint Committee decides otherwise
(*Moved Cr Craig/Seconded Cr Ammunson*) Carried
3. To appoint Cr Pam Colenso as an alternate to the WMMP Joint Committee should Cr Craig be unable to attend a meeting.
(*Moved Cr Maynard/Seconded Cr Harwood*) Carried

C Decision Reports from Chief Executive and Staff

C1. Review of Amended Town Water Supply Policy (D100) and Waste Water Disposal Policy (D200) Report

Members discussed water conservation, the policy review cycle and new water connections in relation to the Town Water Supply Policy.

Members noted sewer laterals would be discussed as part of the 18/28 Long Term Plan process.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 3

COUNCIL RESOLVED (DC2017/25):

1. To receive the Review of Amended Town Water Supply Policy (D100) and Waste Water Disposal Policy (D200) Report.
(*Moved Cr Olds/Seconded Cr Carter*) Carried
2. To approve the amendments to the Town Water Supply Policy (D100) as shown in the report and the minor grammatical changes as discussed.
(*Moved Cr Olds/Seconded Cr Jephson*) Carried
3. To approve the amendments to the Waste Water Disposal Policy (D200) as shown in the report and the minor grammatical change as discussed.
(*Moved Cr Craig/Seconded Cr Colenso*) Carried
4. To note that the Town Water Supply Policy and the Waste Water Disposal Policy will be reviewed during the 18/28 Long Term Plan process.
(*Moved Cr Maynard/Seconded Cr Ammunson*) Carried
5. To note the advice from Council officers that the Water Supply Policy and the Waste Water Disposal Policy are fit for purpose.
(*Moved Cr Ammunson/Seconded Cr Craig*) Carried

C2. Infectious Disease and Pandemic Policy (I100) and Pandemic Action Plan Policy Review

Mr Crimp discussed implementation of the Policy into the organisation by the Health and Safety Committee and staff training with councillors.

COUNCIL RESOLVED (DC2017/26):

1. To receive the Infectious Disease and Pandemic Policy (I100) and Pandemic Action Plan Report.
(*Moved Cr Colenso/Seconded Cr Craig*) Carried
2. To approve the amendments to the Policy and Action Plan following review by Council officers and Regional Public Health personnel.
3. To submit the approved Policy to the SWDC Health and Safety Committee at their next meeting.
(*Moved Cr Maynard/Seconded Cr Jephson*) Carried

C3. Adoption of Draft Wellington Region Waste Management and Minimisation Plan and Waste Assessment for Consultation

Councillors discussed promotion and advertising of the consultation with the Group Manager Infrastructure and Services and the WMMP hearing scheduled for 1 June 2017.

COUNCIL RESOLVED (DC2017/27):

1. To receive the Draft Wellington Region Waste Management and Minimisation Plan and Waste Assessment Report.
2. To adopt the draft Wellington Region Waste Management and Minimisation Plan 2017-2023, and notes the Wairarapa Joint Management Plan on pages 83-100.
3. To adopt the Statement of Proposal Joint Wellington Region Waste Management and Minimisation Plan 2017-2023 and the associated submission form in Appendix 2.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

4. To agree to publicly notify the Waste Assessment and the Statement of Proposal for public consultation.
5. To authorise the Mayor and Chief Executive to approve any minor amendments that may be necessary for publication.
6. To agree to consult alongside the consultation and hearings processes of the consultation document for the 2017/18 Annual Plan (7 April-12 May 2017).
7. To note that the Council will provide to the Wellington Region Waste Management and Minimisation Plan Joint Committee the feedback from the consultation process.

(Moved Cr Craig/Seconded Cr Harwood)

Carried

C4. Council and Committees (A100) and Council Representation on Other Organisations (A200) Policy Review

Mr Crimp discussed minor amendments with councillors.

COUNCIL RESOLVED (DC2017/28):

1. To receive the Council and Committees and Council Representation on Other Organisations Policy Review Report.
(Moved Cr Jephson/Seconded Cr Maynard) Carried
2. To approve the amendments to the policies to update new members of each group subsequent to the 2016 local government elections, typographical errors and further changes as discussed.
3. To approve combining the two policies into one policy A100 to reduce duplication.
4. To approve the addition of the need to review Terms of Reference (TOR) and a target date of 30 June 2017 to review TOR for these groups where this work is needed.
5. To agree the next review date should be July 2017.
(Moved Cr Carter/Seconded Cr Maynard) Carried
6. To constitute the Hearings Committee to determine matters under the Resource Management Act 1991 and appoint Mayor Viv Napier and subject to gaining accreditation councillors Brian Jephson and Colin Olds.
(Moved Cr Craig/Seconded Cr Colenso) Carried
7. That for any other matters requiring a hearing that Mayor Viv Napier and councillors Brian Jephson and Colin Olds and such other councillors as nominated by the Mayor for a particular hearing, for the Hearings Committee.
(Moved Cr Wright/Seconded Cr Colenso) Carried
8. To appoint Cr Colin Wright to the WAIConnect Steering Group.
(Moved Cr Olds/Seconded Cr Jephson) Carried

C5. Planning and Environment Group Fees and Charges for 2017/18 Year.

The Group Manager Planning and Environment discussed fees and charges and the methods for arriving at the fees which are primarily based on Council's Revenue and Finance Policy and recovery of costs. Fees and charges varied across the Wairarapa councils due to these policies. If the fees as proposed were not adopted then the general rate would need to be increased to cover the difference.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 5

COUNCIL RESOLVED (DC2017/29):

1. To receive the Planning and Environment Group Fees and Charges for 2017/18 Year Report.
(Moved Cr Harwood/Seconded Cr Colenso) Carried
2. To approve the schedule of fees and charges relating to the Resource Management and Food Acts as set out in Appendix 1 for inclusion into the 2017/18 Annual Plan (AP) for consultation, with the balance of fees and charges listed in appendix 1 to take effect from 1 July 2017.
3. To give notice of fees for registration of dogs by public notification no less than one month prior to the new fees taking effect.
(Moved Cr Jephson/Seconded Cr Craig) Carried
4. To reduce the figure for CF- Commercial/Industrial < \$50,000 from \$2256 to \$1900 on the basis of attracting commercial business to the district.
(Moved Cr Colenso/Seconded Cr Olds) Carried

C6. Martinborough Urban Area – Residential Growth: Exploring Options

The Group Manager Planning and Environment discussed South Wairarapa population projections, undertaking the proposed Plan change in parallel with the proposed structural change and the provision for high density housing areas and urban design with councillors. Larger non-conjoined areas of land and an increase in the light industrial area was also sought for Martinborough.

Cr Craig left the meeting at 12:30pm.

Cr Craig returned to the meeting at 12:32pm.

The meeting was adjourned at 12:40pm.

The meeting reconvened at 1:30pm.

Cr Carter left the meeting at 1:40pm.

Cr Olds left the meeting at 1:40pm.

Cr Carter returned to the meeting at 1:41pm.

Cr Olds returned to the meeting at 1:42pm.

COUNCIL RESOLVED (DC2017/30):

1. To receive the information contained in the report titled “Martinborough Urban Area: Residential growth focus, a process for exploring growth options” dated 15 March 2017, Kaha Consultancy”.
(Moved Cr Colenso/Seconded Cr Maynard) Carried
2. To approve the commissioning of a second phase of work in principal and undertaking of an initial investigative phase in more detail.
(Moved Cr Colenso/Seconded Cr Olds) Carried

C7. Proposed District Licensing Committee Member Appointment

COUNCIL RESOLVED (DC2017/31):

1. To receive the Proposed DLC Member Appointment Report.
(Moved Mayor Napier/Seconded Cr Jephson) Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

2. To appoint Cr Margaret Craig as deputy chairperson for the DLC until 30 June 2018.
3. That the Chief Executive Officer extend the appointment of the current DLC Chairperson, Julie Riddell, until 30 June 2018.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

C8. Annual Plan Consultation

Mr Crimp noted that the proposed rates increase was in line with what was predicted in the 15/25 Long Term Plan (LTP) and that South Wairarapa was trending towards high population growth which would have some financial impact in the 17/18 year but provision would need to be allowed for in the 18/28 LTP.

Mayor Napier thanked the Chief Executive and senior managers for their work in producing the Annual Plan Consultation and Supporting Documents.

COUNCIL RESOLVED (DC2017/32):

1. To receive the Annual Plan Consultation Report.
(Moved Mayor Napier/Seconded Cr Craig) Carried
2. To adopt the “South Wairarapa District Council Supporting Documentation for the 2017/18 year” subject to minor changes as agreed between the Chief Executive and Mayor.
(Moved Mayor Napier/Seconded Cr Craig) Carried
3. To adopt the Consultation Document 2017/18.
(Moved Cr Olds/Seconded Cr Colenso) Carried

Cr Carter left the meeting at 1:59pm.

Cr Carter returned to the meeting at 2:00pm.

C9. Financial Information for Mayoral Visit to Messines

Mayor Viv Napier vacated the Chair and left the meeting at 2:03pm.

Deputy Mayor Brian Jephson assumed the Chair.

Councillors noted that 2017 marked the centenary of the battle of Messines in which NZ soldiers, many from the Featherston Military Training Camp had fought. Messines had a NZ war memorial, a street named for NZ and a NZ map with Featherston named in their town square. Messines is Featherston’s twin town since 1975 and previous mayors had attended Messines celebrations. Yellow had been introduced into the Greytown Rugby Club colours after the battle of Messines. The amount requested was modest compared to Council’s overall \$18m budget and councillors agreed to increase the budget over what was recommended by Council officers to allow for the purchase of wreaths.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 7

COUNCIL RESOLVED (DC2017/33):

1. To receive the financial information for the Mayoral Visit to Messines Report.
(*Moved Cr Harwood/Seconded Cr Colenso*) Carried
2. To approve a budget of up to \$4,000 for this trip.
(*Moved Cr Colenso/Seconded Cr Olds*) Carried

Cr Carter abstained.

Mayor Napier returned to meeting at 2:16pm.

Deputy Mayor Brian Jephson vacated the Chair.

Mayor Viv Napier assumed the Chair.

D Operational Reports

D1. Planning and Environment Group Report

COUNCIL RESOLVED (DC2017/34) to receive the Planning and Environment Group Report.

(*Moved Cr Craig/Seconded Cr Wright*) Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services noted the peak day swimmer numbers for Martinborough was incorrect and discussed Featherston water quality, street flooding, laying of water piping in Greytown, low swimmer numbers over summer, cycleway funding and the submissions on the Draft Governance Policy Statement on Land Transport.

COUNCIL RESOLVED (DC2017/35):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Olds/Seconded Cr Jephson*) Carried
2. Action 188: Rectify drainage issues on Watt Street, Featherston; M Allingham

D3. Chief Executive Officer Report

The Chief Executive noted that the NRB Survey indicator results were to be updated and discussed rates arrears, the resignation of Bruce Pepperell, Chief Executive of WREMO and progress with community resilience planning.

COUNCIL RESOLVED (DC2017/36):

1. To receive the Chief Executive Officer's Report.
2. To receive the financial statements for the period ended 28 February 2017 and the financial report for that period.
(*Moved Cr Jephson/Seconded Cr Ammunson*) Carried
3. Action 189: On behalf of SWDC, write to Bruce Pepperell, Chief Executive of WREMO, and thank him for his input; P Crimp

D4. Action Items Report

COUNCIL RESOLVED (DC2017/37) to receive the District Council Action Items Report.

(*Moved Cr Carter/Seconded Cr Maynard*) Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 8

D5. Martinborough Town Hall/Waihinga Centre Update

Mr Crimp tabled the Waihinga Centre Report and discussed sponsor meetings and receipt of community pledges with councillors.

