



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

AGENDA

Māori Standing Committee Meeting Tuesday, 29 July 2025

I hereby give notice that a Māori Standing Committee Meeting will be held on:

Date: Tuesday, 29 July 2025

Time: 6:00 pm

**Location: Supper Room, Waihinga Centre, Texas Street
Martinborough**

**Janice Smith
Chief Executive Officer**

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES**3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 ACTIONS FROM PUBLIC PARTICIPATION****7 URGENT BUSINESS**

8 CONFIRMATION OF MINUTES

Māori Standing Committee Meeting - 29 April 2025

8.1 MINUTES OF THE MĀORI STANDING COMMITTEE MEETING HELD ON 29 APRIL 2025

Author: Shanin Brider, Advisor, Community Governance

Authoriser: Matt Vins, Manager, Corporate Support

File Number:

RECOMMENDATIONS

1. That the minutes of the Māori Standing Committee meeting held on 29 April 2025 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Māori Standing Committee Meeting held on 29 April 2025

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
MĀORI STANDING COMMITTEE MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON TUESDAY, 29 APRIL 2025 AT 6:00 PM**

- PRESENT:** Cr Martin Bosley, Mayor Martin Connelly, Cr Pip Maynard, Chair Andrea Rutene, Ms Karen Mikaera, Mr Mark Fenwick, Ms Dorothy Whittaker, Ms Leonie Edwards, Mr Michael Roera, Ms Violet Edwards-Hina
- APOLOGIES:** Mr JD Smith, Mr Whitu Karauna
- IN ATTENDANCE:** Narida Hooper (Pou Māori), Nicki Ansell (Lead Advisor, Policy & Projects)
- PUBLIC FORUM:** Mihirangi Hollings, Shirley Poutu, Charlotte Harding, Amber Craig, Warren Maxwell and Kuranui College pupils.
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 6:05pm to 8:38pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Ms Edwards-Hina opened the meeting with karakia

2 APOLOGIES

Mr JD Smith, Mr Whitu Karauna were absent but no official apologies were received.

3 CONFLICTS OF INTEREST

Conflicts of interest were declared for Ms Edward-Hina and Ms Whittaker for the grant application for Rangitāne o Wairarapa Inc. for Ms Hooper for the Featherston Bowling club grant application and Mayor Connelly for the Te Whare Hangahanga grant application.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Aundre Rutene acknowledged the passing of Pope Francis and acknowledged the global event to society. Leanne Karauna has begun her new role with Kahungunu ki Wairarapa Tamaki Nui a Rua as the Project Manager. Māori Standing Committee wish Leanne all the success and know we are here to tautoko.

5 PUBLIC PARTICIPATION

Mihirangi Hollings talked to the grant application for Rangitāne o Wairarapa Inc. The hidden local maramataka knowledge, how people are out of sync with the environment and the need to

reconnect to whakapapa, through wānanga, the use of manuscripts to guide the revitalisation of Maramataka o Wairarapa. The committee discussed interest in this mahi and other sources of funding for the project

Shirley Poutu from the Featherston Bowling Club talked to the grant application and the re-wiring that is required for the kitchen. Committee members discussed previous kitchen upgrades, membership and membership fees.

At 6:22pm Mr Roera left the meeting. 6:24pm Mr Roera returned.

Charlotte Harding talked to the dark sky reserve application around the Ruamahanga story telling with matariki. Series of workshops to highlight the importance of storytelling. Jane and Rod, Mountains to Sea. Workshops to highlight oral storytelling. Members asked about the connection with Hau Ariki Marae and the projects focus on waiata. Members queried what the \$2,000 for the project was for and relationship dark sky has with local iwi.

Charlotte Harding talked to the Heartlands Martinborough application who would like to invite Maungarongo Te Kawa to deliver a magical Paper Kaitiaki/ Guardian Sparkly Monster workshop. This is a community event.

Amber Craig talked to her application for Te Whare Hangahanga for an outhouse. Members mentioned the interest in the concepts and the use of sustainability and passive energy.

6 ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

7 URGENT BUSINESS

That the grant application for Kuranui College be accept for consideration. It was received late and cannot be delayed as this is the final Māori Standing Committee meeting for the financial year.

8 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION MSC2025/12

Moved: Mayor M Connelly

Seconded: Cr M Bosley

And resolved:

That the minutes of the Māori Standing Committee Meeting held on 28 January 2025 are confirmed as a true and correct record, following correction of Mr Michael Roera's name.

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

Warren Maxwell and students from Kuranui College spoke to their grant application. They informed the committee that the kapa haka group is now at 72, which is mostly junior students and credits the primary schools for the mahi they have done to grow interest and Māoritanga. Kuranui College is asking for assistance to purchase new piupiu given the growth in membership.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF**10.1 INCOME & EXPENDITURE REPORT**

Members went through the breakdown of expenditure of the MSC budget for the 2024/2025 financial year.

COMMITTEE RESOLUTION MSC2025/13

Moved: Ms K Mikaera

Seconded: Cr P Maynard

And resolved:

That *the Māori Standing Committee* receive the Income and Expenditure Report for the period ended 31 March 2025.

CARRIED

10.2 GRANT ACCOUNTABILITY REPORT - MĀORI STANDING COMMITTEE

Officers provided feedback to MSC around accountability. Members clarified the process for notification if grant accountability forms are overdue.

COMMITTEE RESOLUTION MSC2025/14

Moved: Mr M Fenwick

Seconded: Ms D Whittaker

And resolved:

1. That *the Māori Standing Committee* receive the Grant Accountability Report.
2. That *the Māori Standing Committee* approve accountability reporting as a mechanism in the future for tracking outcomes associated with grants.

CARRIED

10.3 GRANT REPORT

Members discussed the Wellington Free Ambulance application and all agreed not to support this application.

Members discussed the Te Whare Hangahanga application and decline the grant on the basis that it was a company and not a community organisation.

Members discussed the Wairarapa Dark Sky Reserve Association and questioned the connection and alignment to the desired outcomes for the committee. Members recommended referring this grant to the Creative Communities Scheme.

Members discussed the Heartlands Martinborough application and declined based on it being a government organisation.

