



PLANNING AND REGULATORY COMMITTEE

Agenda

NOTICE OF MEETING

Due to COVID-19 restrictions this meeting will be held via video conference and will commence at 1.00pm. All members participating via video conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

MEMBERSHIP OF THE COMMITTEE

Councillors Pam Colenso, Rebecca Fox, Leigh Hay, Alistair Plimmer, Brenda West and Mayor Alex Beijen.

Open Section

- A1.** Apologies
- A2.** Conflicts of interest
- A3.** Public participation
As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.
- A4.** Actions from public participation
- A5.** Extraordinary business
- A6.** Minutes for Confirmation:
Proposed Resolution: *That the minutes of the Planning and Regulatory Committee meeting held on 1 September 2021 are a true and correct record.*

Proposed Resolution: *That the minutes of the Planning and Regulatory Committee meeting held on 22 September 2021 are a true and correct record.*

Pages 1-7

B.	Decision Reports	
B1.	South Wairarapa District Dog Pound	Pages 8-13
C.	Information and Verbal Reports from Chief Executive and Staff	
C1.	Planning and Environment Group Report	Pages 14-28
C2.	Action Items Report	Pages 29-31
C3.	Spatial Plan Timeline and Related Work Report	Pages 32-35
C4.	Positive Ageing Strategy Yearly Report	Pages 36-43
D.	Recommendations from Community Boards	
D1.	Recommendation from Greytown Community Board	Pages 44-46

PLANNING AND REGULATORY COMMITTEE

Minutes from 1 September 2021

Present:	Councillors Ross Vickery (Chair), Brenda West, Pam Colenso, Leigh Hay, Alistair Plimmer and Mayor Alex Beijen (until 2:55pm).
In Attendance:	Russell O’Leary (Group Manager Planning and Environment), Harry Wilson (Chief Executive Officer), Karen Yates (Policy and Planning Manager), Rick Mead (Environmental Services Manager), Melanie Barthe (Climate Change Advisor) and Suzanne Clark (Committee Advisor).
Conduct of Business:	<p>COVID-19 restrictions required this meeting to be held via video conference as elected members and members of the public were not permitted to be physically present. All members participating via video conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live streamed to Council’s Youtube channel.</p> <p>The meeting was held in in public under the above provisions from 2:00pm to 2:10pm.</p>

Open Section

A1. Apologies

PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/18) to receive apologies from Cr Rebecca Fox.

(Moved Cr Plimmer/Seconded Cr Hay)

Carried

A2. Conflicts of Interest

Cr West declared a potential conflict of interest with report B2 Alcohol Control Bylaw 2021 Appointment of Chair as Cr West worked for Tirohana Estate.

(Note: This potential conflict was subsequently cleared at this meeting by the CEO)

A3. Public Participation

There was no public participation.

A4. Actions from Public Participation

There were no actions from public participation.

A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/19) that the minutes of the Planning and Regulatory Committee meeting held on 1 July 2021 are a true and correct record.

(Moved Cr West/Seconded Cr Plimmer)

Carried

B. Decision Reports

B1. Dog Control Policy and Practices – Report for 2020/2021

Mr Mead answered members' questions on dog welfare and recording of dog statistics in relation to reports of fowling or wandering. Mr Mead contributed the variation in statistics from previous years to the 2020 COVID-19 lockdown as well as proactive patrolling across the 2020/2021 year.

PLANNING AND REGULATORY RESOLVED (P&R2021/20):

1. To receive the Dog Control and Practices Report 2021/2021.

(Moved Cr Hay/Seconded Cr Vickery)

Carried

2. To recommend to Council that pursuant to Section 10A of the Dog Control Act 1996, the attached report (Appendix 1) on Dog Control Policy and Practices for 2020/2021 be adopted.

(Moved Mayor Beijen/Seconded Cr Plimmer)

Carried

3. Recommend to Council that officers be authorised to publicly notify the report.

(Moved Mayor Beijen/Seconded Cr Plimmer)

Carried

B2. Alcohol Control Bylaw 2021 Appointment of Chair

Ms Yates confirmed that a hearing and deliberation meeting would need to be held.

Cr Colenso advised that she had a manager's license and worked for Pain & Kershaw which held an off license. Ms Yates and Mr Wilson advised that this and Cr West's declaration did not constitute a conflict of interest for this decision.

Cr Colenso nominated Cr Fox to chair the proposed Alcohol Control Bylaw hearing.

Mayor Beijen nominated Cr Plimmer as alternate chair.

Council officers undertook to review whether Cr West and Cr Plimmer had conflicts of interest that would prevent them from sitting at the upcoming hearing and would update the conflicts register accordingly.

PLANNING AND REGULATORY RESOLVED (P&R2021/21):

1. To receive the Alcohol Control Bylaw 2021 Appointment of Chair Report.
(Moved Cr Hay/Seconded Cr Colenso) Carried
2. To recommend to Council the appointment of Cr Fox as Chair and Cr Plimmer as the Alternate Chair for the Alcohol Control Bylaw 2021 hearings and review process scheduled for the 22 September 2021.
(Moved Mayor Beijen/Seconded Cr Hay) Carried

C. Information Reports

C1. Planning and Environment Group Report

Mr O'Leary answered members' questions on the District Plan review process in regards to discussions on building height restrictions and car parking requirements under new urban density rules.

Further questions were answered regarding the Built Environments Act consultation, and land subdivision and subsequent development contributions.

PLANNING AND REGULATORY RESOLVED (P&R2021/22):

1. To receive the Planning and Environment Report.
(Moved Cr Hay/Seconded Cr Plimmer) Carried

C2. Action Items Report

PLANNING AND REGULATORY RESOLVED (P&R2021/23):

1. To receive the Planning and Regulatory Action Items Report.
(Moved Cr West/Seconded Cr Plimmer) Carried

C3. Climate change Report

Ms Barth answered members' questions relating to the rescheduling and promotion of Conservation Week.

PLANNING AND REGULATORY RESOLVED (P&R2021/24):

1. To receive the Climate Change Report.
(Moved Cr Colenso/Seconded Cr Hay) Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)



PLANNING AND REGULATORY COMMITTEE
Proposed Alcohol Control Bylaw Hearing and Deliberation
Minutes from 22 September 2021

Present:	Rebecca Fox (Chair), Mayor Alex Beijen, Councillors Leigh Hay, Pam Colenso, and Garrick Emms.
In Attendance:	Karen Yates (Policy and Governance Manager), Rick Mead (Environmental Services Manager), Hazel Turner (Licensing Inspector), Russell O’Leary (Planning and Environment Manager) and Suzanne Clark (Committee Advisor).
Conduct of Business:	<p>Due to COVID-19 restrictions this meeting was held via video conference and live streamed to Council’s YouTube channel. All members participating via video conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002.</p> <p>The meeting was held in public under the above provisions from 9:30am to 11:50am except where expressly noted.</p>

Open Section

1. Apologies

PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/25) to receive apologies from Cr Brenda West and Cr Alistair Plimmer.

(Moved Cr Emms/Seconded Mayor Beijen)

Carried

Cr Vickery tendered his apologies after the resolution was made.

2. Conflicts of Interest

Cr West and Cr Plimmer had previously declared a conflict of interest and would not be participating at the hearing.

Cr Emms and Cr Colenso both held an alcohol manager’s certificate, however Council officers determined that this did not represent a conflict of interest with regards to the matters being considered at the proposed Alcohol Control Bylaw hearing and deliberation meeting.

3 Speaking Schedule

The Committee heard submissions from submitters as follows. Members took the opportunity to ask questions of clarification from applicants.

Aidan Ellims elaborated on his submission (No. 21).

In response to questions from members, Mr Ellims confirmed that he was advocating for Council not to create a bylaw as NZ Police already had mechanisms in place that enabled them to deal with crime and disorder. Mr Ellims agreed that Featherston should not have a permanent alcohol control ban in place.

Jenny Boyne elaborated on her and Alistair's submission (No. 13).

In response to questions from members, Ms Boyne believed alcohol bans only deterred good people and did not believe that Council had a role in alcohol regulation. Although Ms Boyne was not aware that NZ Police and Toast Martinborough organisers supported the proposed alcohol ban measures, she would support the event ban proposal if those organisations did the same, but did not think the measures were necessary.

The meeting adjourned at 9:54am.

The meeting reconvened at 9:59am.

3 Deliberations

Ms Yates noted the Law Commissions review of Council's alcohol control bylaws and the resulting stricter criteria that must be applied before an alcohol ban can be implemented.

In response to a question about whether a bylaw was required, Ms Yates noted that Council did have a requirement to consider public health and safety and bylaws were extensively used by councils for this purpose.

If an alcohol ban area was in effect, Council officers could ask people to move on, but only NZ Police had confinement powers.

Ms Yates advised that Toast Martinborough supported the bylaw with the embedded ban provision as it enabled them to obtain an alcohol ban more easily. An alcohol ban allowed Toast Martinborough organisers to promote a safe environment and meet minimum event requirements. The event alcohol ban would not be activated until officers had given formal notice to the public. If the Toast Martinborough event changed, then needed bylaw changes could be reflected in the by-law review in five years' time.

The bylaw provided for temporary alcohol bans for other events.

Problem definition

Members noted that submitters felt that there was not a problem with crime or disorder, but without a bylaw there would not be a mechanism in place to deal with future problems.

Bylaw Controls

Members discussed the proposed alcohol ban to accompany Toast Martinborough, noting that the control gave certainty to Toast Martinborough organisers. Should there be changes to the Toast Martinborough event these changes would be assessed and minor changes to the bylaw could potentially be undertaken without public consultation. Incorporating the provision for an alcohol ban in the bylaw provided certainty to Toast Martinborough organisers.

Members agreed that there was no evidence available that suggested South Wairarapa had a high level of crime or disorder caused or made worse by alcohol consumption. By adopting the bylaw there would be a mechanism in place to address an issue should evidence of a problem emerge.