COUNCIL RESOLVED (DC2017/38) to receive the tabled Martinborough Town Hall/Waihinga Centre Update Report.

(Moved Cr Colenso/Seconded Cr Olds)

Carried

D6. Local Government NZ Conference

COUNCIL RESOLVED (DC2017/39) to receive the Local Government NZ Conference Financial Information.

(Moved Cr Colenso/Seconded Cr Harwood)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier discussed the Tuia Programme, making a Council submission to the Local Government Commission Draft Proposal, and councillor attendance at the Local Government NZ Conference with councillors.

Councillors agreed to workshop a submission to the Local Government Commission Draft Proposal and ratify the submission at the next Council meeting.

COUNCIL RESOLVED (DC2017/40):

1. To receive the Mayor's Report.

(Moved Mayor Napier/Seconded Cr Maynard)

Carried

2. To make a submission to the Local Government Draft Proposal for the Wairarapa District Council.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

3. To approve the Mayor and three councillors (Cr Pam Colenso, Cr Colin Olds and Cr Pip Maynard) attendance at the Local Government NZ Conference in July 2017.

(Moved Cr Jephson/Seconded Cr Ammunson)

Carried

F Members' Report

F1. Reports from Councillors

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Cr Colenso had submitted a report from a meeting of the Community Safety and Resilience Working Party.

Cr Carter

Creative Communities Scheme Assessment Group

Minutes were included in Council papers under agenda item B1.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 9

Cr Olds

Community Safety and Resilience Working Party, Wairarapa Water Race Users Group, Cobblestones Museum

There had been no meeting of the Water Race Users Group but work was progressing on establishing a Code of Practice.

Cr Wright

WAIConnect Steering Group, Cobblestones Museum

Cr Wright had submitted a report from a meeting of the WAIConnect Steering Group.

F1. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Olds

Lower Valley Development Scheme Advisory Committee, Ruamahanga Whaitua Committee

Cr Olds reported that the Ruamahanga Whaitua modelling was taking longer than expected and the new modelling delivery timeframes were June/July 2017.

Cr Wright noted that GWRC were seeking membership for their Lower Valley Floodplain Management Advisory Committee.

G Reports from Appointments and Outside Organisations

G1. Wairarapa Rural Fire Board

Mr Stevens had submitted a report from rural fire meetings.

COUNCIL RESOLVED (DC2017/41) to receive councillor reports, reports from appointments to GWRC committees and reports from appointments.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

COUNCIL RESOLVED (DC2017/42) that the Council meeting on the 5 April 2017 continue beyond the six hour time limit on meetings prescribed by Standing Orders.

(Moved Cr Craig/Seconded Cr Harwood)

Carried

Public Excluded

A6. Actions from Public Participation

COUNCIL RESOLVED (DC2017/43): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Council determination of actions from the public forum presentation by David Priestley	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Cr Craig/Seconded Cr Wright)

Carried

COUNCIL RESOLVED (DC2017/44) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Page 11

MAORI STANDING COMMITTEE

8 MAY 2017

AGENDA ITEM 4.1

OFFICERS' REPORT

Purpose of Report

To report to the community boards and Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

CHIEF EXECUTIVE OFFICER

1. Executive Summary

This period has been dominated with the preparation of the 2017/18 Annual Plan. The process involves a significant body of work and many meetings.

It is pleasing to note the proposed rates increase will be in line with that signalled in the 2015/25 Long Term Plan, prepared a couple of years ago.

The Local Government Commission has announced and published their draft proposal for consultation. This is a milestone many years in the making, and it is pleasing progress is being made.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	2015/16	2015/16	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	73%	75%	73%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out during 2013/14. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	62%	70%	62%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	59%	80%	76	The Colmar Brunton (CB) Customer Satisfaction survey was carried out in 2015 in addition to the 59% satisfied 11% felt they were unable to comment. The full NRB customer satisfaction survey was carried out during 2013/14. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	64%	78%	64%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	Greytown 92% Featherston 95% Martinborough 95%	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65%	65%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	49%	68%	49%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	Achieved	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.

2.1 Local Government Commission

The Local Government Commission released their draft proposal on 15 March. Consultation will continue, the timeline is outlined in the table below:

Date	What is happening
15 March (TBC)	Draft proposal released and submissions called for
Weekends in April	Public information stands at various locations in the Wairarapa
3 May	Submissions close
Tuesday 23 May	Hearings commence in Martinborough – with SWDC at 9am
May onwards	Commissioners consider submissions and decide whether to release a final proposal
July - November	Commissioners aim to release final proposal (if sufficient community support), or a final decision
Nov 2017 – April 2018	If final proposal issued, poll will be held sometime during this period
Early 2018	If poll endorses final proposal, transition Board formed
Oct 18 – Oct 19	Election of new council

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were Accelerate Wellington; Rimutaka Cycle Trails; WREMO. In addition the first part of the meeting was the usual WREMO presentation. Of note was the resignation of Bruce Pepperell, CE of WREMO, and change in chair from Pat Dougherty (CE Kapiti Coast DC) to Tony Stallinger (CE Hutt City)

3.1.2. Mayoral Forum

No Mayoral forum was held, the next Mayoral forum is due 31 March.

3.1.3. Community Boards

The second round of community board meetings for the year has been completed.

3.1.4. Shared Services Working Party

One shared services working party was held, the following items were discussed: Rural broadband; Resilience regarding CDEM; Predator Free / Cats; joint submission on Land Transport Government Policy Statement.

3.1.5. Rural & Provincial

This meeting was held 16 and 17 March, and included the usual wide range of current topics. Day 1 included LGNZ Update; Local Government Excellence program; presentation from the Ombudsman; and a couple of Tourism sessions. Day two covered risk and resilience; and Ministry of culture and heritage.

Key outtakes from this forum were the focus (still) on infrastructural assets, particularly underground, and the now prominent focus on resilience. The

other outtake was that it was obviously election year, with the rhetoric that precedes that event.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters. No matters were reported during the period. Attached as Appendix 1 is a summary of activities for 1 February to 31 March 2017.

4.1.1. Waihinga Centre/Martinborough Town Hall

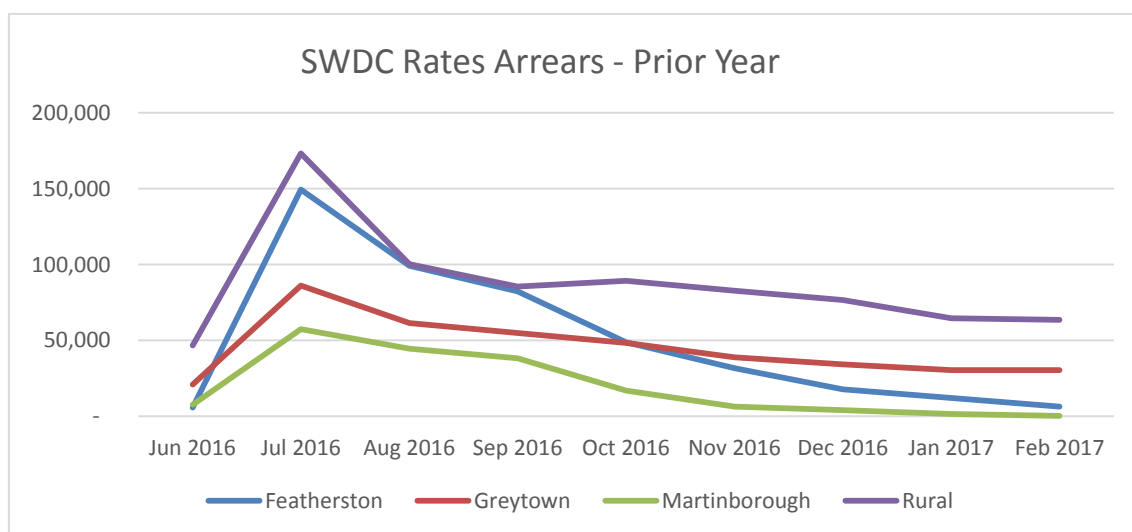
The project has commenced with work in the Town Hall being the initial focus.

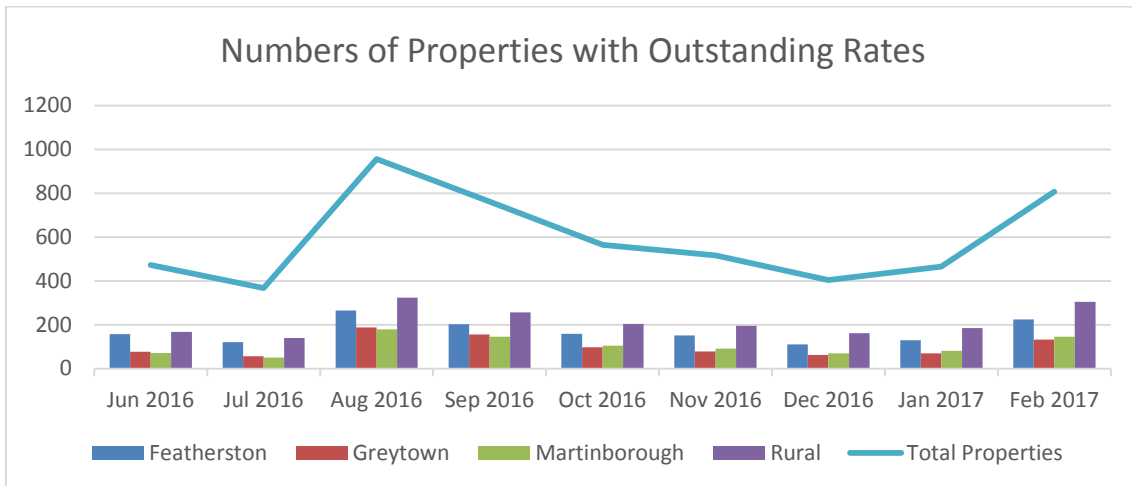
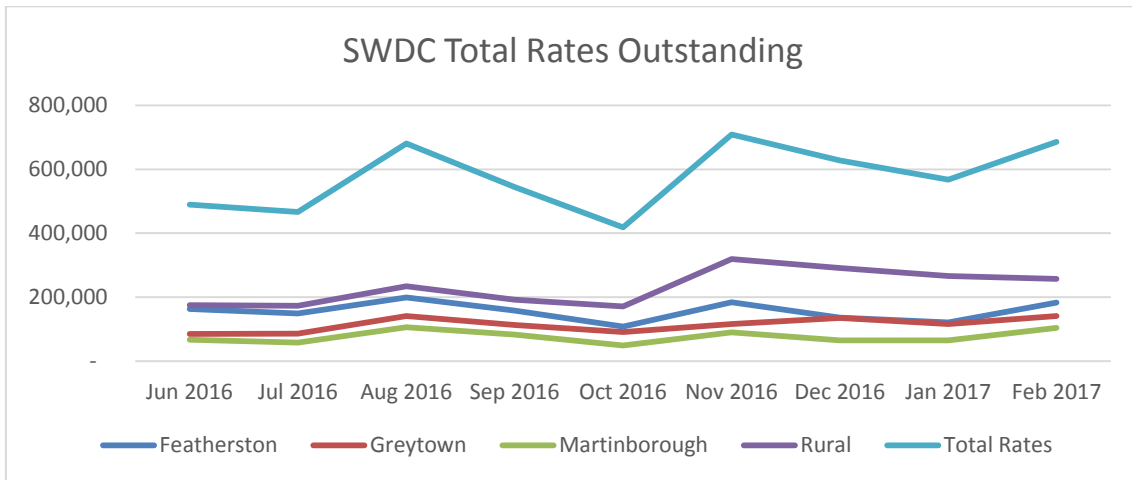
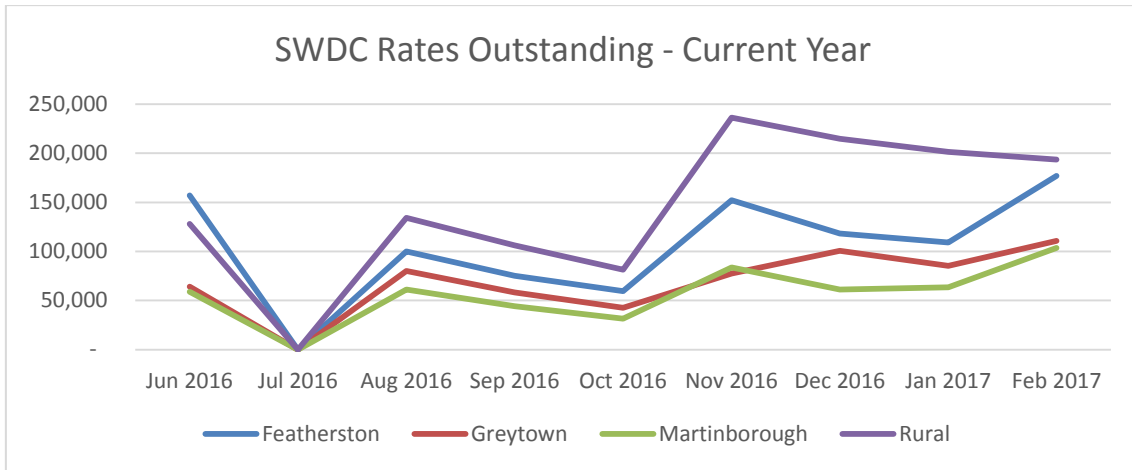
A stakeholder meeting was held with all stakeholder groups represented. This meeting was held to ensure all stakeholders are aware of progress and to seek further feedback if required.