COMMITTEE RECOMMENDATION

Moved: Ms K Mikaera

Seconded: Cr P Maynard

And resolved:

1. That *the Māori Standing Committee receive the Grant Report.*
2. That *the Māori Standing Committee approve the application from **Rangitāne o Wairarapa Inc** for **\$1,000** to He Tirohanga ki te Maramataka o Wairarapa: Restoring the Maramataka through Observation, Wānanga, and Whakapapa to be funded from the **Te Taiao Fund**.*

In Favour: Cr M Bosley, Cr P Maynard, Chair A Rutene, Ms K Mikaera, Mr M Fenwick, Mr M Roera,

Against: Mayor M Connelly

Abstained: Ms D Whittaker and Ms L Edwards

CARRIED 6/1

3. That *the Māori Standing Committee approve the application from **Pirinoa School** for **\$1,500** to support upgrades to the Pirinoa School Playground to be funded from the **Tautoko Fund**.*

In Favour: Cr M Bosley, Cr P Maynard, Chair A Rutene, Ms K Mikaera, Mr M Fenwick, Ms D Whittaker, Ms L Edwards and Mr M Roera

Against: Mayor M Connelly

CARRIED 8/1

4. That *the Māori Standing Committee approve the application from the **Featherston Bowling Club** for **\$1,500** to support capital expenditure to be funded from the **Tautoko Fund**.*

In Favour: Cr P Maynard, Chair A Rutene, Ms K Mikaera, Mr M Fenwick, Ms D Whittaker, Ms L Edwards and Mr M Roera

Against: Cr M Bosley and Mayor M Connelly

CARRIED 7/2

5. That *the Māori Standing Committee approve the application from **Kuranui College** for **\$10,000** to support their kapa haka group with 20 new pui pui to be funded from **whakapapa and Tautoko Fund**.*

In Favour: Cr M Bosley, Mayor M Connelly, Cr P Maynard, Chair A Rutene, Ms K Mikaera, Mr M Fenwick, Ms D Whittaker, Ms L Edwards and Mr M Roera

Against: Nil

CARRIED 9/0

Mrs L Edwards left the room at 7:21 and returned at 7:24pm

Mr M Roera left the room at 7:36pm and returned at 7:40pm

Cr M Bosley and Mayor M Connelly left the meeting at 8:08pm

Understanding Orders 4.2 the meeting had a 10min break from 8:08pm until 8:18pm.

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**11.1 POU MĀORI - KUPU WHAKAATU TUARUA**

The Pou Māori spoke to their report.

11.2 LOCAL BODY ELECTIONS 2025

The Lead Advisor, Policy and Projects spoke to their report.

11.3 ACTION ITEMS REPORT

175 can be closed. 419 can be closed. 418 can be closed.
MSC asked the officers to update and discuss at next hui.

12 KARAKIA WHAKAMUTUNGA – CLOSING

Ms Edwards-Hina closed the meeting with a karakia.

The meeting closed at 8:38pm

Confirmed as a true and correct record.

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

9 MATTERS ARISING FROM PREVIOUS MEETINGS

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 MĀORI POLICY REVIEW

Author: Jessica Hughes, Principal Advisor, Legal

Authoriser: Charly Clarke, Chief Financial Officer

File Number: NA

PURPOSE

To inform the Māori Standing Committee of the recent review of the Māori Policy. For the Māori Standing Committee to recommend to Council that the Draft Māori Policy be adopted at the meeting 10 September 2025.

EXECUTIVE SUMMARY

- The current Māori Policy for South Wairarapa District Council was adopted on 29 June 2009 and then reviewed 11 March 2015. It was due for review in 2018.
- Work has been undertaken over the last 18 months on a revised Draft Māori Policy to replace the 2009 one.
- Council officers are now asking the Māori Standing Committee to review the Draft Māori Policy and provide a recommendation to Council for adoption in September.

RECOMMENDATIONS

That *the Māori Standing Committee*:

1. Receive the Draft Māori Policy paper; and

Agrees to recommend to Council that the Draft Māori Policy be adopted at the meeting 10 September 2025.

BACKGROUND

The current policy includes outdated information related to treaty settlements and establishment of the Māori Standing Committee which now falls under the Terms of Reference, rather than the policy itself.

The Draft Māori Policy now aligns with the council logo and is consistent with other South Wairarapa policies.

DISCUSSION

Overall, most of the work on the Draft Māori Policy has been to improve readability, explanations and plain English, examples of these changes are noted below:

Structural and formatting changes:

Area	A1000 Māori Policy (2009/2015)	Draft Māori Policy (2025)	Change Summary
Structure	Simple, 3-section format	Comprehensive, 13-section format with appendices	Major expansion and reorganisation
Language	Formal, legalistic	Bicultural, inclusive, bilingual headings	More accessible and culturally aligned
Visuals	None	Tables, glossary, references, links	Improved usability and clarity

Key contents differences:

Expanded Vision and Purpose

Old Policy: Focused on statutory obligations and Treaty principles.

New Policy: Emphasises partnership, inclusion of Māori worldviews, and a shared vision: Kia Reretahi Tātau – Let us fly together.

Representation and Governance

Old: Māori Standing Committee only.

New: Adds Māori Ward Councillor, Pou Māori Advisor, PSGEs, and other forms of representation.

Legislative Context

Old: Local Government Act 2002 and Resource Management Act 1991.

New: Adds Māori Language Act 2016, Māori Land Act 1993, and links to legislation.

Values and Principles

Old: Treaty principles (Partnership, Participation, Protection).

New: Adds updated SWDC values being Manaakitanga, Collaboration, Customer-driven and Pride, with practical engagement principles.

Cultural Support

Old: Limited mention.

New: Detailed guidance on tikanga, support for pōwhiri, tangihanga, and cultural practices.

Evaluation and Strategy

Old: No evaluation framework.

New: Introduces Te Aka Matakitaki, Māori Strategic Framework 2025–2030 for outcomes and annual review.

Fundamental policy shift:

Theme	Shift
From Compliance to Partnership	Moves from a compliance-based approach to a proactive, relationship-based model.
From Static to Dynamic	Introduces annual reviews and alignment with a strategic framework.

