



## **PLANNING AND REGULATORY COMMITTEE**

### **Agenda 1 June 2022**

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#### **NOTICE OF MEETING**

This meeting will be held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via video conference commencing at 10.00am. All members participating via video conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

#### **MEMBERSHIP OF THE COMMITTEE**

Councillors Pam Colenso (Chair), Rebecca Fox, Leigh Hay, Colin Olds, Brenda West and Mayor Alex Beijen.

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#### **Open Section**

- A1.** Apologies
- A2.** Conflicts of interest
- A3.** Public participation  
*As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*
- A4.** Actions from public participation
- A5.** Extraordinary business
- A6.** Minutes for Confirmation: Pages 1-3  
***Proposed Resolution:** That the minutes of the Planning and Regulatory Committee meeting held on 20 April 2022 are a true and correct record.*
- B. Decision Reports**  
None to be advised
- C. Business held over from 20 April 2022 meeting**
  - C1.** Planning and Environment Group Report (from Section 2 - Service Levels) Pages 4-24  
*Russell O'Leary will speak to this report*
  - C2.** Climate Change Report Pages 25-28  
*Melanie Barthe will speak to this report*
  - C3.** Action Items Report Pages 29-31

**D. Information and Verbal Reports from Chief Executive and Staff**

- D1.** Planning and Environment Group Report  
*Russell O'Leary will speak to this report*

Pages 32-65



**PLANNING AND REGULATORY COMMITTEE**  
**Minutes from 20 April 2022**

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**Members present:** Councillors Colin Olds (Chair), Brenda West, Leigh Hay, and Mayor Alex Beijen.

**Also in attendance:** Councillor Brian Jephson (from 10:20am).

**Staff in attendance:** Harry Wilson (Chief Executive Officer), Russell O’Leary (Group Manager Planning and Environment), Rick Mead (Environmental Services Manager), Fester Caramto (Environmental Health Officer), Mélanie Barthe (Climate Change Advisor) and Amy Andersen (Committee Advisor).

**Conduct of Business:** This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 10:00am. All members participating via audio-visual conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and is available to view on our [YouTube channel](#). The meeting was held in public under the above provisions from 10:00am to 10:41am except where expressly noted.

The meeting was adjourned at 10:41am due to lack of quorum.

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**Open Section**

*PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2022/09) that Cr Olds would Chair the meeting.  
(Moved Cr Hay / Seconded Mayor Beijen) Carried*

**A1. Apologies**

*PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2022/10) to accept apologies from Cr Colenso and Cr Fox.  
(Moved Cr Olds / Seconded Cr Hay) Carried*

**A2. Conflicts of Interest**

There were no conflicts of interest declared.

**A3. Public Participation**

There was no public participation.

**A4. Actions from Public Participation**

There was no public participation.

**A5. Extraordinary Business**

There was no extraordinary business.

**A6. Minutes for Confirmation**

*PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2022/11)* that the minutes of the Planning and Regulatory Committee meeting held on 9 March 2022 are a true and correct record.

*(Moved Mayor Beijen / Seconded Cr Hay)*

Carried

**B. Decision Reports**

There were no decision reports.

**C. Information Reports**

**C1. Planning and Environment Group Report**

Mr O'Leary spoke to matters outlined in the report. In particular, Mr O'Leary highlighted the volume of planning and building consents, linkages of the spatial plan to the Wairarapa Combined District Plan, and engagement on the Featherston Masterplan.

Environmental Health Officer, Mr Caramto was welcomed at the meeting, noting the key functions of the role to support work at Council.

Mr O'Leary responded to members' questions about growth assumption numbers, planning for commercial and industrial elements, as well as activation of Featherston Main Street. Mr O'Leary noted options can be presented to Council for further input and decision-making; and that these key topics have been addressed separately in the Wairarapa Combined District Plan which is in draft. Mr O'Leary informed there will be a period of consultation and new councillors will be brought up to speed after the election in October 2022. Cr Hay suggested further promotion of the plan's website to promote this plan in Wairarapa sub magazines, e.g., Greytown Grapevine: <https://www.wairarapaplan.co.nz/>

Mr Mead supported by Mr O'Leary and Mr Wilson responded to members' questions in relation to the dog pound, including the long-term security of the

Featherston Golf Course land given the Three Waters Reforms and any Council resolution requirements to allow the site to be utilised for a dog pound.

