



**SOUTH WAIRARAPA  
DISTRICT COUNCIL**

*Kia Reretahi Tātau*

# **AGENDA**

## **People & Performance Committee Meeting Monday, 4 May 2026**

**I hereby give notice that a People & Performance Committee Meeting will be held  
on:**

**Date: Monday, 4 May 2026**

**Time: 11:00 am**

**Location: Mayor's Office, 19 Kitchener Street,  
Martinborough**

**Stefan Corbett  
General Manager, Corporate Services**



**Order Of Business**

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**1 KARAKIA TIMATANGA – OPENING**

Kia hora te marino  
Kia whakapapa pounamu te moana  
Hei huarahi mā tātou i te rangi nei  
Aroha atu, aroha mai  
Tātou i ā tātou katoa  
Hui ē! Tāiki ē!

May peace be widespread  
May the seas be like greenstone  
A pathway for us all this day  
Let us show respect for each other  
For one another  
Bind us all together!

**2 APOLOGIES**

**3 CONFLICTS OF INTEREST**

**4 ACKNOWLEDGEMENTS AND TRIBUTES**

**5 URGENT BUSINESS**

## **6. CONFIRMATION OF MINUTES**

### **6.1 MINUTES OF THE PEOPLE & PERFORMANCE COMMITTEE MEETING HELD ON 26 MARCH 2026**

**Author:** Amy Andersen, Lead Advisor, Democracy and Committees

**Authoriser:** Stefan Corbett, Group Manager, Corporate Services

**File Number:** N/A

#### **RECOMMENDATIONS**

1. That the minutes of the People & Performance Committee meeting held on 26 March 2026 are confirmed as a true and correct record.

#### **APPENDICES**

**Appendix 1** Minutes of the People & Performance Committee Meeting held on 26 March 2026

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL  
PEOPLE & PERFORMANCE COMMITTEE MEETING  
HELD AT THE MAYOR'S OFFICE, 19 KITCHENER STREET, MARTINBOROUGH  
ON THURSDAY, 26 MARCH 2026 AT 9:00 AM**

**PRESENT:** Mayor Fran Wilde (Chair), Cr Rob Taylor, Cr Collier Isaacs and Cr Martin Bosley

**IN ATTENDANCE:** Janice Smith (Chief Executive Officer).

**CONDUCT OF BUSINESS:** This meeting was held in the Mayor's Office, 19 Kitchener Street, Martinborough. The meeting was held in public under the above provisions from 9:00am to 11:30am except where expressly noted.

**OPEN SECTION**

**1 KARAKIA TIMATANGA – OPENING**

All in attendance opened the meeting.

**2 APOLOGIES**

There were no apologies.

**3 CONFLICTS OF INTEREST**

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

**4 ACKNOWLEDGEMENTS AND TRIBUTES**

There were no acknowledgements and tributes.

**5 URGENT BUSINESS**

There was no urgent business.

**6 PUBLIC EXCLUDED BUSINESS**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RESOLUTION PPC2026/01**

**Moved:** Cr M Bosley

**Seconded:** Mayor F Wilde

The People and Performance Committee resolved that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
6.1 - Chief Executive report	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to personal employment details of the Chief Executive.
<b>CARRIED</b>			

**7 KARAKIA WHAKAMUTUNGA – CLOSING**

All in attendance closed the meeting with a karakia.

The meeting closed at 11:30am.

**Confirmed as a true and correct record.**

..... (Mayor)

..... (Date)

..... (Chief Executive)

..... (Date)

**7 MATTERS ARISING FROM PREVIOUS MEETINGS**

**8 PUBLIC EXCLUDED BUSINESS**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RECOMMENDATIONS**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
<p><b>8.1 - Key Performance Indicators: June 2026- June 2027</b></p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>	<p>Relates to personal employment details of the Chief Executive.</p>
<p><b>8.2 - Public Excluded Minutes of the People &amp; Performance Committee Meeting held on 26 March 2026</b></p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>	<p>Relates to the personal employment details of the Chief Executive.</p>

## 9 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi  
Mō tēnei wā  
Manaakitia mai mātou katoa  
O mātou hoa  
O mātou whānau  
Aio ki te Aorangi

Our work is finished  
For the moment  
Blessing upon us all  
Our friends  
Our families  
Peace to the Universe