



POLICY AND FINANCE COMMITTEE

AGENDA – 12 March 2014

A Conduct of Business

The meeting will be held in the Council Chambers, 19 Kitchener Street, Martinborough and will commence at the conclusion of the District Council meeting. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

A1. Apologies

A2. Conflicts of Interest

A3. Public Participation

A4. Minutes for Receipt: Policy & Finance Committee 12 March 2014

Pages 1-2

A5. Action Items from 29 January 2014

Page 3

B Finances



POLICY AND FINANCE COMMITTEE MEETING MINUTES

29 January 2014

Present: Deputy Mayor Viv Napier (chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.

In Attendance: Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:30pm and 2:15pm.

A Preliminary Matters

A1. Apologies

P&F RESOLVED (P&F2014/01) to receive apologies from Mayor Adrienne Staples.
(*Moved Cr Davies/Seconded Cr Jephson*) Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Receipt: Policy & Finance Committee 27 November 2013

P&F RESOLVED (P&F2014/02) that the minutes of the Policy and Finance Committee meeting held on 27 November 2013 be received and confirmed as a true and correct record.
(*Moved Cr Robertson/Seconded Cr Stevens*) Carried

A5. Action Items from 27 November 2013

P&F RESOLVED (P&F2014/03):

1. To receive the action items from 27 November 2013.
(*Moved Cr Napier/Seconded Cr Davies*) Carried
2. Action 4: Discuss the feasibility of community plantings in front of the Greytown pensioner flats as part of Arbor Day celebrations; P Crimp

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B Policies and Reports

B1. Annual Plan Draft Schedule

Mr Crimp advised that a draft annual plan timetable had been prepared and would be circulated to councillors following the meeting.

P&F NOTED:

1. Action 5: Profile councillor and community board members by ward over a period of time in the rates newsletter; P Crimp

C Finances

The Chief Executive presented the summary and highlights of the accounts to 31 December 2013 and councillors discussed solid waste disposal in rural areas with collection option, the cost of waste water treatment.

Mr Crimp advised that the Martinborough Town Hall had been assessed by Eastern Consulting Ltd for damage following the recent Wairarapa earthquake and that it's condition had not deteriorated.

P&F NOTED:

1. Action 6: Include as a discussion item solid waste charged to charge all residents on a route that are eligible for pickup and advise residents via the annual plan process; P Crimp

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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**Policy and Finance Committee
Action Items
From 29 January 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
205	P&F	3-Apr-13	Action	Paul	Review whether a special pensioner housing fund should be setup, whether rents should be raised on a CPI basis each year and whether rental covers the cost of requirement maintenance	Open	Annual Plan Process
510	P&F	31-Jul-13	Action	Mark	Publicise the changes to the 'Town Water Supply Policy' in the rates newsletter	Open	
778	P&F	27-Nov-13	Action	Mark	Amend the Greytown Transfer Station sign to advise users to exit via Pierce Street	Open	14/1/14 - signs have been ordered.
779	P&F	27-Nov-13	Action	Murray	Advise the P&F Committee on what is required for Council to require supplementary rain harvesting tanks for all new rural and/or urban water connections	Open	
780	P&F	27-Nov-13	Action	Mark	Carry out maintenance and improvement works to spruce up the outside appearance of the Greytown pensioner flats	Open	7/2 In progress
4	P&F	29-Jan-14	Action	Paul	Discuss the feasibility of community plantings in front of the Greytown pensioner flats as part of Arbor Day celebrations	Open	
5	P&F	29-Jan-14	Action	Paul	Profile councillor and community board members by ward over a period of time in the rates newsletter	Actioned	In hand, members emailed and asked to provide material suitable for publishing on a scheduled basis
6	P&F	29-Jan-14	Action	Paul	Include as a discussion item solid waste charged to charge all residents on a route that are eligible for pickup and advise residents via the annual plan process	Open	