



# POLICY AND FINANCE COMMITTEE MEETING MINUTES

26 August 2015

- Present:** Mayor Adrienne Staples (Mayor), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive), Kim Whiteman (Policy and Reporting Manager) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 12:45pm and 1:35pm.

## A Preliminary Matters

### A1. Apologies

*P&F RESOLVED (P&F2015/24) to receive apologies from Cr Viv Napier.  
(Moved Cr Riddell/Seconded Cr Robertson)*

Carried

### A2. Conflicts of Interest

No conflicts of interest declared.

### A3. Public Participation

There was no public participation.

### A4. Policy & Finance Committee Minutes 15 July 2015

*P&F RESOLVED (P&F2015/25) that the minutes of the Policy and Finance Committee meeting held on 15 July 2015 be received and confirmed as a true and correct record.*

*(Moved Cr Stevens/Seconded Cr Robertson)*

Carried

### A4. Risk and Audit Minutes 24 June 2015

Mr Crimp discussed development of the risk plan, OSH legislation and the NZTA subsidy and expenditure variation with councillors.

*P&F RESOLVED (P&F2015/26) to receive the Risk and Audit Working Party minutes of the 24 June 2015.*

*(Moved Cr Montgomerie/Seconded Cr Davies)*

Carried

## DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**B Policies and Reports**

**B1. Policy Reviews**

*P&F RESOLVED (P&F2015/27):*

- 1. To receive the information.  
*(Moved Cr Stevens/Seconded Cr Jephson)* Carried
- 2. To adopt the Infrastructure and Protection Deposits Policy, Common Seal Policy, Coastal Erosion Policy, Significance and Engagement Policy, Pain Farm Trust Lands Income Distribution Policy and the Remuneration Policy.  
*(Moved Cr Craig/Seconded Cr Olds)* Carried
- 3. To disestablish the Public Concern Policy and the SWDC Communication Strategy as they are now superseded by and part of the Significance and Engagement Policy.  
*(Moved Cr Robertson/Seconded Cr Montgomerie)* Carried
- 4. Action 537: Review the meeting fee rate and the criteria used to set the fee in order that the policy can be updated following the 2016 local government elections; P Crimp

**B2. Run-off Block Definition**

Mr Crimp tabled a report and councillors discussed the proposed definition as the current policy was open to interpretation.

*P&F RESOLVED (P&F2015/28):*

- 1. To receive the information.
- 2. That a run-off is one non-contiguous livestock block of bare land owned by identical owners and farmed in conjunction with the main farm. Both properties must be located in the South Wairarapa district.  
*(Moved Cr Montgomerie/Seconded Cr Jephson)* Carried

**B Finances**

**B1. Finances for the Period Ending 30 June 2015**

Mr Crimp discussed the finances with councillors.

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

**DISCLAIMER**

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