

MAORI STANDING COMMITTEE

9 FEBRUARY 2015

AGENDA ITEM 1.1

ELECTION OF MAORI STANDING COMMITTEE CHAIRPERSON AND DEPUTY CHAIR

Purpose of Report

To seek nominations and appoint a chairperson and deputy chair for the Maori Standing Committee.

Recommendations

Officers recommend that the Committee:

1. *Receive the information.*
2. *Elect a chairperson and a deputy chair.*

1. MSC Membership

Current membership of the Committee is as follows:

- Kohunui Marae – Haami Te Whaiti and Terry Te Maari
- Papawai Marae – Michael Roera and Rutu Namana
- Hau Arika Marae – Trevor Hawkins and Johnny Shaw
- Rangitaane o Wairarapa – vacant (Horipo Rimene is the alternate)
- Ngati Kahungunu ki Wairarapa – Johni Rutene

2. Chair and Deputy Chair

Haami Te Whaiti stepped down as chairperson on the 16 June 2014 and Janine Adams, deputy chair, agreed to be acting chairperson. With the recent resignation of Mrs Adams the MSC must now elect a chairperson and deputy chairperson for the Committee. The process for appointments is to be determined by the MSC.

Her Worship the Mayor or her appointed nominee will be chairing the Committee until appointments are made.

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive



Maori Standing Committee

Minutes 1 December 2014

- Present:** Janine Adams (acting chair), Terry Te Maari, Cr Solitaire Robertson, Michael Roera, Johni Rutene.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:10pm and 7:40pm except where expressly noted.

PUBLIC BUSINESS

Mr Rutene opened the meeting with a karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2014/26) to receive apologies from Haami Te Whaiti, Rutu Namana and Cr Brian Jephson.

(Moved Rutene/Seconded Te Maari)

Carried

2. MAORI STANDING COMMITTEE MINUTES

2.1 Maori Standing Committee Minutes – 20 October 2014

MSC RESOLVED (MSC 2014/27) that the minutes of the Maori Standing Committee 20 October 2014 be received and confirmed as a true and correct record.

(Moved Cr Robertson/Seconded Te Maari)

Carried

2.2 Matters arising

There were no matters arising.

2.3 Action items

MSC RESOLVED (MSC 2014/28):

1. To receive the action items.

(Moved Rutene/Seconded Te Maari)

Carried

2. Action 709: Invite GWRC to enclose an educational article regarding works in water ways, consents and environmental impacts in the rates demand mail out; P Crimp

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

3. OPERATIONAL REPORTS – COUNCIL OFFICERS

3.1 Officers' Report

The Committee discussed waste water resource consents, gravel extraction and environmental impacts and utilisation of the \$30k in-kind work as provided for in the LTP.

The Committee had a key role with regards to reviewing resource consents, but was otherwise had primarily an educational role.

Mr Crimp suggested the Papawai Stream Care Group make a submission to the draft GWRC Long Term Plan and request that funding is allocated to weed control in the area.

Mrs Adams left the meeting at 7:00pm.

Mrs Adams returned to the meeting at 7:02pm.

*MSC RESOLVED (MSC 2014/29) to receive the Officers' Report.
(Moved Te Maari/Seconded Roera)*

Carried

3.2 Schedule of Ordinary Meetings

The Committee agreed that members would review the proposed meeting dates against Marae trustee meeting dates with the aim of finding dates that suited members.

MSC RESOLVED (MSC 2014/30):

1. To receive the information.
2. To adopt the February 2015 meeting date as proposed, and set a meeting time of 6:00pm.
3. To set meeting dates for the remainder of 2015 on the 9 February 2015.

(Moved Roera/Seconded Rutene)

Carried

4. MEMBER ITEMS FOR DISCUSSION

4.1 Waste Water Treatment and Improvement in Systems

Mr Crimp reported that the Featherston waste water consent hearing was to follow the Martinborough and Greytown hearings in late 2015. Council had lodged the three applications based on a catchment approach where gains on one consent offset gains in other areas. GWRC had advised that they couldn't support the Featherston waste water consent application until there was a demonstrable reduction in the impact to Donald's Creek. Work could not start on any Featherston mitigation plan until the consent had been granted.

4.2 Funds Allocated to Southern Wairarapa Safer Community Council (SWSCC)

Council allocates \$10,000, following an appropriate annual plan submission, to SWSCC on a yearly basis to assist with administration costs.

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2

4.3 Funds Allocated to Community Boards and Maori Standing Committee
Mayor Staples advised that community boards were comprised of paid elected members and they had a small discretionary budget allocated on a yearly basis. The Maori Standing Committee was an appointed body to assist Council and the Committee was funded to operate, did not have a discretionary budget and therefore could not allocate funding to other initiatives.

4.4 Skate Park in Greytown
Greytown Community Board were in the early stages of getting a skate park project underway again.

4.5 Spelling of Waihenga
The Committee agreed that the correct spelling was waihenga, meaning 'flowing water' as opposed to waienga meaning 'stinking water' and members undertook to find out the exact locations of incorrectly spelled signs so that those signs Council is responsible for could be corrected.

5. CORRESPONDENCE

Mrs Adams had invited the Friends of Stella and Sarah to meet with Rangitane representatives.

5.1 Inwards
From Jan Eagle Friends of the Stella and Sarah, to Janine Adams, Maori Standing Committee dated 14 November 2014

MSC RESOLVED (MSC 2014/31) to receive the inwards correspondence.

(Moved Te Maari/Seconded Cr Robertson)

Carried

Mrs Adams closed the meeting with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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**Maori Standing Committee
Action Items
From 1 December 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
161	MSC	18-Mar-13	Action	Murray	Write a media article and/or rates newsletter article targeting developers and encouraging early consultation with Maori	Actioned	Council staff to pick this up for Oct rates newsletter 25/9/14 Responsible Manager changed to Murray Buchanan. To be revisited in the Jan 15 newsletter due to time constraints.
728	MSC	11-Nov-13	Action	Paul	Liaise with Ron Mark, Rawiri Smith and the Wairarapa Governance Review Working Party regarding provision of a suitable facilitator for Maori governance huis	Open	Discussed at governance review working party but no progress as yet.
605	MSC	20-Oct-14	Action	Paul	Review the rates demands for Hau Arika Marae and make the needed adjustments	Open	
709	MSC	1-Dec-14	Action	Paul	Invite GWRC to enclose an educational article regarding works in water ways, consents and environmental impacts in the rates demand mail out	Open	

MAORI STANDING COMMITTEE

9 FEBRUARY 2015

AGENDA ITEM 5.1

OFFICERS REPORT

Purpose of Report

To update the community boards and Maori Standing Committee on Council activities for the last period.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

Staff have engaged a consultant to assess and pull together the VUW students work on Featherston in preparation for the Planning and Infrastructure meeting in February.

The consultant is identifying the common themes developed within the student's group and individual projects and then ranking them in terms of very broad priorities and principles (e.g. is it directly connected to Council's responsibilities).

This work is designed to simplify the process of reviewing the information for Council and the Community Board, and to assist in making decisions on those aspects that are highly relevant, can be packaged and which could be further developed and implemented.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97.1%	NCS – Of the 2 of 70 applications which exceeded the time limit, 1 was for SWDC (1 day over), the other was a notified application put on hold by the applicant.
s.223* certificates issued within 10 working days	100%	90%	NCS (on-hold times not recognised by NCS)
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	97%	NCS (on-hold times not recognised by NCS)

Council received 6 (last year 8) resource consent applications between 12 December 2014 and 15 January 2015. Overall however the number of resource consent applications is running at 40% over the annual average rate for the last 4/5 years. Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here. As noted above in the table, the NCS system is still not generating the required reports for staff. NCS have been asked to address these issues.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	0	A report will be presented to the April meeting on any remaining reserves to decide whether these should be covered by an RMP or not.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD (1 JULY 14 TO 16 JAN 15)	PREVIOUS YTD (1 JULY 13 TO 16 JAN 14)	PERIOD (5 Nov 14 TO 16 JAN 15)	PREVIOUS PERIOD (5 Nov 13 TO 16 JAN 14)
Standard LIMs (Processed within 10 working days)	73	81	26	25
Urgent LIMs (Processed within 5 working days)	66	51	26	21
Totals	139	132	52	46

2. Building Act - Consents and Enforcement

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	142/228	The government is proposing to make changes where by the assessments will need to be completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 13 January 2015 (Year to Date) total 166 consents. For the same period last year the total was 192.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$254,500
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	5	\$823,631
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	46	\$5,656,116
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$35,000
Totals	56	\$6,769,247

Residential consents still dominate the work flows. Site inspections have consequently been in heavy demand as the continuing dry weather has enabled works to proceed without interruption. Consequently some other areas of work have been delayed until such time as staff become available, this in the main involving BWOFF (Building Warrants of Fitness) and Code of Compliance sign-offs. BWOFF can involve critical safety systems in buildings (e.g. relating to fire) so these will become a focus of work in the next few weeks to enable Council to catch-up with these checks.

3. Public Protection

3.1 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	2 visits to schools in Term 1 will be completed.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	NCS

As at 14th January 2015 there were 2843 registered dogs in the district.

68 are unregistered, with 31 owners involved. Of the unregistered dogs 33 have been paid for, but tags cannot be issued because of incomplete application information.

6 infringement notices have been issued during this period, 5 for failure to keep a dog under control or confined and 1 for failure to register.

32 unpaid infringement notices for "failure to register" and 1 for "failure to control" were sent to the Courts in December.

The following table provides a snapshot of dog control incidents for the period by type and location.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	0	1
Attack on Person	1	0	0
Attack on Stock	0	2	0
Barking and whining	1	1	1
Lost Dogs	5	3	0
Found Dogs	1	2	2
Rushing Aggressive	1	1	1
Wandering	2	4	1
Welfare	0	0	1
Total	11	13	7

3.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	CEM & NCS service requests
Council responds to complaints regarding animals within 40 hours	100%	100%	CEM & NCS service requests

The following table provides a summary snapshot of stock control incidents between 7 November 2014 and 14 January 2015.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	6	8	1
Total	6	8	1

3.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	It appears that some complaints were not dealt with while the difficulties with the afterhour's response system occurred.

A number of problems arose in the week prior to Xmas with the afterhour's noise response system. Due to a change in the afterhours call centre contracted by Amourguard (they changed provider) the 0800 number used by the public to report incidents ceased to operate.

Neither Amourguard nor Council was aware of this situation until raised by Citycare, who were suddenly receiving many afterhours noise complaints on Council's general afterhour's number.

This caused some incidents to be incorrectly reported and resulted in some confusion and delays with Citycare transferring the calls to Amourguard.

Some complaints may have been "lost" and not responded to at this time as well, although we have no data to confirm this at present. This is the reason for still applying the 100% response figure in this report.

This problem was literally resolved on Xmas eve. The service subsequently operated normally through Xmas/New Year which is always a busy period.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD (1 JULY 14 TO 16 JAN 15)	PREVIOUS YTD (1 JULY 13 TO 16 JAN 14)	PERIOD (6 NOV 14 TO 16 JAN 15)	PREVIOUS PERIOD (6 NOV 13 TO 16 JAN 14)
Total	58	73	19	40

3.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1 JULY 14 TO 16 JAN 15)	PREVIOUS YTD (1 JULY 13 TO 16 JAN 14)	PERIOD (5 NOV 14 TO 16 JAN 15)	PREVIOUS PERIOD (5 NOV 13 TO 16 JAN 14)
On Licence (New)				
On Licence (Renewal)				
Off Licence (New)				
Off Licence (Renewal)				
Club Licence (New)				
Club Licence (Renewal)				
Manager's Certificate (New)				
Manager's Certificate (Renewal)				
Special Licence				
Temporary Authority				

3.1.1. District Licensing Committee

The District Licensing Committee had two hearings to determine Temporary Authority orders. All other applications were determined by the deputy Chairperson on the papers.

