

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL  
MARTINBOROUGH COMMUNITY BOARD  
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH  
ON THURSDAY, 24 JULY 2025 AT 7:00 PM**

- PRESENT:** Mr Storm Robertson (Chair), Mrs Angela Brown, Ms Mel Maynard, Ms Karen Krogh, Cr Aidan Ellims,
- APOLOGIES:** Cr Pip Maynard
- IN ATTENDANCE:** Janice Smith (Chief Executive Officer), Shanin Brider (Community Governance Advisor), Sarah Pearson-Coats (Lead advisor, Property Portfolio)
- PUBLIC FORUM:** Kate Kerr and Shirvana George – Martinborough Netball Club  
Carol Parkinson – Martinborough Squash Club  
Ngahuia McNabb and Nicki Ansell – Martinborough School  
Charlotte Harding – Dark Skies, Martinborough Youth Trust, Individual  
Michael Bing and Fiona Beattie – Martinborough Rugby Club  
Jane Riddiford - Raumāhanga Farm Foundation
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 6pm to 9.07pm except where expressly noted.

**OPEN SECTION**

**1 KARAKIA TIMATANGA – OPENING**

Mel Maynard opened the meeting with a karakia.

**2 APOLOGIES**

Apologies were received on behalf of Cr Pip Maynard.

**COMMITTEE RESOLUTION MCB2025/38**

**Moved:** Mrs A Brown

**Seconded:** Ms M Maynard

**And resolved:**

That Martinborough Community Board accept the apology from Cr Pip Maynard.

**CARRIED**

**3 CONFLICTS OF INTEREST**

There were no conflicts of interest.

#### **4 ACKNOWLEDGEMENTS AND TRIBUTES**

There were no acknowledgements or tributes.

#### **5 PUBLIC PARTICIPATION**

Shirvana George spoke to her application to the Pain Estate Fund on behalf of Martinborough Netball, she was accompanied by Kate Kerr. The club are requesting funds to purchase new team gear and equipment. The pair gave a brief overview their application, including advising of their junior membership and the need for new equipment for their club. They hope to reduce their subs by not having to allocate money to new equipment.

Carol Parkinson spoke to her application to the Pain Estate Fund on behalf of Martinborough Squash Club for the purchase of electronic scoring equipment. Carol advised the board the club is now in an urgent position to get electronic scoring equipment to be in line with other clubs holding tournaments. In turn this will reduce costs on printing manual scoring information. Carol talked to the board about future plans of the club and other renovations that will take place.

Ngahua McNabb and Nicki Ansell spoke to their application to the Pain Estate Fund from Martinborough School, who have requested funding to upgrade their outdoor concreted areas at the school. The pair spoke about their 10 year plan and how approval had been sought from the Ministry of Education, and informed the board about the surface options investigated.

Charlotte Harding spoke to her application to the Pain Estate Fund on behalf of Dark Skies for a planisphere to be installed in Martinborough. Charlotte believes Considine Park is the ideal location for this to be installed.

Charlotte Harding spoke to her application to the Pain Estate Fund for the funding of various community projects. Charlotte informed the board she decided to group all the small projects together as she was not sure when the next funding round would come around, and it was up to the board to determine what they would like to fund. It was also mentioned that access/permissions would be required for some of the projects, but she would start this process if the funding was approved.

Charlotte Harding spoke to her application to the Pain Estate Fund on behalf of Martinborough Youth Trust regarding the change in configuration of the girls changing rooms at the pool to support the toilet requirements for the pump track. This involves changing the entry point to the changing rooms as a smarter solution. It was discussed that further investigation would be required into this matter to determine the best course of action and to clarify the funding set in the Long Term Plan for work in this area. Charlotte will continue to engage with Council officers around possible solutions.

Michael Bing and Fiona Beattie spoke to their application to the Pain Estate Fund on behalf of Martinborough Rugby Club. The club is seeking funding to resurface their entrance and carpark. Discussions included the need for access for older members and those with disabilities who find accessing the club difficult, and further engagement around a collaborative approach for future work with Council.

