



POLICY AND FINANCE COMMITTEE MEETING

MINUTES – 29 June 2011

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 12:50pm and 2:05pm.

Procedural Items

A1. Apologies

No apologies were received.

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Minutes for Confirmation: Policy & Finance Committee 18 May 2011

P&F RESOLVED (P&F2011/15) that the minutes of the Policy and Finance Committee meeting held on 18 May 2011 were received and confirmed as true and correct.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

A4. Policy and Finance Committee Action List from 18 May 2011

Councillors reviewed the action items from 18 May 2011.

P&F RESOLVED (P&F2011/16):

1. To receive the action items list.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

2. Action 765: Contact Lionel Klee and Vivien Meek prior to the next meeting and explain that the connection request evaluation had been delayed until 10 August 2011; M Allingham

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A5. Risk & Audit Working Party Minutes – 26 May 2011

Councillors discussed the proposal by Cr Stevens for a protocol for spending of Pain Farm funds and next steps.

P&F RESOLVED (P&F2011/17) to receive the Risk and Audit Working Party Minutes of 26 May 2011.

(Moved Cr Napier /Seconded Cr Craig)

Carried

B Reports

B1. Housing Policy Report

Councillors reviewed the Housing Policy Report and made amendments to the policy in the meeting.

P&F RESOLVED (P&F2011/18):

1. To receive the information
2. To broaden the eligibility criteria as follows:
 - Age – 55 years of age or over, or
 - In receipt of an invalid or widow’s benefit, and
 - Assets to be matched to the eligibility for subsidy to aged care facilities, WINZ or Housing NZ as appropriate.
3. That the housing policy be amended to reflect the above new criteria and changes made in the meeting.

(Moved Cr Sexton/Seconded Cr Jephson)

Carried

4. Action 766: Carry over consideration of a contingency fund for upgrades on pensioner flats to LTP process; M Allingham
5. Action 767: Ensure the housing policy is clear on who provides the aerial for digital TV users; M Allingham

C Financial Statements

The Group Manager Corporate Support presented the financial reports to 31 May 2011 and indicated that finances were on track to end the year as per forecast.

The Mayor queried why additional staff were being employed when the building consent revenues were falling. Mr Crimp stated that the building consent budget was set in 2008 when a marked upturn in the economy had been anticipated. The revenue budget was not met, however the revenue figure had been increasing on a yearly basis giving an artificially high target budget. Building consent numbers were stable and the team needed additional personnel to ensure the consents were being processed to a good standard. Currently consents unable to be processed in-house were being outsourced to a consultant.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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