

Notice of Management Change

Section 231 Sale and Supply of Alcohol Act 2012



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

Forward a copy of this completed form within two working days of the Manager's appointment or termination to:

South Wairarapa District Licencing Committee
c/o South Wairarapa District Council
PO Box 6, Martinborough 5741
Email: health@swdc.govt.nz

New Zealand Police
Attn: Alcohol Harm Reduction Officer
Email: AHPO.Wellington@police.govt.nz

Licensed Premises Name

Licensed Premises Address

Telephone

Email

A person appointed as duty manager must be 20 years or older.

What are you notifying (please select one box):

New Certificate Holding Manager

Full Name

Certificate Number Certificate Expiry Date

Effective From **to**

Temporary Manager (*s229 Sale and Supply of Alcohol Act 2012*)

Full Name Attach a copy of your drivers licence or passport

Residential Address

Who they are replacing Certificate No

Reason

Effective From **to**

Temporary Managers must apply for a Manager's Certificate within two working days of their appointment.

Acting Manager (*s230 Sale and Supply of Alcohol Act 2012*) - maximum appointment 3 weeks

Full Name Attach a copy of your drivers licence or passport

Residential Address

Who they are replacing Certificate No

Reason

Effective From **to**

Termination/Cancellation of Manager Appointment

Full Name

Certificate Number Certificate Expiry Date

Effective From

Licensee's Signature Date

Name Position (director, partner, etc.)