



POLICY AND FINANCE COMMITTEE

AGENDA – 19 September 2013

A Conduct of Business

The meeting will be held in the Council Chambers, 19 Kitchener Street, Martinborough and will commence at the conclusion of the District Council meeting. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

- A1.** Apologies
- A2.** Conflicts of Interest
- A3.** Public Participation
- A4.** Minutes for Confirmation: Policy & Finance Committee 31 July 2013 Pages 1-2
- A5.** Action Items from 31 July 2013 Page 3
- A6.** Risk and Audit meeting minutes (to be tabled)

B Finances

- B1.** Rates Penalty Notification discussion



POLICY AND FINANCE COMMITTEE MEETING MINUTES

31 July 2013

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Mike Gray, Brian Jephson, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 11:25am and 11:45am.

A Preliminary Matters

A1. Apologies

COUNCIL RESOLVED (P&F2013/20) to receive apologies from Cr Viv Napier and Cr Dean Davies.

(Moved Mayor Staples/Seconded Cr Stevens)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation: Policy & Finance Committee 26 June 2013

P&F RESOLVED (P&F2013/21) that the minutes of the Policy and Finance Committee meeting held on 26 June 2013 be received and confirmed as true and correct.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

A5. Action Items from 26 June 2013

P&F RESOLVED (P&F2013/22) to receive the action items from 26 June 2013.

(Moved Cr Gray/Seconded Cr Jephson)

Carried

B Services Capacity Report

Mr Crimp clarified that it was water supply that was to be considered for extension to rural residents and advised that the recommendations took into account all known empty sections. Mr Crimp believed the changes made to the supply, and the suggested restriction measures meant the risk of low pressure water delivery wasn't high. Councillors noted that utilising

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available capacity would reduce the overall cost of supply to residents. It was noted that new mains would not be laid.

P&F RESOLVED (P&F2013/23):

1. To receive the information.
2. To adopt the capacity and suggested allocation model for new water and waste-water connections for all communities.
3. To adopt the revised policies for water service provision to urban and rural ratepayers.
4. To leave the waste water policy in its present form until such time as new resource consents are available for the communities of Greytown, Featherston and Martinborough.
5. To allow Council officers to allocate surplus capacity to new entrants for water supply in rural areas for domestic and restricted use only.
6. That unlimited supply could be offered to small rural sections on the edge of town at Council officer discretion.
(Moved Cr Riddell/Seconded Cr Stevens) Carried
7. Action 510: Publicise the changes to the 'Town Water Supply Policy' in the rates newsletter; M Allingham
8. Action 511: Amend paragraph 3.3.2 to reflect resolution point '6' relating to the amended Town Water Supply Policy; M Allingham

B Finances

There were no finances available as end of year accounts were still being finalised.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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**Policy & Finance Committee
Action Items
From 31 July 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
205	P&F	3-Apr-13	Action	Paul	Review whether a special pensioner housing fund should be setup, whether rents should be raised on a CPI basis each year and whether rental covers the cost of requirement maintenance	Open	To go to P&F 31 July 13
509	P&F	31-Jul-13	Resolution	Mark	<p>Services Capacity Report</p> <p>P&F RESOLVED (P&F2013/23):</p> <ol style="list-style-type: none"> 1. To receive the information. 2. To adopt the capacity and suggested allocation model for new water and waste-water connections for all communities. 3. To adopt the revised policies for water service provision to urban and rural ratepayers. 4. To leave the waste water policy in its present form until such time as new resource consents are available for the communities of Greytown, Featherston and Martinborough. 5. To allow Council officers to allocate surplus capacity to new entrants for water supply in rural areas for domestic and restricted use only. 6. That unlimited supply could be offered to small rural sections on the edge of town at Council officer discretion. <p>(Moved Cr Riddell/Seconded Cr Stevens) Carried</p>	Actioned	
510	P&F	31-Jul-13	Action	Mark	Publicise the changes to the 'Town Water Supply Policy' in the rates newsletter	Open	