Jane Rutherford spoke to her application to the Pain Estate Fund on behalf of Raumāhanga Farm Foundation. The foundation is requesting funding for the Waihinga Bridge walkway project. Jane discussed the work the foundation had already undertaken and the involvements from the local school children, and the priorities for any funding they would receive.

## 6 ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation. Note grant applications will be considered in the reports section of the meeting.

## 7 URGENT BUSINESS

There was no urgent business tabled following the close of the agenda.

## 8 CONFIRMATION OF MINUTES

### COMMITTEE RESOLUTION MCB2025/39

**Moved:** Cr A Ellims

**Seconded:** Ms M Maynard

**And resolved:**

That the minutes of the Martinborough Community Board held on 12 June 2025 are confirmed as a true and correct record, with the following corrections:

Removing Cr Ellims as an apology from the meeting, he attended via video link.

Adding Karen Krogh as an apology as she could not attend the meeting.

**CARRIED**

## 9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising from previous meetings.

## 10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

### 10.1 PAIN FARM: USE OF GARAGE INSURANCE FUNDS AND OTHER IMPROVEMENTS

Sarah Pearson-Coats was in attendance to speak to her report, where the purpose was to seek approval from members to use the insurance funds and budgeted expenditure to improve the Pain Farm homestead, cottage and grounds. Ms Coats thanked the board for attending the recent workshop where priorities were determined for the allocation of this money, and led the board through the chosen priorities for approval.

It was discussed that further information was still required around costs and options regarding the fencing aspects, and further information would be provided to the board when available.

The board clarified through the CEO if unbudgeted expenditure from Pain Estate could be accessed to complete the project of works as outlined in the agenda.

### COMMITTEE RESOLUTION MCB2025/40

**Moved:** Cr A Ellims

**Seconded:** Ms M Maynard

**And resolved:**

- 1 That the Martinborough Community Board receive the Pain Farm: Use of garage insurance funds and other improvements Report.

**CARRIED**

**COMMITTEE RESOLUTION MCB2025/41****Moved: Cr A Ellims****Seconded: Mrs A Brown****And resolved:**

That Martinborough Community Board

- 2 Approve the use of the remaining \$30,232 of the insurance money from the damage to the Pain Farm garage, supplemented by \$29,949 of budgeted operating expenditure in the 2025/2026 financial year to:

- a. Complete renovations to the Pain Farm homestead kitchen and laundry
- b. Replace rotten weatherboards on the Pain Farm cottage
- c. Replace the bathroom fan, install a heated towel rail, paint the Pain Farm homestead bathroom
- d. Fence off the Pain Farm homestead house paddocks
- e. Commission a landscaping plan to guide future landscaping

- ~~3 Note that if unbudgeted expenditure is required to complete priority improvements to the Pain Farm homestead, cottage or grounds, that a separate paper will be prepared for consideration by the Martinborough Community Board~~

**Is replaced with:**

- 3 **Approve further unbudgeted expenditure of up to \$25,000 to be included in completing all priority work.**

**CARRIED****10.2 INCOME AND EXPENDITURE UPDATE**

Shanin Brider was in attendance and spoke to this report, where the purpose was to update the board on the current income and expenditure activities.

Miss Brider advised members of the actioned financial requests from the last meeting. These included separating the Pain Farm income streams and providing Rentokill contract information and costs to the chair, adding the Lions donation to the income line in the Community Development Fund, and investigating the backdated corridor costs. Existing community groups yet to uplift funds had also been contacted and a recommendation was made to remove surplus funding which will not be spent.

**COMMITTEE RESOLUTION MCB2025/42****Moved: Ms M Maynard****Seconded: Cr A Ellims****And resolved:**

That the Martinborough Community Board:

- 1 Receive the Income and Expenditure Update report
- 2 Move the \$69 amount yet to be uplifted for "4 Flags Onesource" back to unspent funds for future allocation.

**CARRIED**

### 10.3 GRANTS UPDATE

Miss Brider spoke to this report where the purpose was to inform the board of updates to grant activity and provide oversight to grant accountability reporting. An accountability report has been provided to the board from the Martinborough Squash Club regarding their last funded activity.