From Council-Centric to Community-Centric	Emphasises Māori-led engagement, representation, and cultural integrity.
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COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance and is an operational and governance policy. This policy update provides a more inclusive and transparent approach.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with the requirements under the Local Government Act 2002 and the Resource Management Act 1991.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	The following implications for Māori include: <ul style="list-style-type: none"> • Building a more cohesive relationship between both parties. • The policy sets out the obligations of both parties. • The policy looks to grow the relationship further in the future.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	N/A

APPENDICES

Appendix 1 **Current Māori Policy**

Appendix 2 **Proposed Māori Policy**



MAORI POLICY

1. Goal

To formulate, develop and implement policies and programmes in partnership with Maori of the District which are in accord with the requirements of the Local Government Act 2002, which reflect the underlying intentions and principles of the Treaty of Waitangi and the statutory obligations to Maori under the provisions of the Resource Management Act 1991.

2. Strategies and Policies

The South Wairarapa District is rich in Maori history and culture. Some of the earliest known occupational sites exist within its boundaries and for centuries the natural environment has provided both material and spiritual sustenance. Its place in the Maori political history of New Zealand is a matter of national record.

Lake Wairarapa and the South Wairarapa coastline are of immense cultural, spiritual and historic significance to Maori.

The Local Government Act 2002 signals that the social, cultural and economic development of Maori is of particular importance.

The Resource Management Act 1991 places an obligation on the Council to consult with Maori during the planning process. This obligation is in turn derived from the underlying principles of the Treaty of Waitangi, which in this context, refers to:-

- **Partnership** - the development of an active and on-going relationship between the Council and local Iwi.
- **Participation** - a principle which emphasises positive Maori involvement in the business of the Council, and in particular its planning and delivery functions.
- **Protection** - the requirement to ensure that Maori well-being is enhanced whenever possible, and that principles of equity towards Maori are observed in the Council's decision making process.

The Council is committed to engage in active consultation with Maori and to foster positive relationships in pursuance of the partnership envisaged under the Treaty of Waitangi, on matters that affect and concern Maori.

Adopted 29 June 2009
Reviewed 11 March 2015
Review due June 2018

1

A1000

3. Nature and Scope of Activity

The Council has established a Maori Standing Committee comprising

- 2 Representatives from Kohunui Marae
- 2 representatives from Hau Ariki Marae
- 2 Representatives from Papawai Marae
- 1 Representative from Kahungunu o Wairarapa
- 1 Representative from Rangitaane o Wairarapa
- 2 Councillors

Its role is to:-

- a) Advise on tangata whenua and Maori interests in the Council's major areas of activity, and particularly in the areas of:-
 - Economic Development
 - Resource Management
 - Tourism
 - Reserve Management
 - Environmental Health
 - Employment
 - Community Development
- b) Establish a method of consultation, which involves tangata whenua and iwi, on all matters relating to the District's resources, and involving the District's planning processes.
- c) Advise on consultation processes with Maori in the District and assist in the development of consultation networks throughout the District.
- d) Promote the development of processes within Council, which develop policy, processes and guidelines, based on the Treaty of Waitangi principles of participation, partnership and active protection.

Note:

It is envisaged Treaty Settlement with the crown may be reached with Kahungunu ki Wairarapa and will be reached with Rangitaane during this long-term plan period with an Agreement in Principle being signed between the parties in 2014. This will require input and consideration on how SWDC works during and after the transition including a review of the Maori Standing Committee.

Māori Policy

Kia Reretahi Tātau
let us fly together

Date of Approval	XXXXXXXX
Policy Number	PI-FDT-001 (previously M700)
Next Review	30 June 2024
Business Owner	General Manger Policy & Governance
Document History	Adopted June 2009 Reviewed March 2015 (previously M700)

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1. Kupu Whakataki - Introduction

The South Wairarapa District, home to some of the earliest known Māori settlement sites, has a rich history and culture deeply rooted in a natural environment that has supported Māori communities physically and spiritually for centuries.

As _____ sources _____ say:

*"Māori communities lived in the southern Wairarapa throughout the entire period of New Zealand prehistory."*¹

*"It is a place where adapting to change... has been the secret to its survival."*²

2. Te Aronga - Purpose

This policy is guided by the vision:

Kia Reretahi Tātau – Let us fly together.

Its purpose is to:

1. Encourage and support Māori participation in Council decisions and activities.
2. Include Māori worldviews in Council policies and procedures.
3. Build strong and meaningful relationships with tangata whenua and iwi.
4. Seek advice and recommendations from the Māori Standing Committee (**MSC**) on Council matters.
5. Ensure the Pou Māori role is well resourced and supported to provide advice on all aspects of te āo Māori.
6. Support the Pou Māori in expressing the aspirations of the local Māori community.

3. Tirohanga Whānui - Scope

This policy provides guidance on how the Council should engage with Māori. It references key legislation including:

- The Local Government Act 2002;
- Te Tiriti o Waitangi (Treaty of Waitangi); and
- The Resource Management Act 1993.

4. Tauākī Kaupapa - Policy Statement

The South Wairarapa District includes Te Hūpēnui (Greytown), Pae tū Mōkai, (Featherston), Wharekākā, (Martinborough), and coastal areas such as Ocean Beach, Ōnoke Spit, Palliser Bay, Ngawi, Tora, and Te Awaiti.

According to the 2023 Census, the population of South Wairarapa is 11,811 with 1,821 individuals who identified as Māori which is 15.4% of the total population of the district. Additionally, 2.7% of the South Wairarapa population speak te reo Māori.

¹ C. Barnett, Wairarapa Moana The Lake and its People, Wairarapa Archive Fraser Books

² T.Silbery, Wairarapa Moana The Lake and its People, Wairarapa Archive Fraser Books

Under Section 81 of the Local Government Act 2002, the Council must:

- Create and maintain processes that allow Māori to contribute to decision-making.
- Support the development of Māori capacity to engage in decision-making.
- Provide relevant information to Māori to support their participation.

This policy gives the Council the tools to bring the vision Kia Reretahi Tātau Let us fly together to life, through collaborative decision-making and processes that are mana enhancing.

5. Ngā Uara e Tūhono me te Hoe Urungi - Values and Principles

The Council has developed values with underpinning principles to guide its interactions with tangata whenua and the wider community. These principles are upheld by the Chief Executive, Group Managers, and the Pou Māori, across all Council operations:

Pride:

- We take ownership in our work, striving for excellence and holding ourselves accountable for outcomes.
- We celebrate achievements recognising both individual and team accomplishments.
- We take pride in being part of the Council, consistency working with integrity and commitment to the Council's mission and vision.