3.1.2. Toast Martinborough

Each participating winery was granted a special licence under the Sale and Supply of Alcohol Act by the DLC. Compliance inspections with the Medical Officer of Health and Police were undertaken by the licensing inspector. Police report that the Liquor Ban in the square continues to be a valuable tool.

3.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual audits of food premises using the template FSP continue to be a steady workload.

3.6.1. Bylaws

Five litter and three abandoned vehicles complaints were received between 7 November 2014 and 14th January 2015.

3.6.2. Long Grass:

Bylaws officers have been actively checking and issuing long grass notices to properties where conditions are likely to cause a hazard. 38 long grass notices have been issued and staff have followed up on these throughout January, to ensure compliance. 10 notices have been complied with as at 16 January 2015

3.6.3. Coastal Camping

A permanent part time Bylaws Officer has been appointed (Brodie Simmons).

The BO amongst other duties, monitors coastal free camping areas to ensure visitors comply with the Coastal Camping Bylaw 2009 and enforces Councils "no dogs" policy at the sites. Good compliance with the Coastal Camping Bylaw was evident with only minor issues arising that were able to be resolved on site.

Prior to the holiday season starting, additional work to raise awareness of the no dog's policy in the Coastal reserves was undertaken; in particular a revised information pamphlet was widely distributed and well received.

However, the problem with people taking their dogs to the prohibited areas particularly at Ngawi continues to be an issue and so the BO has been making every effort to raise awareness of the Bylaw requirements. At this stage enforcement has been by way of verbal warnings only.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP

1. Group Manager Highlights

Customer service has been the focus of this reporting period. With the Christmas break, increased rubbish and tourism coupled with several water related issues and minimal staffing, customer interaction has been very high. The feedback on all the issues from the public has been exceptionally positive highlighted by a letter to the editor in the local paper praising council's water saving efforts.

As the beginning of the work season for civil contracts has started most of councils roading projects are about to commence. This is coupled with the final roading budget drafts which are due by Wednesday 28 January. The Asset Management Plans and Long term plan budgets have also been a work in progress for some time.

The recent water issues experienced has also seen council officers looking at our current systems, both physical and processes to see what improvements can be made. A strong focus on leak detection and repair is also being undertaken by council staff and contractors to ensure we set a good example.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

2.2 Services

2.2.1 Water supply capital improvements Featherston

Slower than expected progress with design and documentation of Stage 1 of the works, comprising the pipeline and bore intake infrastructure, has meant that the physical work will not be able to be tendered until the New Year. The programme is not expected to be completed before the end of

June 2016. Drilling and testing of the third bore was completed during January 2015.

2.3 Water treatment plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely throughout December however heavy holiday demand has seen significant increases in daily output across the three communities over the period.

System failure at the Martinborough water supply occurred on 7 January 2015 resulting in little water and low pressures on Friday 9 January. Full services were resumed almost immediately however it took several days to refill the reservoirs.

Sprinkler restrictions were imposed on 5 January for all supplies and expected to remain in place until further notice. Normal monitoring for flow and compliance reporting continued throughout the period.

2.4 Water reticulation

There were 42 reticulation repairs reported and rectified during the period. Given the current weather and water restrictions council is asking its contractors to be vigilant in detection and repairs.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by Council contractors, City Care Ltd, to maintain satisfactory flows. There was two reported account for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

3.2 Wastewater treatment plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

3.2 Wastewater reticulation

There were 7 pipeline blockages reported during the period.

4. Storm Water Drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

5. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

5.2 Waste management

The contracted kerbside collection and transfer station services were delivered routinely over the district throughout December. The holiday period had extra coastal collections in late December/early January to cater for additional volume. Some overflow in public areas occurred at various locations between Christmas and New Year but were largely attended to the following day.

Excess vegetation issues at the Greytown and Featherston sites were resolved before Christmas.

5.2.1. Wairarapa Environmental and Sustainability Advisor

The appointment of the Wairarapa Environmental and Sustainability Advisor has seen a lot of work put in towards the development of several new initiatives and documents. The primary one was the Draft Wairarapa Environmental and Sustainability Strategic Plan as attached in Appendix 5.

A survey has also been developed and trialled to gauge community concerns and interests in sustainability issues such as greenhouse gasses,

recycling and energy use. Meetings will be held to discuss the strategy and workshop the initiatives to be developed. Reporting will also be done via the

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

6.2 Roothing maintenance – Fulton Hogan

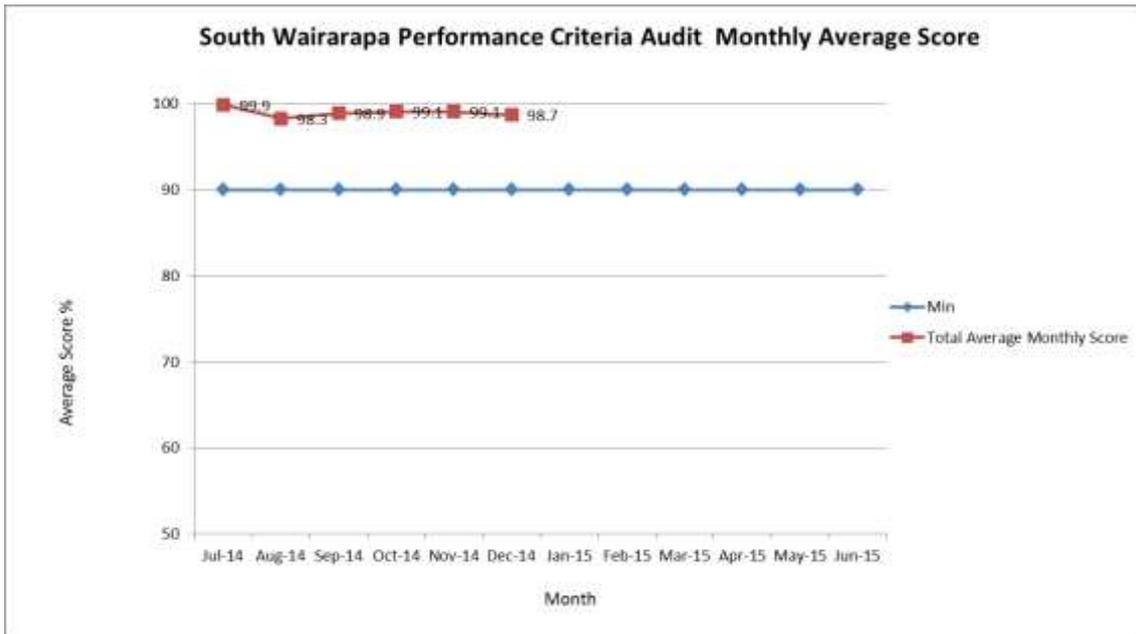
Fulton Hogan have completed the first 6 months of the Roothing Maintenance Contract. All initial start-up concerns are now being addressed and expectations have been made clear.

Pre-seal repairs and berm mowing have been the recent focus and are now complete.

Focus over the next month will be on sealed pavement repairs concentrating on Greytown urban streets, White Rock and Western Lake Roads. Work on Western Lake Road will also focus on low and narrow shoulder repairs, improving drive safety along the section from Pigeon Bush to East West Access Road.

In preparation for the wetter months a program for unsealed road strengthening is being developed.

Fulton Hogan’s monthly audit of routine and cyclic activities is done on a monthly basis and their performance is charted below.



6.2.1. Network Road Classification

ONRC Performance Measures, Guidance Document and Reporting Template now available and Council has submitted classifications and amended the classifications based on feedback for moderation. This phase may take some time.

A significant ONRC milestone has been reached with the publication of a Guidance Document explaining the process for implementing the Performance Measures of the ONRC. This will (and is) being incorporated into council's asset management plans.

The Guidance Document was produced by the REG Best Practice Asset Management Group to support the implementation and the change of investment 'culture' that it represents. More specifically, the Guidance Document focuses on the immediate expectation of RCAs to apply the measures and develop their Transition Plan ahead of the 31 March, 2015 deadline.

ONRC Performance Measures – Immediate Key Actions

1. RCAs to classify their network and undergo moderation (National moderation process likely to be in March 2015) Sept 2014 - Feb 2015
2. Apply the ONRC performance measures. Complete the ONRC Reporting Spreadsheet for the 2013/14 financial year and submit to roadefficiencygroup@nzta.govt.nz March 31st 2015
3. RCAs submit their Transition Plans for the 2015-18 NLTP describing how the RCA will meet the ONRC expectations ahead of the 2018-21 NLTP. March 31st 2015
4. Performance measures and targets undergo amendment where necessary with the feedback on the provisional targets and measures

expected from the industry. Significant changes notified to the sector to adjust Transition Plans. April-June 2015

The Performance Measures will be reviewed annually in the first three years of implementation to ensure sustainable implementation across the sector.

6.2.2. Flood warning

Attached in Appendix 4 is the example of the flood warning signs to be erected to assist in the directions in bridge closure situations. Discussions have been held in conjunction with NZTA to have 3 signs erected rather than the two suggested. Locations proposed are Bidwells Cutting and SH53 and SH2 intersections, and at the Kahutara Rd SH53 intersection.

6.2.3. Funding Assistance Rate (FAR) Review

Council is writing to NZTA to have a review of the calculation of their revised FAR. This is in the context of the FAR rates of neighbouring councils being higher than that of SWDC however the economic climate and regional characteristics are similar to all councils.

6.2.4. Contracts

The footpath contract is complete. Council officers will soon be discussing future work with the community boards for the next 3 years schedules of work. It is also suggested that kerb and storm water is also looked at in conjunction with these works.

The Rehabilitation contract has been let and is inclusive of the Te Muna Road seal extension of (1.6 Km). The Fraters Road section (1.3 km) had been omitted due to a funding issue however this work is now being priced as a possible variation if required. These works are anticipated to start in March.

The Reseals contract has also been let and all pre-seal work is complete. This work is anticipated to start in March with an amendment to the program relating to the proposed sealing of Jellicoe Street. An asphalt surface is preferred due to noise and possible bleeding issues associated with chip seal.

Costs for the Tukurumuri Road raising has been sought (\$726,000). This is well above original estimates which includes \$250,000 in culvert work. The Featherston Trail costs have been revised taking into consideration bridge crossings and painting/signage through town to terminate at the train station. This cost is at \$700,000 (inclusive of \$320,000 of bridge work) with an annual maintenance cost of \$25,000. The submission will be finalised for NZTA approval this month.

Whatarangi Cliffs work has started with gravel being extracted and placement starting in the last week of January. There is approximately \$320,000 of 100% subsidised work taking place.

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean

safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%	98%	SWDC occupancy statistics
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

7.2 Pensioner housing

There are six applicants on the waitlist for Martinborough, three for Greytown and seven for Featherston. One person has shown interest in the vacant flat at Burling.

7.3 Parks and Reserves

7.3.1. Mowing

On recommendation from the Wairarapa Rural Fire District, City Care has halted all mowing with their large ride-on mowers until such time as this dry spell breaks. Hand held mowers will still be used in smaller areas.

7.3.2. Greytown

The rocking donkey at Greytown playground was vandalised at the start of January. Unfortunately the donkey was past repair and will have to be replaced.

7.4 Toilets

7.4.1. South coast

The Ngawi surf break toilet has been completed.



7.5 Cemeteries

7.5.1. Featherston

There were no burials in November or December.

7.5.2. Greytown

There were two burials in November and two in December.

7.5.3. Martinborough

There were two burials and one ashes burial in November and one burial in December.