As construction progresses further stakeholder meetings will be held to ensure any issues that may arise are able to be resolved.

4.2 Rates Arrears (Incl. GST)

As discussed at the previous meeting, rates debt will now be shown in graphical form, from which it is easier to ascertain trends.





4.3 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	RESPONSE
5 February 2017	Traffic management plan for the Martinborough Fair	Information supplied
15 February 2017	Electronic Copy of the Council's District Valuation Roll information	Information supplied
28 February 2017	Information relating to dogs euthanized in the last five calendar years (2011 -2016).	Information supplied
8 March 2017	Government funding of product stewardship schemes in New Zealand, and the return of investment from these.	
16 March 2017	Chief Executive pay rates	
17 March 2017	Council rules relating to impounding of dogs.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Health and Safety Report

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Health and Safety Report

South Wairarapa District Council Health and Safety report 1 Feb 2017 – 31 March 2017

Health and Safety – driving continuous improvement

(Lead indicators)

Health and Safety inductions	Health and Safety training	Near miss and new hazards reported
<ul style="list-style-type: none"> •No health and safety inductions this period. 	<ul style="list-style-type: none"> •One staff member attended ICAM investigation technique training. •Library staff attended safe use of ladder training by Building team member. •New H&S at Work Team members to receive training on hazard identification and risk assessment. 	<ul style="list-style-type: none"> •No near miss or hazards reported this period.

Health and Wellness programme

Employee Assistance Programme continues to be offered to all staff.

Health and Safety incidents (Lag indicators)

Non-injury incidents	Injuries requiring first aid, medical treatment (incl first aid register)	Number lost time injuries	Our learnings
<ul style="list-style-type: none"> •Non-injury Contractor incident. Overhead power cable struck with excavator while the machine was carrying pipe down the carriageway. Contractor undertook an investigation into the incident and Council notified WorkSafe. Layout, fatigue & inattentiveness by spotter identified as cause of incident. Contractor implemented actions to ensure incident does not occur again. 	<ul style="list-style-type: none"> •No incidents reported this period. 	<ul style="list-style-type: none"> •No lost time incidents reported this period. 	

Health and Safety strategy

Progress on Health and Safety work plan

- Work continues with contractor management systems, engaging with our contractors to ensure they have effective health and safety systems in place and their people are competent to work safely.

Engaging with our people

Health and Safety at Work Team continue to work hard and have made great progress since their forming late 2015. This year they have met twice and have worked on:

- Welcoming two new team members.
- Reviewing the H&S at Work Team charter.
- Reviewing the health and safety work plan.

Staff meetings

Health and safety a regular discussion point in staff team meetings.

Working with our contractors

Contractors are supplying details of their health and safety systems and council staff are reviewing to ensure they meet Council's requirements. Staff will follow up with contractors whose systems don't meet Council requirements or fail to provide information on their health and safety systems.

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has been completed on how data is recorded and stored in NCS. Effective reporting for the NMS can now be done. Council along with CDC and MDC have now commissioned the development of a strategy by Boffa Miskell to enable reporting against AER's in WCDP (plan effectiveness reports / SoE reports under Section 35 of the RMA91(as a first step in reviewing the WCDP.

Work has continued on the structure plan for the Future Development Area (FDA) in Greytown. All proceeding to plan it is anticipated that a presentation and report will be made to Council at the June meeting. This will set out the key aspects of the structure plan and provide a draft of the required Plan Change to commence implementation. At present consultation with local iwi is being set up. In addition a transportation report has been commissioned from a specialist traffic engineering consultancy GHD. This will look at the wider network issues that may arise with the development of the FDA.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97.75%	MagiQ (mainframe software system). 4 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	91%	MagiQ. 2 applications have exceeded timeframes as previously reported.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	MagiQ. 1 application has exceeded timeframe as previously reported.

Resource Consent workloads continue to run well ahead of the long term average. Subdivision applications are leading the way. These are usually a precursor for other applications to Council for landuse approvals or building consents. We continue to use consultants to manage this workload. Two applications currently being processed could require hearings, consequently an Independent Hearings Commissioner (IHC) has been contracted to consider and determine the applications (there are submissions against the

applications). The applicants are Martinborough Transport and B and L Sollitt. It is also possible that the Orchard Road subdivision in Greytown (applicant Carruthers) will go to hearing before the same IHC, as the regional council wish to submit on the flood risk aspects of the development.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required, plans up to date.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	1 complaint to date, resulting from an error in the property title data supplied to Council by LINZ.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 28 FEBRUARY 2016	PERIOD 1 FEBRUARY TO 28 FEBRUARY 2017	PREVIOUS PERIOD 1 FEBRUARY 2016 TO 28 FEBRUARY 2016
Standard LIMs (Processed within 10 working days)	140	137	23	26
Urgent LIMs (Processed within 5 working days)	52	41	9	7
Totals	192	178	32	33

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.56 %	MagiQ – 226 of 227 CCC's issued within 20WD. One application issued on 29 days. Application mis-placed electronically, procedures now in place to minimise risk of this recurring.
Building consent applications are processed within 20 working days	100%	98.60%	MagiQ – 351 of 356 consents issued within 20WD. This is due to volume of

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			consents being received over a 3 month period. Contactors have been secured to help with workflow.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016 without any CAR.
Earthquake prone buildings reports received	70%	63.43 %	144 of 227 known premises have been addressed. Work now on hold until the new statutory regime is fully in place. Changes may increase the number of buildings to be assessed.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	0	\$0.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$8,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	24	\$4,258,094.00
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$90,000.00
Totals	26	\$14,207,881.00

INCIDENTS REPORTED (1 FEB – 28 FEB 17)	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	0	2
Attack on Person	0	1	0
Attack on Stock	0	0	0
Barking and whining	1	1	1
Lost Dogs	2	0	0
Found Dogs	0	0	0
Rushing Aggressive	0	0	0
Wandering	3	1	3
Welfare	0	0	0
Fouling	0	0	0
Total	8	3	6

A serious attack on a boy took place on a property near Greytown. Consequently the dog involved has been seized and is being held until a prosecution action is completed. Papers have been lodged with the Court, a hearing date is yet to be set down.

2.2 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	1

2.3 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 28 FEBRUARY 17	PREVIOUS YTD 1 JULY 15 TO 28 FEBRUARY 16	PERIOD 1 FEBRUARY 17 TO 28 FEBRUARY 17	PREVIOUS PERIOD 1 FEBRUARY 16 TO 28 FEBRUARY 16
Total	91	73	18	13

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected to date at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected to date at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
On Licence	8	14	4	1
Off Licence	8	14	2	0
Club Licence	1	1	0	0
Manager's Certificate	52	54	26	19
Special Licence	32	17	2	2
Temporary Authority	0	1	0	0
Total	135	123	34	22

2.5 Food Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	MagiQ data
Premises are inspected in accord with regulatory requirements.	100%	100%	MagiQ data

2.6 Bylaws

Between the 1st and 28th of February 2017 one Notice relating to long grass was issued and two notices relating to trees and hedges. Six reports relating to litter and one abandoned vehicle complaint were responded to.

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

Over the last six weeks the department has been involved in the development of the Annual Plan and strategic planning. Work on information and data has been undertaken in advance of next year's works programmes, i.e. pram crossing reviews, speed zone reviews, water resilience and asset reviews, etc. This will inform the annual plan on works programs and costs.

Within the transport space meetings have been held with the 3 Wairarapa councils on the land transport plan and the strategic business case development for NZTA. Follow on from the reduction of the contract group discount collaboration is being looked into on a strategic level.

The combined waste contract tender closes on Wednesday 29 March and will be reviewed jointly. This contract is an excellent example of how the three councils can gain efficiencies and increase services together.

Civil Defence Emergency Management (CDEM) training undertaken has also highlighted the increase in standards and capability that has been achieved across the Wellington region. Both community training and individual role training has been undertaken and this is raising local and individual capability.

The Masterton, Carterton and South Wairarapa District Councils will submit the following comments in regard to the Government Policy Statement on Land Transport 2018 (GPS):

- "rural" roads.
- the GPS should identify that transport connections should not just be focused on the "destination" but also on the "starting point" for those journeys.
- The Councils have concerns about reduced maintenance spending resulting in lower average standards on the rural roads associated with the One Network Road Classification (ONRC) programme.
- The Councils support the regional economic development and tourism focus of the GPS.
- The Councils support the GPS giving priority to resilience investment on routes.
- The Councils are concerned that the GPS has focused on the extension of cycle networks in the main urban areas but is silent on supporting rural and provincial cycling.
- The Councils are also concerned that the national local road improvement budget will be reduced.

(See Appendix 4).

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		FEBRUARY	YTD	FEBRUARY	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 (0 complaint)	0 per1000 (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 (0 complaint)	0.29 per1000 (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0 per1000 (0 complaint)	1.73 per1000 (6 complaint)	0	6
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0 per1000 (0 complaint)	9.49 per1000 (33 complaint)	0	33
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.29 per1000 (1 complaint)	1.73 per1000 (6 complaint)	0	6
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(2/3) 67%	-	3	56
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(3/3) 100%	-	3	56
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(20/28) (71%)	-	28	229
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(24/28) (86%)	-	28	229
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Water supply capital improvements

2.2.1. Featherston water supply

Stage 2, the treatment improvement works, have now been completed despite some delay with the pH correction equipment. The commissioning/proving period will follow. After one month of routine operation (beginning April) Council will advise the Ministry of Health (MoH) that the project has been completed and is operating as intended. The balance of the subsidy available will then be claimed. Total project costs are not able to be confirmed as yet but expected to be in range \$1.35 - \$1.4M.

