



POLICY AND FINANCE COMMITTEE MEETING MINUTES

20 February 2013

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In Attendance:** Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Infrastructure and Services Group Manager).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:35pm and 2:50pm.
- Presentation:** Paul Walker, Craig Hamilton and Kevin Tunnell (Wairarapa Civil Defence Emergency Management)

A Preliminary Matters

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation: Policy & Finance Committee 12 December 2012

P&F RESOLVED (P&F2013/01) that the minutes of the Policy and Finance Committee meeting held on 12 December 2012 be received and confirmed as true and correct subject to the recording of Dr Dowds as an apology.

(Moved Cr Robertson/Seconded Cr Craig)

Carried

A5. Action Items from 12 December 2012

P&F RESOLVED (P&F2013/02) to receive the action items from 12 December 2012.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B Presentation from Wairarapa Civil Defence Emergency Management

Paul Walker, Craig Hamilton and Kevin Tunnell, representing Wairarapa Civil Defence Emergency Management walked councillors through the chain of events and line of communication following notification of a Tsunami threat on the 6 February 2013.

Cr Riddell left the meeting at 2:20pm.
Cr Riddell returned to the meeting at 2:23pm.

C Reports

C1. Street Banners and Flags Policy

Councillors discussed the proposed policy and the need for a more formalised decision making process for approving community groups to place flags in the towns.

P&F RESOLVED (P&F2013/03):

1. To receive the information.
2. To adopt the Street Banners and Flags Policy subject to minor grammatical correction.

(Moved Cr Napier/Seconded Cr Craig) Carried

3. Action 99: Advise community boards, South Wairarapa Rotary Club, Toast Martinborough, Greytown Trust Lands Trust of the new Street Banners and Flags Policy; P Crimp

C2. Urban Street Tree Policy

P&F RESOLVED (P&F2013/04):

1. To receive the information.
2. To adopt the amended Urban Street Tree Policy.

(Moved Mayor Staples/Seconded Cr Napier) Carried

C Finances

Group Manager Corporate Support spoke to the variances in the tabled 31 January 2013 report.

Cr Craig left the meeting at 2:40pm.

P&F RESOLVED (P&F2013/05):

1. To receive the financial report for the four months ended 31 December 2012 and the tabled reports to the 31 January 2013.

(Moved Cr Sexton/Seconded Cr Davies) Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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