7.6 Swimming Pools

Swimmer numbers for all pools 29 November – 31 December 2014

	Greytown	Featherston	Martinborough
December swimmer numbers	1317	609	1451
Concessions as %age of total swimmers	24%	28%	28%
Peak day	27/12/2014: 207	29/12/14 : 92	29/12/14 : 179
Number of unattended days (no swimmers), excluding 25 December	0 (opened 20 th Dec)	5	0

The above table makes interesting reading when compared to data from December 2013. This data has been inserted below. Greytown Pool had 1.5 times the swimmers in December 2014 compared to December 2013, and it was only open for 12 days! The weather was warmer this December, and of course the draw card of checking out the new refurbished pool. Peak days

for Greytown and Martinborough are well up in 2014, though concession percentages have dropped.

Swimmer numbers for all pools 30 November – 31 December 2013

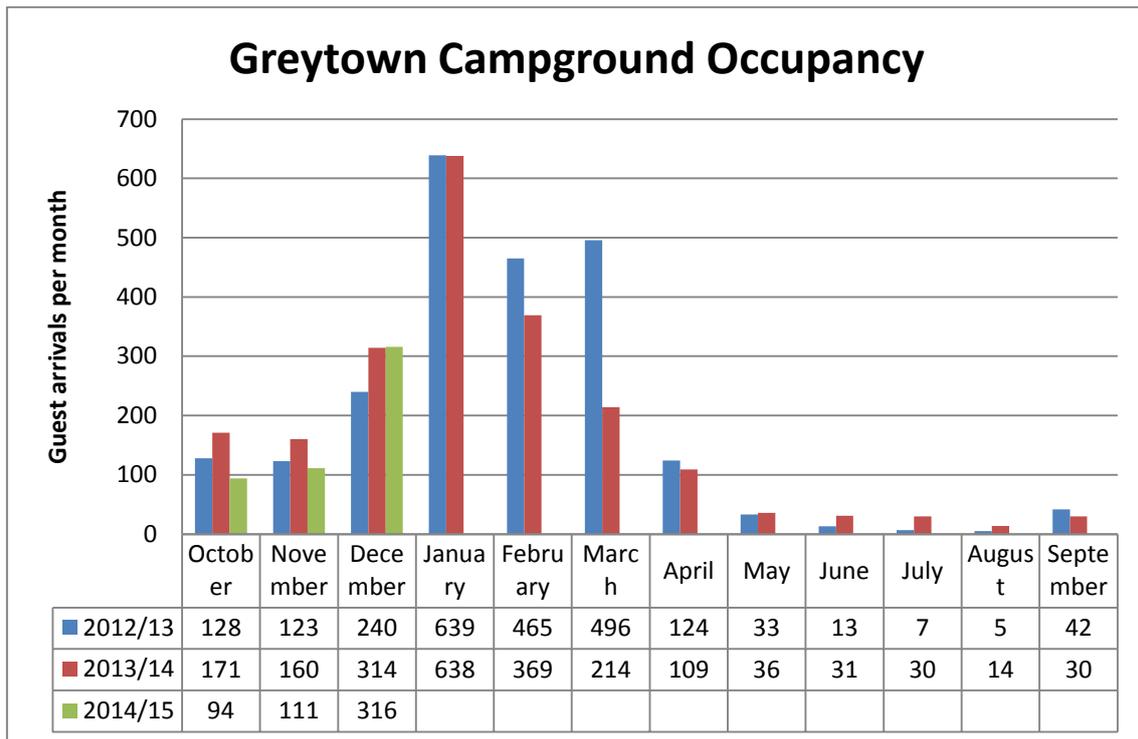
	Greytown	Featherston	Martinborough
December swimmer numbers	886	765	1025
Concessions as %age of total swimmers	38%	36%	27%
Peak day	31/12/2013 : 119	14/12/13 : 96	31/12/13 : 88
Number of unattended days (no swimmers), excluding 25 December	0	3	1

7.6.1 Greytown pool

Greytown swimming pool opening was delayed due to the refurbishment running over schedule; the revised season for Greytown is 20 December – 29 March. This left some additional hours in the operating budget, so the opening hours were extended until 7pm over the Christmas / New Year period and then again on weekends until Sunday 25 January. The pool is looking great! Staff reported what a great environment it is to work in.



7.7 Greytown Campground



7.8 Libraries

The three libraries have had fantastic visitors for the start of the year. Zappo the magician wowed the kids (and big kids) with his disappearing acts and reappearing animals.



Tanya Batt is a self-confessed story-o-phile and frock-o-holic who entertained the kids with her fabulous storytelling. The iRead kids had a blast at Featherston Library doing a drama workshop with Mary Kippenberger, and NZ's Ultimate Rotten Pirate Entertainer Captain Festus McBoyle visited all three libraries too, with songs stories and pirate games for all!



These activities are all part of the summer reading programme run in all three South Wairarapa Libraries. Over summer there has also been 'i Read' for the intermediate-age children and Read X for the college-age children at Featherston Library.



All libraries reported a large amount of book returns when they arrived back at work on 5 January. Martinborough Library shared this photo to their Facebook page.



8. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1 Update

The Wellington CDEM Group will be involved in the nationwide Civil Defence Emergency Management (CDEM) monitoring and evaluation (M&E) programme over the next few months. The programme centres around the 'CDEM Capability Assessment Tool' (CAT), a set of nationally-consistent performance indicators and measures ('capability criteria') organised in an assessment tool format. It would make sense for representatives from the **three council's** to contribute to the completing of the assessment. The GMIS will attend a workshop to discuss and formulate a response; if

Councillors have any comments can they be made to the GMIS before the end of January.

A draft copy of the Featherston Plan has been completed. A community meeting is scheduled for 7pm Tuesday 11 February. Please let me know if you are available and the contact details for any members of the community you think could add value to the plan. The aim is to sign the plan off before the February Community Board meeting and launch with an event in conjunction with the Community Centre, Neighbourhood Support and Neighbours Day on 1 March.

9. Appendices

Appendix 1 - Monthly water usage

Appendix 2 – Waste exported to Bonny Glen

Appendix 3 – Library statistics

Appendix 4 – Flood warning signs – examples

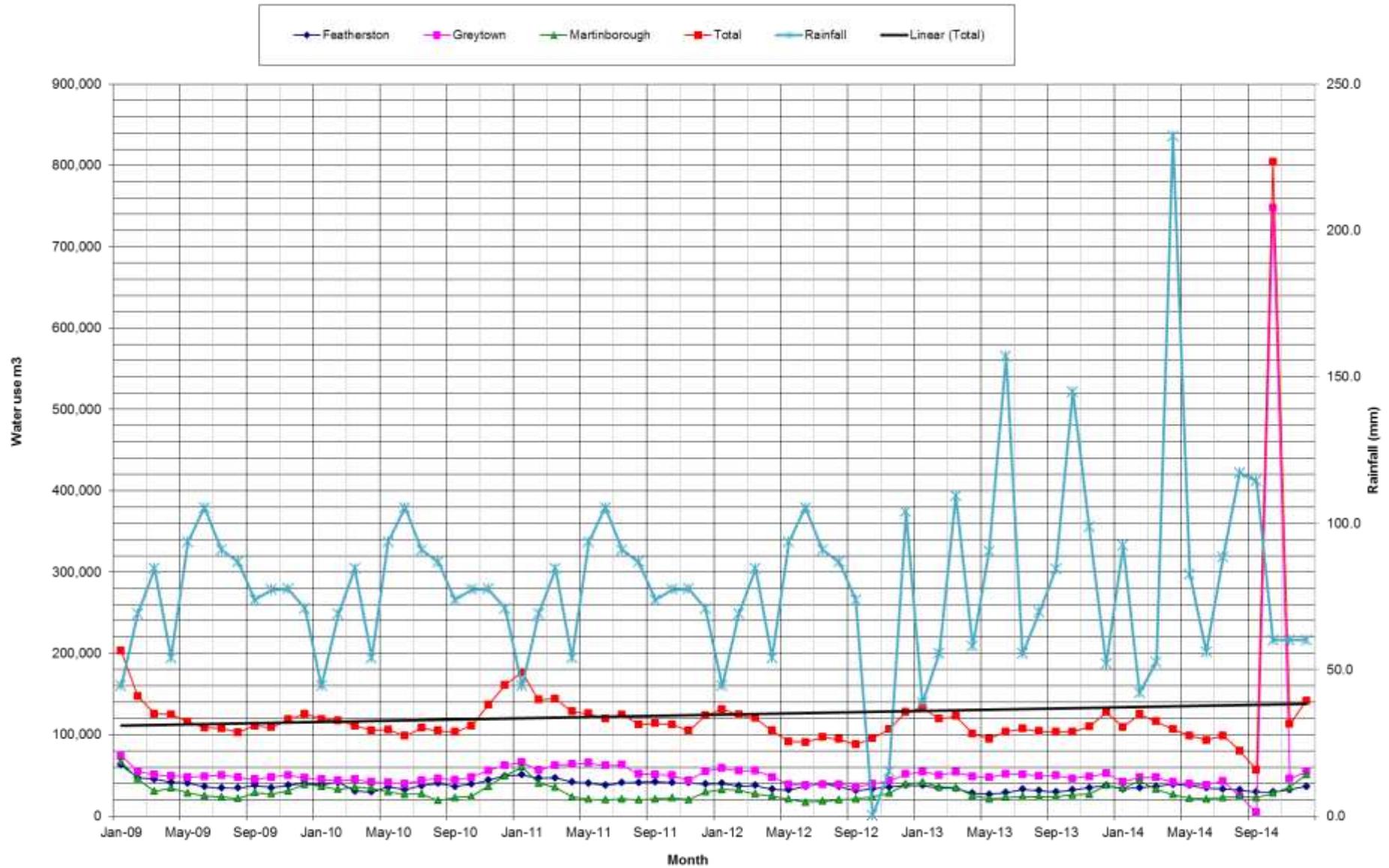
Appendix 5 – Wairarapa Environmental and Sustainability Strategic Plan

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Appendix 1

Monthly Water Usage

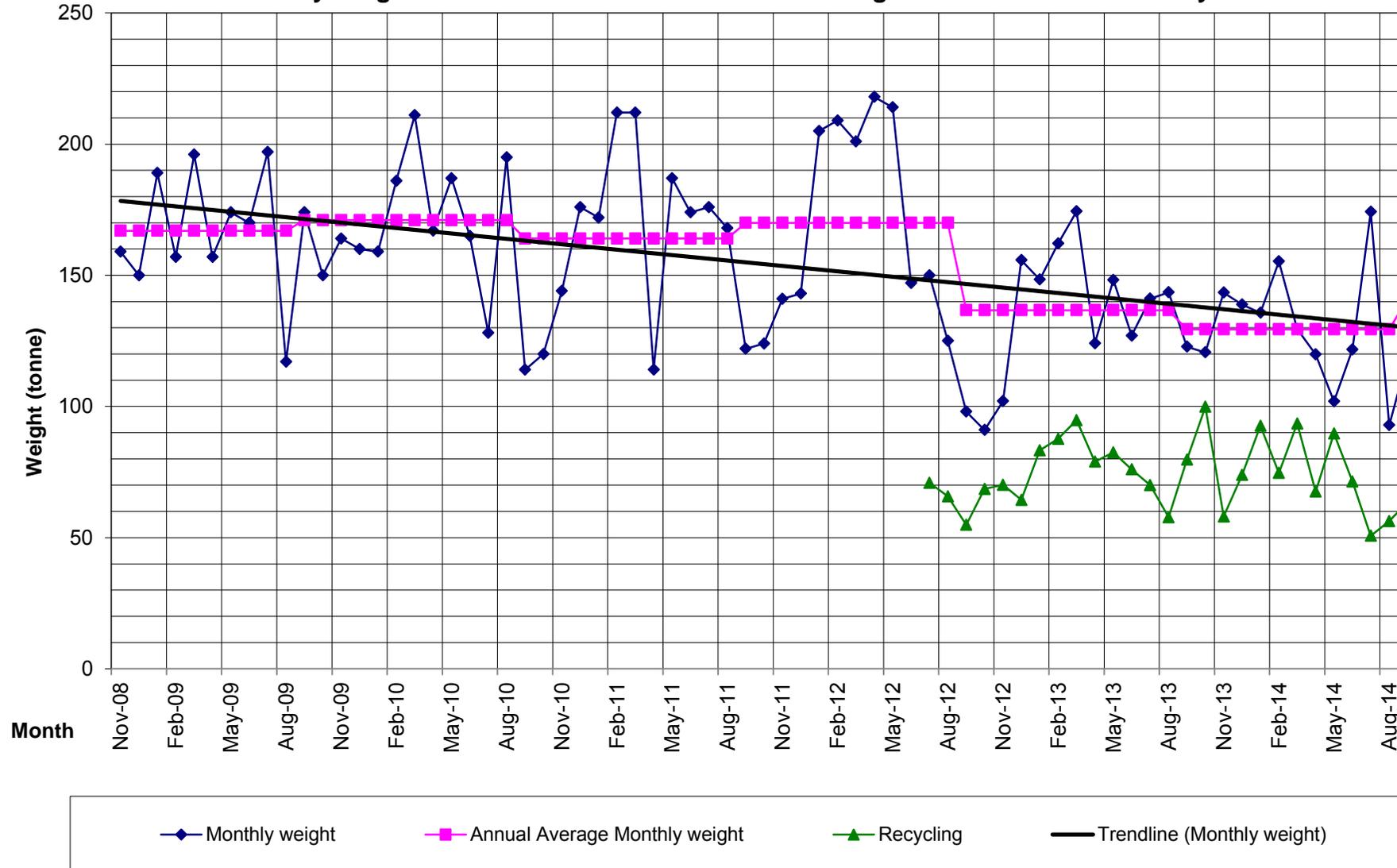
Water use South Wairarapa District Council