2.2.2. Water reticulation renewal

The tender for trunk pipeline renewal works for the Greytown urban supply in Woodside Road was let to Core Infrastructure Ltd in early January 2017. Note this matter was not (by accidental omission) reported to Council in the February meeting cycle.

The project scheduled within the 2016/17 renewals programme requires replacement of 3 kilometres of 300 mm diameter asbestos cement pipe-line that is deemed to be nearing the end of its useful service life (constructed in the 1970's). It is the second part of a three part rolling programme aimed at achieving full replacement of the trunk main in the 2017/18 year.

Work has progressed satisfactorily with some 80% of the pipeline laid to date. However we have experienced some difficulty with overhanging trees near the start of the works and associated private owner concerns.

Not wishing to compromise the preferred alignment in this location a section of some 90 metres in length will be replaced using trenchless technology at an additional estimated cost of about \$30K thereby mitigating potential tree and tree root damage. This technology will not be deployed until Stage 3, 2017/18 where the railway crossing at Woodside will be managed in the same way.

This work is expected to be completed by mid to late April 2017.

2.3 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period. The new WTP with UV disinfection is installed and the commissioning period will run through April.

2.4 Water reticulation

There were 18 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There was 1 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		FEBRUARY	YTD	FEBRUARY	YTD
Number of blockages per 1000 connections	<10	0.99 per1000 (4 complaint)	8.46 per1000 (34 complaint)	4	34
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	4/5 (25%)	41
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	4/5 (80%)	41
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0.2 per 1000 (1 complaint)	0.99 per 1000 (4 complaint)	1	4
No. of complaints per 1000 connections received about sewage systems faults	< 15	0 per 1000 (0 complaint)	0.74 per 1000 (3 complaint)	0	3
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.99 per1000 (4 complaint)	8.46 per1000 (34 complaint)	4	34
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	4/5 80%	-	4/5 (80%)	90% (37/41)

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston waste water consent application

The consent application was lodged on 28 February 2017. To date no further feedback has been received from Greater Wellington Regional Council (GWRC), although more information is expected to be available at the meeting.

Another round of public consultation has been arranged for Saturday 8 April by way of a meeting at the Anzac Hall with previous submitters, adjoining landowners, the Featherston Community Board and other interested parties.

Staged improvements at Martinborough and Greytown WWTPs

Improvement works at the Martinborough site have commenced and are running late although irrigation infrastructure is expected on site before the end of April. Other civil works associated with the project are in the design confirmation phase and expected to be concluded next month. Realistically full completion of this phase cannot be expected until July/ August meeting the consent requirement of no later than November 2017 but later than we had anticipated.

Preliminary design works for the proposed improvements at the Greytown site have been completed with a number of minor matters to be resolved.

Procurement of the Stage 1B improvements will likely follow a ROI and RFP/ Design Build procurement process with completion aimed before May 2018.

New aerators have been ordered for Greytown, which are in transit from the United States. It is expected that the aerators will be in place by June, to assist with the treatment of the sludge and the planned desludging programme. The sludge bioremediation programme is planned to commence in May. Our application to Waste Minimisation Fund was denied.

3.2.2. Operational

Featherston, Greytown and Martinborough plants operated routinely during the period with no reported issues. Lake Ferry had some high flow issues at the pump stations during the heavy rain period mid-September. The plant coped well, with no breach of consent.

3.2.3. Water reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There has been some localised flooding of gardens in Watt Street, Featherston where root infiltration has blocked part of a drain.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 16% for October	Previous 12 month increased 5.8% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily. The green waste was transferred by the start of March from Featherston where it was mulched and spread. The contractor is currently monitoring the accumulated green waste in Greytown.

5.3 Kerbside and associated services (Combined Contract Masterton District Council, Carterton District Council and SWDC 2017-2022)

Tenders for the combined waste services contract closes on 29 March 2017 and further information may be available at the meeting.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		FEBRUARY	YTD	FEBRUARY	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	38/50 (76%)	205/261 (79%)	50	261
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

February was a busy month with some fixed price works, rock delivery, high cut as well as emergency response and clean up to a large rainfall event on 17 – 18 February.

The Donald's Creek pedestrian crossing was painted with Cabot's Aquadeck and has provided a very professional finish to a high quality job.

The Birdwood Street, Featherston pedestrian crossing was completed in full with signs and road marking installed.

A source of armour has been found in the Taranaki area. We have carted in 435 ton @ \$140/ton. This is \$25/ton more expensive than the previous supplier due to the extra cartage; however the quality of the rock is far more superior.

Fulton Hogan is currently looking to open up the old Taipo Quarry where there is a large amount of high quality armour rock to be sourced.

All other rock in close proximity has been reserved for the large earthworks in the Wellington region, mainly Transmission Gully.

There was a large rainfall event on 17 and 18 February with a heavy north easterly causing flooding and damage to the coastal areas. This required some initial response from our excavator and grader crews to open the roads and make as safe as possible. The cleanup works are continuing into March.

The rains also created an urgent culvert replacement and road reinstatement on Gregs Lane, Papawai. This is the main entrance to JR Orchard's and required urgent repair due to the harvest season coming up as well as the huge public safety risk.

There were some dig out repairs completed on the pre seal sites of Pukio West and Esther Street, Martinborough as well as the monthly routine items and sign replacement.

The East Street, Greytown judder bars and signs have now been reinstated.



7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and Reserves

7.2.1. Featherston

Preparations are underway at Card Reserve for the transition from summer sport to winter sport. The rugby fields have now been marked out.

7.2.2. Greytown

The 4-tonne steel kouka (cabbage tree) sculpture has been installed at Stella Bull Park. Some finishing touches are required, and a formal blessing ceremony will be held.

7.2.3. Martinborough

Grass has been re-sown on Soldiers' Memorial Park in the Town Square – the second Martinborough Fair came after a fair bit of rain, and heavy foot traffic from the fair killed a considerable amount of grass.

7.2.4. Coastal reserves

Two new warning signs have been installed at Lake Ferry, at the beginning of the track to the beach, and near the hard-stand for the portable toilets. The old sign is being removed.



7.3 Community housing

There has been an increase in the enquiries over the last month, and from those enquiries two applications have been received. The waiting lists remain long, with five people waiting for flats at Martinborough, two at Greytown and twelve at Featherston.

The six monthly flat inspections at Cicely Martin flats in Martinborough were held on Thursday, 9 February 2017. The inspections for Burling and Matthews flats in Featherston were held on Monday 13 March 2017. The inspection of Westhaven flats will be in early April.

Flat inspections give officers the opportunity not only to check that flats are being kept in a reasonable condition, but also to ensure that smoke detectors are actively working and to identify any maintenance work that is required. It is a good chance to have a general catch-up with the residents, ensure they are managing in their flats, and check whether they need home assistance, meals on wheels etc.

The tenants regularly provide feedback such as 'they were grateful to have these flats' and that they 'feel safe'.

Yukiko Kuboshima, a PhD student in the School of Architecture at Victoria University of Wellington, attended the inspections as part of her survey work. Tenants at Cicely Martin, Burling and Matthew flats enjoyed meeting Yukiko and talking to her.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 10 February 2017 to 23 March 2017

	Greytown	Featherston	Martinborough
Niche			
In-ground Ashes Beam	1		
Plot	1	2	
Total	2	2	0

7.4.2. Ashes interments/burials 10 February 2017 to 23 March 2017

	Greytown	Featherston	Martinborough
Burial	1		
Ashes in-ground	1		1
Ashes wall			
Total	2	0	1

7.5 Swimming pools

The swimming season finished for 2016/17 on 12 March. Numbers were well down on previous seasons presumably due to poor weather.

7.5.1. Swimmer numbers for all pools February and March

The swimming season finished for 2016/17 on 12 March. Numbers were well down on previous seasons presumably due to poor weather.

	Greytown	Featherston	Martinborough
February swimmer numbers	1203	455	708
Concessions as %age of total swimmers	24%	44%	45%
Peak day : number of swimmers	05/02/2017 : 363	05/02/2017 : 74	05/02/2017 : 192
Number of unattended days (no swimmers)	5	7	6

	Greytown	Featherston	Martinborough
March swimmer numbers (1-12/03 only)	368	311	437
Concessions as %age of total swimmers	24%	45%	34%
Peak day : number of swimmers	04/03/2017: 112	04/03/2017 : 51	04/03/2017 : 10
Number of unattended days (no swimmers)	3	3	8

7.5.2. Total swimmer numbers for 2016/17 season

	Greytown	Featherston	Martinborough
Total swimmer numbers	5984	2395	3212
Difference to previous season	↓28.05%	↓17.32%	↓55.06%
Concessions as %age of total swimmers	20%	44%	42%
Peak day : number of swimmers	05/02/2017: 363	05/02/2017 : 74	05/02/2017 : 192

The Kids' Pool Access Programme run in the three towns was well-received, however numbers are much lower than anticipated, with the weather again being the likely cause. Featherston's programme was extended to the end of the season, as was Martinborough's. The final number of swims under the programme was Featherston and Greytown 338 each and Martinborough 167.

7.6 Events

7.6.1. Featherston

Completed events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Junior Triathlon is being held Saturday, 25 February 2017 (Card Reserve/Featherston Swimming Pool)

The Wellington Anglican Diocese Games is being held Sunday, 5 March 2017 (Randolf Park and Featherston Swimming Pool)



Future events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Ron Hughes Memorial Athletics Meet is being held Sunday, 25 March 2017 (Card Reserve, Featherston)

7.6.2. Greytown

Completed events:

Greytown Country Market at Stella Bull Park – Sunday, 18 December 2016, 15 January 2017, 19 February, 19 March 2017

Future events:

Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October then 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017



7.6.3. Martinborough

Completed events:

Martinborough Fairs held 4 February and 4 March 2017 (Martinborough Square and Adjacent Streets)



Round the Vines Fun Walk/run held Sunday, 19 March 2017 (Memorial Square and Designated Streets)