Members agreed with the proposal to include a mechanism in the bylaw to enable Council to make alcohol bans by resolution where criteria is met.

The meeting adjourned at 11:12am.

The meeting reconvened at 11:17am.

Members' noted the ability to review the adopted bylaw earlier than required by legislation should it be necessary.

Other actions to address public safety and reduce alcohol-related crime and disorder in the community

Members discussed vineyard cycling and tourism and expressed a desire to broaden the scope to safety issues for cyclists across all of South Wairarapa.

Council permissions

Members discussed whether there would likely be any instance where Council would grant permission to consume alcohol in a location where an alcohol ban was in place. Members agreed to include a mechanism in the bylaw to allow flexibility should a situation arise that required special consideration.

PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/26):

1. Receives the Proposed Alcohol Control Bylaw Report.
(Moved Cr Hay/Seconded Cr Colenso) Carried
2. To consider submissions on the Statement of Proposal for the Proposed Alcohol Control Bylaw.
(Moved Cr Hay/Seconded Cr Emms) Carried
3. To recommend to Council that the proposed Alcohol Control Bylaw be adopted subject to any amendments recommended by the Committee.
(Moved Cr Emms/Seconded Mayor Beijen) Carried
4. To agree that the purpose of the proposed bylaw be amended as stated in paragraph 3.1 of the 'Proposed Alcohol Control Bylaw Report'.
(Moved Mayor Beijen/Seconded Cr Colenso) Carried

5. To agree that the proposed bylaw make provision for an alcohol ban to accompany the Toast Martinborough event.
(Moved Mayor Beijen/Seconded Cr Emms) Carried
6. To retain the alcohol ban to accompany Toast Martinborough within Schedule 1 of the proposed bylaw.
(Moved Cr Hay/Seconded Mayor Beijen) Carried
7. To agree that no permanent alcohol bans for specific areas and facilities be included in the bylaw, as proposed.
(Moved Mayor Beijen/Seconded Cr Colenso) Carried
8. To agree that the proposed mechanisms be included in the bylaw to enable Councils' elected members to make alcohol bans by resolution where criteria is met, including temporary bans associated with events or permanent bans associated with specific areas or facilities.
(Moved Mayor Beijen/Seconded Cr Colenso) Carried
9. To agree that the consultation requirements for making alcohol bans under clauses 5 and 6 of the proposed bylaw be adopted.
(Moved Cr Emms/Seconded Cr Hay) Carried
10. To support officers' recommendations for investigation into measures to address issues of cyclists' safety and care for tourists in the wider South Wairarapa district.
(Moved Cr Colenso/Seconded Cr Hay) Carried
11. To include a provision in the bylaw to enable Council to give permission to consume, bring into or possess alcohol in an alcohol ban area as stated in paragraph 3.7 of the Proposed Alcohol Control Bylaw Report.
(Moved Cr Fox/Seconded Mayor Beijen) Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

PLANNING AND REGULATORY COMMITTEE

3 NOVEMBER 2021

AGENDA ITEM B1

SOUTH WAIRARAPA DISTRICT DOG POUND

Purpose of Report

To update the Committee on the status of the South Wairarapa District Dog Pound.

Recommendations

Officers recommend that the Committee:

1. *Receive the 'South Wairarapa District Dog Pound' Report.*
2. *Recommend officers to progress the Dog Pound project through procurement.*

1. Background

It has been well documented via Officers reports to this Committee and Council that the South Wairarapa District does not have a dog pound that meets the current statutory requirements under the various animal welfare legislation.

Various members of Council over at least the last five years have sought to resolve this issue, there have been consultants instructed to investigate locations within South Wairarapa and sites in combination with Masterton and Carterton Council. SWDC officers have presented various concepts and costings.

This Committee has previously been presented with options:

1. Entering an arrangement with the Masterton District Council to use their animal facility.
2. Investigate/evaluate building a facility with Carterton District Council.
3. Investigate/evaluate the viability of SWDC building a stand-alone facility.

Officers have provided various reports assessing these options. The Committee provided direction to officers to investigate the option of a combined pound with Carterton. However, this option was assessed as being too expensive and after going to tender there was no interest by the market. Therefore, building a stand-alone facility within the South Wairarapa District was revisited. An option presented to this Committee was to look at providing an innovative option of building a fully compliant compound. The Committee directed officers to further investigate this preferred option.

2. Discussion

This report is to provide the Committee of the recent options that have been canvassed and provides updated information including the latest on the preferred local facility option. The cost analysis provided in this report is based on the Carterton report to their Council.

2.1 Masterton District facility

Masterton District Council have designed a facility which meets their needs and meets the requirements for a compliant “pound”. Therefore, the Council has forged ahead and undertaken architect designs and have indicated a budget. Early conversations with CDC & SWDC, there was a clear position that MDC did not want to have a joint animal facility venture to be outside of the Masterton area. This meant that any “partner” would need to analyse the cost benefits factoring in that the location was to be in Masterton.

Consequently, any consideration by SWDC as to this option would need to factor in additional costs than just solely the facility. These costs would include driving time/cost, availability after hours, and “convenience” to SWDC customers especially those that live on the Coast and rural sectors.

It’s my understanding that Masterton are finalising their design and concept. They indicated an initial budget of \$1.46 million with final design and configurations in progress. CDC have indicated that the figure is now likely to be \$1.7million and contingent on current raising costs of construction¹.

MDC CEO at the time [September 2020] proposed to CDC and SWDC a cost formula on an impound basis, with a fixed “agreement cost per annum” plus a cost per dog. So based on the impound numbers of 2020 this would be a fixed cost of \$20,800 plus 76 @\$150 therefore total cost to SWDC would have been \$32,200.

However, it appears now that MDC have proposed to CDC a share space and pay for an equivalent percentage share of operating costs based on the total number of registered dogs. Using this formula CDC share of fixed (capital) costs is 30.2% or \$438,000².

Using the formula illustrated in Carterton’s report dated October 2021 the cost for SWDC would be \$442,000.

The MDC proposal appears to be limited to the facility itself, essentially the building containing the ‘pound’. The proposed joint facility is not a shared service meaning that other parties would need to continue to provide animal control activities for their own area.

The additional considerations for the SWDC would be the increase in transportation costs, this includes officer’s time as well as fuel costs. Also, another consideration must

¹ Report to Carterton Council dated 20 October 2021

² Total of dogs divided by dogs in region divided by total capital cost

be given to a “holding facility” were dogs that have been picked up after hours would be held until MDC was open for drop off.

2.2 Carterton District Council/South Wairarapa District Council Combined facility

CDC and SWDC were initially looking at a combined pound facility which was to be in Carterton after two different consultants undertook reports as to the best location for a combined pound. On this basis officers undertook a design/costing process for a traditional building (25 x 12 metres) with kennels to house the dogs for both regions. After extensive research of other facilities these costings were indicated, however, CDC believed that the initial costing was beyond its financial scope and suggested that a tender process was to be undertaken to test the market’s interest and possibly provide a different design concept. This was undertaken and unfortunately, provided no interest from suppliers in the market.

At this point, SWDC decided to include a revisit on the viability of a stand-alone option.

CDC have progressed with a preferred supplier as to a design and concept with specifications regarding their Dalefield location. CDC have budgeted \$370,000 for their facility. CDC have also noted that delays in deciding options and progressing procurement may adversely affect the cost of any project.

According to the published 2020/21 - 10A report, CDC have 2,931 registered dogs and 43 is the number of impounds per year.

2.3 Stand-alone facility in South Wairarapa

As reported previously the South Wairarapa District Council currently has a facility which is not complaint. Previously, officers provided the Councillors with a design which was an open “pole shed with horizontal kennels”. This concept and design would not meet the requirements (animal welfare or health & safety requirements for staff) and therefore would still be non-complaint. Council provided that proposed design & concept with a budget of \$240,000.

To be complaint the current concept and design would need to include the establishment of a compound, storage, lighting, CCTV, heating/cooling and building requirements (sceptic & stormwater).

SWDC has reported for the 202/21 year 3,410 registered dogs, where we impounded 70 dogs for the year (note this was COVID interrupted).

Johnston Street, Featherston

Based on previous action points by the Committee, officers revisited the Johnston Street, Featherston location with the understanding of looking at a modular design and concept. Johnston Street site is Council owned land which is leased to a third party who use it as a green refuse station. This location currently houses the Councils dog pound taking an area of 7m x 7.5m compound (housing 4 kennels).

Officers sought a 30 x 34 metre compound area on the south-west corner which included an exercise area [see attached]. Confirmation of the availability of access to water, power, and septic system had been established.

Officers went to market seeking quotes from suppliers as they had received clear direction that while the land was leased this was not a problem to get a variation to the lease.

Various suppliers were able to give an indication of costs though they were contingent on the fact that the cost for materials was fluid and increasing.

We were about to seek contractual arrangements with the suppliers when we were informed that the lessor would not grant a variation to the lease of the Council land at Johnston Street, Featherston.

3. Risks

Officers are very aware that the current construction environment is experiencing increasing costs at all stages of the supply chain. We also note, that quotes received are to be treated with caution. Capital cost increases remain a risk for South Wairarapa as with other Council projects. Further delays in deciding a path forward will only add to the capital costs expenditure and issues with compliance of dog welfare.

4. Conclusion

The Johnston Street location is still the most viable solution for SWDC. However, if the land is not available then officers will need to investigate other land options. Based on the limited land options within the region there will likely be additional costs involved.