Appendix 2

Waste Exported to Bonny Glen

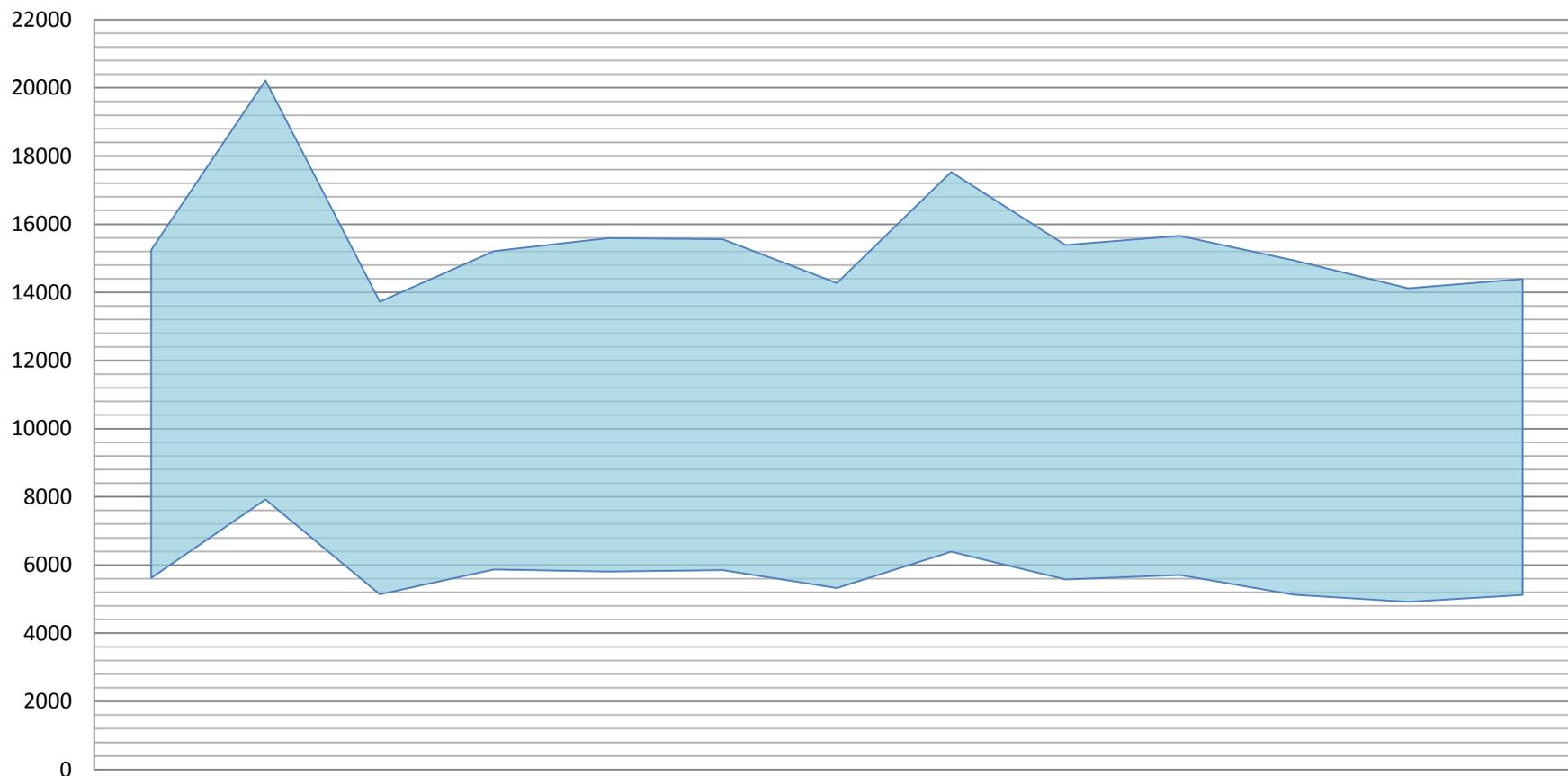
Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3

Library Statistics

Wairarapa Library Service - monthly issues



	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
South Wairarapa	9626	12295	8586	9340	9783	9708	8948	11140	9811	9951	9808	9197	9269
Carterton	5620	7924	5139	5870	5808	5851	5324	6390	5577	5708	5129	4921	5122

Appendix 4

Flood warning signs – examples

ROAD INFORMATION

53 MARTINBOROUGH [REDACTED]

Alternative Routes

VIA Kahatura [REDACTED]

VIA Ponatahi [REDACTED]

VIA Western Lake Road [REDACTED]

www.nzta.govt.nz
PHONE 0800 444 449

2400 mm

4300 mm

ROAD INFORMATION

53 FEATHERSTON [REDACTED]

Alternative Routes

VIA Kahatura [REDACTED]

VIA Ponatahi [REDACTED]

VIA Western Lake Road [REDACTED]

www.nzta.govt.nz
PHONE 0800 444 449

2400 mm

4300 mm



 FREEPHONE 0800 274 463													
													
													
Client: Name: _____ Phone: _____ Email: _____													
MATERIAL SPECIFICATIONS													
SPECIAL INSTRUCTION													
INSTALLATION NOTE													
GENERAL NOTES													
Colour Specifications Indicator Only													
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Appendix 5

Wairarapa Environmental and Sustainability Strategic Plan

Wairarapa Environmental and Sustainability

Strategic Plan

DRAFT

prepare	Carl Reller	Wairarapa Environmental and Sustainability Advisor	05 JAN 15
approve	Sue Southey	District Planner, MDC	09 JAN 15
review	Garry Baker	Operations manager, CDC	
	Mark Allingham	Group Manager Infrastructure Services, SWDC	
distribute	Pim Borren	CEO, MDC	
	Colin Wright	CEO, CDC	
	Paul Crimp	CEO, SWDC	

CONTENTS

Page

Introduction

Proposed Methodology

General Approach

Three Year Implementation Plan

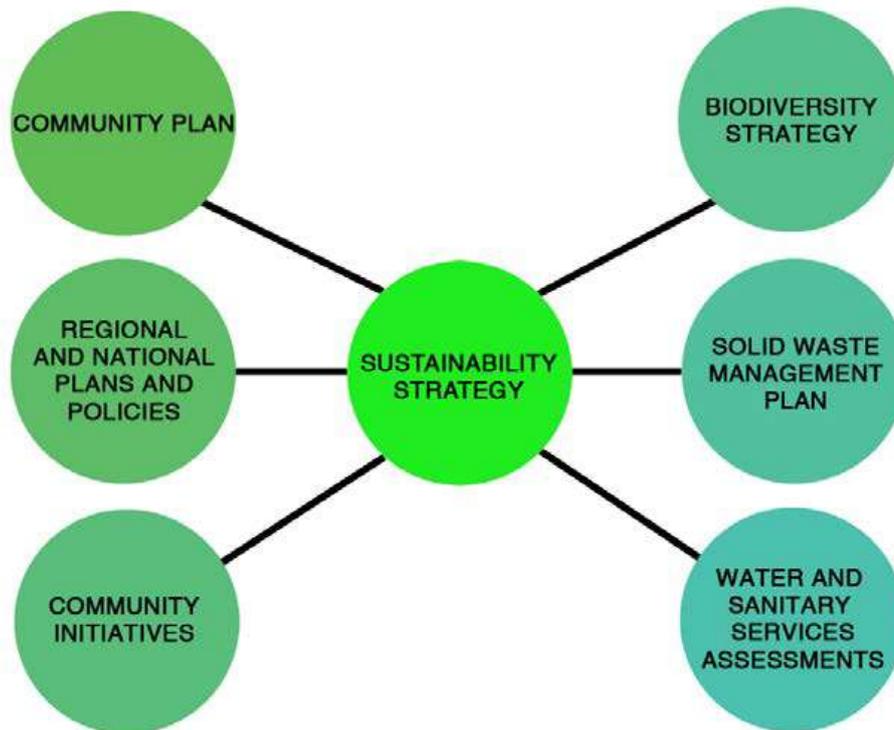
Conclusion

References

Appendix

Introduction

In 2010 a draft Sustainability Strategy¹ found overlap and interconnectivity with other policies, plans, departments and partners as shown below:



Acknowledgment of community groups such as Sustainable Wairarapa and Wai Not Go Green and community initiatives such as the Makoura Stream Planting Project, suggested strong support for sustainability which was likely to increase as residents become more aware of the potential benefits of living more sustainably; such as, energy efficiency savings, stream bank planting and jobs that would be created by resource recovery.

Currently, environmental and sustainability commitments are acknowledged in CDC, SWDC and MDC Long Term Plans (2012-2022.) Carterton² emphasizes the need for sustainability in determining future directions in all activities. South Wairarapa³ identified a key vision: "a sustainably managed district where economic development and environmental management go hand in hand." Masterton⁴ articulated the need for a Sustainable Plan able to balance the budget. In addition Councils:

- made commitments to a sustainable approach toward economy and community;
- acknowledged short-term effects of climate change model predictions of warmer temperatures and more frequent storm events resulting in causing increased operating costs, particularly electricity and insurance;
- a need for preparedness and resiliency for natural disasters, especially earthquakes; and

- focused on bringing infrastructure, Council and community buildings to a higher standard of earthquake resistance.

All Councils have expressed a commitment to develop a joint *Environment and Sustainability Strategy* which will meet the needs of Wairarapa as a whole.

