



POLICY AND FINANCE COMMITTEE MEETING MINUTES

15 May 2013

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

In Attendance: Paul Crimp (Acting Chief Executive Officer) and Suzanne Clark (Committee Secretary).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 11:55am and 12:25pm.

A Preliminary Matters

A1. Apologies

COUNCIL RESOLVED (P&F2013/10) to receive apologies from Cr Mike Gray
(*Moved Cr Napier/Seconded Cr Jephson*)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation: Policy & Finance Committee 3 April 2013

P&F RESOLVED (P&F2013/11) that the minutes of the Policy and Finance Committee meeting held on 3 April 2013 be received and confirmed as true and correct.

(*Moved Cr Riddell/Seconded Cr Robertson*)

Carried

A5. Action Items from 20 February 2013

P&F RESOLVED (P&F2013/12) to receive the action items from 3 April 2013.

(*Moved Cr Stevens/Seconded Cr Sexton*)

Carried

A6. Minutes for Receipt: Risk and Audit Committee 8 March 2013

Mr Crimp tabled minutes from the Risk and Audit Committee and provided an update on the risks discussed. Mr Crimp advised that the cost of satellite library services would need to be identified and addressed through the annual planning process.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (P&F2013/13) to receive the tabled minutes of the Risk and Audit Committee for 1 May 2013.

(Moved Cr Napier/Seconded Cr Craig)

Carried

B Finances

Mr Crimp updated councillors on financial highlights up to the 30 April 2013 noting nothing of concern. Councillors discussed subdivision reserve contributions and the current trend for developers to delay payment.

P&F RESOLVED (P&F2013/14) to receive the financial report for the tabled report for the month ended 30 April 2013.

(Moved Cr Jephson/Seconded Cr Sexton)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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