Manaakitanga

- We show respect and kindness, creating a positive inclusive environment where everyone feels valued.
- We embrace inclusivity by welcoming diverse perspectives and ensuring a safe working environment.
- We practice generosity by sharing knowledge and opportunities to help others thrive and succeed in their role.

Customer-driven

- We prioritise customer satisfaction, ensuring their needs and feedback guide our decisions and actions.
- We maintain responsiveness by addressing customer enquires promptly and adapting to meet their expectations.
- We continuously improve by using customer insights to refine processes and services for a better customer experience.

Collaboration

- We value teamwork by encouraging open communication and sharing knowledge across the Council.
- We embrace diverse perspectives leveraging on the skills and experiences of each team member.
- We encourage collective problem-solving focusing on innovative solutions through collaboration.

Underpinning Principles

- know who you are engaging with, who are their people and how did they come to be
- understand the tikanga you need to support your engagement
- engage respectfully and authentically
- use te reo Māori multiple ways; to introduce yourself, naming plants or animals, karakia
- build your relationship with manaakitanga at the core

6. Whakaahuahanga - Representation

Representation provides a way for authorised Māori individuals and groups to participate in Council decision-making. This must align with the values and principles outlined earlier.

Forms of representation include:

- Māori Ward Councillor;
- Pou Māori;
- Endorsement from the MSC
- Endorsement from Marae Trustees; and
- Formal relationships with Post Settlement Governance Entities (**PSGE's**) and Iwi organisations.

- **Pou Māori Advisor**

The Pou Māori is an advisory role that offers strategic and operational guidance to Council. This role ensures Council actions align with the principles of Te Tiriti o Waitangi and supports elected members, appointed members, and staff.

- **Māori Standing Committee**

The MSC advises Council on matters requiring a Māori perspective, including policy development and review. Tangata whenua can raise issues through their takiwā representative or directly with the committee. Recommendations from the committee are formally reported to Council and considered in decision-making.

All committees to council and their members shall adhere to the Council's code of conduct³ and Standing Orders⁴, and Council and Committee terms of reference⁵ which sets out the standards of behaviour expected from committee members in the exercise of their duties.

- **Māori Wards**

In November 2023, Council voted to establish a Māori Ward for the 2025 local elections, with representation continuing through at least two election cycles. A poll will be held in 2025 to decide if Māori Ward representation will continue in 2028 and 2031. This reflects the growing and younger Māori population in the district.

- **PSGE's and Iwi Entities**

Council is committed to working positively with Post Settlement Governance Entities (**PSGE's**) and Iwi organisations.

Following the settlement of Te Rohe e Rongokako Joint Redress Act 2022 Kahungunu ki Wairarapa Tamaki Nui-a-Rua, Rangitane Tū Mai Rā, Kohunui and Papawai Marae, Department of Conservation, Greater Wellington Regional Council and South Wairarapa District Council, a statutory board was formed to act as guardian of Wairarapa Moana and the Ruamāhanga River catchment, ensuring its sustainable management and protection for current and future generations.

³ [Code of Conduct](#)

⁴ [Standing Orders - September 2021](#)

⁵ [Council and Committee - Terms of Reference 2022 - 2025](#)

- **Other Representation**

Council acknowledges that representation can take many forms. This policy does not limit individuals, whānau, hapū, iwi, or organisations from engaging directly with Council.

7. Kaupapa Here Hiranga, me te Whakapāpā - Significance and Engagement

The Council's Significance and Engagement Policy helps determine how important a decision is and how the community will be involved. It guides how Council assesses significance and ensures community views are considered.

Engagement with Māori is a priority. Council aims to strengthen relationships through mechanisms like the MSC. For decisions involving land, water, or cultural traditions, early engagement with Māori is essential.

8. Tautoko - Support

Council supports and follows tikanga as guided by the Pou Māori and MSC. This is especially important during ceremonies such as pōwhiri, tangihanga, and hui. Support may be requested from kaumatua and kaikaranga for karakia, whaikōrero, and other cultural practices.

9. Te Ture Whakahaere ā-Rauemi 1991 - Resource Management Act 1991

Under the RMA, all decision-makers must:

- Recognise and provide for matters of national importance, including:
 - The relationship of Māori with their ancestral lands, water, sacred sites, and other treasures.
- Pay particular attention to:
 - Kaitiakitanga (guardianship of the environment); and
 - the intrinsic value of ecosystems

10. Te Ture ā-Rohe ā-iwi 2002 - Local Government Act 2002

Section 81 of the Local Government Act 2002 requires councils to:

- Create opportunities for Māori to contribute to decision-making;
- Support Māori capacity to engage; and
- Provide relevant information to Māori communities⁶.

11. Te Tiriti o Waitangi - The Treaty of Waitangi

The Treaty of Waitangi is a foundational document for New Zealand. It outlines the relationship between Māori and the Crown. Council acknowledges both the original Te Reo Māori version and the English translations.

12. Ngā Putanga me te Aromātai - Outcomes and Evaluation

Te Aka Matakitaki - Māori Strategic Framework 2025-2030 (currently in draft) is a comprehensive plan that guides our organisation and community in honouring Te Tiriti o Waitangi, promoting Māori well-being, and achieving Māori aspirations.

⁶ [Māori Participation and Engagement with Local Government](#)

Includes elements like strong leadership (tino rangatiratanga), partnership (pātuitanga), equity (mana taurite), and Māori sovereignty (mana Motuhake). These kaupapa tuku iho ensure that Māori perspectives and needs are integrated into decision-making and resource allocation.

Te Aka Matakitaki - Māori Strategic Framework 2025-2030 will assess the quality of relationships between Council and Māori. The Māori Policy will be reviewed annually alongside the strategy, with informal input from the MSC to ensure it remains relevant and effective.