Contact Officer: Rick Mead, Environmental Services Manager

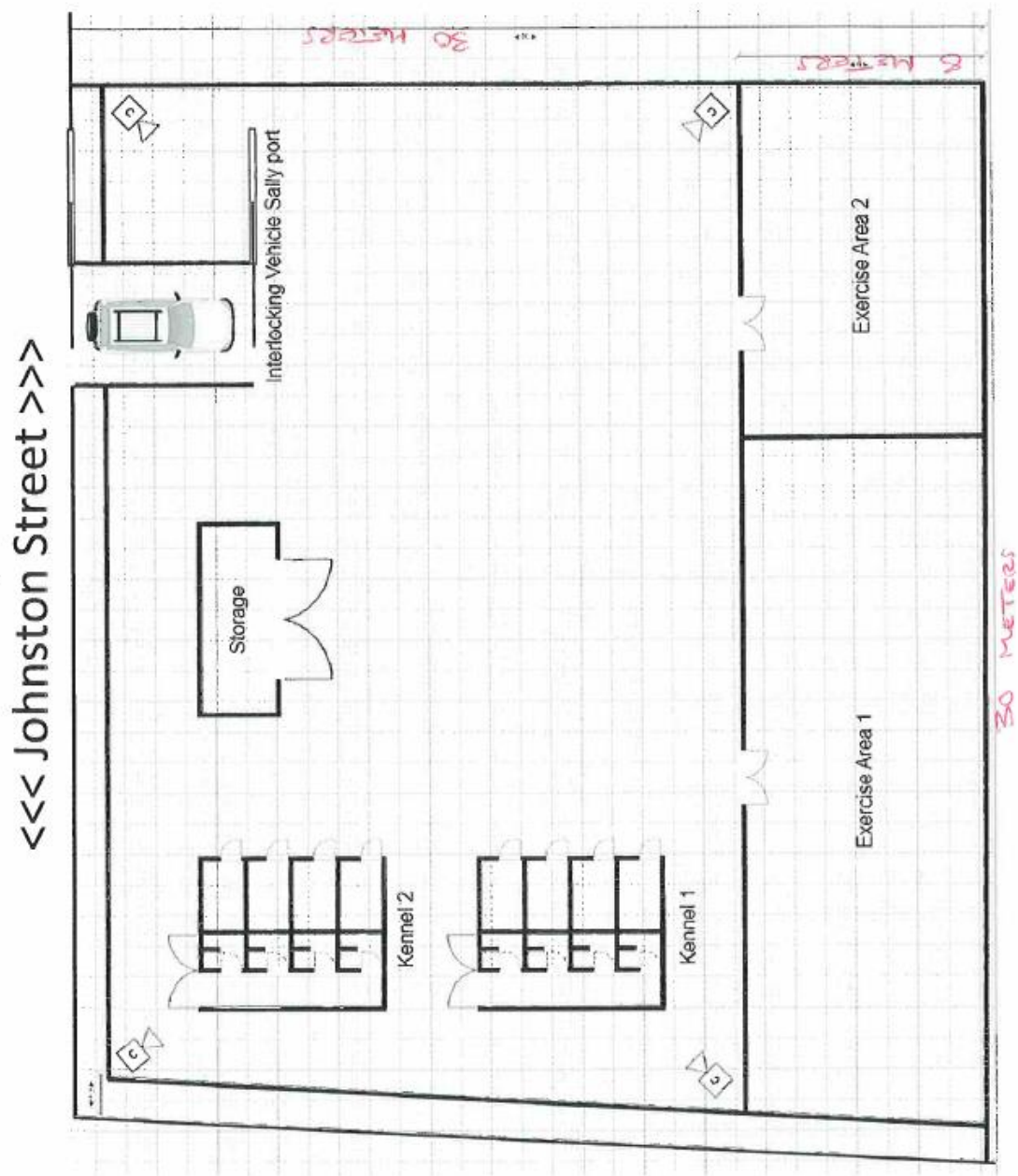
Reviewed By: Russell O'Leary, Planning & Environment Group Manager

Diagram showing Johnston Street

Compound land area 30 x 34 metres in Southwest corner



Compound Layout



PLANNING AND REGULATORY COMMITTEE

3 NOVEMBER 2021

AGENDA ITEM C1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update the Planning and Regulatory Committee on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Committee:

1. *Receive the Planning and Environment Group Report.*

1. Planning and Environment Group Summary

1.1 Planning Services

New subdivision applications, land use, general District Plan enquiries are steadily coming in and being decided. It reflects a reasonably high level of work and development proposals. There have been many pre-application meetings, guidance meetings, all promise a range of new development in the district. Subdivision certifications have had some complex aspects.

1.2 Building Services

The building team is doing a good job keeping up with consent application levels which remain high, and the demand for inspections. With two months to go, we are on track for a record year for building consent applications. Timely processing of our consents has continued with efficient decisions.

1.3 Environmental Services

The environmental team also remains busy among these times across food safety of premises, alcohol control and bylaws. Our dog control team will be looking at using innovative ways to clearly message and remind dog owners that dogs should be on leads.

1.4 Proposed Legislative Change to the RMA

The Government continues to deliver on its promise to reform the Resource Management system, the RMA 1991 will be repealed and replaced by 3 new Acts:

- Natural and Built Environments Act (NBA) - for land use and environmental regulation (the primary replacement for the RMA). The draft was released for submissions
- Strategic Planning Act (SPA) - to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) - to address issues linked to managed retreat, funding, financing adaptation.

NBA will have mandatory national policies, standards for natural environmental limits, targets. These will feed to combined regional plans prepared by local, central govt, mana whenua. The SPA will fuse functions of the RMA 1991, LGA 2002, Land Transport Management Act 2003, Climate Change Response Act 2002 for decisions, investment. New spatial strategies will help regions plan for future well-being and correct infrastructure.

1.5 South Wairarapa Spatial Plan

Following the 213 submissions, presentations, deliberations on the Spatial Plan and growth options, review and reporting is occurring. Review of the growth options has involved checking of sites, matters and planning evaluation, provisioning for towns, feasibility work. The revision/further recommendations on the Spatial Plan will be reported to Council on 10 November 2021. Future related work will involve investigation study, a Masterplan for Featherston, masterplan work for Martinborough. See timelines report on this topic.

1.6 District Plan Review

District Plan Review Committee continues to consider extent of change needed for chapters, alongside the national planning standards, national direction. The DP review is a partial review; a mix of general review of key chapters, a targeted review for some, and minor review. The review is across 2021-2023, and any appeals work in 2024.

Recent issues work has covered the residential and rural zone, subdivision, heritage, tangata whenua, industrial, commercial zone, natural hazards, financial contributions, open space. Officer advisory meetings, Plan Review Committee workshop meetings continue. Upcoming topics to be discussed include Strategic Direction chapter, Industrial zone, Town Centre zone, Open Space zone, Signs chapter and stakeholder engagement update.

1.7 Proposed Combined Council Dog Pound SWDC/CDC

As to the design of a local facility, officers have checked regarding the use of shipping containers as the new pound structure. The company has provided an indicative list of requirements their container design can meet. Officers have nearly completed the acquisition of costings for the development of a local pound. Please note that securing of supplier quotes is difficult given the delay of materials supply, workforce, and steel pricing. Overall, we are seeking additional suppliers to complete indicative costs of the whole facility.

In terms of the suggested location of Johnston Street Featherston (site of our current facility); recent findings have clarified that this land is no longer an option. From the Amenities Manager final discussion outcome with the green waste site operator, it has been confirmed that the Johnston Street site is not available for establishment of a future pound facility. This is due to the contractor/operator not agreeing to vary the site lease agreement and therefore needing the whole site for ongoing green waste storage and operations.

Further investigation needs to occur for identifying/costing a viable local modern/cost effective, dog welfare compliant pound solution. See report on costings information.

2. Service Levels

2.1 Resource Management

2.1.1. Resource Management

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

2.1.2. Resource Management Act – Consents (Year to date 01/07/2021-30/06/2022)

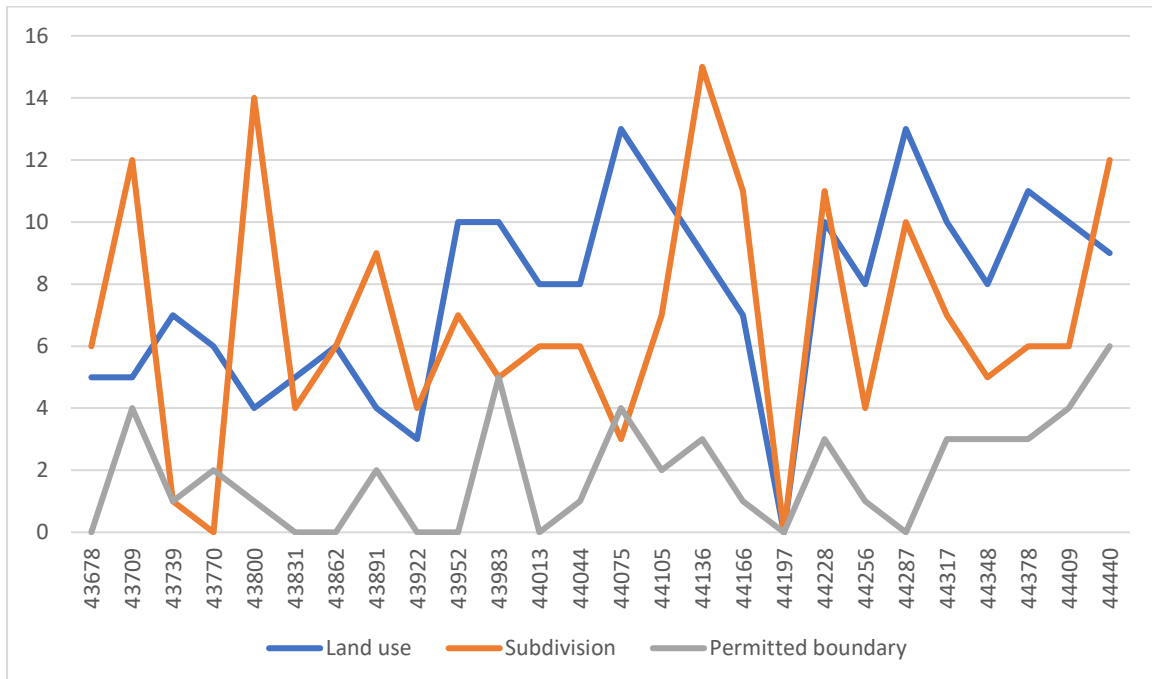
SERVICE LEVEL – All resource consents will be processed efficiently.

