



# POLICY AND FINANCE COMMITTEE MEETING MINUTES

18 May 2016

- Present:** Mayor Adrienne Staples (Chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Cr Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive), Suzanne Clark (Committee Secretary) and Mark Allingham (Infrastructure and Services Group Manager) for part only.
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 11:30 and 11:38am.

## A Preliminary Matters

### A1. Apologies

There were no apologies.

### A2. Conflicts of Interest

No conflicts of interest were declared.

### A3. Public Participation

There was no public participation.

### A4. Policy & Finance Committee Minutes 6 April 2016

*P&F RESOLVED (P&F2016/15)* that the minutes of the Policy and Finance Committee meeting held on 6 April 2016 be received and confirmed as a true and correct record.

*(Moved Cr Olds/Seconded Cr Jephson)*

Carried

### A5. Policy and Finance Committee Action Items

*P&F RESOLVED (P&F2016/16)* to receive the action items report.

*(Moved Cr Davies/Seconded Cr Napier)*

Carried

### A6. Risk and Audit Minutes 20 April 2016

*P&F RESOLVED (P&F2016/17)* to receive the Risk and Audit Minutes of 20 April 2016.

*(Moved Cr Stevens/Seconded Cr Napier)*

Carried

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**B Finances**

**B1. Finances to 31 March 2016**

Mr Crimp presented the finances, which were on track to meet budgetary targets. A meeting with the Local Government Funding Agency had been held and Mr Crimp had signalled an intention to transfer funds to the Agency in June 2016. The savings account interest rate was low, but the return was within the forecast level.

*P&F RESOLVED (P&F2016/18) to receive the financial statements for the period ended 31 March 2016.*

*(Moved Cr Stevens/Seconded Cr Napier)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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