



# POLICY AND FINANCE COMMITTEE

## AGENDA – 15 October 2014

### **A Conduct of Business**

The meeting will be held in the Council Chambers, 19 Kitchener Street, Martinborough and will commence at the conclusion of the District Council meeting. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

- A1. Apologies
- A2. Conflicts of Interest
- A3. Public Participation
- A4. Minutes for Confirmation: Policy & Finance Committee 27 August 2014 Pages 1-2
- A5. Minutes for Receipt: Risk & Audit 19 June 2014 Page 3

### **B Finances**



# POLICY AND FINANCE COMMITTEE MEETING MINUTES

27 August 2014

**Present:** Deputy Mayor Viv Napier, Councillors Margaret Craig (from 12:18pm), Dean Davies, Brian Jephson, David Montgomerie, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.

**In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).

**Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 12:16pm and 12:21pm.

## A Preliminary Matters

### A1. Apologies

*P&F RESOLVED (P&F2014/21)* to receive apologies from Mayor Adrienne Staples.  
(*Moved Cr Robertson/Seconded Cr Davies*) Carried

### A2. Conflicts of Interest

There were no conflicts of interest declared.

### A3. Public Participation

There was no public participation.

### A4. Policy & Finance Committee Minutes 16 July 2014

*P&F RESOLVED (P&F2014/22)* that the minutes of the Policy and Finance Committee meeting held on 16 July 2014 be received and confirmed as a true and correct record.  
(*Moved Cr Jephson/Seconded Cr Stevens*) Carried

### A5. Action Items from 16 July 2014

*P&F RESOLVED (P&F2014/23)* to receive the action items from 16 July 2014.  
(*Moved Cr Robertson/Seconded Cr Riddell*) Carried

## B General

There were no finances for consideration.

Mr Crimp tabled a draft timetable for the preparation of the Long Term Plan (LTP) with the first workshop to be scheduled for the 24 September 2014.

### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**Confirmed as a true and correct record**

.....(Deputy Mayor)

.....(Date)

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**Risk & Audit Working Party  
Minutes  
19 June 2014  
10.00 am, Waiohine Room**

**Present** – Cr. V Napier (Chair), Cr M Craig, Cr M Stevens  
Also in attendance – P Crimp.

**Apologies** –Cr D Davies

**Minutes** – Minutes of the 15 May 2014 meeting were confirmed as a true and correct record.

Moved Napier/ Stevens

**Matters Arising** –

FAR Review and ONRC were discussed and the impacts – FAR rates have been set but SPR still under discussion.

ONRC – full impact unknown

**Monthly Financials** – May management accounts presented and discussed. In general accounts were “on budget”, no risk identified of material overspend.

Discussed fee alignment with MDC

**Risks**

Risks discussed :

- Staffing
- Legislation
- LTP – Timetable to next meeting
- FAR review/ONRC
- Town hall

**General Business**

Wheelie bin trial Featherston

LTP Workshop planned for 24<sup>th</sup> Sept before I & S meeting

Staffing, Bill moving into JP’s role

AMP’s contracted out

Meeting closed 10.50 am

**Next meeting:**

17/04/2014 10am

15/05/2014 10am

19/06/2014 10am

17/07/2014 10am

26/08/2014 10am