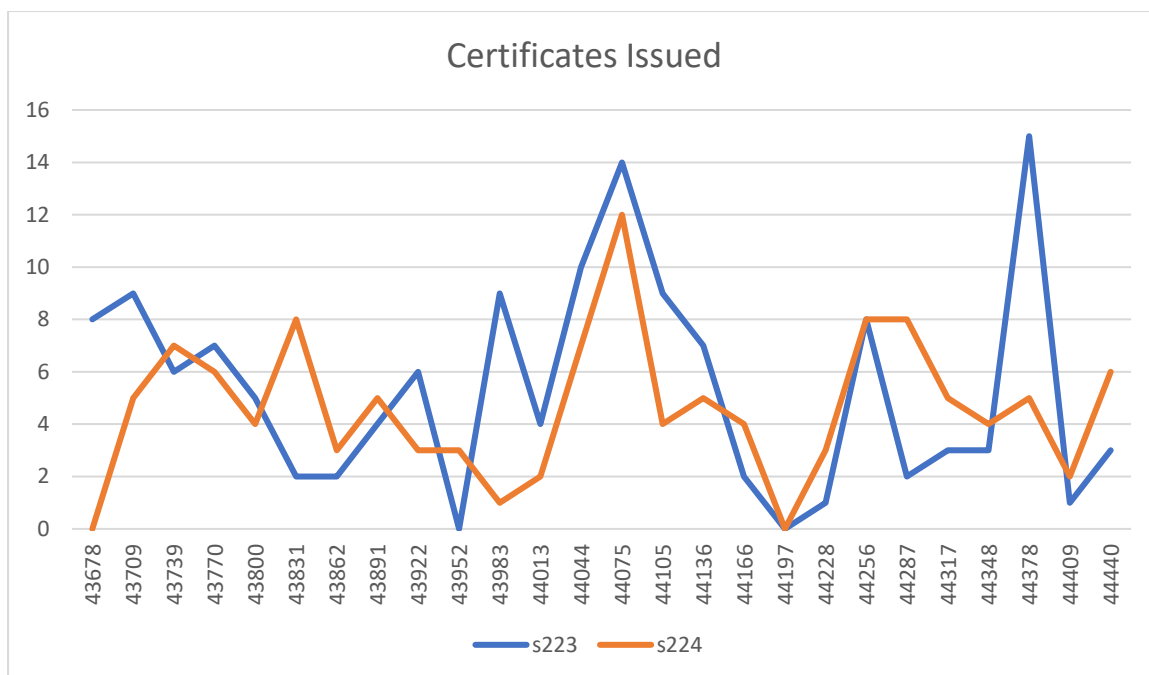
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	Total 67/67
		100%	30/30 Land Use applications were completed within statutory timeframes. NCS
		100%	24/24 Subdivision applications were completed within statutory timeframes. NCS
		100%	13/13 permitted boundary/marginal activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	19/19 s223 certificates were certified within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	13/13 s224 certificates were certified. NCS.

2.1.3. Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.





2.2 Building

2.2.1. Local Government Act – LIMs

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2021-2022
Standard LIMs are processed within 10 days	100%	97.91%	47/48 standard LIMs were completed
Urgent LIMs are processed within 5 days	100%	100%	15/15 urgent LIMs were completed

	YTD 1 ST JULY 2021 TO 30 TH SEP 2021	PREVIOUS YTD 1 ST JULY 2020 TO 30 TH SEP 2020	PERIOD 1 ST JULY 2021 TO 30 TH SEP 2021	PREVIOUS PERIOD 1 ST JULY 2020 TO 30 TH SEP 2020
Standard LIMs (Processed within 10 working days)	47	68	47	68
Urgent LIMs (Processed within 5 working)	15	23	15	23
Totals	62	91	62	91

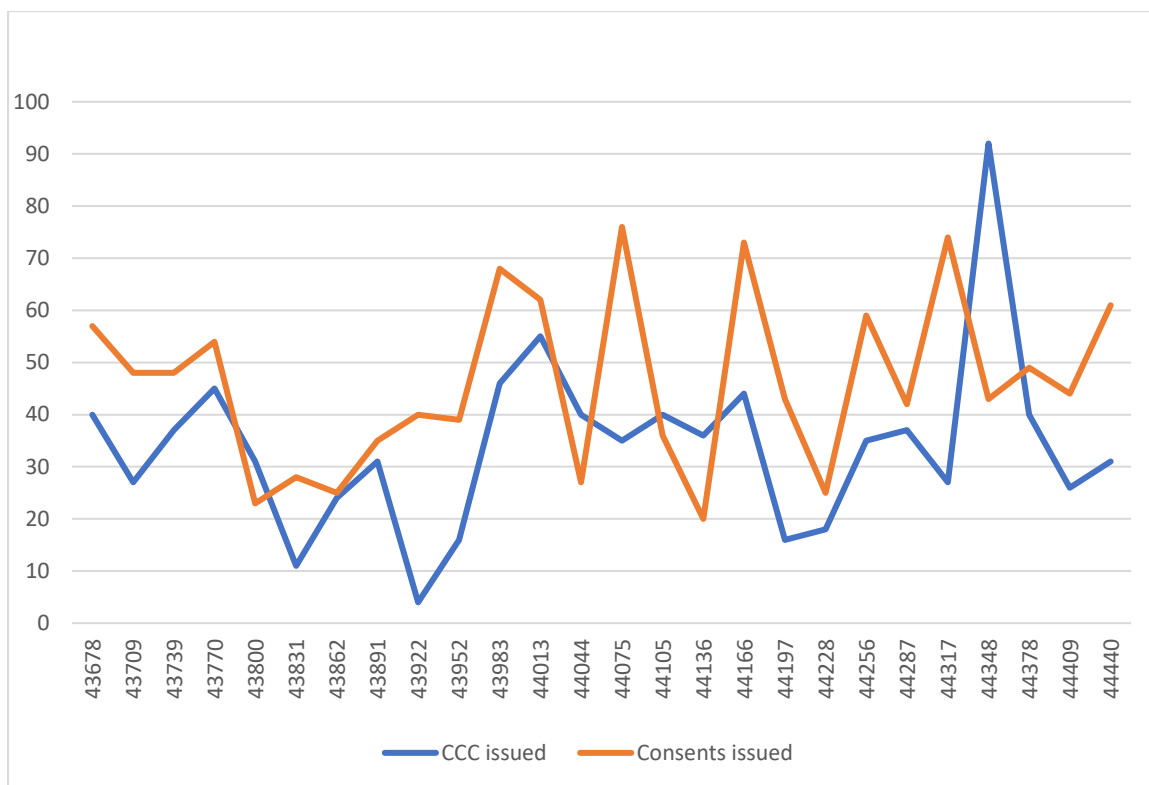
2.2.2. Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.94%	NCS – 95/97 CCC's were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	97.33%	NCS –150 consents were issued within 20WD YTD 4 consents went over 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWO's and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance July 2021 - 392 inspections Aug 2021 - 237 inspections Sept 2021 – 486 inspections BWO's – 0 Total 205 average of 4 audits per month required, Swimming Pools – Total 408 – average of 12 audits per month required. 5 audits
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

2.2.3. Building Consents Processed

TYPE – 1 JULY 2021 TO 30 SEP 2021	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	5	\$290,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	4	\$639,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	135	\$29,139,420
Other (public facilities - schools, toilets, halls, swimming pools)	4	\$23,500
Totals	148	\$30,091,920



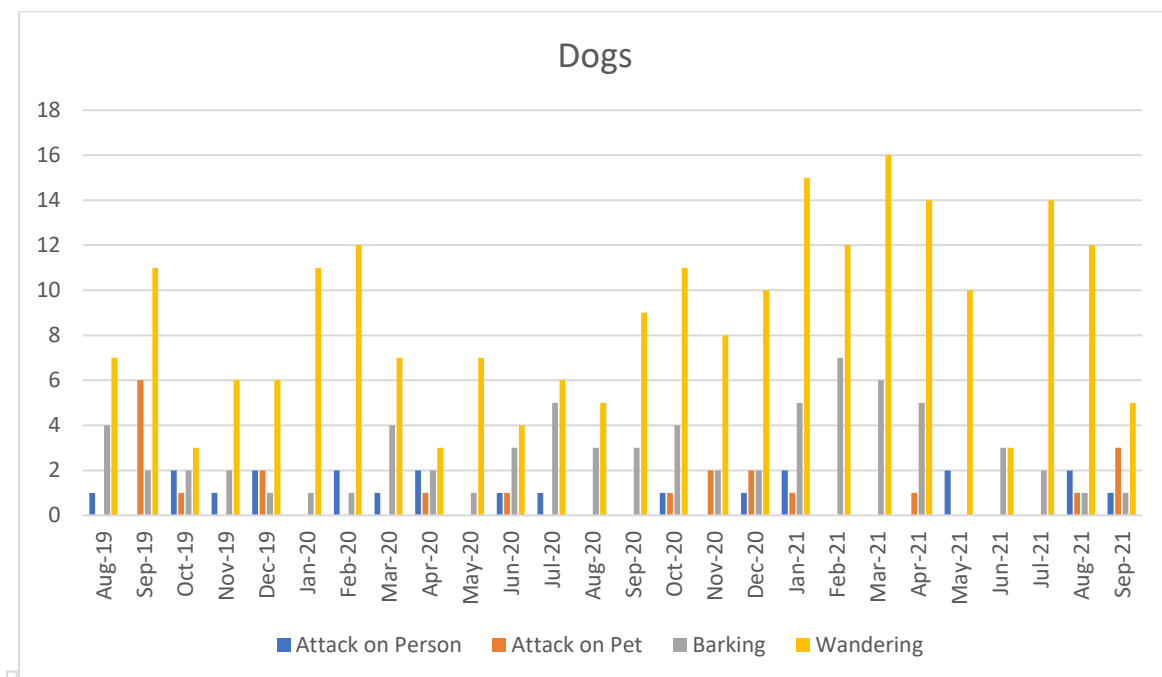
2.3 Environmental Health and Public Protection