13. Papakupu o nga Kupu - Glossary of Terms

Council	South Wairarapa District Council, elected representatives and staff.
District	The territorial authority area of the South Wairarapa District Council.
Hapū	Sub-tribe
Hui	Gathering/Meeting
Iwi	Tribe
Karakia	Incantation, prayer, affirmation
Karakia (whakanoa)	Prayer to remove tapu
Karanga	Ceremonial calling of visitors
Kawa	The specific protocols and processes that particular hapū or iwi engage to formalise encounters with others. Kawa varies amongst hapū and iwi, however the kawa of the hosts will take precedence and will govern proceedings.
Manaakitanga	The expression and responsibility inherent to the mana of encounter or engagement as in the reciprocal relationships between host and visitor.
Mana whenua	The acknowledged authority, that a particular whānau, hapū or iwi has over a particular area. This authority affords whānau, hapū and iwi rights as kaitiaki and obligations to manaaki. It also infers the obligation of other groups to negotiate or consult for access rights to land and resources.
Pōwhiri/pōhiri	Ritual of encounter
Tangata whenua	Whānau, hapū, and iwi who whakapapa to whenua in the South Wairarapa district and is inclusive of Māori organisations and mataawaka who have chosen to live in the district and be a part of the wider Māori community.
Tangihanga	Grieving ritual/process
Takiwā	The South Wairarapa from the Tararua Ranges to the South Wairarapa Coastline and is represented by the members of the Māori Standing Committee who represent their marae, whānau, hapū and iwi.
Taonga	Tangible resources or treasures
Taonga tuku iho	Intangible resources of treasures that are important to the cultural heritage of tangata whenua, taura here, and the wider community.
Taura here	The association of Māori individuals or groups who join together to fulfil a common purpose or goal, that share similar aspirations and who live outside their tribal area.
Tikanga	Correct procedure, custom, habit, lore, method. The customary system of values and practices

Wāhi tapu	Sacred place
Whaikōrero	Oratory
Whakapapa	Relates to the genealogy, not only of people but all things. It is the relationships to and between all elements, tangible and intangible, such as matter and energy, the universe, the gods, people, mokopuna and other forms of life
Whenua	Land

14. Appendices

14.1. Appendix A – Mana Whenua Entities

Includes (but not limited to):

- Kahungunu ki Wairarapa Tamaki nui-a-Rua
- Kahungunu ki Wairarapa
- Rangitane Tū Mai Rā
- Rangitane o Wairarapa
- Wairarapa Moana Statutory Board

14.2. Appendix B – Te Ture Whaitake (Relevant Legislation)

Includes links to key laws such as:

- [Local Government Act 2002](#)
- [Resource Management Act 1991](#)
- [Te Ture mō Te Reo Māori 2016 \(Māori Language Act 2016\)](#)
- [Te Ture Whanau Māori Act 1993 \(Māori Land Act 1993\)](#)

and others related to land, environment, and heritage.

14.3. Appendix C – Related Policies

Includes (but not limited to):

- [Significance and Engagement Policy](#)
- [Grants Policy](#)
- [Procurement Policy and Guide](#)
- [Remission and Postponement of Rates on Māori Freehold Land Policy](#)

10.2 INCOME & EXPENDITURE REPORT

Author: Shanin Brider, Advisor, Community Governance

Authoriser: Janice Smith, Chief Executive Officer

PURPOSE

To inform members of the *Māori Standing Committee* of the most recent income and expenditure information.

EXECUTIVE SUMMARY

- Each grant pou has the following amount remaining:
 - Tautoku (general support especially youth) \$ 2,564.25
 - Te Taiao (environmental) \$ 5,164.25
 - Whakapapa (history) \$ 5,664.25
 - Marae Wawata (support marae) \$ 6,719.25

RECOMMENDATIONS

That *the Māori Standing Committee* receive the Income and Expenditure Report for the period ended 31 March 2025.

BACKGROUND

The Income and Expenditure Report is supplied to the Māori Standing Committee to ensure clear and transparent use of South Wairarapa District Council funds. Funds are used to support the ordinary operation of the Māori Standing Committee and provide a grant funds for the community.

The [terms of reference](#) for South Wairarapa District Council Māori Standing Committee.

8. Delegated Authority

In addition to the functions of the Committee outlined in paragraph 3 above, the Council delegates to the Committee the power to:

- *Discretionarily spend on community grants and projects.*
- *Determine the criteria and allocation of the marae development fund granted through Annual or Long-Term Plans, and any subsequent development grants, to Kohunui Marae, Hau Ariki Marae, Pāpāwai Marae and Pae tū Mōkai O Taurā.*

See the terms of reference for other non-financial delegations.

DISCUSSION

Members can request clarification of the income and expenditure report through the Community Governance Advisor.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with the terms of reference for the South Wairarapa District Council.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	The funds are intended to have a positive impact for Māori with delegation to the Māori Standing Committee on how they are administered.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	From time-to-time funds, specifically, through grant applications will have a health and safety component that the Committee should consider.

APPENDICES

Appendix 1 Māori Standing Committee to June 2025

Te Maangai O Ngaa Hapori Maaori

Income & Expenditure for the Period Ended 30 June 2025 (DRAFT)

**Please note the Annual Report for 2024/25 has not been audited by Audit NZ, therefore these results may be subject to change.*

Allocation Grants Annual Budget 2024-25	\$	15,180
Unused funds from 2023-24	\$	23,877
Less Expenditure 2024/25 (Funds Uplifted)		
Aug-24		
Araiti 104431/01 MSC Grant fund Leaders Academy programme in Vanuatu	\$	1,000
Sept-24		
Kuranui College Kapa Haka Uniforms	\$	1,000
Oct-24		
	\$	-
Nov-24		
Kohunui Marae 105200/01	\$	3,045
MSC Pae Tū mōkai	\$	3,000
Whaiora Whanui Trust	\$	300
Kahutara School 105190/01 MSC Kahutara School	\$	4,800
Dec-24		
	\$	-
Jan-25		
	\$	-
Feb-25		
Pae tu Mokai O Tauira Incorporated	\$	1,800
Mar-25		
	\$	-
Jun-25		
Featherston Bowling Club Inc	\$	1,500
Less funds granted and uplifted to 30 June 2025	\$	16,445
Balance as at 30 June 2025	\$	22,612
Less funds not uplifted from previous Community meetings		
Tautoko - Pirinoa School - Meeting 29/04/25	\$	1,500
Te Taiao - Rangitāne o Wairarapa - Meeting 29/04/25	\$	1,000
Whakapapa	\$	-
Marau Wawata	\$	-
Less committed funds not uplifted from previous community meetings	\$	2,500
Balance as at 30 June 2025	\$	20,112

10.3 MĀORI STANDING COMMITTEE - GRANTS FOR ALLOCATION**Author:** Shanin Brider, Advisor, Community Governance**Authoriser:** Matt Vins, Manager, Corporate Support**PURPOSE**

The purpose of this report is to present the committee with the applications for community development funding.