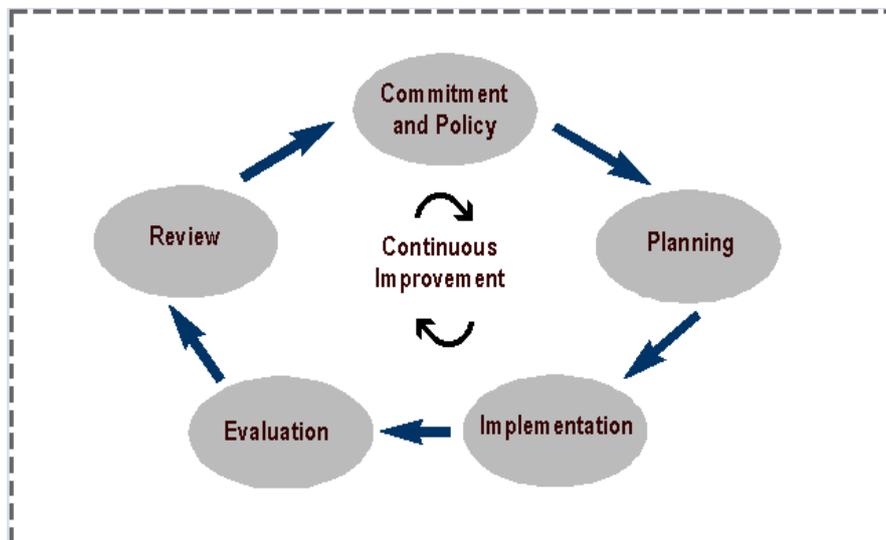
Proposed Methodology

In general, strategies are approaches viewed by an organization as necessary to accomplish its mission and achieve a preferred future. Specifically, environmental and sustainability strategies follow well established guidelines and principles; such as:

- Environmental Management Systems (ISO 14001,)
- Principles for Social Responsibility (ISO 26000.)
- Energy Efficiency (ISO 50001,)
- Global Reporting Initiative (GRI,)
- Climate Registry,
- Carbon Disclosure,
- Global Compact and
- Green Building Council.

A summary of the advantages and disadvantages of each approach can be found in a referenced report⁵.

In addition, generic management systems have been adopted like Baldrige Criteria, Total Quality Management and Life Cycle Assessment. Nevertheless they all follow a similar approach as illustrated below.



Currently in New Zealand the Sustainable Business Council has adopted GRI in a simplified format to assist organizations beginning the journey and providing shared learning, case studies and bench marking, appendix A lists current members. If Wairarapa councils decide to follow this path the following section describes typical steps.

General Approach

In preparation for reporting, Councils should follow general reporting "Principles" outlined by GRI:

- prepare,
- connect,
- define,
- monitor, and
- communicate.

These principles facilitate an organizational framework for collecting high quality information, monitoring, continuously improving Council processes, and communicating sustainability performance to our stakeholders.

Prepare

As the initial step in the sustainability reporting process, we'll want to begin an internal dialog to identify environmental, economic, and social impacts with the management team. The process will help promote internal discussion early in the reporting process, engage leadership and staff outside of operations, and help to identify both the positive and negative impacts.

Connect

Management will next need to identify key stakeholders most affected by Council's activities including ratepayers, employees, governmental organisations, suppliers, and potentially more. A recent study by Ernst and Young surveyed over 200 companies to research which stakeholder groups were driving organizational sustainability initiatives in order of importance. Although customers were ranked first at 37%, employees were ranked 2nd at 22%, a full 7% ahead of shareholders at 15%.

Define

Stakeholders are particularly important to sustainability reporting as they help Council define what to measure and report. Although management will generate an initial list of positive and negative impacts, stakeholders that are most impacted will often help to clarify which impacts are the most relevant to them. Further, stakeholder input in deciding which indicators are "material" for Council to report is considered essential in the GRI Guidelines. Without this process of stakeholder engagement, the sustainability report is not viewed as complete.

Monitor

Once GRI indicators have been identified, Councils need to monitor and measure performance. Council already measures and reports within the Long Term Plan framework; for example, outcomes, level of service, and performance measures.

Performance Measures

Outcomes	Level of Service	Performance Measures	Baseline 2010/11	Performance Targets			
				2012/13	2013/14	2014/15	Years 4-10
A Strong, Resilient Economy	Provide an efficient and effective stormwater system to minimise the impact of heavy rainfall and reduce flooding risk	Percentage of residents satisfied with stormwater services	67% Peer Av: 66%	NA *	Maintain satisfaction level	NA *	Maintain satisfaction level
		Proportion of reported stormwater ponding incidents cleared within two days of a rainfall event ending	100%	100%	100%	100%	100%
A Sustainable, Healthy Environment	Deliver stormwater services in a manner that is acceptable, safe and where possible enhances the environment	Compliance with resource consents	100% compliant	100% compliant	100% compliant	100% compliant	100% compliant
		Proportion of reported stormwater / flooding incidents that resulted in residual environmental effects	0%	Less than 1% for a one in ten year event	Less than 1% for a one in ten year event	Less than 1% for a one in ten year event	Less than 1% for a one in ten year event

from: MDC Long Term Plan volume 1, page 51.

Beyond these environmental indicators, additional monitoring may be required to measure indicators that may be more broadly defined during the stakeholder engagement process or for which data is not currently collected. Monitoring should be integrated into Council's operations and larger framework for setting Council strategy, implementing policies, and assessing Council outcomes with continuous improvement in mind.

Communicate

Lastly, Councils will need to determine what content and information should be included in their report based on goals, expectations and interests of its stakeholders. Councils will want to decide report format, how and where it will be disseminated, and to which stakeholders. Further, Council will want to insure information in the report is balanced, comparable, accurate, timely, clear and reliable.

Three Year Implementation Plan

Year One – Prepare, Define, Connect

Council should focus the first six months of year one on developing systems and structures needed for reporting. To prepare, Councils will want to engage its internal management team to begin dialog necessary for identifying environmental, economic, and social impacts. LandCare has developed a participative game to stimulate interest in future directions for New Zealand and to aid strategic-thinking about sustainability. This could be used with representative stakeholders to initiate the process and prepare an Environment and Sustainability Policy⁶.

Preparing for a sustainability report will give a new purpose to a Sustainability Committee by engaging multiple functional departments throughout the organization. This cross functional team will help identify the broad base of impacts of the Council actions, activities, products and services. Further, Council will want to define roles and responsibilities for staff early in the process so that members are clear on what they are accountable for, including data collection, coordination, report writing, editing, design, and more. This is particularly important when responsibilities exist across departments and deadlines are interdependent. In the third quarter of year one, the Sustainability Committee would develop a process for confirming the stakeholders that are most affected by the organization. The committee should then systematically engage key stakeholders through interviews, surveys, focus groups and other tools. Their feedback will shape and inform identification of material impacts.

The LTP process has already sought broad public comment. These comments can provide a starting point as they have already identified the impacts that are most meaningful to key stakeholder. During the final quarter of the first year, the Sustainability Committee will want to define the content and boundaries of the report so that staff has a clear directive for the data and information that will need to be collected. The committee will need to identify and prepare to report on the indicators that are most relevant to Council using GRI's principles of materiality, stakeholder inclusiveness, sustainability context, and reporting boundaries. Materiality, as discussed earlier, is a GRI principle that helps insure that indicators reported reflect the organization's key sustainability impacts likely to influence the decisions of its stakeholders.

Stakeholder inclusiveness asks Council to highlight how they have responded to the interests of their stakeholders. Sustainability context refers to the need to place reporting performance within the larger context of sustainability at the local, state, or global level. Finally, setting reporting boundaries entails defining minimum standards for the inclusion of activities of entities over which Council has control or influence over, both up and down stream. From these decisions, staff will then need to establish processes for data collection for reporting on key performance indicators. The committee will want to identify these in relation to the capacity of the organization to monitor, collect, analyses and report the goals set forth by Council. Throughout year one, Councils should continue to develop systems and processes in preparation for reporting.

Year Two - Report

Councils will want to focus year two on preparing the information needed for the GRI report as well as the communication strategy to disseminate the report to stakeholders. The organization should align the reporting timetable with other internal deadlines that are dependent on this information. For example, if Council implements integrated reporting through their annual report, they will want to have the GRI data collection

completed in advance of the content requirements for their annual report. Once the GRI report is ready, Councils will need to notify GRI, and provide them with a hard and soft copy of the report. Councils should then register the report in GRI's online database. Council will self declare its reporting level based on its analysis of the report content against the GRI Application Levels.

Year Three - Review

Councils will want to use year three to focus on evaluation and readjustment. The organization should assess the effectiveness of the reporting process as well as its influence on the sustainability performance of the organization through informal dialogue and interviews or through more formal survey instruments. Councils can then readjust the reporting process, content or communications as needed. Council may decide that it is ready to report again in year three at a higher level. Alternatively, it may decide that increasing reporting levels or frequency of reporting is not a priority and that the organization's focus should be on the improvement of the indicators that are already being reported. Once the organization has adjusted its strategy, it will resume the process of defining, connecting, monitoring, and then setting a timeline and strategy for Council's next report.

Conclusions

Sustainability reporting can provide significant strategic value. As a management tool, it will enable the management team to identify and drive efficiencies, reduce costs and improve Council performance. It can also provide a framework with which the organization can determine impacts, select key performance indicators, measure and report. Council wants to improve its own environmental footprint. The Long Term Plan introduced in 2014 outlines several important initiatives to improve data collection and reduce resource use and waste. Reporting will provide a framework by which to track and measure results for these initiatives, and allow Councils to better manage its performance in the future.

As a communications tool, a sustainability report will provide Council's stakeholders with more transparency and insight into the organization's impacts and the strategies, programs and plans to improve upon them. By publicly communicating their sustainability goals and achievements, Council elevates its accountability and enhances its credibility and trust. In addition to being a leader and pioneer in environmental advocacy, Council's can be a leader and pioneer in sustainability reporting.

There are other benefits to sustainability reporting including enhanced employee engagement and pride. Council leadership wants to "walk the walk" and lead by example in the area of sustainability reporting. It is important to engage all staff and to communicate clear reporting goals. Management engagement will be important to the successful implementation of the LTP and sustainability reporting.

Given that there are few local authorities reporting on their sustainability, there is sufficient opportunity for Council to differentiate itself and establish itself as a leader in this area.

References

1. Sustainability Strategy. MDC, 2nd draft 2010.
2. Carterton District Council Long Term Plan 2012–2022
3. South Wairarapa District Council Long Term Plan 2012/2022.
4. Masterton District Council Long Term Plan 2012-2022.
5. Comparison of Sustainability Standards, p45. Sustainability Reporting and the NRDC. August 2010.
<http://www.earth.columbia.edu/sitefiles/file/education/capstone/summer2012/Sustainability-Reporting-NRDC.pdf>
6. LandCare Research. Sustainable Business and Living. 2004
<http://www.landcareresearch.co.nz/science/living/sustainable-futures/future-scenarios/classic-edition>.

Appendix

Members of NZ Sustainable Business Council

3R Group Ltd	KPMG
Air New Zealand	La Nuova Apparel master
Anderson Lloyd	Landcare Research
Andrew.Stewart Ltd	Les Mills Group Lion NZ
Aotearoa Fisheries Limited	Living Earth Ltd
Archeus	Massey University College of Business
Auckland Airport	Meridian Energy
Auckland Council	Ministry of Social Development
Bathurst Resources	New Zealand Post Group
Beca Group Ltd	New Zealand Steel
BMW Group New Zealand	Ngāi Tahu Holdings Corporation Ltd
BNZ	OCS
BRANZ	OfficeMax
Catapult	O-I New Zealand
Chevron NZ	Opus
Contact Energy	PE Australasia Ltd
Countdown	Ports of Auckland
Dairy Transport Logistics	Ricoh NZ Ltd
DB Breweries	Sanford Ltd
Deloitte	Shell NZ
Department of Conservation	Siemens (NZ) Ltd
Downer	SKYCITY Entertainment Group
ecoPortal	Sovereign Assurance Company Ltd
Ecostore	Terra Moana
EECA Business	The Warehouse Group Ltd
Energy & Technical Services Ltd	Thought Partners
Energy Solutions Providers	Toyota New Zealand Ltd
Enviro-Mark Solutions	URS New Zealand Ltd
ERM	Vector
Fletcher Building	Victoria University of Wellington
Flick Electric Co	Vodafone NZ Ltd
Fonterra Co-Operative Group Ltd	Waikato Management School
Fujitsu	Waikato Regional Council
GHD Ltd	Wellington Zoo
Golder Associates	Westpac
IAG	Wright Communications Ltd
Ideas Shop	Z Energy
Kiwi Rail	

CHIEF EXECUTIVE

1. Executive Summary

The close of 2014 was dominated by the purchase of the Hodder farm adjacent to the Featherston Wastewater treatment plant. This is a fantastic opportunity for us and gives SWDC the ability to distribute almost 100% of its treated wastewater to land – over time.

The wastewater distributed to land is treated to a very high standard and the main contaminants that disposal to land covers are nitrates and phosphates.

The end of year close down passed generally without incident, apart from those who wanted a cuppa in Martinborough at a certain time.

Following the successful “Cruise Martinborough” event, we are in discussions the organising body to make this an annual event – another great event for the South Wairarapa. A new date around the end of January is planned and there is a slot available in the “classic and hot rod” calendar for this to happen.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report is as at 30 June 2014]

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT 2013/14	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64%(very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

2.1 Local Government Commission/Governance Review

The Local Government Commission (the Commission) announced its (predictable) recommendation for a Super City.

Two relatively detailed documents have been prepared by the Commission and submissions have been called for, closing 2 March 2015.

Next steps are adequately covered on page 279 of volume 2 of the technical report. I will not replicate this information in this report.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

No meetings were held.

3.1.2. Mayoral Forum

No meetings were held.

3.2 Legislation

While no new legislation has been introduced recently, we are still bedding down the various pieces of legislation recently enacted, and I believe it will be some time before we fully understand the resourcing implications required to comply.

3.3 Wastewater Consents

The purchase of the Hodder block has required a rethink on the delivery timeframes against the Wastewater Strategy set some years ago.

This is a fantastic opportunity for us, but it does require a rethink of the capital expenditure program to ensure rates increases are not impacted too severely.

Settlement on this property is Tuesday 2 June 2015.

Councils strategy remains unchanged, the delivery methodology has changed somewhat. The previous methodology included the installation of a high rate treatment plant. This is now no longer necessary, however as we have spent a significant sum of money years earlier than anticipated a rejig of the capital program is required.

3.4 Long Term Plan

Work has commenced internally on the LTP, with our first two workshops being held, and timetable set.

An update will be presented at the meeting on next steps.

While we are not behind in our program, we do need to focus on completing our programme.

3.5 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544

As at 30 September the balance outstanding amounted to \$1,008K of which \$608K related to prior year (30 June 2014 and earlier).

We have demanded payment from the mortgagors after having given the requisite notice. These demands cover 76 properties and amount to \$165K. We anticipate receiving these funds in the next two to three weeks.

In addition we are pursuing \$26K through our solicitors. The next installment is due 20 February.

4. Corporate

4.1 Staffing

Emma Davidson left us to take up a role in Wellington, we wish Emma all the best (and hope she enjoys the commute!).

Roger Wale has joined the building department, and is quickly getting to know the South Wairarapa District.

4.2 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

4.3 General Revaluation

Quotable Value have completed their triennial revaluation of the district.

This valuation is specific for the rates database, the aim of which is to split up the district by property values so that rates can be calculated from a consistent and comparable base.

The revaluation will be as at 1 September 2014 and will apply to the rates database from 1 July 2015.

The revaluation notices were sent, and the time period for objections has closed. There were 138 objections received, compared to 130 for the 2011 revaluation.

4.4 LGOIMA Requests

5 December	Seeking further additional information relating to the Resource Consent relating to Alloa Gun Club	Details provided
10 December	Seeking information about records held on any analysis/costing done to share or merge services for ICT in the GW region.	No records to the best of our knowledge. Some work was done by Wellington Councils but did not involve this Council.
24 December	Grants to churches/ religious groups or organisations from December 2011	
6 January	All material relating to consents sought by Westwood Commercial Ltd or Steve Pilbrow Ltd, for the development at the old Four Square building site. All correspondence from Greytown Heritage Trust on same issue.	
12 January	A schedule of all payments made to Sustainable Wairarapa since 1 January 2012, including details of what each payment was for.	No payments made.
13 January	Requesting numbers of Euthanized dogs	

Contact Officer: Paul Crimp, Chief Executive Officer

MAORI STANDING COMMITTEE

9 FEBRUARY 2015

AGENDA ITEM 5.2

SCHEDULE OF ORDINARY MEETINGS

Purpose of Report

To provide community boards and the Maori Standing Committee the 2015 meeting schedule that was adopted by Council on 15 October 2014.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*
2. *Adopt the 2015 schedule of ordinary meetings for Council, community boards and committees.*
3. *Set a regular meeting time.*

1. Background

Each year Council adopts a Schedule of Council, committee and community board meeting dates for the coming 12 month period. The schedule in Appendix 1 was adopted by Council on the 15 October 2014.

The Maori Standing Committee agreed on the 1 December 2014 to adopt the 9 February 2015 as the next meeting date and to defer a decision on a regular meeting schedule for the remainder of 2015 until they could determine when their local Marae boards would be meeting.

2. Appendices

Appendix 1 –Schedule of Ordinary Meetings 2015

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Schedule of Ordinary Meetings 2015

SOUTH WAIRARAPA DISTRICT COUNCIL
PROGRAMME OF COUNCIL, COMMUNITY BOARD AND COMMITTEE MEETINGS 2015

<i>MEETING</i>	<i>TIME</i>	<i>DAY</i>	<i>JAN 2015</i>	<i>FEB 2015</i>	<i>MAR 2015</i>	<i>APR 2015</i>	<i>MAY 2015</i>	<i>JUN 2015</i>	<i>JULY 2015</i>	<i>AUG 2015</i>	<i>SEP 2015</i>	<i>OCT 2015</i>	<i>NOV 2015</i>	<i>DEC 2015</i>
Martinborough Community Board	6:30PM	Mon		16	30		11	22		3	14		2	7
Featherston Community Board	7:00PM	Tues		17	31		12	23		4	15	27		8
Greytown Community Board	7:00PM	Wed		18		1	13	24		5	16	28		9
Maori Standing Committee	TBC	Mon		9 (6pm)	23		4	15	27		7	19	30	
COUNCIL	9.30AM	Wed	28		11	22		3	15	26		7	18	
Policy and Finance Committee	Follows Council	Wed	28		11	22		3	15	26		7	18	

NOTES:

1. The dates of all other meetings will be separately notified
2. Waitangi Day: Thursday 6 February 2015
3. Easter: Good Friday 3 April 2015 and Easter Monday 6 April 2015
4. Anzac Day: Monday 27 April 2015
5. Queen's Birthday: Monday 1 June 2015
6. Labour Day: Monday 26 October 2015
7. Two extraordinary Council meetings are planned for June (LTP) and one for October (Annual Report)
8. Maori Standing Committee meeting dates and times from March-Dec 2015 will be confirmed in February 2015

MAORI STANDING COMMITTEE

9 FEBRUARY 2015

AGENDA ITEM 7.1

SUBDIVISION APPLICATION - RC 150006

Purpose of Report

To inform Maori Standing Committee (MSC) members of a proposed rural subdivision and request feedback.

Recommendations

Officers recommend that the Committee

1. *Receive the information.*
2. *Provide any relevant feedback.*

1. 2 Lot Subdivision at Kaiwaka Road (P & C Cutfield)

An application for a two lot subdivision to subdivide off a bush/hunting block from the balance farm was received by Council on 27th of January 2015 (RC150006).

Council officers have checked Archsite and note that there are no identified archaeological sites in the vicinity of the application site (as per screenshot below – archaeological sites are shown with a star).



Note that the proposed lot numbers are 3 and 4 to avoid confusion with other lots numbered 1 and 2 in the area.

Council Officers will add the two standard discovery consent conditions as below:

1. *If Taonga (treasure or prized possession, including a natural resource, having tangible or intangible value) is discovered on site, work shall cease immediately and the consent holder shall notify the New Zealand Historic Places Trust, South Wairarapa District Council, Rangitaane O Wairarapa Iwi Authority and Ngati Kahungunu ki Wairarapa.*

Work on the site shall not recommence until an inspection is carried out by Iwi representatives, Council and the Historic Places Trust, and all appropriate actions to remove the Taonga and record the site are completed, and written approval to recommence work is given by the Council.

2. *If during construction activities, any Koiwi (skeletal remains) or similar material is discovered on site, work shall cease immediately shall and the consent holder shall notify the New Zealand Police, the New Zealand Historic Places Trust, South Wairarapa District Council, Rangitaane O Wairarapa Iwi Authority and Ngati Kahungunu ki Wairarapa.*

Work on site shall not recommence until an inspection is carried out by Iwi representatives, Council, the Historic Places Trust and the New Zealand Police and all appropriate actions to remove the Koiwi and appropriate ceremonies have been conducted by Iwi are completed and written approval to recommence work is given by the Council.

Council officers request any relevant feedback from the Maori Standing Committee.

2. Appended

Resource consent application.

Contact Officer: Russell Hooper, Resource Management Planner

Ref: 1502
Contact: Phillip Adamson
Date: 21 January 2014

To: South Wairarapa District Council
PO Box 6
MARTINBOROUGH



Attention: Planning Department

PROPOSED SUBDIVISION – P & C CUTFIELD – KAIWAKA ROAD

Please find enclosed an application for a three lot subdivision at the end of Kaiwaka Road. The applicant will deliver or post the Discretionary Activity Application Fee for \$800 to your Council.

We trust that the application meets Council's requirements and await Council's decision. Please do not hesitate to contact our office if you have any queries.

Yours faithfully
AdamsonShaw

A handwritten signature in blue ink, appearing to be "P. Adamson", written in a cursive style.

Phillip Adamson
Director
phillip@adamsonshaw.co.nz
encl.

Adamson Limited trading as AdamsonShaw

WAIRARAPA - 411 Queen Street PO Box 696 Masterton 5840 p. 06 370 0027

EMAIL: enquire1@adamsonshaw.co.nz **WEBSITE:** www.adamsonshaw.co.nz

Wellington | Karori | Porirua | **Wairarapa**

**RESOURCE CONSENT APPLICATION
PE & CF CUTFIELD**



**Proposed 3 Lot Subdivision
Kaiwaka Road
TUTURUMURI/WHITE ROCK**

PROPOSAL SUMMARY

To	South Wairarapa District Council
Proposal	3 lot subdivision
Applicant	Paul Edward Cutfield and Cherry Frances Cutfield
Location	Kaiwaka Road, Tukurumuri/White Rock, Martinborough
Zoning	Rural (Primary Production) Zone
Legal Description	Lot 2 DP 450736 & Part Section 26 Block VIII Kaiwaka Survey District (CT 577047)
Activity Status	Discretionary Activity (4x4 access and no esplanade strip proposed)
Address for Service	PE & CF Cutfield C/ Adamson Shaw PO Box 696 MASTERTON Attn: Phillip Adamson

Location diagram



TABLE OF CONTENTS

1 INTRODUCTION.....	1
2 CONSENTS REQUIRED.....	1
3 SITE DESCRIPTION.....	1
3.1 LEGAL DESCRIPTION.....	1
3.2 PHYSICAL DESCRIPTION.....	2
4 PROPOSAL DESCRIPTION.....	3
4.1 OVERVIEW.....	3
4.2 PROPOSED ALLOTMENTS.....	3
4.3 ACCESS AND SERVICING.....	3
4.4 FINANCIAL CONTRIBUTIONS.....	3
5 PLANNING CONSIDERATIONS.....	4
5.1 ZONING.....	4
5.2 DISTRICT PLAN.....	4
5.3 ACTIVITY STATUS.....	5
6 ASSESSMENT OF ENVIRONMENTAL EFFECTS.....	5
6.1 INTRODUCTION.....	5
6.2 EFFECTS ON RURAL CHARACTER AND AMENITY.....	6
6.3 EFFECTS OF NOT PROVIDING AN ESPLANADE STRIP.....	6
6.4 EFFECTS FROM NATURAL HAZARDS.....	7
6.5 ACCESS EFFECTS.....	7
6.6 ENVIRONMENTAL EFFECTS CONCLUSION.....	7
7 MITIGATION MEASURES.....	7
8 SUGGESTED CONDITIONS OF CONSENT.....	7
9 CONSULTATION AND NOTIFICATION.....	7
10 CONCLUSION.....	8

1 INTRODUCTION

Pursuant to Section 88 of the Resource Management Act 1991 (the Act), PE & CF Cutfield apply to the South Wairarapa District Council for subdivision resource consent. This application has been prepared by Adamson Shaw in accordance with Form 9 and Schedule 4 of the Act, and incorporates the information required by the Act.

The proposal is described in detail in this document and shown on Adamson Shaw Scheme Plan, AS 1502 SC-04 attached at [Appendix A](#).

The objective of this application is to provide sufficient information to allow any person to determine the likely outcome of the proposed development, including any actual and potential effects on the environment, and any measures proposed to avoid, remedy, or mitigate those effects. The application will discuss the following matters in relation to the proposed development:

- Consents required
- Description of the site
- Description of the proposed development
- Assessment of relevant planning instruments
- Assessment of effects on the environment
- Mitigation measures and suggested conditions of consent
- Consultation and notification

The information contained in this application and supporting documents demonstrates that the proposed development is appropriate in this location, and will contribute to the sustainable development of the South Wairarapa.

2 CONSENTS REQUIRED

Following an assessment of the proposed development in terms of the Wairarapa Combined District Plan (the District Plan), it has been determined that Subdivision Consent to undertake a Discretionary Activity is required.

Discretionary Activity status is triggered because no esplanade strip is proposed along the banks of the Whawanui River. The proposed 4x4 access to lots 3 and 4 triggers Restricted Discretionary Activity Status.

3 SITE DESCRIPTION

3.1 LEGAL DESCRIPTION

This proposed subdivision is of Lot 2 DP 577047. Part Section 26 Block VIII Kaiwaka Survey District is held with Lot 2 DP 577047. Both are held within CT 577047.

The following registrations are on the subject title

- 6284435.1 - QEII Open Space covenant. The covenant location is at the southern end of the site as indicated on the supporting plan of proposal 1502 SC-04, attached at Appendix A.
- 9092928.1 – Consent Notice. Relating to services and access associated with any

future building.

- 9092928.3 – Subject Right of Way. The right of way will remain and be utilised by the proposed lots 3 and 4.

A search copy of the above Certificate of Title and registrations are attached at [Appendix B](#).

3.2 PHYSICAL DESCRIPTION

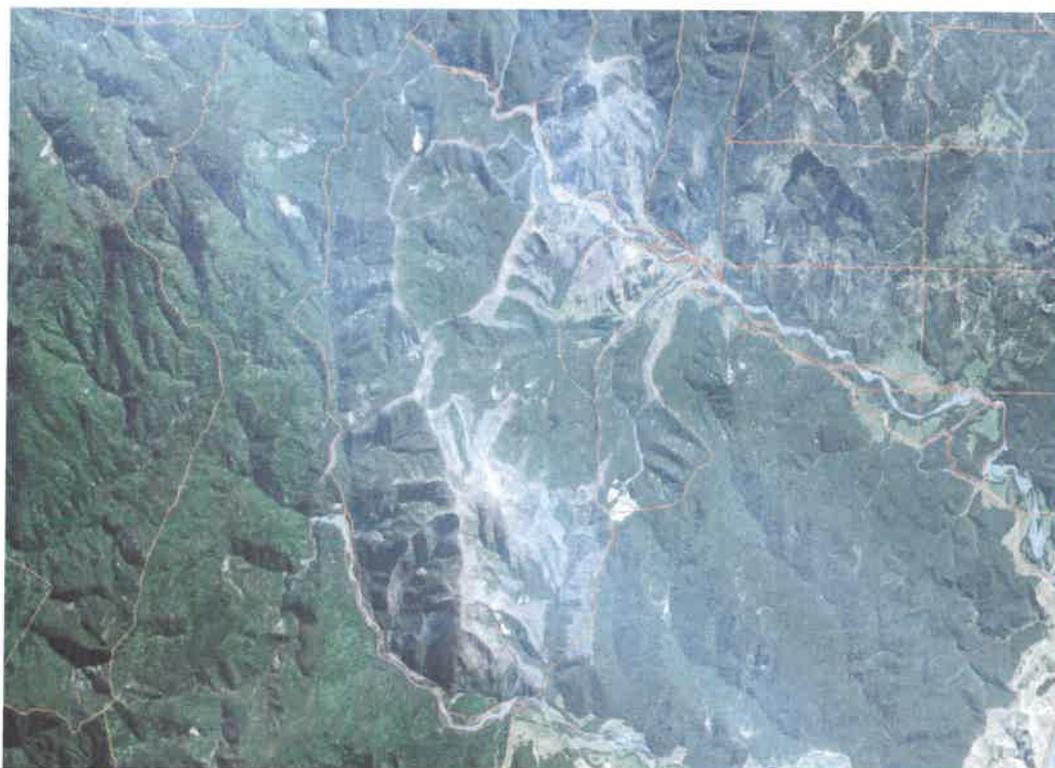
The application site is a large rural property known as Homeburn Station at the end of Kaiwaka Road, adjoining the Aorangi Forest Park – north of White Rock and south of Tukurumuri.

Kaiwaka Road is metalled and classified as a Local Road in the District Plan.

The site is a vacant parcel making up part of Homeburn Station and consists of steep, scrubby farmland with difficult access being reliant upon the Legal Road, Kaiwaka Road, along the Kaiwaka River.

The Kaiwaka River (also known as Poley Stream) runs along to the northern boundary of the site. The Whawanui River Runs along the southern boundary of the site. The Aorangi Forest Park adjoins the site to the West.

To the best of our knowledge there are no heritage features or any specific sites of significance to Tangata Whenua located within the subject land holding or in the immediate vicinity. The District Planning Maps do not identify any such features.



Photograph 1: Aerial photograph of the site

4 PROPOSAL DESCRIPTION

4.1 OVERVIEW

This application seeks resource consent from the South Wairarapa District Council to subdivide Lot 2 DP 450736 into three allotments. The proposed subdivision will create two additional certificates of title.

The intention of the subdivision is to separate hunting blocks (proposed Lots 3 and 4) from the farm. The applicant has a sale and purchase agreement in place. No upgrading of the access or any servicing of the lots is proposed or required as part of this subdivision. We have liaised with Council, in the past hence the terms of the registered Consent Notice, regarding the proposal and understand that the access and servicing is acceptable. It is anticipated and proposed that the existing consent notice as registered on the certificate of title with remain and that a similar notice be registered to reflect the new legal descriptions.

The proposed subdivision is shown on Adamson Shaw Scheme Plan AS 1502 SC-01 attached at Appendix A. Details of the proposed development are outlined in the following sections.

4.2 PROPOSED ALLOTMENTS

The proposed subdivision is configured as follows:

Lot No.	Area	Description
1	725.44 ha	Balance land - Large unserviced rural allotment.
3	783.9 ha	Proposed unserviced hunting block to be sold . Access from Kaiwaka Road to the existing right of way over a track within proposed Lots 3 & 4. Access is by 4x4 vehicle.
4	44.30 ha	Proposed unserviced hunting block to be sold . Access from Kaiwaka Road to the existing right of way over a track within proposed Lots 3 & 4. Access is by 4x4 vehicle.

4.3 ACCESS AND SERVICING

Access to the site is existing and from the metal formation of Kaiwaka Road. The last 2.5kms of Kaiwaka Road is within Poley Stream (also known as the Kaiwaka River) and vehicle access is gained by driving up a track in the riverbed. This access is "fit for purpose" (farming and hunting access) and no upgrading is proposed.

4.4 FINANCIAL CONTRIBUTIONS

Financial contributions (roading and reserves) will be required for two additional saleable allotments.

5 PLANNING CONSIDERATIONS

5.1 ZONING

Under the District Plan (Maps 37 and 38), the application site is located within the Rural (Primary Production) Zone. The Whawanui River running along the southern boundary and part of the western boundary is listed as a significant water body in the District Plan.

5.2 DISTRICT PLAN

As required by the Act, the District Plan classifies activities into categories; Controlled, Restricted Discretionary, Discretionary, and Non-Complying. These different categories determine the level of control Council has over various activities. Section 20 of the District Plan deals with subdivision and sets standards for each of the four different activity status'.

We consider it useful to assess the proposed subdivision against the District Plan's rural zone subdivision rules and have done so below;

Controlled Activity Standards	Proposal's Compliance
Rule 20.1.2(b)(i)2 <u>Minimum Lot Area</u> - 4ha	Complies
Rule 20.1.2(b)(i)2 <u>Frontage</u> - Each front lot shall have a minimum frontage of 100m	Complies
Rule 20.1.2(c) <u>Compliance with District-wide permitted activity land use standards for Roads, Access, Parking and Loading in Section 21.1.25</u>	Does not comply
Rule 20.1.2(d) <u>Two or more rear lots shall share a single vehicle access</u>	Complies
Rule 20.1.2(e) <u>Building area</u> - Each lot must contain a 12m x 15m building area meeting landuse standards for dwellings which can satisfactorily dispose of effluent	Complies <i>Each proposed lot contains a building area</i>

Controlled Activity Standards	Proposal's Compliance
Rule 20.1.2(h) <u>Landuse standards</u> - Each lot shall demonstrate compliance with Rural (Primary Production) Zone permitted activity standards.	Complies
Rule 20.1.2(i) <u>Servicing</u> - New water, wastewater, and stormwater systems to be in accordance with NZS:4404	Complies <i>Any new servicing could be in accordance with Council requirements</i>
Rule 20.1.2(j) <u>Financial Contributions</u> - To be in accordance with Section 23	Will Comply <i>One additional title to be created so therefore one set of contributions to be paid</i>
Rule 20.1.2(k) <u>Esplanade Reserve/Strip</u>	Does Not Comply <i>No Esplanade Strip proposed.</i>

Rule 20.1.3(a) states that subdivisions which do not meet Rule 20.1.2(c) are Restricted Discretionary Activities provided that all other standards for Controlled Activity subdivision are met.

Non-Compliance with 20.1.2(k) triggers Discretionary Activity status.

The standards for Discretionary Activity subdivision requires a 4ha minimum average lot size. This proposal meets this subdivision standard for a Discretionary Activity.

5.3 ACTIVITY STATUS

The assessment of the District Plan's standards in the preceding section shows that the application to subdivide the subject site must be assessed as a Discretionary Activity.

6 ASSESSMENT OF ENVIRONMENTAL EFFECTS

6.1 INTRODUCTION

In accordance with Section 88(2)(b) of the Act and Clause 1(d) of Schedule 4 to the Act, this assessment of environmental effects for the proposed activity has been prepared in such detail as corresponds with the scale and significance of the effects that it may have on the environment.

Subject to the purpose and principles set out in Part II of the Act, the consideration of this application by Council will involve a judgement of whether the proposed activity will promote the sustainable management of resources in a manner or at a rate that enables people and communities to provide for their social, economic and cultural well being, health and safety while avoiding, remedying or mitigating any adverse effects on the environment.

