



# POLICY AND FINANCE COMMITTEE MEETING

## MINUTES – 6 April 2011

**Present:** Viv Napier (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

**In attendance:** Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).

**Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:05pm and 1:25pm.

### A Preliminary Matters

Deputy Mayor Napier chaired the meeting as Mayor Staples had departed for a funeral before the meeting started.

#### A1. Apologies

*P&F RESOLVED (P&F2011/07)* the apology for absence received from Mayor Adrienne Staples be accepted.

*(Moved Cr Craig/Seconded Cr Sexton)*

Carried

#### A2. Conflicts of Interest

No conflicts of interest were declared.

#### A3. Minutes for Confirmation: Policy & Finance Committee 23 February 2011

*P&F RESOLVED (P&F2011/08)* that the minutes of the Policy and Finance Committee meeting held on 23 February 2011 were received and confirmed as true and correct.

*(Moved Cr Jephson/Seconded Cr Riddell)*

Carried

#### A4. Policy and Finance Committee Action List from 23 February 2011

The Group Manager Corporate Support and Chief Executive Officer provided an update on open items, including clarification on criteria which allowed ratepayers to claim rebates. It was noted that wording in the rates newsletter had been clarified.

*P&F RESOLVED (P&F2011/09)* to receive the Policy and Finance Committee action item list from 23 February 2011.

*(Moved Cr Gray/Seconded Cr Sexton)*

Carried

### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**A5. Risk & Audit Working Party Minutes – 23 March 2011**

*P&F RESOLVED (P&F2011/10) to receive the tabled Risk and Audit Working Party Minutes of 23 March 2011.*

*(Moved Cr Craig/Seconded Cr Riddell)*

Carried

**C Financial Statements**

The CEO and Group Manager Corporate Support presented the financial reports and answered councillors questions. Mr Crimp noted his recommendation was not to pursue rates debts via debt collectors but rates debt did need to be addressed via a policy update.

*P&F RESOLVED (P&F2011/11):*

1. To receive the financial statements to 28 February 2011

*(Moved Cr Sexton/Seconded Cr Craig)*

Carried

2. Action 596: Provide a breakdown of residential, commercial and rural rate debtors; P Crimp

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

**DISCLAIMER**

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