Mr Mead provided further information on timelines, materials required, and context around the need for this facility and recent dog impound trends.

*PLANNING AND REGULATORY RESOLVED (P&R2022/12)* to receive the Planning and Environment Group Report.

*(Moved Cr Hay / Seconded Cr West)*

Carried

Cr West stated she needed to leave the meeting at 10:45am. Following her departure, there would be a lack of quorum. Members present: Mayor Beijen, Cr Olds, Cr Hay, Cr West.

*PLANNING AND REGULATORY RESOLVED (P&R2022/13)* to adjourn the meeting due to lack of quorum.

*(Moved Mayor Beijen / Seconded Cr Hay)*

Carried

The meeting was adjourned at 10:41am.

Noted: Remaining items (as below) will be discussed at the next ordinary meeting, unless the Chairperson sets an earlier meeting and this is notified by the Chief Executive Officer:

- C1. Planning and Environment Group Report (from Section 2 - Service Levels)
- C2. Climate Change Report
- C3. Action Items Report.

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)

# PLANNING AND REGULATORY COMMITTEE

20 APRIL 2022

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## AGENDA ITEM C1

### PLANNING AND ENVIRONMENT GROUP REPORT

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#### **Purpose of Report**

To update the Planning and Regulatory Committee on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

#### **Recommendations**

Officers recommend that the Committee:

*Receive the Planning and Environment Group Report.*

## **1. Planning and Environment Group Summary**

### **1.1 Planning Services**

A regular flow of consent applications continues, recent applications are tending to be more complex, including out of zone jobs as developable land becomes less. Some applications may require public, limited notification more than in past years. Pressure still on subdiv. certifications, lots of residential, rural lots being completed. Dealing with multiple application numbers for 4ha lots in the rural zone, new sites emerging in the rural areas. The teams work spans across realms of regulatory, policy and growth planning i.e. resource consenting, WCDP review and masterplan work.

### **1.2 Building Services**

The timely processing for building consents continues amid busy consenting work. The recent bi-annual audit of our BCA by IANZ was conducted, it focused on record keeping aspects, and the issues identified are being duly responded to for clarity and needs. The building team are still seeing a steady increase in the number of jobs submitted along with the number of inspections requested and those being carefully carried out in the district.

### **1.3 Environmental Services**

The environmental team remains busy covering related requirements and licencing in the alcohol control area, the food safety of local premises across the district, plus various bylaws work. The recent EHO vacancy has been filled with the new officer starting on 11 April. The Bylaws crew have been liaising with communications and patrolling the townships to ensure clearances for trees and hedges for footpath clearances and pedestrian safety. Noise issues and smoke issues have been received and investigated.

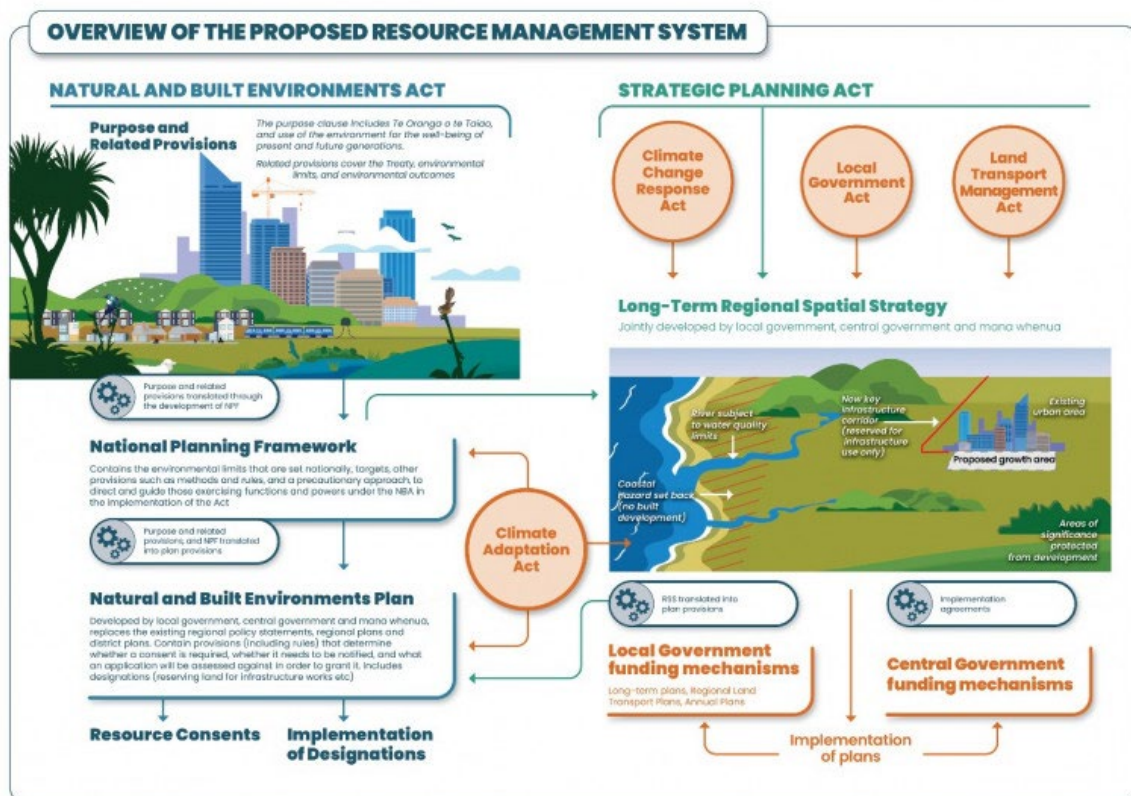
## 1.4 Proposed Legislative Change to the RMA

