



POLICY AND FINANCE COMMITTEE

AGENDA – 15 May 2013

A Conduct of Business

The meeting will be held in the Council Chambers, 19 Kitchener Street, Martinborough and will commence at the conclusion of the District Council meeting. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

- A1. Apologies
- A2. Conflicts of Interest
- A3. Public Participation
- A4. Minutes for Confirmation: Policy & Finance Committee 3 April 2013 Pages 1-2
- A5. Action Items from 3 April 2013 Page 3
- A6. Minutes for Receipt: Risk and Audit Committee 1 May 2013 (to be tabled)

B Finances



POLICY AND FINANCE COMMITTEE MEETING MINUTES

3 April 2013

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

In Attendance: Paul Crimp (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 12:30pm and 1:15pm.

A Preliminary Matters

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation: Policy & Finance Committee 20 February 2013

P&F RESOLVED (P&F2013/06) that the minutes of the Policy and Finance Committee meeting held on 20 February 2013 be received and confirmed as true and correct.

(Moved Cr Napier/Seconded Cr Gray)

Carried

A5. Action Items from 20 February 2013

P&F RESOLVED (P&F2013/07) to receive the action items from 20 February 2013.

(Moved Cr Jephson/Seconded Cr Riddell)

Carried

A6. Minutes for Receipt: Risk and Audit Committee 8 March 2013

COUNCIL RESOLVED (DC2013/08) to receive the minutes of the Risk and Audit Committee for 8 March 2013.

(Moved Cr Craig/Seconded Cr Napier)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B Finances

Group Manager Corporate Support spoke to the financial variances in the 28 February 2013 report and answered councillors’ questions relating to the amount of rates debt, encouraging rates payment and maintenance of pensioner housing costs and rents charged.

P&F RESOLVED (P&F2013/09):

1. To receive the financial report for the month ended 28 February 2013.

(Moved Cr Robertson/Seconded Cr Sexton)

Carried

2. Action 203: Obtain advice on making public reports on properties with outstanding rates debt where no payment agreement has been able to be reached; P Crimp
3. Action 204: Release a press statement advising that Council intends to use all measures available as per the Remission of Penalty Rates Policies to encourage rates payment; P Crimp
4. Action 205: Review whether a special pensioner housing fund should be setup, whether rents should be raised on a CPI basis each year and whether rental covers the cost of requirement maintenance; P Crimp

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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**Policy and Finance Committee
Action Items List
From 3 April 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
203	P&F	3-Apr-13	Action	Paul	Obtain advice on making public reports on properties with outstanding rates debt where no payment agreement has been able to be reached	Open	
204	P&F	3-Apr-13	Action	Paul	Release a press statement advising that Council intends to use all measures available as per the Remission of Penalty Rates Policies to encourage rates payment	Open	
205	P&F	3-Apr-13	Action	Paul	Review whether a special pensioner housing fund should be setup, whether rents should be raised on a CPI basis each year and whether rental covers the cost of requirement maintenance	Open	