Miss Brider also advised the board that recommendation 2 was to be withdrawn and apologised for the confusion as two similar requests were made and decisions about this funding were not required from the Martinborough Community Board.

**COMMITTEE RESOLUTION MCB2025/43****Moved: Mrs A Brown****Seconded: Ms M Maynard****And resolved:**

That the Martinborough Community Board:

1. Receive and accept the accountability report from Martinborough Squash Club
2. ~~Allow the reallocation of funding for Kuranui College and their kapahaka costumes as per the request from Warren Maxwell.~~

**CARRIED**

### 10.4 APPLICATIONS TO PAIN ESTATE FUND - 30 JUNE 2025 FUNDING ROUND

Full applications were provided to the board to consider decisions ahead of agenda delivery. Members were asked to discuss grants and allocate within allocated budget.

Members discussed the application for musical therapy was not within criteria and should be referred to apply for the Community Development Fund. The planisphere also needs more information around its location so would be declined for this funding round but could be considered again with a future application. The board had concerns with health and safety issues around the concrete tennis table installation.

**COMMITTEE RESOLUTION MCB2025/44****Moved: Ms M Maynard****Seconded: Cr A Ellims****And resolved:**

That the Martinborough Community Board:

1. Receive the "Applications to Pain Estate Fund – 30 June 2025 funding round" report

**CARRIED****COMMITTEE RESOLUTION MCB2025/45****Moved: Ms M Maynard****Seconded: Cr A Ellims****And resolved:**

That Martinborough Community Board:

2. Approve the application from Martinborough Netball Club for \$1,103.88 to replace team gear and equipment

**CARRIED**

**COMMITTEE RESOLUTION MCB2025/46****Moved:** Cr A Ellims**Seconded:** Ms M Maynard**And resolved:**

That Martinborough Community Board:

3. Approve the application from Martinborough Squash Rackets Club Inc for \$4,500 to purchase new electronic scoring equipment

**CARRIED****COMMITTEE RESOLUTION MCB2025/47****Moved:** Cr A Ellims**Seconded:** Ms M Maynard**And resolved:**

That Martinborough Community Board:

4. **Partially** approve the application from Martinborough School for ~~\$25,000~~ **\$16,500** for the school's outdoor surface and court upgrade.

**CARRIED****COMMITTEE RESOLUTION MCB2025/48****Moved:** Mrs A Brown**Seconded:** Ms M Maynard**And resolved:**

That Martinborough Community Board:

5. ~~Approve~~ **decline** the application from Wairarapa Dark Skies Reserve Inc for \$7,000 for the installation of a planisphere in Martinborough.

**CARRIED****COMMITTEE RESOLUTION MCB2025/49****Moved:** Cr A Ellims**Seconded:** Mr S Robertson**And resolved:**

That Martinborough Community Board:

6. Approve the application from Charlotte Harding for \$1,095 to purchase additional pool mats for the Martinborough Pool, **but to be funded via the Pool Fund and not via Pain Estate funding.**

**CARRIED****COMMITTEE RESOLUTION MCB2025/50****Moved:** Ms K Krogh**Seconded:** Mrs A Brown**And resolved:**

That Martinborough Community Board:

7. ~~Approve~~ **decline** the application from Charlotte Harding for \$4,870 to purchase a concrete tennis table for Considine Park.

8. ~~Approve~~ **decline** the application from Charlotte Harding for \$2,000 for the installation of a new tennis table for Considine Park.