EXECUTIVE SUMMARY

- The Māori Standing Committee has received one application for grant funding. This application is from Hau Ariki Marae for \$9,320 for the purchase and installation of new heat pumps. The committee are asked to consider this application for funding.
- The committee has a total of \$20,112 available for grants
 - Tautoko \$2,564.25
 - Te Taiao \$5,164.25
 - Whakapapa \$5,664.25
 - Marae Waata \$6,719.25
- The committee has received a total of \$9,320 in grant requests.

RECOMMENDATIONS

1. That the Māori Standing Committee receive the Grant Report
2. That the Māori Standing Committee approve/decline the application from Hau Ariki Marae for \$9,320 for funding toward the purchase and installation of new heat pumps, to be funded from the Community Development Fund.

BACKGROUND

To be eligible applicants must be able to demonstrate their connection to South Wairarapa through whakapapa or family connection, or how the activity will benefit the South Wairarapa Māori and non-Māori community.

The board has delegated authority to make financial decisions within the confines of the allocated and available budget, and the board operates its grant fund in accordance with the Council's Grants Policy. Community boards are allocated funding for grants through the Long-Term Plan/Annual Plan. The current funding amount is available on the Income & Expenditure Statement.

DISCUSSION

Under the current Grants Policy, the key eligibility criteria for community board grants are as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.

- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.

OPTIONS

The options available to the Committee are to approve, partially approve or decline the application.

CONSIDERATIONS

Financial

The Māori Standing Committee fund was allocated to the committee from the Council's enhanced Annual Plan process. Therefore, the delegation for decision making is with the Māori Standing Committee and has no further impact on the Council's AP/LTP, OPEX/CAPEX, rating impact or procurement process.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of no significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Grant Policy.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are implications for Māori. See detail in discussion.
Chief Financial Officer review	The CFO has not reviewed this report.
State the possible implications for health and safety	None

APPENDICES

Appendix 1 Application from Hau Ariki Marae

From: enquiries@swdc.govt.nz <enquiries@swdc.govt.nz>

Sent: Wednesday, 16 July 2025 3:27 pm

To: Grants <grants@swdc.govt.nz>

Subject: New submission from Grant Application Form

Name
Kevin Haunui
Organisation (if applicable):
Hau Ariki Marae
Physical address:
131 Regent Street Martinborough 5711
Postal address:
PO Box 165 Martinborough 5711
Mobile No.:
Email:
Would you like to speak in support of your application?
Yes
Through our funding we support one-off and ongoing activities. Please select which type of funding you are applying for:
Funding for capital expenditure
Using this flow chart, please select which funding pool you are applying for:
Māori Standing Committee Fund
Activity, initiative, or project title (this will be recorded publicly):
Warming the Whare Puni
Please select which of the funding outcomes your activity aligns with:
<ul style="list-style-type: none"> • Social/Oranga Hauora • Environmental/Oranga Taiao • Economic/Oranga Ōhanga • Cultural/Oranga Ahurea
Please describe your activity and how it supports the above outcome(s):
<p>Warming the Wharepuni or warming the sleeping house is the name of this project at Hau Ariki Marae. Wharepuni in this context relates to the rooms in the annex to the wharenuī (main meeting house) used as additional sleeping quarters and meeting areas. Te Kupenga a Te Huki (Te Kupenga) is the name of this area of the Hau Ariki Marae complex.</p> <p>Installing heat pumps in four rooms of Te Kupenga will provide more effective and efficient heat management year-round, particularly in the winter months. These</p>

rooms are currently used by the whanau, who serve the marae in a caretaking role and who live in residence at the marae.

The installation of heat pumps in 4 rooms Te Kupenga aligns with many of the funding outcomes:

1. Energy Efficiency, Cost Savings, Environmental Benefits – lower energy consumption and reduced utility bills for Hau Ariki. Pairing solar at the marae with heat pump significantly increases our self-consumption of solar energy, helping avoid rising electricity costs while reducing our carbon footprint. It contributes to a more sustainable future.
2. Safety and Health – Heat pumps eliminate the risk of carbon monoxide poisoning or fire hazards associated with combustion-based heating. Many heat pumps include air filtration systems, which can improve indoor air quality by removing dust, pollen, and other allergens.
3. Building Maori cultural capacity and capability is the aim of Hau Ariki marae in the Martinborough community. The resident whanau in addition to their caretaking role, are pivotal in providing a leading role and anchoring that aim supporting local community in tikanga and kawa on the marae and generally in the wider community. Providing a warm environment for the resident whanau not only supports their wellbeing but supports the marae's aims.
4. Enables sustainable future management of rooms to be utilised for learning and teaching opportunities such as Te reo classes, kaumatua hui, utilisation of rooms when required for civil emergency purposes

How will you know these outcomes have been achieved?

1. Satisfaction survey amongst users
2. Impact on utility bills

Start date of proposed activity:

01/08/2025

Anticipated completion date:

01/12/2025

Where will the activity or project take place (check as many as applicable)?

- Martinborough

How many people will participate in your project, activity or initiative?

10

How many people will benefit from your project, activity or initiative?

100

Does your project have an effect on climate change?