The Government continues to reform the Resource Management system, the RMA 1991 will be repealed, replaced by 3 new Acts:

- Natural and Built Environments Act (NBA) - for land use/environmental regulation (the primary replacement for the RMA). The draft was released for submissions
- Strategic Planning Act (SPA) - to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) - to address issues linked to managed retreat, funding, financing adaptation.

The NBA will have mandatory national policies, standards for natural environmental limits, and feed to combined regional plans by local, central govt, mana whenua. The SPA will fuse functions of the RMA 1991, LGA 2002, Land Transport Management Act 2003, Climate Change Response Act 2002 for decisions, new spatial strategies. MFE information also advises that:

- The Natural and Built Environments Act and the Strategic Planning Act will be formally introduced in 2022.
- A standard legislative and select committee process will follow with the aim of the NBA being passed into law in this parliamentary term. The CAA will be progressed in this time too.



## **1.5 South Wairarapa Spatial Plan / The Featherston Masterplan**

The South Wairarapa Spatial Plan was released in early December 2021, future related supportive work involves investigation, a masterplan for Featherston, and masterplan/structure plan work for Martinborough. Masterplan work over 2022, will involve community and sector engagement, integrated town planning and infrastructure assessment, compilation of a draft, reporting, consultation and feedback, refinement work, compilation of final plan at the end of the year.

### **1.5.1. Master plan information**

The SWDC Spatial Plan Step 1. The Featherston Masterplan is a plan to enable transit-oriented growth around the train station, as identified in the SWDC spatial plan, together with achieving a well-functioning urban environment that meets the needs of a diverse population. The Featherston masterplan currently is a contender to become a Priority Development Area (PDA) within the Wellington region and a potential focus for investment from central government