2.3.1. Dog Control Act – Registration and Enforcement

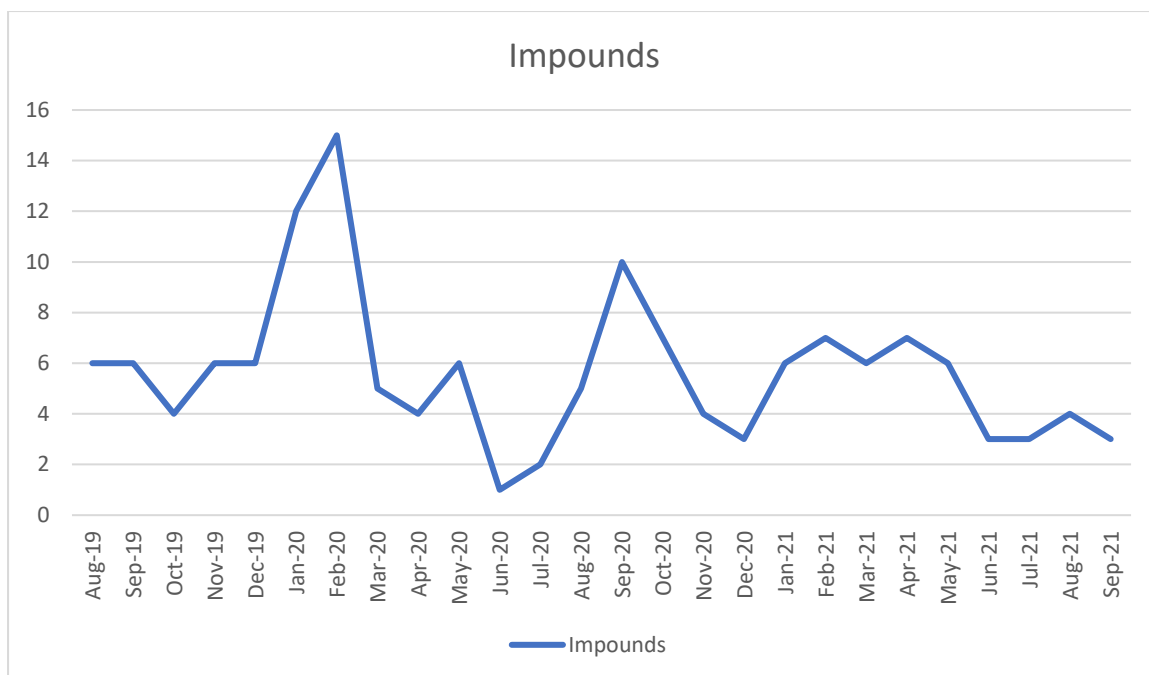
SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	In the planning stages for 2021/2022
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 54/54
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	8/8

INCIDENTS REPORTED FOR PERIOD 1 ST JULY 2021 – 30 TH SEPT 2021	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	3	-	1
Attack on Person	1	1	1
Attack on Stock	1	-	-
Barking	3	2	2
Lost Dogs	2	1	2
Found Dogs	2	1	2
Rushing Aggressive	2	1	2
Wandering	5	12	8
Welfare	12	-	-
Fouling	-	-	-
Uncontrolled (walked off leash urban)	-	-	-



DOG IMPOUNDS FOR PERIOD 1 ST JULY 2021 – 30 TH SEP 2021	JULY	AUG	SEP
Impounds	3	4	3



2.3.2. Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 11/11
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 2/2

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2021 TO 30 SEP21
Stock	14

2.3.3. Bylaws

Between 1 July 2021 and 30 Sep 2021 there were:

Trees & Hedges

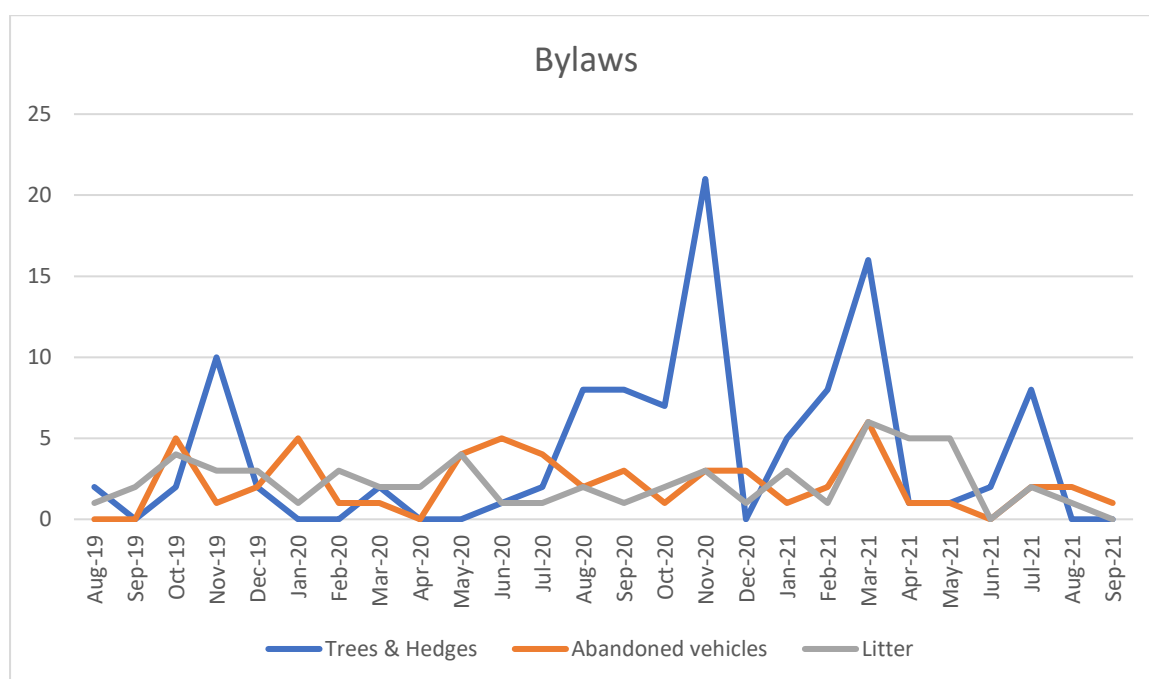
- 8 notices were sent by Council requesting the owner/occupier to remove the obstruction from the public space.

Litter

- 3 litter incidents were recorded and from this, Council sent 1 notices to the identifiable people associated with these incidents, resulted in an infringement.

Abandoned vehicles

- There were 6 total vehicle related calls in the SWDC area, of which 5 were abandoned vehicles. 4 were removed by their owners and the remaining 2 vehicles were removed by Councils' contractor or NZTA.

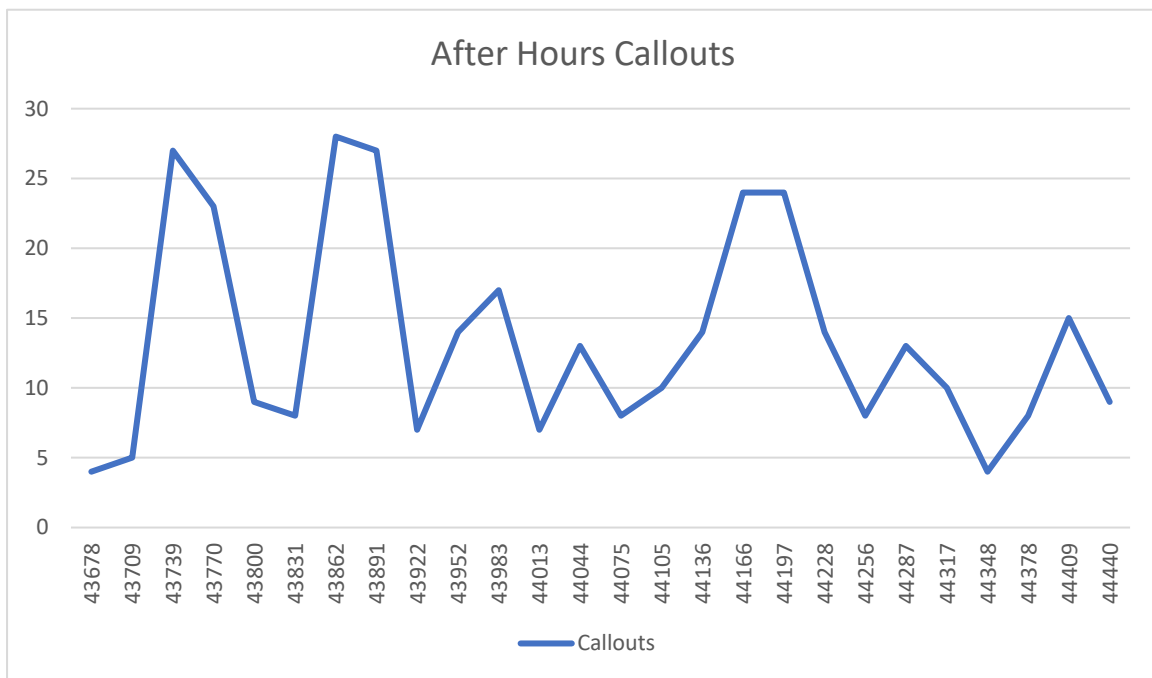


2.3.4. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints 32/32 attended within timeframe YTD 8 callouts July21 15 callouts Aug 9 callouts Sept 32/32 attended to within 1.5 hours – please note that during Covid level 4 complaints were logged only – 9 logged only complaints