Positive

Total cost of the project (e.g. venue hire, food, presenters, performers, marketing, building works):

\$13540 inc GST

Amount applied for in this application:

\$9320 inc GST

Untitled
Room 1, 1 x Daikin Inverter Highwall model FTXM50, \$3350 inc GST Room 2, 1 x Daikin Inverter model FTXM71, \$4820 inc GST Room 3, 1` x Daikin Inverter model FTXM35, \$2800 inc GST Room 4, 1 x Daikin Inverter Highwall model FTXM46, \$3170 inc GST
Your organisation's contribution:
4220
Project income (if applicable, e.g. generated from sales to public):
0
Have you ever applied to SWDC for funding before?
Yes
When, for what purpose and how much was granted?
2024, \$9,000 for replacement mattresses, \$9,000 was granted
Are you in the process of applying for any further SWDC funding?
No
Are you GST registered?
No
I/we agree to provide SWDC additional information in relation to this application if requested
Yes
I certify that the information provided in this application form is true and correct to the best of my knowledge.
<input type="checkbox"/> • Yes
I have the authority to make the application on behalf of the organisation.
<input type="checkbox"/> • Yes
I agree that the necessary documentation listed below is attached to this application.
<input type="checkbox"/> • Yes
I confirm that we will complete a grant accountability form within 12 months of the date the grant is paid out.
<input type="checkbox"/> • Yes
The organisation will keep receipts/records of all expenditure for seven years.
<input type="checkbox"/> • Yes
Any unspent funds will be returned to SWDC.
<input type="checkbox"/> • Yes
All expenditure will be accounted for in the Accountability Report.
<input type="checkbox"/> • Yes
Please enter your full name:
Kevin Haunui

Designation:

Marae Committee Chair

File

- [Hau_Ariki_Marae_Reservation_Trust_-_Balance_Sheet-3.pdf](#)
- [Hau_Ariki_Marae_Reservation_Trust_-_Profit_and_Loss-1.pdf](#)
- [Hau-Ariki-Financial-Report-2024.pdf](#)
- [DOC140725-14072025082911.pdf](#)
- [DOC140725-140720250829111.pdf](#)

B.W. O'BRIEN & CO. LTD.

AIR CONDITIONING SPECIALISTS • REFRIGERATION ENGINEERS

14th July 2025

Hau Ariki Marae
131 Regent Street
Martinborough 5711

Dear Les,

We have pleasure in submitting our price for the supply and installation of Daikin Air Conditioning systems for the Marae.

We have calculated the heat load required in sizing heat pumps it is important to take into account our extremes of weather and to allow adequate kW's to cope with our cooler temperatures and frosty mornings. Also important in our temperatures is the operating range, so when comparing system's the kW output, heat load and operating range are all important factors. Taking this into account we have priced as follows:

Room 1

We have selected a Daikin Inverter model that varies the speed of the compressor to deliver the required cooling or heating therefore they use less electricity to operate and are also highly energy efficient. The Inverter Highwall Model FTXM50 has a capacity of 5.0 kW's of cooling and 6.1 kW's of heating but can speed between 1.1 – 6.7 kW's of cooling and 1.0 – 8.0 kW's of heating.

This has an AEER/COP of 4.35 cooling and 4.52 heating (Annual Energy Efficiency Ratio / Coefficient of Performance). The COP is a measure of the amount of power input to a system compared to the amount of power output by that system. This has an energy star rating of 4.0 cooling and 4.5 heating and is energy star compliant.

Our price for this installed is \$3,350-00 incl GST

Room 2

We have selected a Daikin Inverter Model FTXM71 has a capacity of 7.1 kW's of cooling and 8.1 kW's of heating but can speed between 2.0 -8.9 kW's of cooling and 2.0 – 10.8 kW's of heating.

This unit has an AEER/COP of 3.59 cooling and 4.13 heating. This has an energy star rating of 2.5 cooling and 3.5 heating and is energy star compliant.

Our price for this installed is \$4,220-00 incl GST

Room 3

We have selected the Inverter Highwall Model FTXM35 which has a capacity of 3.5 kW's of cooling and 4.0 kW's of heating but can speed between 0.9 - 4.2 kW's of cooling and 0.9 – 5.5 kW's of heating.

This has a AEER/COP of 4.20 cooling and 4.56 heating. This has an energy star rating of 3.5 cooling and 4.5 heating and is energy star compliant.

Our price for this installed is \$2,800-00 incl GST

1 Dixon St | Masterton | Phone: 06 378 2288



Member of
CLIMATE CONTROL
COMPANIES ASSOCIATION

B.W. O'BRIEN & CO. LTD.**AIR CONDITIONING SPECIALISTS • REFRIGERATION ENGINEERS****Room 4**

We have selected a Daikin Inverter Highwall Model FTXM46 which has a capacity of 4.6 kW's of cooling and 5.4 kW's of heating but can speed between 0.9 – 5.5 kW's of cooling and 1.0 – 6.7 kW's of heating.

This has a AEER/COP of 3.81 cooling and 3.87 heating.

Our price for this installed is \$3,170-00 incl GST

Inclusion: All Outdoor Units Under the Building

Terms of Payment

Unless otherwise arranged Net 7 days following invoice.

Our price will be held for 30 days and then will be subject to normal market fluctuations and will include a 5 year guarantee. Drain pumps carry a 12-month guarantee. **Our price includes GST.**

Thank you for enabling an Accredited Daikin Dealer and a Member of CCCA (Climate Control Companies Association) the opportunity to quote this job.

We trust this is to your requirements and we look forward to hearing from you, if any further information is required regarding the kW's we have based our price on or any other matter please do not hesitate to contact us.

Yours faithfully


Lyn O'Brien
B.W. O'BRIEN & CO. LTD

Dixon St | Masterton | Phone: 06 378 2288



11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 LOCAL BODY ELECTIONS 2025

Author: Nicki Ansell, Lead Advisor, Policy & Projects

Authoriser: Matt Vins, Manager, Corporate Support

PURPOSE

To inform the Māori Standing Committee on the preparations for the local body elections in October 2025.

EXECUTIVE SUMMARY

This report provides information on the upcoming Local Body Elections 2025, highlights key dates, planning and how this will be managed leading up to the election.

BACKGROUND

Local government elections are to be held 11 October 2025 in accordance with the [Local Electoral Act 2001](#).

Council has already resolved in August 2023 to use First Past the Post (FPP) as the voting method for the 2025 election.

DISCUSSION

Election 2025

The declaration of the Electoral Officer (Warwick Lampp from Electionz.com Ltd), the Deputy Electoral Officer (Nicki Ansell) and other officials has been undertaken.

Council resolved on 11 June 2025 to order the candidates in a fully random order on the voting paper.

Candidate nominations open 1 July and close midday 1 August, and voting opens 9 September 2025.

The official pre-election period will begin on 11 July 2025 under section 104 of the Local Electoral Act 2001.