### **1.5.2. What is a master plan?**

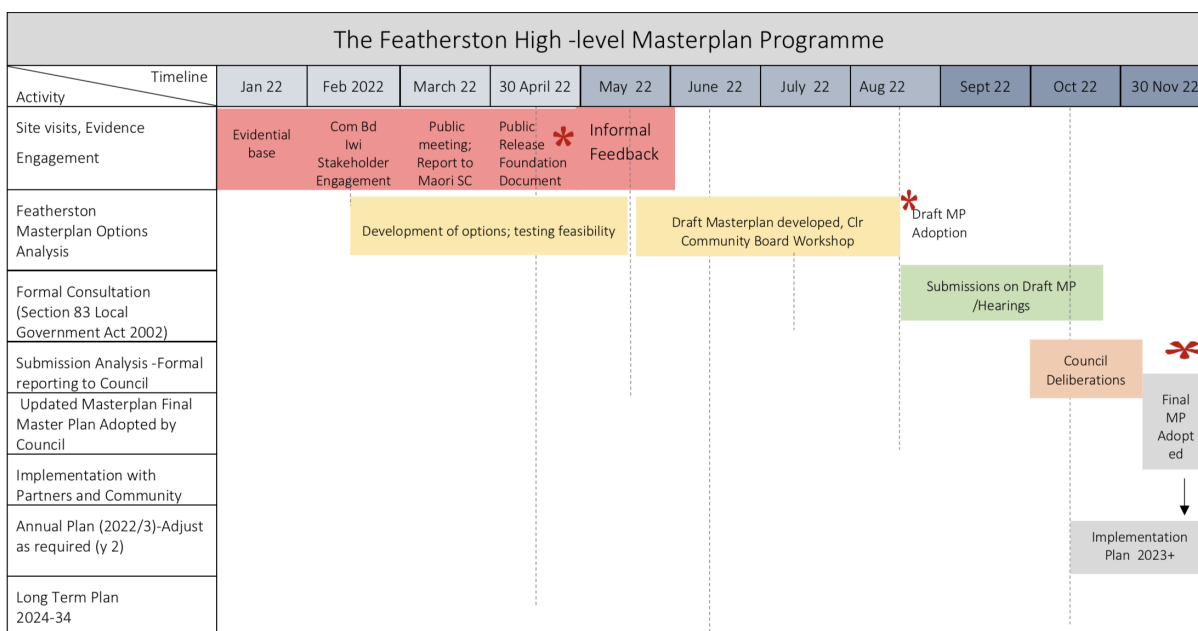
- Overarching plan that shows where and how development might occur in Featherston over time (shows spatial layout and structures development) It is not a resource management (regulatory). process
- Plan that identifies what is important to iwi/hapū and community
- Plan that anticipates change, plans for it, also looks to protect qualities most valued
- Plan that looks to integrate transport, housing, business, parks and reserves, infrastructure and community facilities
- Plan that identifies what needs to be done to deliver the masterplan

### **1.5.3. Why a Master Plan for Featherston?**

- Enables planned approach to growth, getting the best and coordinated use of public investments such as the train station, parks and reserves, community facilities, managing the impacts of the State highway, integrating development
- Enables the co-ordination and integration of multiple agencies planning and delivery
- Captures community views and builds on existing local initiatives
- Can address new challenges, e.g. need for affordable housing (median house price in Sept 2021 \$621,850 ) and different types of housing
- Identified as a growth area in the Wellington Regional Growth Framework. Estimated growth around 900 persons over next 30 yrs



Initial Engagement	Date
• Meeting with Chair Maori Standing Committee (MSC)	1 Feb
• Meeting with Chair MSC, and member Karen Mikaere (Mana whenua and MSC member )	21 Feb
• Report to MSC	29 Feb
• Report to Featherston Community Board	22 Feb
• Meeting with Chair Wairarapa Economic Dev Strategy Governance Group	1 Feb
• Online meetings with GWRC, Waka Kotahi, MHUD/Kainga Ora	22 Feb
• Online meeting with Masterton District Council Staff	21 Feb
• Public Meeting	30 March
• Planned meeting with Fab Feathy	31 March



#### 1.5.4. Next steps

- Ongoing engagement multiple sectors, community
- Developing a Foundation Document on which we will do further engagement –draft options for feedback
- Complete draft Masterplan
- Further engagement/formal consultation under Local Government Act 2002
- Finalise masterplan
- Use this to help inform the new District Plan, the Long-Term Plan and projects including projects with central government.

## **1.6 District Plan Review**

District Plan Review Committee continues to consider extent of change needed for chapters, alongside the national planning standards, national direction. The DP review is a partial review; a mix of general review of key chapters, a targeted review for some, and minor review. The review is across 2021-2023, and any appeals work in 2024.

Plan Review Committee workshop meetings continue. The February meeting of the WCDP Review Committee saw discussion on draft chapters covering temporary activities, open space zone, commercial zones, residential zone, subdivision chapter and the rural zone.

Drafting and early engagement on those drafts is gathering pace as part of the WCDP Review project. There have been a range of key topics worked through over the past month or so, including the meaty topic of rural subdivision, among others. There have been compliments given to both Cr Plimmer and Cr Jephson on their engaged and informed contributions during Joint Committee workshops/meetings, along with the ongoing advice inputs from officers.

A significant issue around the potential timing of the release of the draft provisions for informal consultation has been discussed, with the timeline moved to late October. This will result in additional workloads to get the draft completed, including additional Combined District Plan Committee meetings to ensure that there is no slippage and that the draft will be completed on time and to meet the National Planning Standards timeline in 2024.

## **1.7 Proposed Council Dog Pound**

Further investigation occurring for costing a viable local modern compliant pound solution. A container designed pound concept is being used, which has the advantage of having a low-level site footprint and being of a relocatable nature. Officers are checking/reviewing potential locations for siting of the future pound in the district, Featherston golf course is a potential site.

Officers have settled on a proposed piece of land which meets most of the needs required. The land is not unencumbered which raises the need for further engagement with the relevant stakeholders to ensure surety of the land. This work is being in partnership with the amenities team. One of the parties has asked for a reconsideration of placement of certain facilities within the compound area. Officer have been able to accommodate this in the design. The amenities team are engaging with the other stakeholder who holds a grazing lease. We understand that this lease is within a short time-period before its up for renegotiation and await further information from the Amenities team.

Officers continue to source costings from suppliers, as you may appreciate it is a very difficult time for suppliers of materials to be confident in their quotes remaining stable. Therefore, quotes are being provided with short timeframes as to accuracy. Suppliers have seen material costs significantly rise, in some cases as much as 100%. The procurement process for the container concept is being worked on with an expert consultant to ensure transparency and validity in the awarding of the container build contract.

**1.7.1. Map showing proposed location-as below.**



**2. Service Levels**

*SERVICE LEVEL– Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents’ image of the closest town centre ranked “satisfied”	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER’s)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER’s in WCDP. A final monitoring strategy is still to be completed.

## 2.1 Resource Management

### 2.1.1. Resource Management Act – Consents (Year to date 01/07/2021-31/03/2022)

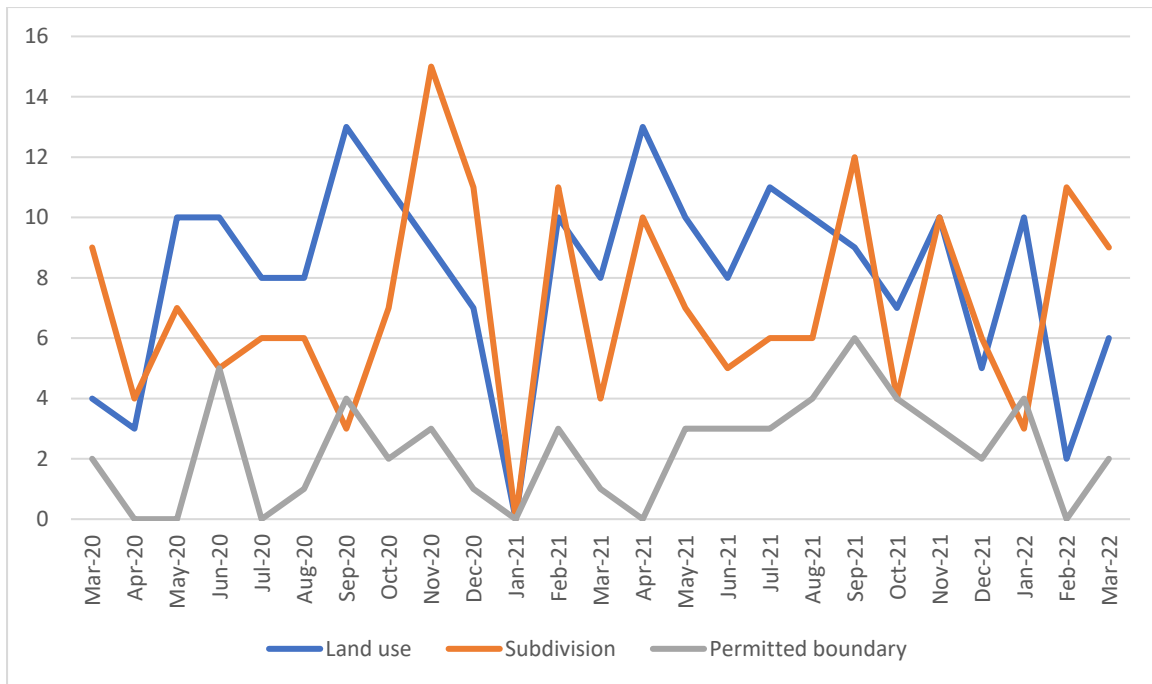
SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	<b>Total 158/158</b>
		100%	63/63 Land Use applications were completed within statutory timeframes. NCS
		100%	68/68 Subdivision applications were completed within statutory timeframes. NCS
		100%	27/27 permitted boundary/marginal activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	49/49 s223 certificates were certified within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	40/40 s224 certificates were certified. NCS.