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 21 TO 30 SEP 21	PREVIOUS YTD 1 JULY 20 TO 30 SEP 20	PERIOD 1 JULY 2021 TO 30 TH SEP 2021	PREVIOUS PERIOD 1 JULY 2020 TO 30 TH SEP 2020
Total	32	28	32	28



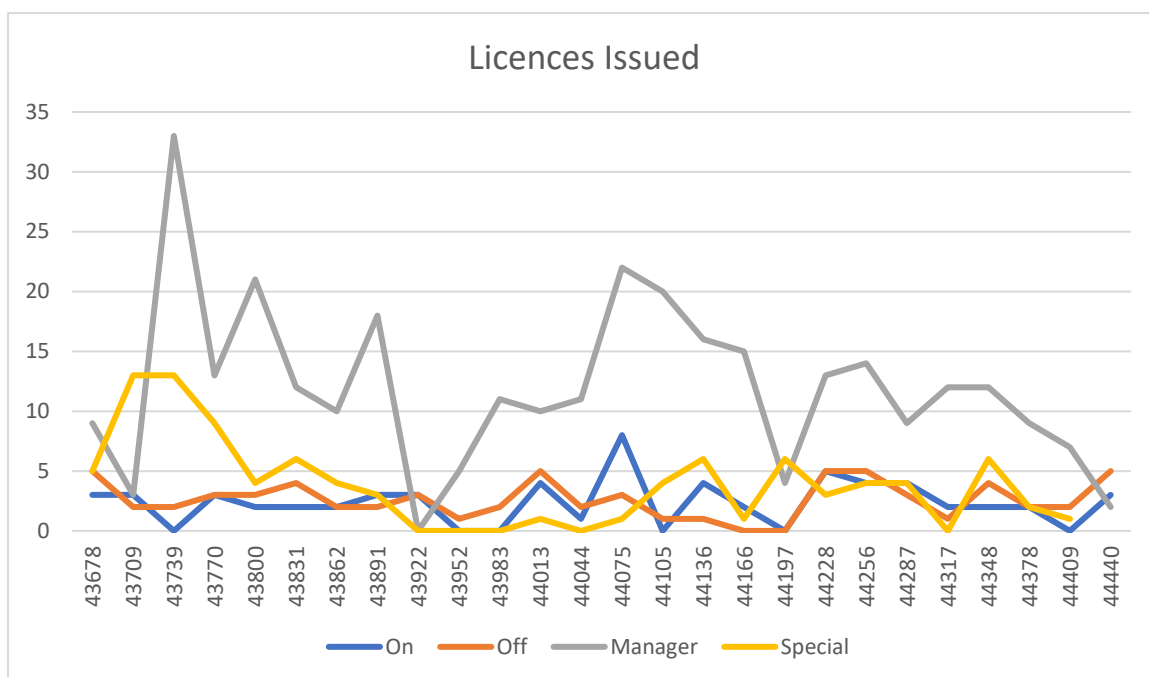
2.3.5. Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensees understanding of their obligations and responsibilities under the Act	100%	100% YTD	<p><i>On NEW</i></p> <p>July 21 1 1 YTD</p> <p>Aug 21 0 1 YTD</p> <p>Sept 21 1 2 YTD</p> <p><i>On RENEWAL</i></p> <p>July 21 1 1 YTD</p> <p>Aug 21 0 1 YTD</p> <p>Sept 21 2 3 YTD</p> <p><i>Off NEW</i></p> <p>July 21 1 1 YTD</p> <p>Aug 21 1 2 YTD</p> <p>Sept 21 2 4 YTD</p> <p><i>Off RENEWAL</i></p> <p>July 21 1 1 YTD</p> <p>Aug 21 1 2 YTD</p> <p>Sept 21 3 5 YTD</p> <p>Club</p> <p>July 21 0 0 YTD</p> <p>Aug 21 0 0 YTD</p> <p>Sept 21 0 0 YTD</p> <p>Temp</p> <p>September 1 1 YTD</p> <p>Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquor\Alcohol Master Sheet.xls</p>
Special Licences are issued			<p>Special Licences –</p> <p>July 21 0 0 YTD</p> <p>Aug 21 2 2 YTD</p> <p>Sept 21 1 3 YTD</p> <p>Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls</p>
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the Duty Manager's role			<p><i>DM NEW</i></p> <p>July 21 6 6 YTD</p> <p>Aug 21 2 8 YTD</p> <p>Sept 21 2 10 YTD</p> <p><i>DM RENEWAL</i></p> <p>July 21 3 3 YTD</p> <p>Aug 21 5 8 YTD</p> <p>Sept 21 0 8 YTD</p> <p>Information source: MAGIQ data, Alcohol Master Sheet</p>

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			K:\resource\Liquor\Alcohol Master Sheet.xls
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 th of June the following year (i.e. within a 12 month period)	75%	8.94% YTD	Information source : Compliance inspection records K:\resource\Liquor\Compliance Visits 21-22 July –11 Compliance visits Aug 21 Sep 21 11/123 total compliance YTD
Average working days to process an application from acceptance by SWDC	25WD	23.37WD	Information source: Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls

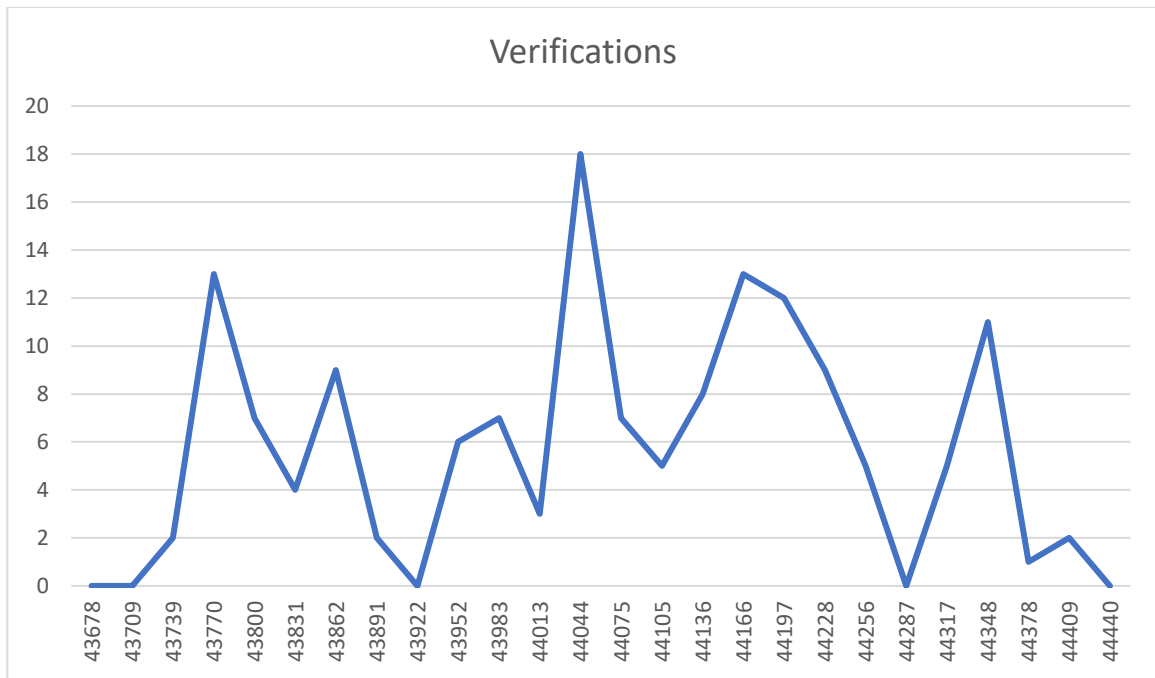
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 21 TO 30 SEP 21	PREVIOUS YTD 1 JULY 20 TO 30 SEP 20	PERIOD 1 JULY 21 TO 30 SEP 21	PREVIOUS PERIOD 1 JULY 20 TO 30 SEP 20
On Licence	5	13	5	13
Off Licence	9	10	9	10
Club Licence	0	1	0	1
Manager's Certificate	18	43	18	43
Special Licence	3	2	3	2
Temporary Authority	1	1	1	1
Total	36	70	36	70



2.3.6. Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) –97 NP –66 Total number of premises is subject to change month by month as new businesses open and existing premises close. risk based measure changes
Premises are inspected in accord with regulatory requirements.	100%	3.09%	FCP verifications – 3/97 *Total number of premises is subject to change month by month as new businesses open and existing premises close. 1 verification undertaken in July 2021 2 Verification Aug 21 0 Verification Sep 21 We were able to finalise (close out) 7 premises in July 2021 1 Aug 21 0 Sep 21



Contact Officer: Russell O’Leary, Group Manager – Planning & Environment

PLANNING AND REGULATORY COMMITTEE

3 NOVEMBER 2021

AGENDA ITEM C2

ACTION ITEMS REPORT

Purpose of Report

To present the Planning and Regulatory Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Planning and Regulatory Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask officers for comment and all members may ask officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 3 November 2021

Contact Officer: Russell O'Leary, Group Manager Planning and Regulatory

Reviewed By: Harry Wilson, Chief Executive

Appendix 1 – Action Items to 3 November 2021

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
300	1-Jul-20	Russell	PLANNING AND REGULATORY RESOLVED (P&R2020/09): 1. To receive the Proposed Combined Dog Pound Facility Report. (Moved Cr Hay/Seconded Cr Plimmer) Carried 2. To receive the Armstrong Dixon Limited April 2020 Report. (Moved Cr Fox/Seconded Cr Hay) Carried 3. That officers should continue negotiations with Masterton District Council to receive a quote for services, and to continue working with Carterton District Council for a combined facility and to present back to the Planning and Regulatory Committee the detailed alternatives. (Moved Cr Vickery/Seconded Mayor Beijen) Carried	Open	14/9/20: Direction from P&R on 12 August was 'to produce a framework for a swift resolution with Carterton District Council'. 5/12/20: Continual discussions with Carterton and that we are scoping a tender document to go to market in the new year with a design and build concept. This is limited to the build of the structure only. 5/5/21: Update report provided to P&R 12 May 21. Officers will work with the Committee to bring a resolution to the dog pound situation at the earliest opportunity. 26/8/21: Quotes for work still outstanding, aiming to have a report to the Committee for the next meeting

PLANNING AND REGULATORY COMMITTEE

3 NOVEMBER 2021

AGENDA ITEM C3

SPATIAL PLAN TIMELINE AND RELATED WORK

Purpose of Report

To inform the Committee of the proposed timeline for the South Wairarapa Spatial Plan and related components.