Some key dates during 2025 are:

- ***Check you are enrolled to vote***
Now until 1 August 2025
- ***Consider being a candidate***
Now until 1 July 2025
- ***Appointment of the deputy electoral officer and other officials***
February 2025
- ***Ratepayer Roll Enrolment Confirmation Letters and Forms sent to existing ratepayers.***
Posted 28 March 2025
- ***Pre-election Period starts***
11 July 2025
- ***Pre-election report published by the Chief Executive***
Before 18 July 2025

- **Public notice of the election calling for nominations**
No later than 10 July 2025
- **Candidate nominations open**
4 July 2025
- **Candidate nominations close (12 noon)**
1 August 2025
- **Candidates announced**
8 August 2025
- **Final electoral roll certified by Electoral Officer**
5 September 2025
- **Voting papers sent to enrolled voters**
9 September - 22 September 2025
- **Voting opens**
9 September - 11 October 2025
- **Interim Delegation to the CE – report to Council**
8 October 2025
- **Voting closes (12 noon)**
11 October 2025
- **Progress and preliminary results published**
11 October 2025
- **Final results announced**
14 October - 17 October 2025

The Induction of new candidates will be completed as soon as practical after the results are announced.

The inaugural council meeting will take in late October (date to be confirmed).

Rohe Pōti Māori | Māori Ward Polls

Any council or regional council that established a Māori Ward or Constituency after 2020 is required by legislation to hold a Māori Ward Poll in 2025

- 37 polls in NZ, shown on the voting paper after each council's elections
- Poll is for all electors to vote to keep or remove Māori wards or constituencies
- Binding for council for 2028 and 2031 elections (6 years) but not for the period 2025 to 2028
- Information page about the poll will be in the voting guide booklets with the voting papers
- Poll questions are:
 - I vote to KEEP the Māori Ward (or Māori constituency)
 - I vote to REMOVE the Māori Ward (or Māori constituency)

- Polls in 2025 for South Wairarapa District Council and Greater Wellington Regional Council

New Council

Officers have started planning the new Council programme to commence immediately following the elections, including the inaugural meeting, training, and induction processes.

APPENDICES

Nil

11.2 ACTION ITEMS REPORT

Author: Shanin Bridger, Advisor, Community Governance

Authoriser: Janice Smith, Chief Executive Officer

PURPOSE

To present the Māori Standing Committee with updates on actions to July 2025.

BACKGROUND

Action items from recent meetings are presented to the Māori Standing Committee for information. The Chair may ask Council officers for comments and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting, then will remain in a master register but no longer reported on.

DISCUSSION

The Action Item list now has actions requested at the Forum. Those actions are indicated with an F for 'forum'. Requests made at the forum were getting lost as they were not recorded anywhere other than the notes. It is anticipated that this change will allow everyone to keep better track of request especially when they span several meetings.

APPENDICES

Appendix 1 Updated action items list as at July 2025

Number	Raised Date	Responsible Manager	Action or Task details	Status	Notes	Staff Responsible
147	18-Jul-23	P Gardner	MSC NOTED: Action 147(a): clarification around if Cape Palliser paper trail is a council road or has it gone through the Māori land court? Action 147(b) 18/7/23 MSC proposed a steering group to work with Mr Hale, and K Mikaera MSC representative.	Open	6/10/23: A Bradley waiting on confirmation from the Roothing team. 10/10/23 updated details to specify paper road past Cape Palliser. Two of those blocks not Māori land, DOC are also at the end of the road. Investigating if we can get a proper sign "Private Access etc" and consult with locals around access.20/03/24: To be assigned to Pou Māori when they are appointed. The initial legal investigations have been explored and to close a paper road will take a number of months. 30/07/24: currently working with roading staff. Issues with removing the paper road if there is an emergency. If the SWDC rescind the paper road the issues of inappropriate use and access remain. Mr Fenwick confirmed that there is endangered flora and fauna in the area.30/4/24: CEO asked for a meeting on the paper road. See Chair's report for more detail. 6/1/2025: This is still in progress, a team from council led by Pou Māori are working with Ngati Hinewaka hapū to reach a solution. A plan has been discussed and includes the use of a by-law, comms plan, plant restoration, funding plan and project management. Will have further updates over the next month or two.	Narida Hooper
420	29-Oct-24	P Gardner	request staff liaison with Joe Howells to go on a Hikoi and get a better understanding of what their group are doing along the river.	Open		Robyn Ramsden
421	29-Oct-24	J Smith	Pou Māori to supply breakdown of the costs to Committee See Pou Māori Report 29 Oct 24	Open		Narida Hooper
2024/500	3-Dec-24	P Gardner	Invite to the next Forum the Climate Change Advisor to update Committee.	Open		Robyn Ramsden

MSC2025/04	28-Jan-25	P Gardner	request for staff to organise a tour of the development with the developer at Rapaki (near Martinborough).	Open		Robyn Ramsden
MSC2025/10	28-Jan-25	P Gardner	Defer to next meeting. Invite to next Forum with a request to bring a MCI pack and more detailed information on training and expectations.	Open	11/3/25: WFA attended the Forum online. 11/3/25: WFA to answer question on how many people does the kit cover.	Robyn Ramsden
F25/01	11-Mar-25	P Gardner	Committee requests to see the whare prototype once it's finished.	Open		Robyn Ramsden
F25/02	11-Mar-25	MSC	direction from Chair that the Forum changes from operational to a strategic framework.	Open		Andrea Rutene
F25/03	11-Mar-25	P Gardner	request coordinator grants attend the next Committee meeting to report back on the Waitangi Day event.	Open	13/3/25: Lina invited to 29 April meeting.	Robyn Ramsden
F25/05	11-Mar-25	J Smith	request Narida to draft Policy change and guidelines of the Policy on Naming of Public Roads, Private Roads and Rights-of-Way. And to prepare advice to MCB for meeting on 20 March.	Open	20/3/25: updated advice was use at the MCB meeting. Their feedback is they want to see road naming reports before MSC, and then refer any requests for road names in te reo to be approved by MSC. This currently contradicts SWDC policy.	Narida Hooper
F25/06	11-Mar-25	J Smith	request Narida to check with Carterton and Masterton to remove suffixes to Māori road names i.e. lane, way, drive.	Open		Narida Hooper

12 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mātou katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe