



**Present:** Tui Rutherford (Chair), John Dennison (Deputy Chair), Annelise Schroeder, Warren Maxwell, Councillor Rebecca Gray and Deputy Mayor Melissa Sadler-Futter

**Apologies:**

**In Attendance:** Janice Smith (Chief Executive Officer, SWDC), Russell O’Leary (Group Manager, Planning & Environment) and Robyn Ramsden (Community governance Advisor, Democracy & Engagement)

**Public Participation:** Romain Busby, Jo Baldwin

**Conduct of Business:** The meeting was conducted in public in the Featherston Community Centre, 14 Wakefield Street, Featherston, between 7.04pm and 9:17pm.

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Members opened with karakia.

**1. EXTRAORDINARY BUSINESS**

*FCB RESOLVED (FCB 2024/01) to add the Extraordinary Financial Assistance Report to be added to the agenda for consideration under item 9 Reports from Chief Executive and Staff. It was not included in the agenda as it was received late and cannot be delayed as the event is before the next ordinary meeting.*

*(Moved Schroeder/Seconded Dennison)*

Carried

**2. APOLOGIES**

No apologies.

**3. CONFLICTS OF INTEREST**

Mr Rutherford and Mr Dennison have items within 9.4 Financial Assistance Report.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

Members would like to acknowledge the members of the fire service who tirelessly attend to call out. In particular during the windy period where the alarm was going off all the time. Members also welcome SWDC CEO Janice Smith formally to the meeting.

**5. PUBLIC PARTICIPATION**

Romain Busby – Welcome to Featherston Signs

Ms Busby expressed great concern that the Welcome to Featherston signs were not back in place. The Booktown conference is in March and Booktown in May. Communication from Council on any progress had not been forthcoming. Ms Busby

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queries why the sign at the lake, which was the same design as the original 'Welcome to Featherston' signs was allowed to remain.

## 6. ACTIONS FROM PUBLIC PARTICIPATION

Members discussed the signs. Agreed on the need of a community update. Discussed the technical explanation they have received. Explained that the difference between the sign at the lake and the ones in Featherston is the jurisdiction. SH2 and SH53 corridors are under the jurisdiction of Waka Kotahi not SWDC.

### *FCB NOTED:*

Action 14: Ms Schroeder to liaise with SWDC CEO on a communication in the Phoenix on the progress of the Welcome to Featherston signs.

## 7. FEATHERSTON COMMUNITY BOARD MINUTES – 1 NOVEMBER 2023

*FCB RESOLVED (FCB 2024/02)* that the minutes of the Featherston Community Board meeting held on 1 November 2023 be confirmed as a true and correct record.

*(Moved Dennison /Seconded Schroeder)* Carried

## 8. CHAIRPERSONS REPORT

8.1 None Advised

## 9. REPORTS FROM CHIEF EXECUTIVE AND STAFF

### 9.1 Appointment to Community Wellbeing Subcommittee

*FCB RESOLVED (FCB 2024/03)* to receive the Appointment to Community Wellbeing Subcommittee Report.

*(Moved Mr Maxwell/Seconded Cr Sadler-Futter)* Carried

Members discussed who would represent the Featherston Community Board. Mr Rutherford indicated his interest to be appointed. Ms Schroeder expresses her interest to be the alternative on the committee. Members discussed the source of the funding from the 3Waters Community Wellbeing Fund. Once established the subcommittee will sit and receive applications against large projects.

*FCB RECOMMENDED (FCB 2024/04)* Mr Rutherford to be appointed as Featherston Community Boards representative to the Community Wellbeing Subcommittee.

*(Moved Cr. Gray/Seconded Maxwell)* Carried

Rutherford abstained.

*FCB RECOMMENDED (FCB 2024/05)* Ms Schroeder to be appointed as Featherston Community Boards alternative to the Community Wellbeing Subcommittee.

*(Moved Cr. Sadler-Futter/Seconded Cr. Gray)* Carried

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**9.2 2024 Meeting Schedule of Ordinary Meetings**

*FCB RESOLVED (FCB 2024/05) to receive the 2024 Meeting Schedule of Ordinary Meetings Report.*

*(Moved Cr. Gray/Seconded Maxwell) Carried*

*FCB RESOLVED (FCB 2024/07) to adopt the 2024 Meeting Schedule for the Featherston Community Board.*

*(Moved Maxwell/Seconded Cr.Gray) Carried*

*FCB RESOLVED (FCB 2024/08) to delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair.*

*(Moved Cr. Gray/Seconded Mr Dennison) Carried*

*FCB RESOLVED (FCB 2024/09) to agree to the provisional 12 February 2025 meeting date.*

*(Moved Cr.Gray/Seconded Schroeder) Carried*

**9.3 Income & Expenditure Report**

*FCB RESOLVED (FCB 2024/10) to receive the Income and Expenditure Report.*

*(Moved Cr.Gray/Seconded Mr. Maxwell) Carried*

Members had no questions.

**9.4 Financial Assistance Report**

*FCB RESOLVED (FCB 2024/11) to: Receive the Financial Assistance Report.*

*(Moved Cr. Gray/Seconded Schroeder) Carried*

1. Approve expenditure of \$80 incl GST to John Dennison for printing and distribution of flyers advertising for the Featherston Resilience Workshop, from the operational budget, as per email agreement.

*(Moved Cr. Sadler-Futter/Seconded Cr. Gray) Carried*

Mr Dennison abstained.

2. Approve \$150 incl GST as koha to the Featherston Foodbank for supply and staffing BBQ at the Featherston Resilience Workshop, from the operational budget, as per email agreement.

*(Moved Cr. Sadler-Futter/Seconded Cr. Gray) Carried*

Mr Maxwell abstained.

Chairperson vacated Chair at 7:50 pm Deputy Chair lead the meeting.

Members discussed how they use the app and its usefulness and of free alternatives.

Deputy Chair vacated the Chair for Mr Rutherford's returned 8:13pm

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3. Fund \$500 (or a different amount) for Mulled Wine Concerts to support the Cultural Wellbeing event “a recital of classical piano music by Professor Nikolai Saratovsky”, from the community development fund.

(Moved Ms Schroeder/Seconded Cr. Gray)

Amendment to allocate \$250 to Mulled Wine Concerts to support the Cultural Wellbeing event “a recital of classical piano music by Professor Nikolai Saratovsky”, from the community development fund.

(Moved Cr. Sadler-Futter/Second Mr Maxwell)

Carried

Action 25: To direct the organiser to apply for venue hire remission.

4. Amendment to fund eight Featherston children and their caregivers up to \$500 to Nuku Ora for the “Run and Become” event from the Grants Fund.

(Moved Cr Gray/Second Maxwell)

Carried

Members discussed ways of asking grant applicants questions when they are not present.

#### **9.5 Action Items Report**

FCB RESOLVED (FCB 2024/12) to receive the Action Items Report.

(Moved Mel/Seconded Rebecca)

Carried

Members discussed open actions and noted further updates.

Action 83: Verbal update from R O’Leary. Further liaison is happening between planners. Seeking approval for southern sign. Northern sign is having issues of frangibility. Frangibility is the ability for a built structure to disintegrate upon impact from a vehicle. R O’Leary will continue to encourage the planners to talk. Agree to provide a community update through social media and Phoenix.

Third sign for SH53. Still ongoing by the Featherston Beautification Group. SH53 is a Waka Kotahi corridor and will have the same issues as SH2.

J Smith: provided a verbal update. SWDC will act on the liaison between NZTA. Will hand over to Featherston Beautification Group once consent has been provided.

Action 27: FCB request to see the action of consent that sits with the Planning Team on the ‘Welcome to Featherston’ signs.

Action 28: request for copies of the applications to NZTA/Waka Kotahi

Action 29: request SWDC improved communication around the project.

Action 30: request confirmation of the fund for the installation.

Mr Rutherford noted that this is a key deliverable for FCB this triennium.

FCB ask that council makes every effort to prioritise.

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Action 550: Invite Bucks Road Working Group to present at the informal meeting. Open update next formal. If Doc have supplied a response to the letter sent on 5 May, then close the action.

Action 554: No update from SWDC at this point.

Mr Maxwell planned a second youth event. Prefer to have youth lead events, which can take longer to set up and meet. Members suggested to invite youth to come and meet the Board. Members agreed the initial action has been actioned and can be closed.

Action 088: The Gazebo has been painted. Solar Light needed consideration from Dark Sky around lighting rules. Action can be closed.

Action 192: Members discussed the new tender process for the Courthouse. The Board seeks clarification in the process. What does a defined result look like? Action still open.

Action 196: update at meeting from R O'Leary. Work on street names will follow the completion of the Māori Policy then circulated to CBs.

Action 212: FCB suggested a Guidance sheet for applicants. Use the Community Wellbeing examples. What information are we gathering. Needs to be fit for purpose for the boards to make better decisions.

Action 476: additional website updates can't be progressed until we have our digital Comms person on board.

**10. MEMBERS REPORT**

No Members reports received.

Members closed with a karakia

The meeting closed at 9:17 pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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