



POLICY AND FINANCE COMMITTEE MEETING MINUTES

3 June 2015

- Present:** Mayor Adrienne Staples (Chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Kim Whiteman (Policy and Reporting Manager), Kyra Low (Finance Team Leader) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 11:30am and 12:10pm.

A Preliminary Matters

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

No conflicts of interest declared.

A3. Public Participation

There was no public participation.

A4. Policy & Finance Committee Minutes 22 April 2015

P&F RESOLVED (P&F2015/15) that the minutes of the Policy and Finance Committee meeting held on 22 April 2015 be received and confirmed as a true and correct record.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

A5. Action Items

P&F RESOLVED (P&F2015/16) to receive the action items from 22 April 2015.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

B Policies and Reports

B1. Naming of Public Roads, Private Roads, and Rights-of-Way Policy

P&F RESOLVED (P&F2015/17):

1. To receive the report.

(Moved Cr Napier/Seconded Cr Craig)

Carried

2. To adopt the policy as shown in Appendix 1.

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3. To delegate to community boards the task of approving naming of public roads, private roads and rights-of-way.
4. That the delegated road naming power may not be sub-delegated.
(*Moved Cr Riddell/Seconded Cr Jephson*) Carried
5. Action 364: Alter the road naming policy to reflect the delegation of road naming to the community boards; M Buchanan

B2. Adoption of Policies

P&F RESOLVED (P&F2015/18):

1. To receive the information.
2. To adopt the Smoke Free Environment Policy.
3. To adopt the Street Days, Appeals and Raffles Policy.
4. To adopt the Council Representatives on Other Organisations Policy.
5. To adopt the Procuring Goods and Services Policy.
6. To adopt the Financial Delegations Policy.
7. To adopt the IT Policy.
8. To adopt the Hire of Council Facilities Policy.
9. To adopt the Community Housing Policy.
10. To adopt the Community Group Use of and Access to Council Parks and Reserves Policy.
11. To adopt the Leasing of Property Policy.
12. To adopt the Fraud Policy.
13. To adopt the Grants Policy.
14. To adopt the above policies with minor amendments and corrections as discussed.
(*Moved Cr Napier/Seconded Cr Robertson*) Carried
15. To remove the Fire (Urban) Policy.
16. To remove the Planting Policy.
17. To remove the Management of Reserves and Domains Policy.
18. To remove the Travel Policy.
(*Moved Cr Jephson/Seconded Cr Craig*) Carried

C Finances

The Finance Team Leader tabled the finances for the period ended 30 April 2015 and discussed the minor variances with councillors. Budget over runs in solid waste were being investigated and were potentially related to clean-ups following high winds.

P&F RESOLVED (P&F2015/19) to receive the tabled finances for the period ended 30 April 2015.
(*Moved Cr Napier/Seconded Cr Olds*) Carried

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Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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