MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
PEOPLE & PERFORMANCE COMMITTEE MEETING
HELD AT THE MAYOR'S OFFICE, 19 KITCHENER STREET, MARTINBOROUGH
ON THURSDAY, 24 SEPTEMBER 2026 AT 1:30 PM

PRESENT:	Mayor Fran Wilde (Chair), Cr Rob Taylor, Cr Collier Isaacs,
APOLOGIES:	Cr Martin Bosley (24 September only)
IN ATTENDANCE:	Janice Smith (Chief Executive Officer)
CONDUCT OF BUSINESS:	This meeting was held in the Mayor's Office, 19 Kitchener Street, Martinborough and via audio-visual conference. This meeting was not recorded. The meeting was under the above provisions from 1:30pm to 5:00pm on 7 October 2026 except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 APOLOGIES

An apology from Cr Bosley was noted.

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

There were no acknowledgements and tributes.

5 PUBLIC PARTICIPATION

There was no public participation.

6 ACTIONS FROM PUBLIC PARTICIPATION

There was no public participation.

7 URGENT BUSINESS

There was no urgent business.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE PEOPLE & PERFORMANCE COMMITTEE MEETING HELD ON 4 MAY 2026

COMMITTEE RESOLUTION PPC2026/08

Moved: Cr R Taylor
Seconded: Cr C Isaacs

1. That the minutes of the People & Performance Committee meeting held on 4 May 2026 are confirmed as a true and correct record.

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION PPC2026/09

Moved: Mayor F Wilde
Seconded: Cr R Taylor

The People and Performance Committee resolved that public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
10.1 - Public Excluded Minutes of the People & Performance Committee Meeting held on 4 May 2026	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to Chief Executive's personal employment details.
10.2 - Chief Executive Key Performance Indicator Tracking Update	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which	Relates to Chief Executive's personal employment details.

	of deceased natural persons	good reason for withholding would exist under section 6 or section 7	
10.3 - Staff survey results	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to the privacy of individual employees of SWDC.
10.4 - Remuneration Analysis - Ringfence Vacancy Lag	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to Chief Executive's personal employment details.
10.5 - Chief Executive Salary Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Details relating to Chief Executive's personal details and employment.
10.6 - Approval of CE Contract Extension	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to the personal employment details of the CE.

CARRIED

11 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 5:00pm on 7 October 2026.

Confirmed as a true and correct record.

…….. (Mayor)

…….. (Date)