



POLICY AND FINANCE COMMITTEE MEETING

MINUTES – 27 June 2012

Present: Mayor Adrienne Staples (Chairperson), councillors Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Cr Stevens.

In attendance: Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support), Suzanne Clark (Committee Secretary) and for part only Bronwyn Johnson (Environmental Health Team Leader).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 12:45pm and 1:35pm.

A Preliminary Matters

A1. Apologies

P&F RESOLVED (P&F2012/23) to accept apologies from Cr Craig.

(Moved Mayor Staples /Seconded Cr Riddell)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation: Policy & Finance Committee 16 May 2012

P&F RESOLVED (P&F2012/24) that the minutes of the Policy and Finance Committee meeting held on 16 May 2012 be received and confirmed as true and correct.

(Moved Cr Stevens /Seconded Cr Gray)

Carried

A5. Action Items from 16 May 2012

P&F RESOLVED (P&F2012/25) to receive the action items from 16 May 2012.

(Moved Cr Stevens /Seconded Cr Robertson)

Carried

A6. Risk and Audit Working Party Notes

Councillors requested that Dr Dowds review Council human resource management arrangements.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

P&F RESOLVED (P&F2012/26) to receive the Risk and Audit Working Party notes from 11 June 2012 and the tabled notes from 22 June 2012.

(Moved Cr Davies/Seconded Cr Sexton)

Carried

B Financial Statements

The Group Manager Corporate Support tabled the financial reports to 31 May 2012 and updated councillors on budget variations.

P&F RESOLVED (P&F2012/27) to receive the financial reports to 30 April 2012 and the tabled financial reports to 31 May 2012.

(Moved Cr Jephson /Seconded Cr Riddell)

Carried

C Reports

Alcohol Reform Bill

The Environmental Health Team Leader gave an update on the Alcohol Reform Bill and answered councillors' questions regarding Council's future responsibilities as a district licensing committee, makeup of the licensing committee, liquor licensing expectations and criteria, and staffing requirements once the Bill was implemented.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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