It can be concluded from our assessment of the above matters, and our experience with this type of proposal, that the actual and potential effects of the proposal on the environment primarily relate to:

6.2 EFFECTS ON RURAL CHARACTER AND AMENITY

The Act defines amenity values as “those natural and physical qualities and characteristics of an area that contribute to people’s appreciation of its pleasantness, aesthetic coherence, and cultural and recreational attributes”. Amenity values can be affected by such things as noise, lighting and glare, vehicle movements, available parking spaces, shading effects, visual dominance of a large structure in close proximity, levels of privacy and general visual appearance of a site and activities on the site.

In accordance with the Act, the District Plan has been developed through an extensive process, involving full public consultation, to establish a set of subdivision rules and standards which set a level of development of which the effects are considered acceptable.

The proposed allotments are of a large size and easily meet the Controlled Activity minimum lot sizes, with a “fit for purpose” existing and proposed land use.

It is considered that the proposal will have less than minor effects on rural character and amenity.

6.3 EFFECTS OF NOT PROVIDING AN ESPLANADE STRIP

It is not considered that the provision of an esplanade strip along the true left bank of the Whawanui, where it is the subject lot boundary, is necessary nor appropriate to the location and scale of the focus of the proposal and the relatively minor subdivision proposal.

The District Plan notes that the Whawanui River is a significant waterbody (Ws15) with its values being listed as; Natural/Conservation, Natural Hazards, and Recreational/Access.

Given that the Aorangi Forest park is on the opposite side of the Whawanui River, we do not consider that the areas Natural/Conservation values will be significantly enhanced by the provision of an esplanade strip. The existing landuse will not change as a result of this proposal. We note that the applicant's have previously (2005) voluntarily covenanted a 5.6 ha area of vegetation near the Whawanui River with the Queen Elizabeth II National Trust. This is as indicated on the plan of proposal at Appendix A and Covenant Registration attached at Appendix B.

With regard to natural hazard mitigation, we do not consider that mitigation works would be enhanced by the provision of an esplanade strip. The section of the Whawanui River which the site adjoins is a back country stream - which floods infrequently. Any effects of flooding/erosion would be restricted to the application site. Natural hazard may be a concern down stream of the application site.

There is no benefit to public access in creating an esplanade strip along the Whawanui River. It consists of a wide bouldery bed relative to its water flow and access up the river (which is clear of vegetation) is more practical than alongside on the river bank. In any case the true right side of the Whawanui River (opposite the application site) is part of the Aorangi Forest

Park and can be accessed by the public.

We have not identified any potential adverse effects which could result from not providing an esplanade strip. We consider that any benefit that did occur would be outweighed by the compensation payable by Council.

6.4 EFFECTS FROM NATURAL HAZARDS

We have not identified any way that this proposal will increase the risk or effect of any natural hazard within the site. We therefore consider that the provisions of Section 106 of the Act have been met, and any potential adverse effects relating to natural hazards will be no more than minor.

6.5 ACCESS EFFECTS

The existing structure and standard of Kaiwaka Road and access is formed and metalled to a standard which is capable of carrying farm and recreation/hunting traffic to and from the proposed lots as currently occurs.

Given the above, we consider that any adverse traffic and access effects arising from the proposed development will be no more than minor.

6.6 ENVIRONMENTAL EFFECTS CONCLUSION

The assessment of environmental effects presented above is guided by the provisions of the Act and the assessment criteria of the District Plan.

Overall, this assessment shows that the actual and potential effects of the proposed subdivision on the environment will be no more than minor.

7 MITIGATION MEASURES

Clause 1(g) of Schedule 4 to the Act states that an application should include *“a description of the mitigation measures (safeguards and contingency plans where relevant) to be undertaken to help prevent the actual and potential effect”*. Mitigation measures are addressed in the assessment of environmental effects at Section 6.0 of this application, which found that the adverse effects of the proposed activity on the environment will be no more than minor.

8 SUGGESTED CONDITIONS OF CONSENT

We envisage that the standard conditions Council normally applies to subdivision consents should be sufficient to ensure that the subdivision is completed in a manner that is consistent with Council’s vision for the development within the rural zone and wider District.

9 CONSULTATION AND NOTIFICATION

Clause 1(h) of Schedule 4 to the Act states that an application should include an *“identification of the persons affected by the proposal, the consultation undertaken, if any, and any response to the views of any person consulted”*. In order to avoid doubt, Section 1AA of Schedule 4 states that *“clause 1(h) obliges an applicant to report as to the persons*

identified as being affected by the proposal, but does not oblige the applicant to consult with any person; or create any ground for expecting that the applicant will consult with any person”.

We have consulted with the QEII National Trust, in the past for this site, (given that the site contains an open space covenant) and have been advised that the approval of the QEII National Trust is not required.

This proposed subdivision is a Discretionary Activity with any potential effects being less than minor. We do not anticipate that there are any other parties which are potentially affected by this proposal.

Sections 95A of the Act set out the circumstances where an application for resource consent should be publicly notified, the procedures for notification, and when notification procedures may be waived.

In respect of Section 95A(2), the assessment of actual or potential effects in this application found that any adverse effects of the proposal would be less than minor. The proposal therefore meets the tests of Sections 95A and 95(B) and does not require any notification.

There are no unusual circumstances that would warrant the public notification of this application under Section 95A(4) of the Act.

Given the above, the proposed subdivision meets the requirements of the Act and therefore need not be notified or served on any parties seeking written approval.

10 CONCLUSION

This proposal has been assessed in terms of the Wairarapa Combined District Plan and in accordance with the Fourth Schedule of the Resource Management Act 1991.

Overall it is concluded that the effects of the proposal are consistent with the intentions of the District Plan and any adverse effects will be less than minor.

We trust the above meets Council's requirements and provides the necessary information to enable the non-notified processing of this application.

Phillip Adamson

for **AdamsonShaw** on behalf of the applicant.



Date 21/1/15

Appendix A

Plan of Proposed Subdivision

DRAFT PLAN
*Not yet approved by the
 South Wairarapa District Council*

Project
**LOTS 1, 3 & 4 BEING PROPOSED
 SUBDIVISION OF LOT 2 DP 450736**

Site
 CT Reference: CT 577047
 Local Authority: SOUTH WAIRARAPA DISTRICT
 Physical Address: KAIWAKA ROAD
Client
PE & CF CUTFIELD

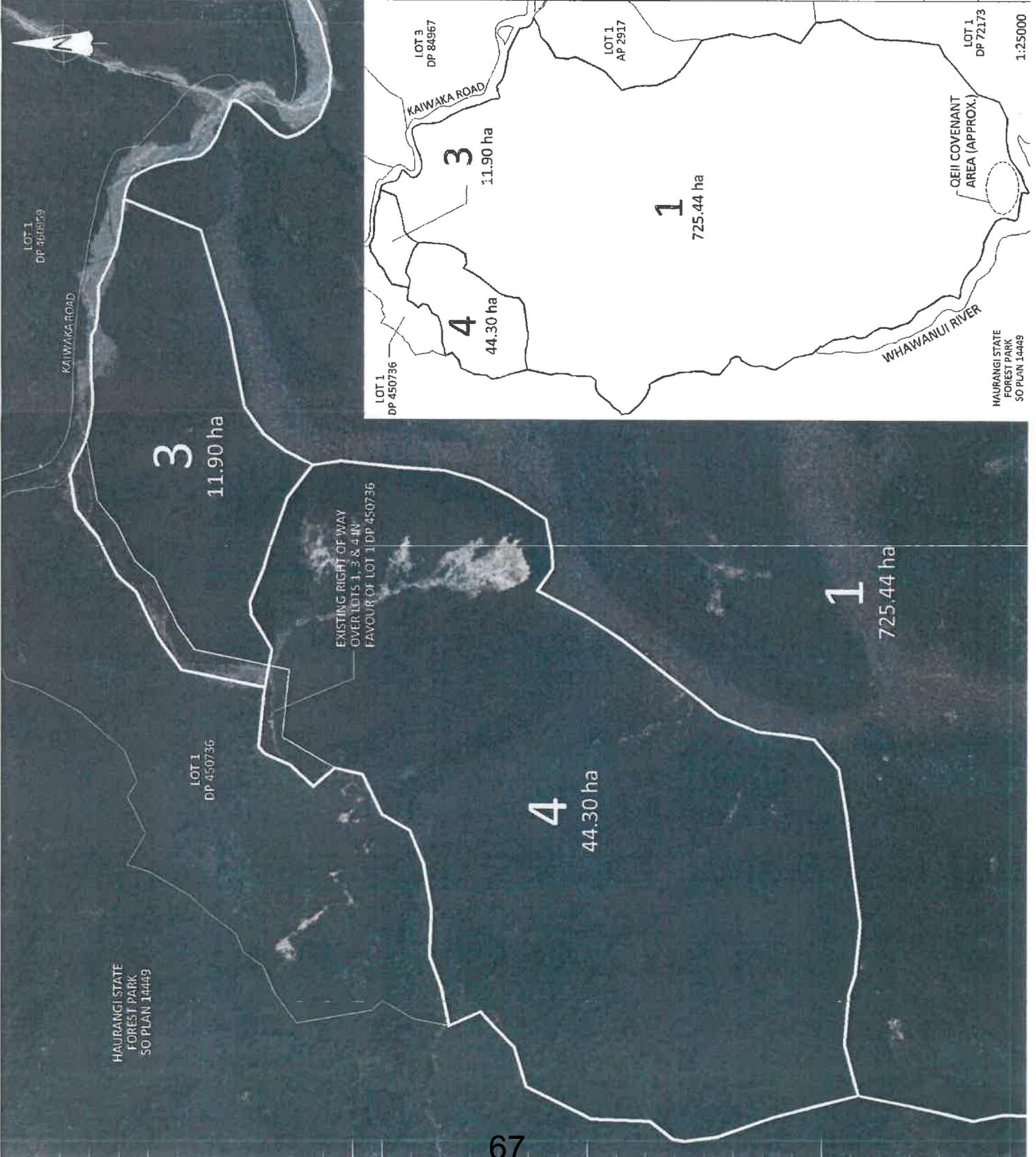
Disclaimer / Legal
 This Scheme Plan has been prepared for the purpose of gaining Resource Consent pursuant to Section 88 of the Resource Management Act 1991. Adamson Limited accepts no responsibility for its use for any other purpose. The areas and dimensions shown on this Scheme Plan have not been checked by survey and are likely to change upon final survey.

AdamsonShaw
 SURVEYING | PLANNING | LAND DEVELOPMENT

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Date
 21.01.2015
Scale (A3 Original)
 1: 5000

Project No
 1502
Drawing No
 SC - 04
Revision



6 January 2015

Maori Standing Committee
C/-South Wairarapa District Council
P O Box 6
Martinborough 5711

*“Ma te rourou,
Maku te rourou
Ka ora ai te iwi.”*

*“With your food basket
With my food basket
The people will be nourished.”*

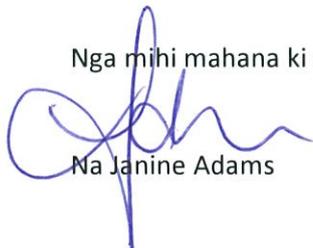
Tena koutou i nga mokopuna pounamu o Te Karu o te Ika,

It is with joy and a trace of sadness, that I write this letter of resignation. Throughout the past four years I have enjoyed my time as a member of the Maori Standing Committee. The experience has allowed me to learn about the importance of positive relationships between Maori and local government to benefit our whanau in the South Wairarapa.

I would like to thank each of you for your support and patience during my time as deputy chair and acknowledge the passionate service that you give to our whanau and the commitment that you provide to the kaupapa (Maori participation at the local government level). As my last order of business, I ask in my absence that you accept my resignation. Rangitane will send through a letter of appointment for my replacement.

As mentioned, this has been an awesome experience with much learning and growth. Thank you and farewell as I leave for Kapiti Coast as a Kaiako for Te Wananga o Raukawa.

Nga mihi mahana ki a koutou,



Na Janine Adams