Recommendations

Officers recommend that the Committee:

1. *Receives the Spatial Plan timeline report.*

1. Executive Summary

This report is to advise and outline the proposed timeline for the Spatial Plan and its related components.

The South Wairarapa Spatial Plan - Mapping Our Future To 2050 Residential Growth Options consultation document was publicly notified under the Local Government Act 2002. The consultation period was from 31 March to 30 April 2021. Within this consultation period 213 submissions were received on the document.

2. Background

From the submissions received to our Spatial Plan document five themes emerged. These themes include heritage and character, intensification, productive soils, population and infrastructure.

The South Wairarapa Spatial Plan will shape the way our communities grow and develop over the next 30 years. The Spatial Plan is also a guide to future strategies, plans and actions of Council including the District Plan, infrastructure programming and the Long Term Plan (LTP).

The first phase of the Spatial Plan consultation identified that all three towns required additional residential capacity. Accordingly, the residential growth options have been explored as the first priority.

3. Discussion

The Spatial Plan is proposed to be implemented in several steps. Step 1 is the adopting of the Spatial Plan and Spatial Plan residential growth areas. This important first step is aimed to be finalised by the end of this year. Step 2 involves making it happen through the supporting implementation work projects.

In year two 2022, there will be master planning and structure planning undertaken for Featherston and Martinborough. Next year in year two will also include continued engagement with iwi, marae and Māori Trusts to confirm Papakainga areas.

In year 3 master planning will be undertaken for Greytown. Greytown has been extended out to year three due to the current residential capacity available. For effective results master planning needs to be a collaborative process with landowners, stakeholders, iwi and the community. Related structure planning and master planning will guide the development of an area, with regards to key infrastructure and road networks, subdivision patterns, green space, yield or provisioning for new residences, and commercial area considerations. Provisional areas, particularly those of a significant size, cannot be put forward into a Plan Change until the relevant masterplan work is completed.

Currently the review of the Wairarapa Combined District Plan is taking place. Step 3 of the Spatial Plan has had the topics of Rural, Commercial, Industrial areas as focus points; however, these topics will be considered as to zoning and chapter policy as part of the District Plan review work. The Spatial Plan work will help inform the District Plan, but also the District Plan review is a partial review approach. We are also needing to match the extent and timing of Spatial Plan work to resource capacity and fit alongside other work.

For the Spatial Plan future work components, the updated timeline on the project is shown in Appendix 1 of this report.

4. Conclusion

That the Committee receive this information update report on the Spatial Plan timeline.

5. Appendices

Appendix 1 – The South Wairarapa Spatial Plan related workstreams timeline

Contact Officer: Russell O’Leary, Group Manager Planning and Environment

Reviewed By: Harry Wilson, CEO South Wairarapa District Council

Appendix 1 – The South Wairarapa Spatial Plan related workstreams timeline

The South Wairarapa Spatial Plan and related Workstreams												
Activity	Timeline	10 Nov 21	17 Nov 21	1 Dec 21	15 Dec 21	Jan/Feb 22	Jun/Jul 22	Sept 22	Dec 22	Jan/Feb 23	Jun/Jul 23	Dec 23
Spatial Plan – Step 1 Residential Growth Options finalised	Cllr Workshop Council Meeting Decisions Submitters Notified of Decision Public Release Adopted SP Step 1											
Spatial Plan – Step 2 Featherston Masterplan – Transit Oriented Development(TOD)	Registration of Interest (ROI) Tender Selection											
Spatial Plan – Step 2 Martinborough Masterplan Areas MA/MF (NB: Areas tbc 17 Nov 21)												
Spatial Plan – Step 2 Papakainga Areas												
Spatial Plan – Step 3 Rural Rural Special / Tspt / Commercial Industrial: Integrate with WCDC												
Spatial Plan – Step 3 Greytown Masterplan and DP Changes (y 3-5)												
Annual Plan (2022/3)-Adjust as required (y 2)												
Long Term Plan 2024-34												

Integrate work on WCDP Featherston/Martinborough with Spatial Plan

Commence

Initiate Engagement / Investigate / Collaborate/Design solutions

Jointly Implement Solutions

ROI / Tender

Development/Draft/Hearings

MP Adoption

MP Adopt

Update SP Step 1

PLANNING AND REGULATORY COMMITTEE

3 NOVEMBER 2021

AGENDA ITEM C4

POSITIVE AGEING STRATEGY YEARLY REPORT

Purpose of Report

To inform councillors of the progress of the Wairarapa Region Positive Ageing Strategy implementation for South Wairarapa District Council.

Recommendations

Officers recommend that the Committee:

1. Receive the South Wairarapa District Council Positive Ageing Strategy Yearly Report.
2. Note the actions taken in the SWDC Positive Ageing Strategy Implementation Plan – First year August 2020 – August 2021.

1. Executive Summary

The Wairarapa Positive Ageing Strategy was developed by the three Wairarapa District Councils to prepare for our ageing community.

The South Wairarapa District Council (SWDC) Positive Ageing Strategy Implementation Plan was adopted September 2020.

Progress towards fulfilling the Implementation Plan has been outlined in a report for the year (Appendix One).

This work will continue into mid 2022 with the extension and expansion of the role from December 2021.

2. Background

The Wairarapa Positive Ageing Strategy outlines the way in which the three Wairarapa Councils will work together to improve and integrate their work for our older people.

- Each Council developed individual Implementation Plans aligning with the Positive Ageing Strategy goals.
- The SWDC Implementation Plan is a high-level document to guide the implementation process and was adopted in September 2020.

- Work has been progressed on the plan by the Positive Ageing Strategy Co-ordinator, Lisa Matthews, who works 20 hours per week across the three Councils.

3. Discussion

The SWDC Implementation Plan demonstrates how SWDC will work towards the goals of the Positive Ageing Strategy. The Positive Ageing Strategy Co-ordinator has been in the position since August 2020 and has been progressing the SWDC Implementation Plan for the last year.

Lisa has worked with Council staff to grow and develop knowledge and understanding of issues that face older persons and role of the Strategy in their work. She is generally in attendance at the SWDC office on Tuesdays to be available to the SWDC team.

Oversight of the year's work has been provided by a Steering Group with SWDC being represented by Karen Yates, Policy and Governance Manager.

Results for the first year are outlined in the SWDC Positive Ageing Strategy Implementation Plan – First year August 2021 (Appendix One).

Highlights for the year:

- Partnerships –
 - A working partnership with Age Concern Wairarapa has been developed. This includes articles in Age Concern's quarterly newsletter, attendance at the Positive Ageing Expo and regular meetings. This has recently included the involvement of SWDC in the judging for the Age Concern Senior of the Year Awards.
 - The three Councils are now meeting with a representative of Wairarapa DHB's Planning and Funding. There are opportunities for joint working on the wellbeing of the Wairarapa and within this, potential access to funding.
 - Connecting to St John's Wairarapa and supporting their medical shuttle programme to grow and the development of their Caring Caller Programme <https://www.stjohn.org.nz/What-we-do/Community-programmes/Caring-Caller/>. Caring Caller is scheduled to start in the Wairarapa at the beginning of the year.
 - Developing relationship with Nuku Ora (Sports Wellington) and the inaugural Senior Games here in the Wairarapa in March 2022.
- Reporting – Developing a reporting system that captures all the work of SWDC that supports the Positive Ageing Strategy. Other members of staff may be helping to make SWDC more age-friendly through general improvements, special projects or business as usual. Examples of this are the installation of outdoor gym equipment in local parks.
- Footpath renewal process - worked with the Roding Manager and the GIS Mapping officer to identify areas which older people may utilise more. These

have been formally mapped and can be used as a reference for the footpath renewal/repair programme. The location of the pavement is now a factor in the calculations done as part of the prioritisation process.

- Accessible website - the website upgrade was supported by the provision of accessibility information and a partnership with Digital Seniors. Digital Seniors were included in the testing process for the new website. The website can now be considered much more accessible. This will be tested when ALGIM completes its annual review.
- Older persons in an emergency - post lockdown, there was concern regarding how older people fared during this time. The results from the post lockdown survey were used by extrapolating the responses from people over 65. The continued emphasis on the resilience of the community, the need to further that resilience led to an emphasis on Neighbours Day as a way of promoting and encouraging members of the community to reach out to the older people in their street, area and community. A number of activities were organised across SWDC in a working partnership with the Community Development Officer and the Communications Team. Further development in this area in supporting St John Wairarapa to introduce their Caring Caller programme.

3.1 Financial Considerations

Funding for the Regional Positive Ageing Coordinator's role was provided by the three councils from August 2020 to December 2021. This has been expanded and extended until June 2022.