**CARRIED**

**COMMITTEE RESOLUTION MCB2025/51**

**Moved: Ms K Krogh**

**Seconded: Mrs A Brown**

**And resolved:**

That Martinborough Community Board:

- ~~9. Approve the application from Charlotte Harding for \$1,773 to purchase a bongo musical instrument for Considine Park~~
- ~~10. Approve the application from Charlotte Harding for \$1,996 to purchase a chime stand for Considine Park~~
- ~~11. Approve the application from Charlotte Harding for \$2,896 to purchase a chime set for Considine Park~~
- ~~12. Approve the application from Charlotte Harding for \$1,513 to purchase a single flower instrument for Considine Park~~
- ~~13. Approve the application from Charlotte Harding for \$4,284 to purchase a flower tris instrument for Considine Park~~

**And replace with new:**

- 9 Approve funding of \$3,000 to Charlotte Harding to purchase various instruments of her choosing for Considine Park.**

**CARRIED**

**COMMITTEE RESOLUTION MCB2025/52**

**Moved: Ms K Krogh**

**Seconded: Mrs A Brown**

**And resolved:**

That Martinborough Community Board:

- 14. Defer the application from Martinborough Youth Trust for the reconfiguration of the girls changing rooms at the community pool until more information is available regarding existing plans and allocated funding for toilet facilities in the Long Term Plan**

**CARRIED**

**COMMITTEE RESOLUTION MCB2025/53**

**Moved: Mr S Robertson**

**Seconded: Mrs A Brown**

**And resolved:**

That the Martinborough Community Board:

- 15. ~~Approve~~ decline the application from Martinborough School for \$1,200 for music therapy classes.**

**CARRIED**

**COMMITTEE RESOLUTION MCB2025/54****Moved:** Mrs A Brown**Seconded:** Ms M Maynard**And resolved:**

That Martinborough Community Board:

16. **Partially** approve the application from Martinborough Rugby Club for ~~\$34,968~~ **\$20,000** to resurface the carpark and entrance.

**CARRIED****COMMITTEE RESOLUTION MCB2025/55****Moved:** Mrs A Brown**Seconded:** Cr A Ellims**And resolved:**

That Martinborough Community Board:

- 17 **Partially** approve the application from Raumāhanga Farm Foundation for ~~\$6,000~~ **\$4,800** for the Waihinga Bridge walkway project.

**CARRIED****11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF****11.1 UPDATE ON CURRENT ACTIONS**

Miss Brider spoke to this report where the purpose was to update the board with the tracking of actions. The completed actions include changes to financial reports, the follow up of grants yet to be uplifted, identification of priorities for the Pain Estate insurance funding, Martinborough Playcentre grants history, requests to property regarding the hiring of the hall, and the surplus unspent funding being moved back to the main allocation pool.

Further discussion is required for costs and placement of a green bin on the Waihinga Centre side of town.

**12 CHAIRPERSON REPORTS****12.1 CHAIRPERSON REPORT**

Chair Robertson spoke to his report which had several points to raise:

Speed Review – has unanimous support from members via email and has been submitted. Miss Brider reminded members that these submissions should be discussed and agreed prior to submissions being made so retrospective ratification is not required.

Meeting cancellation – Chair Robertson via the CEO asked for reasoning behind the cancellation. It was discussed that initial consultation was made with the chair to determine if there were any outstanding decisions or reports that must be presented at this meeting. With no information forthcoming the decision was made to cancel the meeting considering the time of year, and with further grants not able to be allocated following the Pain Estate funding round. The CEO would consider reinstating the meeting for particular reports if a formal meeting was required.

Chair Robertson acknowledged the withdrawal of the application relating to waster water on Pain Farm.

Angela Brown provided members with an update around community emergency preparedness. This included an update on the recent CPR class and the WREMO emergency preparedness workshop. Mrs Brown advised members of the Wairarapa Walk which will be taking place on a Friday in November.

Mrs Brown discussed with members the disappointment in the lack of communication around the Wairarapa balloons event.

Chair Robertson asked for reasoning around why the last Community Liaison Group meeting was cancelled – lack of attendance.

Members were advised they could not ringfence money for the incoming board to approve around the Santa parade and fireworks.

Chair Robertson wanted to sign off the printing of the AED map locations. This was signed off in the March meeting.

### **13 KARAKIA WHAKAMUTUNGA – CLOSING**

Chair Robertson closed the meeting with a karakia in English.

The meeting closed at 9.07pm

**Confirmed as a true and correct record.**

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)