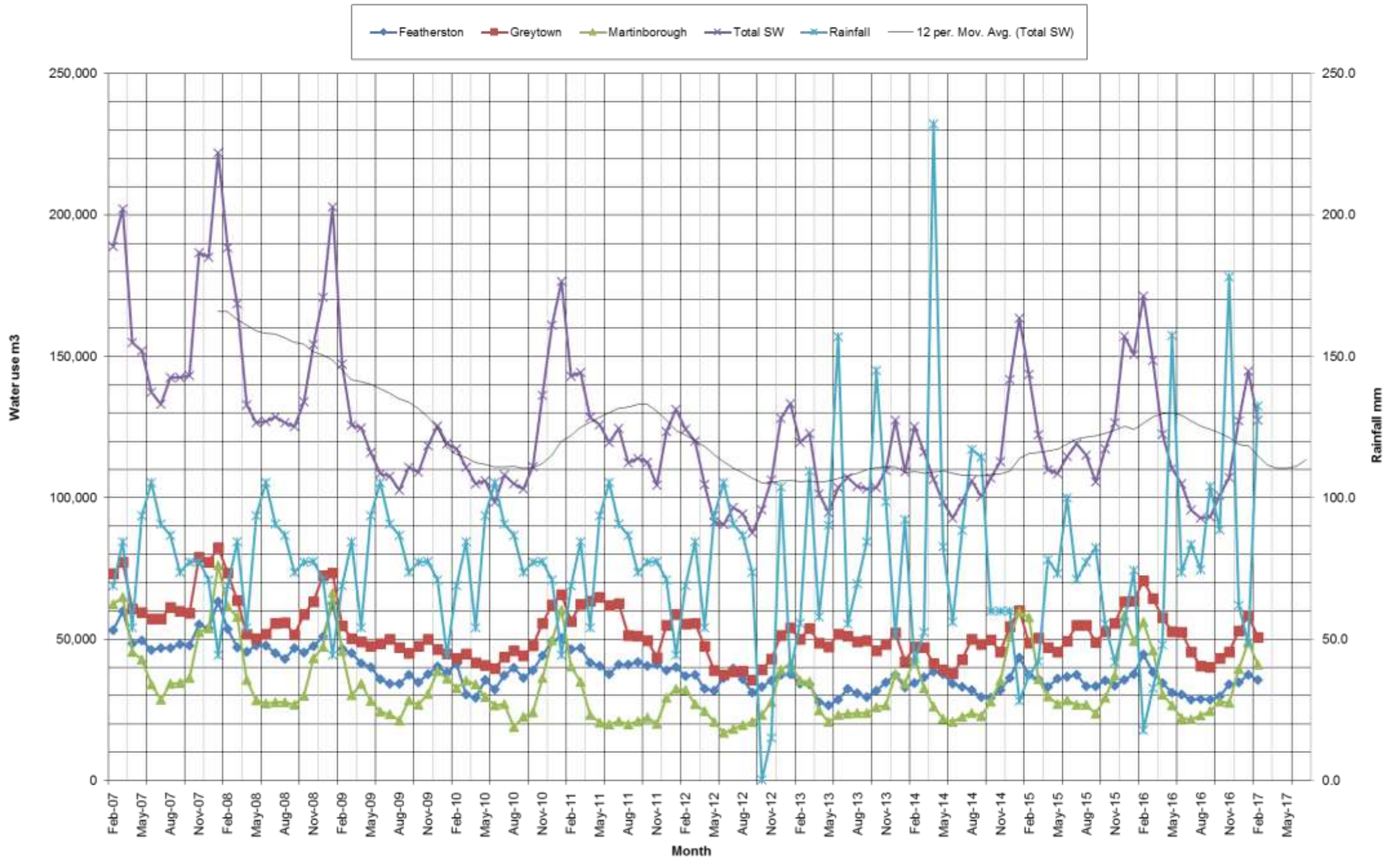


Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics
- Appendix 4 Draft submission on GPS to Ministry of Transport
- Appendix 5 Wellington Regional Transport Committee Submission

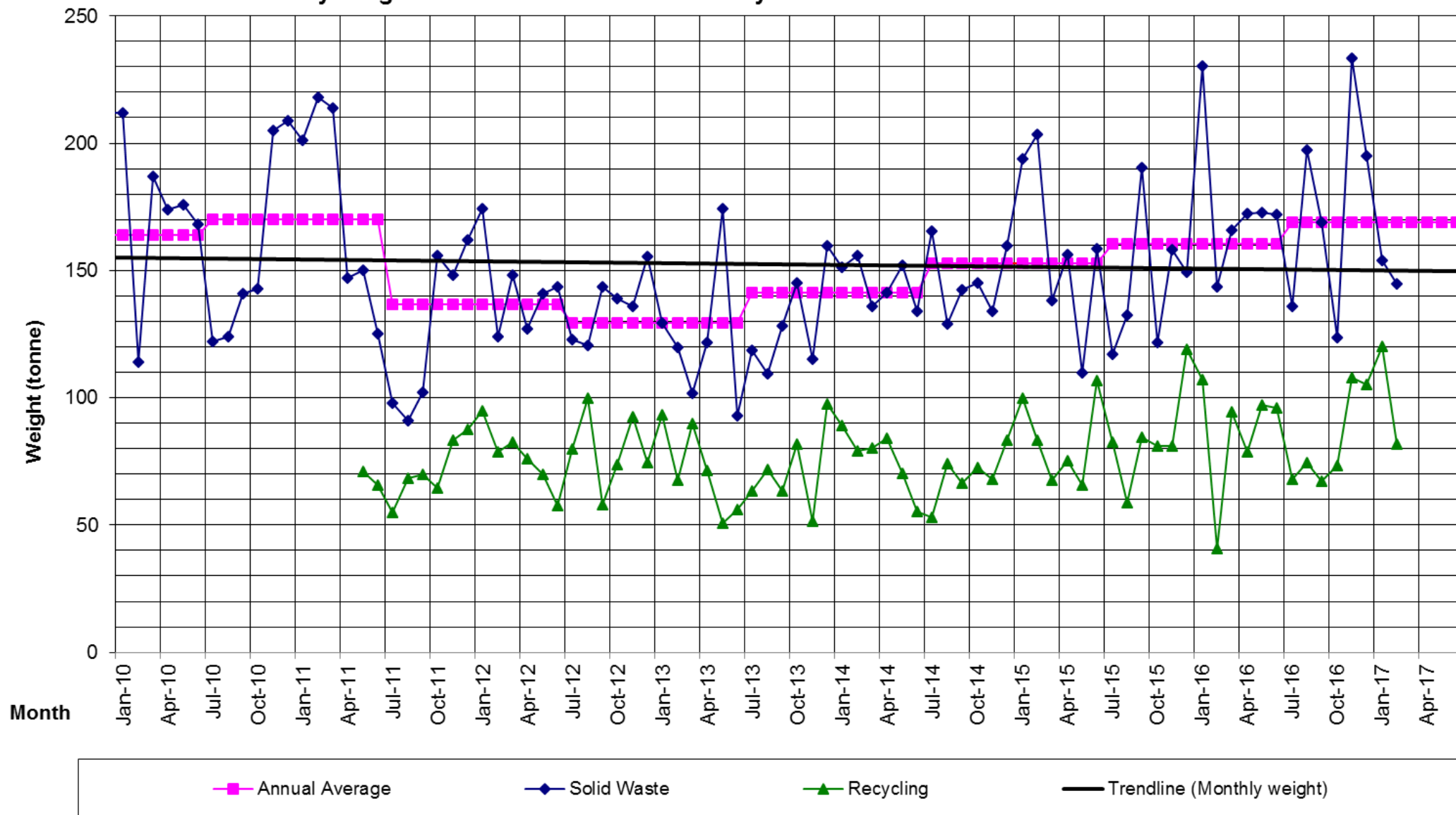
Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Water use South Wairarapa District Council



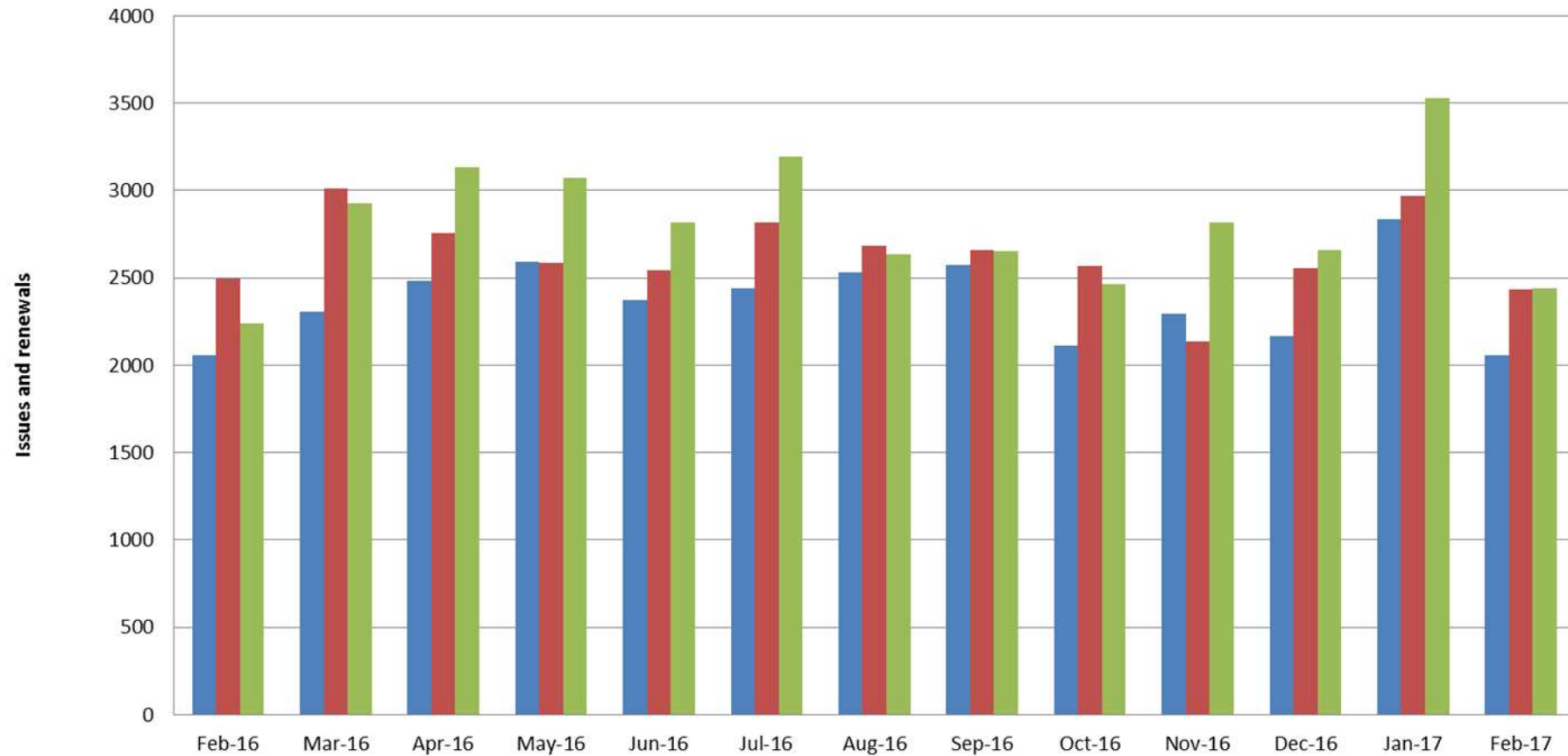
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