4. Conclusion

SWDC first year of implementation of the Positive Ageing Strategy has been completed with the majority of actions completed or underway. The extension of the role will enable this work to continue.

5. Appendices

Appendix 1 – SWDC Positive Ageing Strategy Implementation Plan – First year August 2020 – August 2021

Contact Officer: Lisa Matthews, Regional Positive Ageing Coordinator
Reviewed By: Karen Yates, Policy and Governance Manager

Appendix 1 – SWDC Positive Ageing Strategy Implementation Plan – First year August 2020 - August 2021

SWDC Positive Ageing Strategy Implementation Plan – First year August 2020- August 2021

Project	2020/2021	SWDC
Ensure needs of older people met in an emergency	Needs identified with WREMO Note- this developed to have a lockdown approach	<ul style="list-style-type: none"> Representatives from 10 organisations were interviewed in a review of the COVID-19 response for older persons. The post-lockdown survey was used to get an understanding of +65 peoples experience which in turn confirmed the approach from interviews. Noted that if people were connected to their neighbours, community or other organisations then they were well-looked after. Whereas nothing is known about those who aren't connected in. Need to develop connections to those who may be more isolated. Neighbours Day identified as vehicle for messaging around isolation and getting to know your older neighbours. SWDC supported events. Comms about supporting older neighbours was done. More recently, involvement in St John's Caring Caller project as this is a system that can scale up in an emergency
Accessibility audit on key assets enjoyed by older people	<ul style="list-style-type: none"> Research best practice accessibility auditing Identify public places and spaces most used by older adults 	<ul style="list-style-type: none"> Research completed. Waihinga Centre, Greytown Hall and Anzac hall scheduled to be audited August 5 (delayed to 2 Nov).
Build working relationships and partnership projects with DHB and other community health providers	<ul style="list-style-type: none"> Relationships and processes for information sharing established Partner projects identified 	<ul style="list-style-type: none"> DHB meeting process now established – potential for partnerships and funding. Age Concern relationship established with monthly meeting and contribution to quarterly newsletter. Relationship established with St Johns which has included supporting the transition of more shuttles into their service and the promotion the Caring Caller programme.

Project	2020/2021	SWDC
		<ul style="list-style-type: none"> Partnership re the potential introduction of Senior Games to the Wairarapa underway with Nuku Ora.
Proactively support a Council ageing workforce	Develop HR policy and implementation plan in support of a positively ageing workforce	<ul style="list-style-type: none"> Briefing paper written. Transition to Retirement Policy introduced early 2021.
Customer service training on communicating with older people	Identify provider and provide training to customer service staff	<ul style="list-style-type: none"> Organised disability awareness training focussed on older persons for all three councils at two locations. This training was in response to the statistics that show that 59% of older people over 65 have a disability.
Council website review from the perspective of older people	<ul style="list-style-type: none"> Identify provider Conduct review 	<ul style="list-style-type: none"> The website upgrade was supported by the provision of accessibility information and a partnership with Digital Seniors. Digital Seniors staff and a volunteer were included in the testing process for the new website. The website can now be considered much more accessible. This will be tested when ALGIM completes its annual review.
Ensure good practice community advice systems staff and elected members	<ul style="list-style-type: none"> Research on good practice for advice to elected members and officers from older peoples Review of existing Council stakeholder/advisory groups for effectiveness in providing advice from older adults Make recommendations 	<ul style="list-style-type: none"> Paper written and being submitted to PAS steering Group for consideration. To be discussed at the next meeting.

Project	2020/2021	SWDC
Rail upgrades	Tunnel reinforcement	Three-year railway upgrade began in 2020 – partnership between KiwiRail, Greater Wellington Regional Council and Transdev Wellington.
Advocate for improved bus services and linked connection	Establish key contacts and information	Wellington Regional Public Transport Plan 2021 – 2031 provides opportunity for advocacy.
Roading contractors prioritise areas of greatest use by older people are prioritised for improved safety and accessibility	<ul style="list-style-type: none"> • Create a 'hotspot map' of the high-density populations of older adults and places they visit (eg Medical centres, CBD) • Ensure roading contracts take account of these. 	Information (including mapping) regarding hotspots has been given to Roding to contribute to their footpath prioritisation process.
Ensure appropriate levels of disability parking	Conduct a demand analysis for carparking	Work to be completed – determine number of parks per area and number of mobility parks.
Strengthening relationships with Māori	<ul style="list-style-type: none"> • Iwi Governance MOU Reviewed • Establish relationships with a wider range of Māori community groups 	<ul style="list-style-type: none"> • Continue to work with MSC, in particular with the TOR, strategic plan and budget. • Budget in LTP for staff resources. • Full-time Community Development officer now in place.
Treaty of Waitangi and cultural competency training for all staff and elected members	Treaty Training provided	Elected members, ELT and Managers have had treaty training.
Support bi-cultural and multi-cultural activities	<ul style="list-style-type: none"> • A stocktake completed which includes role of and participation by older people in events • Gaps identified 	Commitment to run event for October 1

Project	2020/2021	SWDC
The District Plan and Regulations teams are informed of and take account of the needs of older people	<ul style="list-style-type: none"> • Results of the Positive Ageing Strategy research shared with asset managers • Updated with next census information • Insights integrated into future plans including District Plan review 	<ul style="list-style-type: none"> • Met with all senior staff including Planning Manager and Group Manager • Emailed Boffa Miskel representative regarding District Plan review and any potential opportunities eg accessible parking.
Wairarapa Economic Development Strategy Housing goal includes the needs of older people	<ul style="list-style-type: none"> • Develop a position statement, strategy & plan • Advocating land available for disposal/development • Support the WEDSAP Housing Plan 	<ul style="list-style-type: none"> • Spatial plan developed for SWDC
Ensure sufficient development of public spaces, places and corridors for an ageing population	<ul style="list-style-type: none"> • Results of the Positive Ageing Strategy research shared with asset managers • Updated with next census information • Insights integrated into future plans 	Met with Amenities Manager
Stocktake of community and services and activities for older people	<ul style="list-style-type: none"> • Stocktake undertaken • Gaps and opportunities identified 	Stocktake completed. Information will form part of new Community Development Officer's new plan.

PLANNING & REGULATORY COMMITTEE

3 NOVEMBER 2021

AGENDA ITEM D1

RECOMMENDATION FROM GREYTOWN COMMUNITY BOARD

Purpose of Report

To inform Members of the submission made by the Greytown Community Board.

Recommendations

Officers recommend that the Council:

1. *Receive the Recommendation from Greytown Community Board Report.*
2. *To note the recommendations from the Greytown Community Board (GCB 2021/42; GCB 2021/30).*
3. *To note that the Greater Wellington regional Council has responsibility for the Waiohine Flood Management Plan.*
4. *To note that South Wairarapa District Council officers have also made a submission to the plan.*

1. Background

At the Greytown Community Board meeting on 22 September 2021 the GCB RESOLVED (GCB 2021/42): To recommend that the Greytown Community Board received regular feedback from the Council on progress regarding the Waiohine Flood Management Plan

(Moved Cr Fox/Seconded Baker)

Carried

At the Greytown Community Board meeting on 18 August 2021 the GCB RESOLVED (GCB 2021/30):

1. To agree to prepare a written submission in support of the Waiōhine Flood Plain Management Plan to the Flood Protection Department, Greater Wellington Regional Council, PO Box 11646, Wellington, 6142.

(Moved Symes/Seconded Cr Fox)

Carried

2. To support the Waiōhine River Plan submission by Derek Williams which recommends the Greytown Community Board:
 - a. Acknowledge the tremendous work efforts of the Waiōhine Action Group Project Team
 - b. Propose to the Regional Council that it strengthen the accountability arrangements for river control and flood protection.

- c. Propose to the South Wairarapa District Council that it has a duty under Section 17 of Civil Defence Emergency Management Act 2020, as a member of the “Greater” Wellington Civil Defence Emergency Management Group, in relation to “relevant hazards and risks” to:
 - i. Identify, assess, and manage those hazards and risks.
 - ii. Consult and communicate about risks.
 - iii. Identify and implement cost-effective risk reduction.
- d. In acting on recommendation c) above, also propose that the South Wairarapa District Council, concern itself with:
 - i. Understanding the performance of the GWRC in its delivery of maintenance and operation of flood protection services so that failures to maintain the protection, works to planned standards are managed and mitigated in a timely manner.
 - ii. Noting that i) above requires the identification of the hazards and risks and having the required resources at the ready in the state of preparedness necessary to act decisively and promptly on the emergence of a failure, hazard or risk that threatens the Community. This level of preparedness needs to be visible in the applicable local Civil Defence Emergency Management Group plan required by Section 17 of the Civil Defence Emergency Management Act 2020.

(Moved Rainford/Seconded Symes)

Carrie

2. Discussion

South Wairarapa District Council through officers made their own detailed submission in response to the release of the Waiohine River Plan. That submission covered the merits of the plan compiled by an action group, the potential impacts of the plan to Council assets, effectiveness of the plan and related implementation considerations. Understandably, the Community Board subsequently compiled their own submission to the Regional Council on the draft plan.

With regards to what has been raised from the Greytown Community Board, it is important to clarify organisational responsibility in terms of river management matters and submissions.

The Greater Wellington Regional Council has primary responsibility for flood risk and ongoing river management matters. The matter of the submission made by the Greytown Community Board to the drafted Waiohine River Plan is something that Greater Wellington Regional Council officers will need to assess and consider. As part of their initiated plan, GWRC will need to acknowledge and communicate back to the Board as part of this process, for effective communication, and future implementation aspects. However, we note the concern raised as to Councils responsibility in respect to civil defence planning into the future.

3. Conclusion

That the Committee receive this information report.

Contact Officer: Russell O’Leary Group Manager Planning and Environment

Reviewed By: Harry Wilson, CEO SWDC