



# POLICY AND FINANCE COMMITTEE

## AGENDA – 29 January 2014

### **A Conduct of Business**

The meeting will be held in the Council Chambers, 19 Kitchener Street, Martinborough and will commence at the conclusion of the District Council meeting. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

- A1. Apologies
- A2. Conflicts of Interest
- A3. Public Participation
- A4. Minutes for Receipt: Policy & Finance Committee 27 November 2013 Pages 1-3
- A5. Action Items from 27 November 2013 Page 4

### **B Policies and Reports**

- B1. Annual Plan Draft Schedule (to be tabled)

### **C Finances**



# POLICY AND FINANCE COMMITTEE MEETING MINUTES

27 November 2013

**Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Brian Jephson, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.

**In Attendance:** Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).

**Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:15pm and 2:00pm.

## A Preliminary Matters

### A1. Apologies

There were no apologies.

### A2. Conflicts of Interest

No conflicts of interest were declared.

### A3. Public Participation

There was no public participation.

### A4. Minutes for Receipt: Policy & Finance Committee 19 September 2013

*P&F RESOLVED (P&F2013/27)* that the minutes of the Policy and Finance Committee meeting held on 19 September 2013 be received.

*(Moved Cr Riddell/Seconded Cr Olds)*

Carried

### A5. Action Items from 19 September 2013

*P&F RESOLVED (P&F2013/28):*

1. To receive the action items from 19 September 2013.

*(Moved Cr Davies/Seconded Cr Jephson)*

Carried

2. Action 777: Breakdown rate arrears by age; <6 months, 6-12 months and >12 months; P Crimp

## B Policies and Reports

### B1. Policy on Naming of Public Roads, Private Roads and Rights-of-Way

*P&F RESOLVED (P&F2013/29):*

1. To receive the report.

### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

2. That section 4.4.3 of the “Policy on Naming of Public Roads, Private Roads and Rights-of-Way” be amended so as to read as follows:  
“Where a road name is requested to be changed, a significant majority of residents and owners along the road must support the proposed change. The applicant shall also provide any history relating to the existing street name. The road name change report shall be presented to the relevant Community Board for comment prior to the Council meeting. However, the final decision to allow a road name to be changed and the new name of the road is always at the discretion of the Council”.

*(Moved Cr Napier/Seconded Cr Craig)*

Carried

3. Action 778: Amend the Greytown Transfer Station sign to advise users to exit via Pierce Street; M Allingham

## **B2. Policy and Capacity Review Water and Wastewater Services**

Councillors discussed the report noting minor grammatical changes and querying whether it was feasible to enforce supplementary water harvesting tanks for new connections.

*P&F RESOLVED (P&F2013/30):*

1. To receive the information.
2. To adopt the capacity and suggested allocation model for new water connections for all communities.
3. To adopt the revised policies for water service provision to urban and rural ratepayers with amendments as discussed.
4. In a capacity context leave the waste water policy in its present form with only minor consistency alterations until such time as new resource consents are available for the communities of Greytown, Featherston and Martinborough.
5. To allow Council officers to allocate surplus capacity to new entrants for water supply in rural areas for domestic use only.

*(Moved Cr Napier/Seconded Cr Stevens)*

Carried

6. Action 779: Advise the P&F Committee on what is required for Council to require supplementary rain harvesting tanks for all new rural and/or urban water connections; M Buchanan

## **B3. Financial Prudence**

*P&F RESOLVED (P&F2013/31):*

1. To receive the information.
2. To note the Financial Prudence Report and that it is still in the Cabinet paper stage.

*(Moved Cr Robertson/Seconded Cr Riddell)*

Carried

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**C Finances**

**C1. Financial Report**

Mr Crimp tabled the finances and provided a summary and highlights report. Councillors discussed pensioner flats, town maintenance works, a forward plan LTP timetable and street lighting.

*P&F RESOLVED (P&F2013/32):*

1. To receive the tabled financial report.  
*(Moved Cr Jephson/Seconded Cr Craig)* Carried
2. Action 780: Carry out maintenance and improvement works to spruce up the outside appearance of the Greytown pensioner flats; M Allingham
3. Action 781: Provide a statement to councillors, suitable for providing information to ratepayers, regarding why street lights are sometimes run during the day; M Allingham

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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**Policy & Finance Committee  
Action Items  
From 27 November 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
510	P&F	31-Jul-13	Action	Mark	Publicise the changes to the 'Town Water Supply Policy' in the rates newsletter	Open	
777	P&F	27-Nov-13	Action	Paul	Breakdown rate arrears by age; <6 months, 6-12 months and >12 months	Actioned	
778	P&F	27-Nov-13	Action	Mark	Amend the Greytown Transfer Station sign to advise users to exit via Pierce Street	Open	14/1/14 - signs have been ordered.
779	P&F	27-Nov-13	Action	Murray	Advise the P&F Committee on what is required for Council to require supplementary rain harvesting tanks for all new rural and/or urban water connections	Open	To be considered March 14
780	P&F	27-Nov-13	Action	Mark	Carry out maintenance and improvement works to spruce up the outside appearance of the Greytown pensioner flats	Open	
781	P&F	27-Nov-13	Action	Mark	Provide a statement to councillors, suitable for providing information to ratepayers, regarding why street lights are sometimes run during the day	Open	14/1/14 - Street lights are sometimes run during the day due to maintenance being run. They turn the circuit on during day to identify light outages or circuit faults.