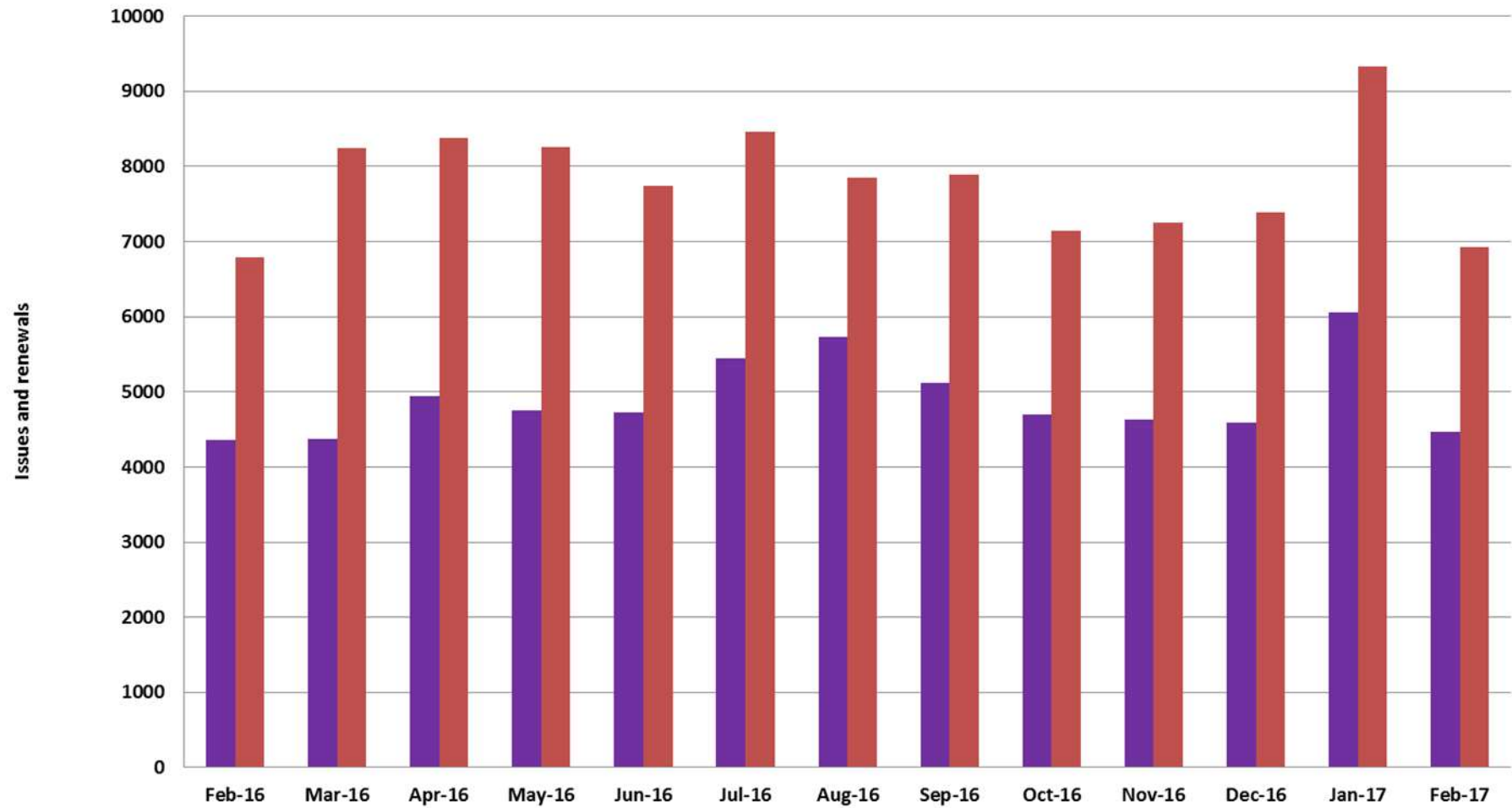
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to February 2017



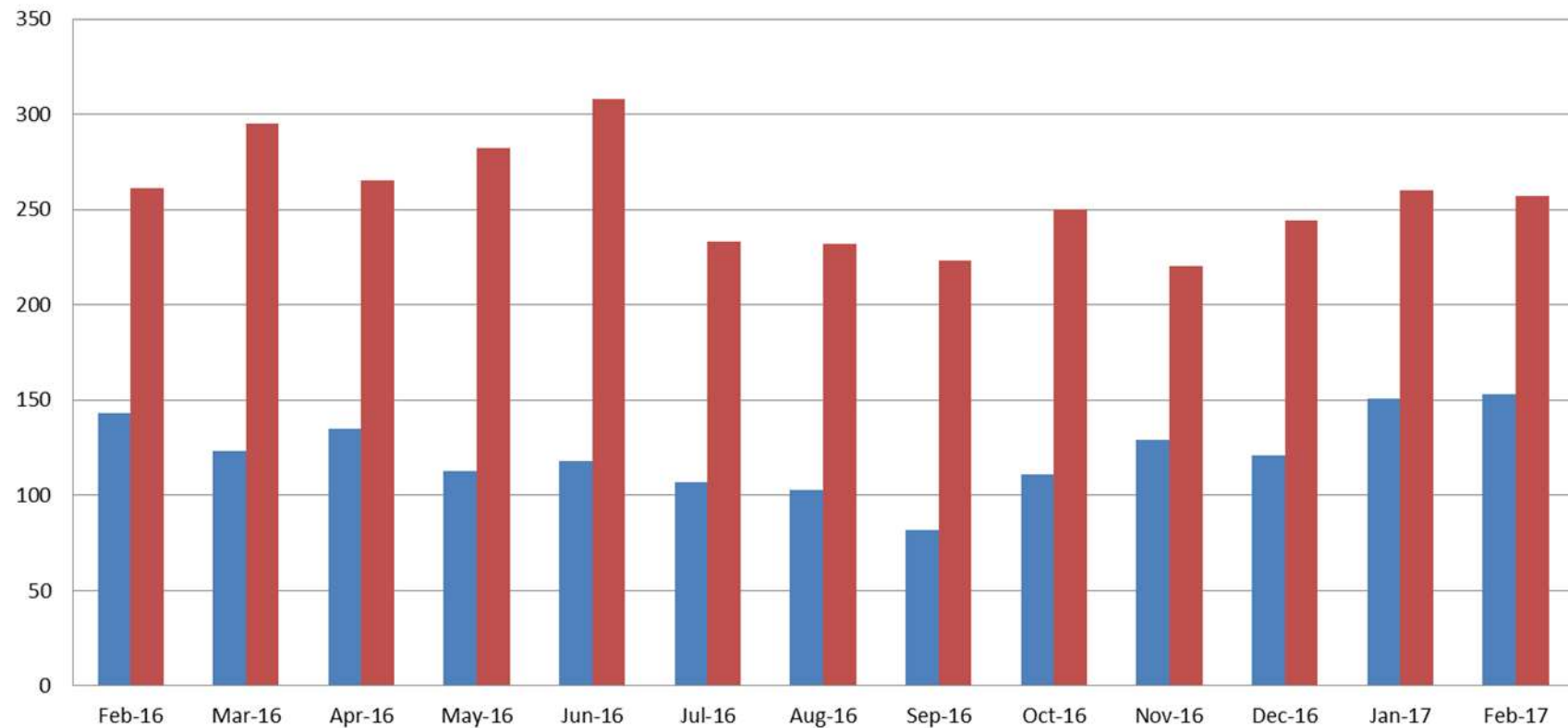
	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17
Featherston	2057	2304	2482	2591	2375	2440	2533	2574	2113	2296	2167	2836	2057
Greytown	2495	3010	2757	2588	2543	2820	2684	2659	2567	2136	2556	2967	2432
Martinborough	2242	2925	3134	3074	2820	3197	2635	2654	2467	2819	2661	3526	2442

Wairarapa Library Service - issues and renewals to February 2017



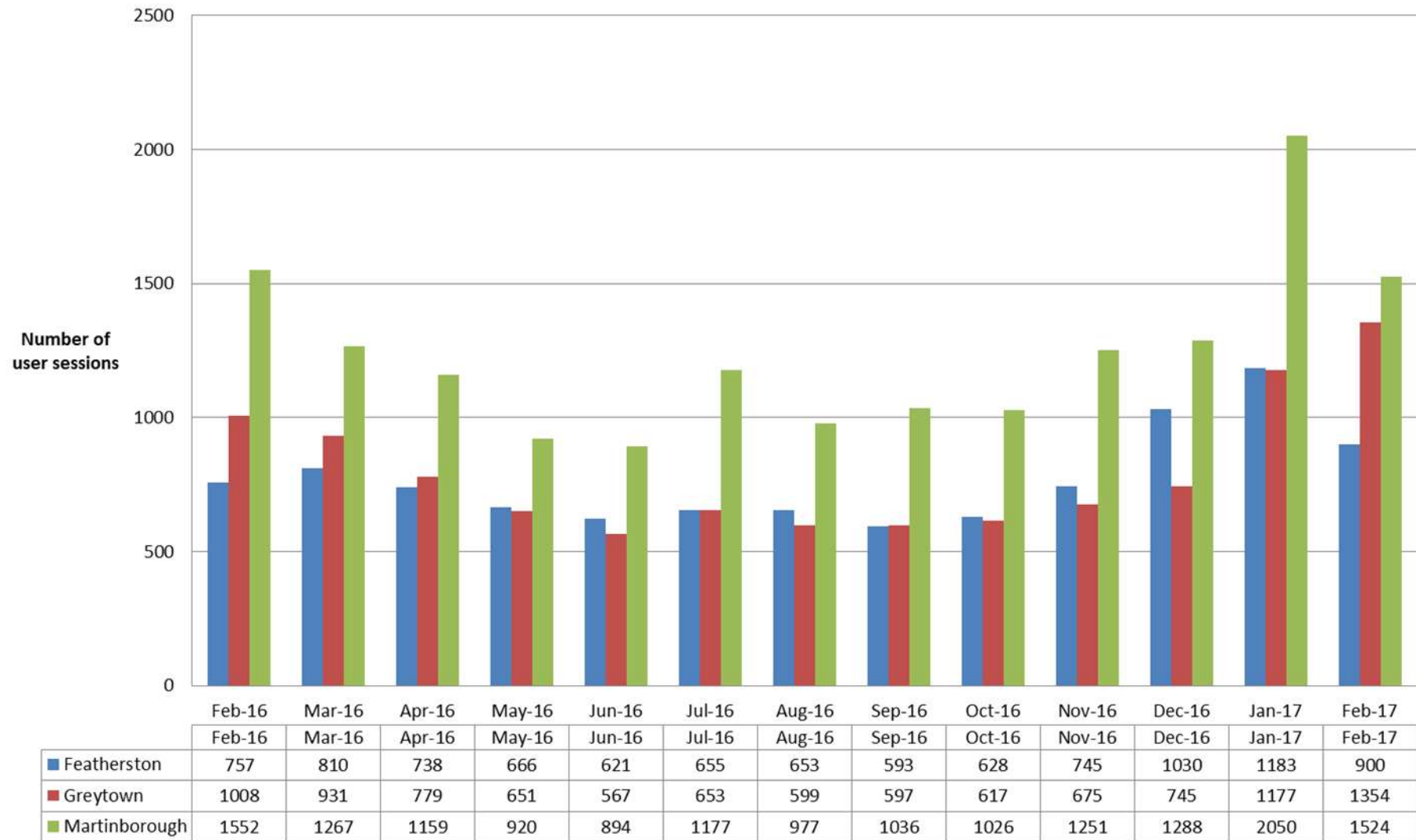
	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17
Carterton	4362	4378	4948	4752	4730	5444	5733	5126	4698	4629	4586	6051	4468
South Wairarapa	6794	8239	8373	8253	7738	8457	7852	7887	7147	7251	7384	9329	6931

Wairarapa Library Service - audio and e-book issues to February 2017



	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17
Audiobooks	143	123	135	113	118	107	103	82	111	129	121	151	153
E-books	261	295	265	282	308	233	232	223	250	220	244	260	257

APNK Wi-fi user sessions to February 2017



Appendix 4 – Draft letter to Ministry of Transport, GPS Policy Team

XX March 2017

Attn: GPS Policy Team
Ministry of Transport
PO Box 3175
WELLINGTON 6140

Dear Sir/Madam

Thank you for the opportunity to review and provide feedback on the Government Policy Statement on Land Transport 2018 (GPS).

The Masterton, Carterton and South Wairarapa District Councils would like to submit the following comments in regard to the GPS;

- The Councils note that “rural” roads are not mentioned in the GPS while “urban” areas are mentioned on nine occasions. This has the potential to create confusion as rural is a term the public are familiar with, and it appears to be ignored in the GPS.
- The Councils support the GPS approach considering the whole transport system and all the transport modes. However, the GPS should clearly identify that transport connections should not just be focused on the “destination” but also on the “starting point” for those journeys. They recommend that rural roads are included in the GPS and that the journey starting point be as much a focus as the destination.
- The Councils have concerns about reduced maintenance spending resulting in lower average standards on the rural roads associated with the One Network Road Classification (ONRC) programme. The Councils note that the public has not yet had an opportunity to comment on the ONRC customer levels of service and the implications it will have on their local roads. What is the time frame for a public discussion on this?
- The Councils support the regional economic development and tourism focus of the GPS and notes that the Wellington region is identified for future growth. Rail services improvement for the Wairarapa would be a key aspect regarding this development and tourism focus. They recommend that rail service improvement in the region be included in the GPS.
- The Councils support the Government in considering providing additional support to reduce local funding contributions but recommend the GPS commits to the support rather than just considering it.