### 2.1.2. Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

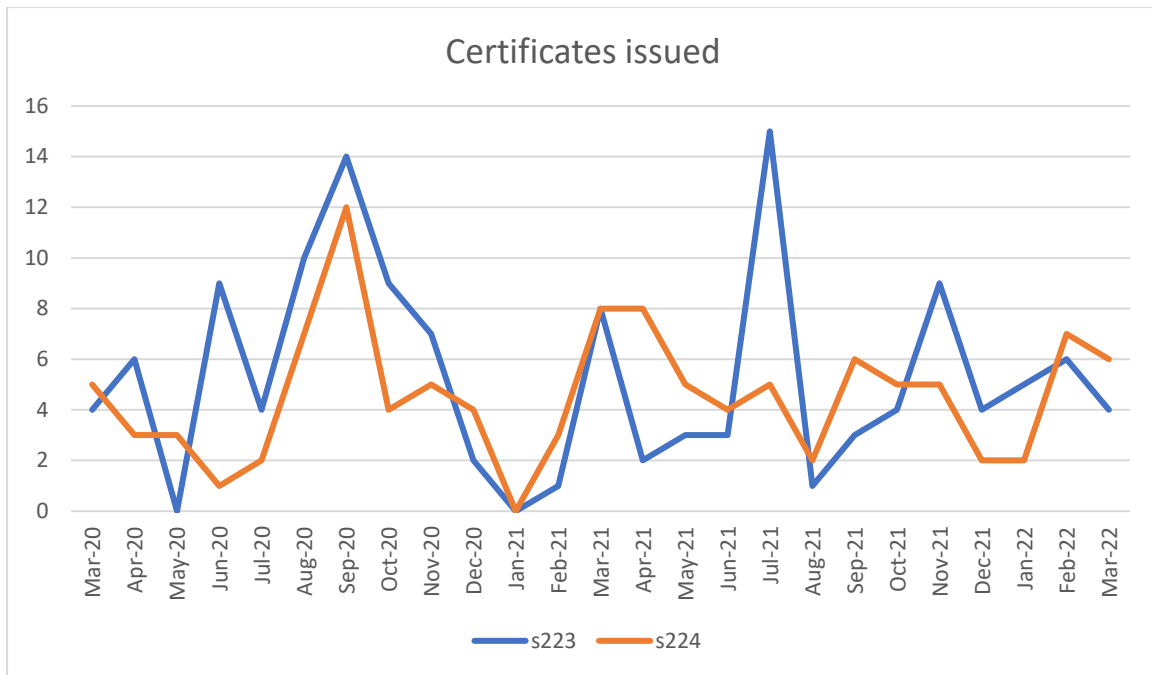
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.



Land Use	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	6	4	3	10	10	8	8	13	11	9	7
2021	0	10	8	13	10	8	11	10	9	7	10	5
2022	10	2	6									

Sub division	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
2020	4	6	9	4	7	5	6	6	3	7	15	11
2021	0	11	4	10	7	5	6	6	12	4	10	6
2022	3	11	9									

Permitted Boundary	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	2	0	0	5	0	1	4	2	3	1
2021	0	3	1	0	3	3	3	4	6	4	3	2
2022	4	0	2									



<b>S223</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	4	6	0	9	4	10	14	9	7	2
2021	0	1	8	2	3	3	15	1	3	4	9	4
2022	5	6	4									

<b>S224</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	3	5	3	3	1	2	7	12	4	5	4
2021	0	3	8	8	5	4	5	2	6	5	5	2
2022	2	7	6									

### 2.1.3. Local Government Act – LIMs

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2021-2022
Standard LIMs are processed within 10 days	100%	98.85%	146/148 standard LIMs were completed
Urgent LIMs are processed within 5 days	100%	100%	41/41 urgent LIMs were completed

	YTD 1 <sup>ST</sup> JULY 2021 TO 31 <sup>ST</sup> MAR 2022	PREVIOUS YTD 1 <sup>ST</sup> JULY 2020 TO 31 <sup>ST</sup> MAR2021	PERIOD 1 <sup>ST</sup> FEB 2022 TO 31 <sup>ST</sup> MAR 2022	PREVIOUS PERIOD 1 <sup>ST</sup> FEB 2021 TO 31 <sup>ST</sup> MAR 2021
Standard LIMs (Processed within 10 working days)	146	175	31	44
Urgent LIMs (Processed within 5 working)	41	76	5	16
<b>Totals</b>	<b>187</b>	<b>251</b>	<b>36</b>	<b>60</b>