- The Councils support the GPS giving priority to resilience investment on routes with highest economic and social costs. However, it does have concerns that the Rimutaka Hill road has not been included in the accelerated regional road package and is unclear on the implications of this for the region. They recommend that the Rimutaka Hill road be included in the accelerated regional road package.
- The Councils are concerned that the GPS has focused on the extension of cycle networks in the main urban areas but is silent on supporting rural and provincial cycling. Cycling is a tourism focus for the regions and this leaves rural and provincial Councils with the full costs for providing these networks when urban areas are receiving Government subsidies. They recommend that this subsidy be made available to all councils.
- The Councils are also concerned that the national local road improvement budget will be reduced by \$40million, especially when safety, safer speeds and dust management are issues that will be drawing on this budget in the future. They understand that some councils are currently not fully utilising this budget but are concerned that the councils that are, will be penalised through this budget reduction. They recommend that this budget not be reduced.

Once again, thank you for the opportunity to provide feedback.

Yours sincerely

Appendix 5 - Wellington Regional Transport Committee Submission

Wellington Regional Transport Committee

Submission on the Draft Government Policy Statement on Land Transport 2018/19 – 2027/28

28 March 2017

Introduction

The Wellington Regional Transport Committee (RTC) would like to thank the Ministry of Transport for this opportunity to provide feedback on the Draft Government Policy Statement on Land Transport 2018/19 – 2027/28 (Draft GPS 2018).

Key points

This submission identifies particular areas of support, as well as changes that the RTC would like to see made to the Draft GPS 2018. The key points in our submission are as follows:

- One transport system approach – The RTC fully supports this integrated approach but the Draft GPS 2018 does not provide the mechanisms to make this happen efficiently or effectively. The balance of objectives and funding are unevenly weighted, for example, the emphasis is still heavily geared towards road investment, particularly state highways. The ‘silo’ structure of the activity class framework does not encourage integrated planning, and better provision in the activity classes is needed to enable multi-modal, multi-agency programmes particularly in the areas of travel demand management and network optimisation.
- Weighting of objectives – The lower priority that has been given to two of the six national land transport objectives, those concerning the provision of appropriate transport choices and mitigating the effects of land transport on the environment, is not supported. All six objectives should be equally important. Although additional funding for walking and cycling is welcomed, there is insufficient attention given to walking in the objectives.
- Public transport – While the increased funding is welcomed, the Draft GPS 2018 downplays the important role of quality public transport in supporting economic growth, improving efficiency and optimising the transport system, particularly in urban areas. The RTC also remains concerned that the ability to deliver high quality and integrated public transport services is constrained by the inability to fund rail infrastructure through the NLTF.
- Resilience – The RTC supports the increased focus on resilience but it needs to encompass a broader perspective, including longer term impacts and trends such as climate change. A specific activity class for resilience is recommended.

- Local road investment – The RTC does not support the reduced funding allocated to the local road improvements activity class as we believe that there are reasons for the underspend related to the funding criteria that need to be investigated and resolved before any decisions are made regarding the level of funding.

One transport system approach

The RTC fully supports the ‘one transport system’ approach as this is in line with the approach taken in the Wellington Regional Land Transport Plan 2015 (RLTP). A multi-modal, integrated package of solutions that effectively support economic growth and community wellbeing is key to delivering the strategic vision for the region. This includes providing *a high quality, reliable public transport network and an attractive and safe walking and cycling network*, as well as *a reliable and effective strategic road network*. This also means ensuring the Wellington region has *a well planned, connected and integrated transport network and an efficient and optimised transport system that minimises the impact on the environment*.

The RTC has strong concerns that the ‘one transport system’ approach will not be able to be delivered in practice due to the balance of funding set out in the Draft GPS 2018. Funding is still heavily weighted towards road investment, particularly state highways and this is despite the Draft GPS 2018 clearly stating that in order to achieve value for money (one of the three strategic priorities) investment needs to get the best use out of existing assets. While some investment in roading is necessary particularly for safety and resilience reasons, the balance of funding does not adequately recognise the important role of public transport, active modes and travel demand management as part of an effective and optimised transport network.

There is also concern that the ‘silo’ structure of the activity classes framework does not encourage the integrated multi-modal planning needed to support and enable the one transport system approach. The activity classes need to make better provision for multi-modal, multi-agency programmes particularly in the areas of travel demand management and network optimisation. We also note that despite significance reference to emerging technologies, many of which may be employed to optimise the transport system, it is not clear how the activity classes will allow these to be funded.

We welcome the guidance in the ministerial expectations for the NZ Transport Agency regarding the need to “work collaboratively with the transport sector” and “encourage integrated network planning”. We agree these are crucial to ensuring a one transport system approach. The alliance that was formed to deliver the Mackays to Peka Peka Expressway, involving the NZ Transport Agency, the local authority (Kapiti Coast District Council) and contractors, is a good example of this collaborative approach and resulted in a number of wider positive outcomes around community engagement, safety, integration with other transport modes and environmental management.

The RTC **recommends** a shift to a more balanced and multi-modal funding allocation within GPS 2018, recognising the important role of public transport, active modes and travel demand

management as part of an effective and optimised transport network, possibly via a more area-based approach to funding activities.

Weighting of objectives

The RTC does not support the lower priority given to two of the six national land transport objectives and questions the lack of explanation for giving unequal weighting to the objectives. The Draft GPS simply states that the objectives concerning the provision of appropriate transport choices and mitigating the effects of land transport on the environment “have less focus” but it is not clear why. There are concerns about the impact this prioritisation will have on progress towards a ‘one transport system’. The provision of transport choice is an essential part of achieving a resilient and efficient transport network, and mitigation of environmental effects should be an important priority given that the transport sector accounts for nearly 20% of domestic greenhouse gas emissions in New Zealand and is the highest emitting sector after agriculture. Environmental effects can also be addressed through positive initiatives such as electric cars and low emission public transport vehicles. The RTC would like to see all six objectives given equal importance.

The additional funding provided in the walking and cycling improvements activity class is welcomed by the RTC. There are several key cycleway projects in the Wellington region that can be progressed using this funding allocation and will assist in achieving our key strategic objective of *an attractive and safe walking and cycling network*. However, we are concerned that insufficient attention has been given to walking in the objectives. The long and short term results are limited to cycling only and there is a concern that this will impact on the ability for walking infrastructure projects to be funded. It may even influence whether walking is considered as part of wider projects, such as connections to public transport and providing paths adjacent to highways.

Virtually every journey begins and ends with walking and the importance of this mode cannot be ignored, particularly in areas such as Wellington City which has New Zealand’s highest proportion of journey to work trips that are made on foot (21% based on 2013 Census data). Furthermore, as our population ages, walking will also become an increasingly important mode of transport across the region, requiring high quality infrastructure.

There is also a concern about the lack of funding for cycleways outside main urban areas and the impact this will have on cycle networks in other areas that are not eligible for Government subsidies.

It is noted that reporting measures are not included in the Draft GPS. Without these, it is hard to understand how the short to medium term results will be assessed and how this will shape investment decision making. For example, the short to medium term results for the Economic Growth and Productivity priority include: “Public transport is provided where there is sufficient demand”. It is unclear what is meant by “sufficient demand” and what metrics will be used to determine the level of demand.

The RTC **recommends** that all six national land transport objectives are given equal importance, including provision of appropriate transport choices and mitigating the effects of land transport on the environment.

The RTC **supports** the additional funding provided in the walking and cycling improvements activity class.

The RTC **recommends** that greater emphasis is placed on walking in the objectives and the results, and that reporting measures also include walking.

Public Transport

The Wellington region has a high-quality, well used public transport network of bus, train and harbour ferry services and one of our key strategic objectives is to provide *a high quality, reliable public transport network*. The rail network accounts for around 45% of journey to work trips from local authority areas other than Wellington City to destination workplaces within the Wellington CBD, highlighting the importance of the rail network as a means of transporting people to/from the Wellington CBD and taking pressure off the strategic highway network. The ongoing investment in public transport is welcomed by the RTC but it does not go far enough, particularly when compared to the funding allocated for roading.

The Draft GPS 2018 downplays the important role that quality public transport performs in supporting economic growth, improving efficiency and optimising the transport system, particularly in urban areas. It is also virtually silent on the role that public transport can play in reducing emissions. The references to public transport throughout the Draft GPS seem to suggest that it is a secondary mode of transport that should only be invested in if sufficient demand already exists. This contrasts with the GPS's statements in respect of roading, where investment is strongly encouraged to enable growth despite the acknowledgment that benefit cost ratios for state highway improvements have been diminishing.

Public transport is so much more than simply “a transport choice for those without private vehicles”. This type of wording does little to support or encourage an uptake in public transport and is not an accurate reflection of public transport users. Public transport (including buses, trains, ferries and light rail) is an extremely efficient mover of people and therefore plays an important role in addressing traffic congestion, achieving liveable cities, supporting an efficient transport network and contributing to economic growth and productivity. It will also play an increasingly important role in supporting New Zealand's ageing population which is likely to lead to more demand for public transport.

Reference is made in the Draft GPS 2018 to the lack of growth outside Auckland and Wellington in public transport use. Public transport patronage is very much a reflection of the services available and how it is integrated with the rest of the transport network. The RTC notes that in the cycling area, investment in networks is being explicitly used as a means of creating user growth. We therefore question why this investment approach is not also being applied to stimulate public transport growth across other centres in New Zealand.

The RTC remains concerned that the ability to deliver high quality and integrated public transport services is constrained by the inability to fund rail infrastructure through the NLTF. Separate funding for rail undermines the ability to efficiently plan and deliver an integrated one transport system approach. Under the current approach, rail capital works on KiwiRail network infrastructure that are critical for the reliable running of commuter rail services are not included in the NLTP.

In the Wellington region's Hutt Valley, all of the partners involved in the State Highway 2 (Ngauranga to Te Marua) Programme Business Case concluded that public transport and particularly rail improvements were an essential part of the solution for addressing the problems along this corridor including congestion, as well as facilitating growth. Delivering these solutions will be much less efficient, and ultimately more costly overall, than it should be because the public transport improvements are reliant on some significant infrastructure improvements to the rail lines. Negotiations with KiwiRail are required to make this happen, but the necessary infrastructure works are a lower priority for Kiwirail due to their focus on freight rather than passenger services. This disconnect makes it very difficult to deliver and maintain high quality passenger rail services.

We also wish to question the guidance in the ministerial expectations regarding the NZ Transport Agency taking a lead role in securing prudent activity management in public transport. The region's local authorities undertake activity and asset management planning as part of our responsibilities under the Local Government Act 2002 and are set out in our Long Term Plan.

The RTC **recommends** that the role and benefits of public transport are more clearly outlined in the GPS, recognising that public transport is an extremely efficient mover of people and therefore plays an important role in addressing traffic congestion, achieving liveable cities, supporting an efficient transport network and contributing to economic growth and productivity as part of the one transport system approach.

The RTC **recommends** a substantial reallocation of funding within the activity class framework in order to reflect the important role that public transport performs in the transport system.

The RTC **recommends** that the Government review the funding of passenger rail infrastructure, recognising that the delivery of high quality and integrated public transport services is constrained by the inability to fund rail infrastructure through the NLTF.

Resilience

The identification of resilience as one of the six national land transport objectives in the Draft GPS 2018 and its identification as a priority is supported by the RTC. Providing *an increasingly resilient transport network* is a key strategic objective for the Wellington region. The need to address resiliency now and for future users is a very real and pressing one.

As set out in the RLTP, a resilient transport network is one which is designed, developed and maintained to recover quickly from unplanned events. A transport network may be affected by both ‘High Impact Low Probability’ events and ‘Low Impact High Probability’ events. These may be natural hazard events ranging from a slip or surface flooding, through to a major earthquake or tsunami. Crashes that occur on the road network may also result in disruptions as a result of lane closures or an entire corridor being temporarily out of use. Another aspect of transport network resilience is the need to be adaptable to potential future changes in climate patterns, sea levels, travel demands, technologies, fuel types, and lifestyles.

It is this latter resilience element that we do not feel has been adequately addressed in the Draft GPS 2018. It is often the slower incremental threats to the network that are overlooked and it is critical that these be factored into our planning. It will be difficult to achieve this under the Draft GPS 2018 approach to resilience which focuses on identifying and remedying critical points on the network.

The RTC would strongly support a specific activity class for resilience to encourage and enable a focused investment approach to this important priority.

The RTC **recommends** that greater emphasis is given to longer term impacts and trends such as climate change.

The RTC **recommends** that a specific activity class for resilience activities be introduced.

Local road investment

The RTC does not support the reduced funding allocated to the local road improvements activity class. The rationale suggests this is due to underspending and we question if the reason behind this has been adequately investigated as it may be an indication of difficulties meeting the funding criteria rather than a reduced need for funding. We understand some local councils face difficulties raising their local share, particularly with pressure to keep rates increases to a minimum. We are concerned that those councils that are fully utilising this budget will be penalised by the reduced funding allocation. We also note the new definition for the activity class is focused on creating new local assets which is not in line with the value for money objective requiring investment get the best use out of existing assets (as mentioned earlier).

The RTC welcomes the additional funding provided in the local road maintenance activity class which is essential to support the implementation of the ONRC. However, we note that the public has not yet had an opportunity to comment on ONRC customer levels of service and the implications it will have on their local roads. We also envisage a greater effect on local road maintenance arising from the uptake of High Productivity Motor Vehicles by the transport industry. The increased use of these vehicles has been very successful and improved transport efficiency. However, the greater vehicle mass means assets are deteriorating at a faster rate than anticipated and the renewal needs of roads and bridges is increasing in turn.

The RTC **recommends** the reasons for underspending in the local road improvements activity class be fully investigated before any decisions are made regarding the level of funding.

Thank you once again for the opportunity for the RTC to provide feedback on the Draft GPS 2018.

MAORI STANDING COMMITTEE

8 MAY 2017

AGENDA ITEM 4.2

NOMINATION TO CREATIVE COMMUNITIES ASSESSMENT GROUP

Purpose of Report

To seek nominations from the Maori Standing Committee on behalf of Marae and Iwi for a member to sit on the Creative Communities Assessment Group.

Recommendations

Officers recommend that the Committee:

1. *Receive the information.*
2. *Liaise with their Marae and Iwi to determine whether there is a Maori representative available for appointment to the Creative Communities Assessment Group.*

1. Executive Summary

The Creative Communities Scheme involves a partnership between Creative NZ and South Wairarapa District Council.

Creative NZ work to foster an environment that supports the development of arts and artists and provide greater opportunities for people to enjoy the arts. One of the ways they achieve this is by funding projects in the local community. Council have approximately \$12,000 which is available for distribution each year via the Creative Communities Scheme.

An assessment group has been established to assess project applications against a set of given criteria for funding eligibility and to allocate available funds.

It is a requirement that at least one member is of Maori descent and have local knowledge of Maori arts activity. The term of membership is three years and a member may serve a maximum of two terms.

2. Role of the Assessment Committee

The main role of an assessment group member is to assess arts applications and allocate funding in line with any specific local priorities that have been

set. There is also a role in promoting the availability of the scheme to the wider arts community in the district. For more information refer to the Terms of Reference as attached in Appendix 1.

The position is a volunteer position with no meeting fee or mileage allowance available. Meetings are generally held twice a year and are currently held in the evenings in either Greytown, Martinborough or Featherston.

The Creative Communities Administrator is responsible for distributing applications to the Assessment Group for consideration.

3. Nominations

Nominations to the Creative Communities Assessment Group should be made by contacting Suzanne Clark 06 306 9611 xtn 858 or Suzanne.clark@swdc.govt.nz or by resolution of the Maori Standing Committee.

4. Appendix

Appendix 1 – Creative Communities Assessment Group Terms of Reference

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Creative Communities Assessment Group Terms of Reference



SOUTH WAIRARAPA DISTRICT COUNCIL

CREATIVE COMMUNITIES ASSESSMENT GROUP

TERMS OF REFERENCE

1. Purpose

To assess Creative Communities Scheme applications and allocate funding in line with the Scheme criteria and any specific local priorities that have been set by Council.

2. Other Assessment Group Functions

- To discuss and make recommendations for promoting the Scheme locally.
- To receive reports on funded projects and discuss completed projects.
- To attend performances, exhibitions and other events funded by the Creative Communities Scheme.
- To attend meetings organised by Creative New Zealand.
- To elect new community representatives to the Assessment Group after a nomination process.
- To determine the number of funding rounds to be held each year (between two and four).

3. Membership

3.1.1. Membership

Membership is as per the contract between SWDC and Creative NZ. It is recommended that at least seven and not more than eleven members make up the Assessment Group consisting of:

- Up to two elected members (Council and/or community board).
- One representative from local community arts councils (organisations that have been formally gazetted under the Arts Council of NZ Toi Aotearoa Act 2014 or previous versions of the Act).
- Community representatives.
- At least one member must be of Maori descent.

3.1.2. Term of Membership

Community representatives may be appointed or elected for a specified term of up to three years and can serve a maximum of two consecutive terms. This term limitation does not apply to council or community arts council representatives.

3.1.3. Chairperson

Each year the Assessment Group should elect a chairperson. A person may serve a maximum of three consecutive years as chair.

4. Conflicts of Interest

- To maintain the assessment Groups integrity and to guarantee that it's decision-making is transparent and impartial; conflicts of interest must be declared and handled appropriately.
- All conflicts of interest must be noted at the start of the meeting and recorded in the minutes along with member departure.

5. Accountability and Reporting

- Minutes of the Assessment Group will be submitted to Council.
- The Creative Communities Administrator will submit an Annual Evaluation Report to Creative NZ.
- The Creative Communities Administrator will submit a Summary Report to Creative NZ following each funding round.

6. Operating Model

6.1 Meetings

6.1.1. Timing and Frequency

Between two and four meetings per year at a time and day that suits the Group but aligned to occur after the funding round closing dates as set by Creative NZ (February, May, August, November).

6.1.2. Convening of Meetings

The Creative Communities Administrator will convene the Assessment Group.

6.1.3. Meeting Procedure

The Assessment Group is not a committee of Council and except for a period where applicants can present their project to the Assessment Group, the assessment activity excludes the public.

6.1.4. Location

The meeting location is to be agreed by the Assessment Group or will be the Greytown Town Centre, Greytown by default.

6.1.5. Quorum

Three members will constitute a quorum. The Creative Communities Administrator is not a member of the Assessment Group.

6.1.6. Secretariat

Secretariat services are to be provided by the Creative Communities Administrator.

6.1.7. Agenda and Application Circulation

A hard copy agenda which includes all received applications will be circulated via NZ Post at least five working days before the meeting.

MAORI STANDING COMMITTEE

8 MAY 2017

AGENDA ITEM 4.3

NAMING OF NEW ROADS

Purpose of Report

To request that the Maori Standing Committee provide a list of accepted names and support for a proposed change to the way roads are named in consequence of the list being adopted.

Recommendations

Officers recommend that the Committee:

1. *Receive the Naming of New Roads Report.*
2. *Submit a list of approved road names and support the revised road approval process.*

1. Background

Consequent to discussions at Council about the road naming policy and a number of chosen names for new roads, it was agreed to consult the Boards and Maori committee on having a list of in effect pre-approved names. Consequently the idea of streamlining the process where a pre-approved name was to be used has arisen and is discussed to see if it can be adopted. Council has authority to accept or reject names of public roads in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.

2. Discussion

2.1 Process

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names. In general the names are to be listed in preference order with a brief statement of their significance.

The owner requests are then assessed against the criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), as follows;

- 4.3.1 *There must not be another road with the same name in the South Wairarapa District emergency services area; this includes same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

4.3.2 *Identical names with different spellings will not be accepted (e.g. Beach, Beech).*

4.3.3 *The name should have significant local content or meaning.*

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on a map.*

4.3.5 *The end name for the roadway should be the one that most accurately reflects the type of roadway that it is.*

4.3.6 *All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".*

4.3.7 *Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.*

Once staff have assessed the request against these criteria, a report is prepared and first goes to the relevant Board for sign-off, then onto Council for formal resolution. The developer is then advised of the outcome.

2.2 Reasons for forming a list of pre-approved names

During discussion at Council on the adoption of a name for a new road, a suggestion was made that Council form a list of pre-approved names which developers/land owners could simply select a name from and use. This was seen as a way of helping to ensure names were suitable right from the start.

Officers consider it also offers a means of speedier resolution of road names than the current system, which can delay developers/owners by several weeks. In that regard officers from time to time are on the end of criticism for delays occasioned by the current system. This system could mean approval being exercise under delegation where a pre-approved names was proposed.

2.3 Invite to provide pre-approved names

This paper has been therefore been prepared to request Boards to consider and as appropriate submit names for use in their ward as road names. Names could be focussed for urban or rural use and relate to personalities, families, historical events, location or local features.

3. Conclusion

It is recommended that the Community Board consider and provide a list of names for new roads and consider whether the current naming process be revised to enable quicker decisions to be made where a pre-approved name(s) is to be used.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

Friends of Stella - Sarah
Sculpture in the Park.

25 April, 2017.

Sculpture in the Park Project.

Maori Standing Committee

Dear Members

Our beaut. Pul Ti Kouka Sculpture
stands proudly at the entrance
of Stella Bull Park.

Finally the weather allowed temporary Power
to be provided to the site for the
artist Niko to complete the installation - welding

A unveiling will be arranged by
S.W.D.C.

Papaarua Pa Trust will be present
to bless our taomaha.

Again Thankyou for your support.
for this Community Project.

Jan Eagle

He Ahi Kā He Ahikouka Our Shared Place

This taonga stands as a
tribute to all our forebears
who drew sustenance from this land,
and to the spirit of Arbor Day,
a Greytown tradition since 1890.

Sponsors

Borman Family Trust
Aratoi Foundation
Trust House
Fresh Choice Greytown
Nikau Foundation
Sargood Bequest
South Wairarapa Rotary
Greytown Trust Lands Trust
Holmes Construction
Civic Square Ltd
White Swan
Greytown Butchery
Betty Thompson Family
The Lolly Jar
Liz Koh (nee Dunn)
S.W.C.C.S.
Food & Forest Organics
Maurice Stephens
Property Brokers
Adam Blackwell
Crighton ITM Building Centre
Al Homes
Bull Family
Albie & Iris Rigg-Malone
Kempton Family
Brian Twigge
Ron & Edna Greenwood
Environmental Trust

Resource Sponsors

David Borman
Loader Construction & Engineering Ltd
Pope & Gray Contractors Ltd
Farmlands Greytown
Super Minx
Take Note Carterton
Neil Jackson

Supported By

S.W.D.C.
Māori Standing Committee
Greytown Community Board
Friends of Stella & Sarah
Toi Wairarapa
Pāpawai Pa Trust

Artist

Niko Thomsen

Engineer

Eastern Consulting Ltd
Michael Hewison

**Mayor Viv Napier
-2017**