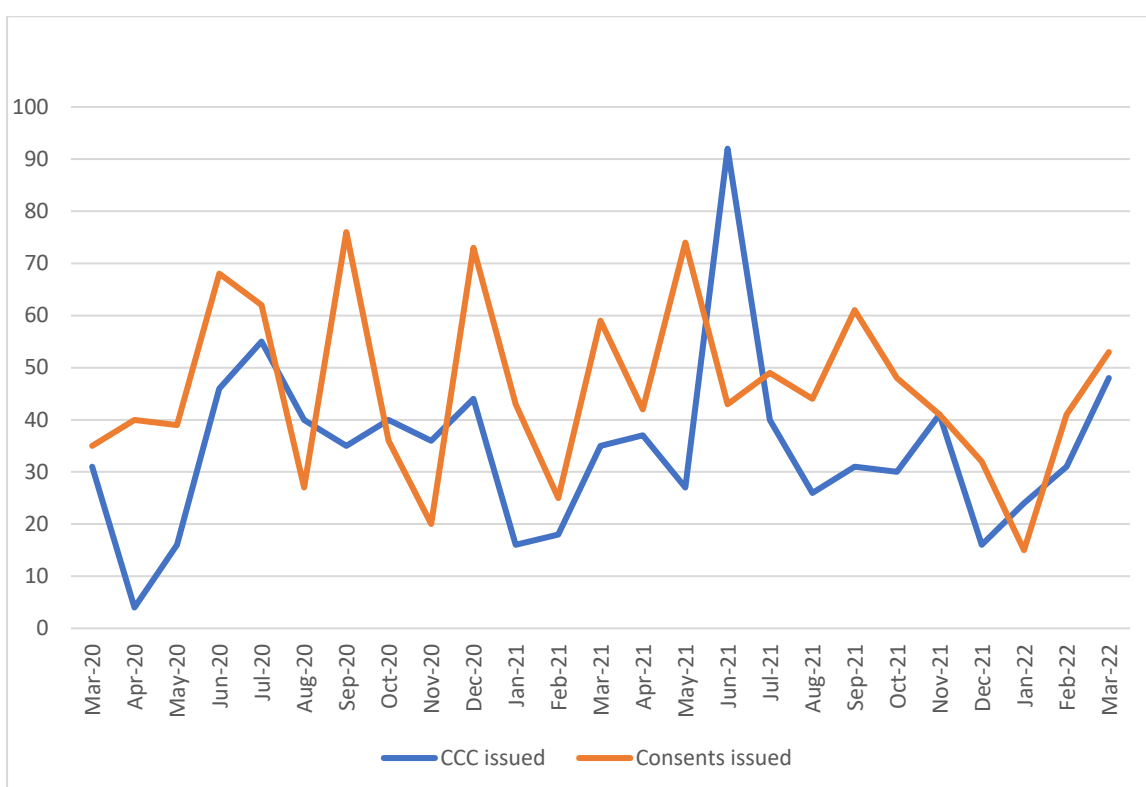
## 2.2 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	96.49%	NCS – 275 of 287 CCC's were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	97.89%	NCS –380 consents were issued within 20WD YTD 8 consents went over 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFS and Swimming Pools	Yes	Yes	<p><b>Building Consents</b></p> <p>Council inspects all new work to ensure compliance</p> <p>Feb 2022 -462 inspections</p> <p>March 22 - 477 inspections</p> <p><b>BWOFS –</b></p> <p><b>0</b></p> <p>Total 205 average of 4 audits per month required,</p> <p><b>Swimming Pools –</b></p> <p>Total 408 – average of 12 audits per month required.</p> <p>Feb 2022 – 6 audits</p> <p>March 22 – 5 audits</p>
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

### 2.2.1. Building Consents Processed

TYPE – 1 FEB 2022 TO 31 MAR 2022	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	5	\$404,834
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	11	\$772,940
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	73	\$17,616,477
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	12	\$642,199
<b>Totals</b>	<b>101</b>	<b>\$19,436,450</b>



CCC issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	24	31	4	16	46	55	40	35	40	36	44
2021	16	18	35	37	27	92	40	26	31	30	41	16
2022	24	31	48									

Consents issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	28	25	35	40	39	68	62	27	76	36	20	73
2021	43	25	59	42	74	43	49	44	61	48	41	32
2022	15	41	53									



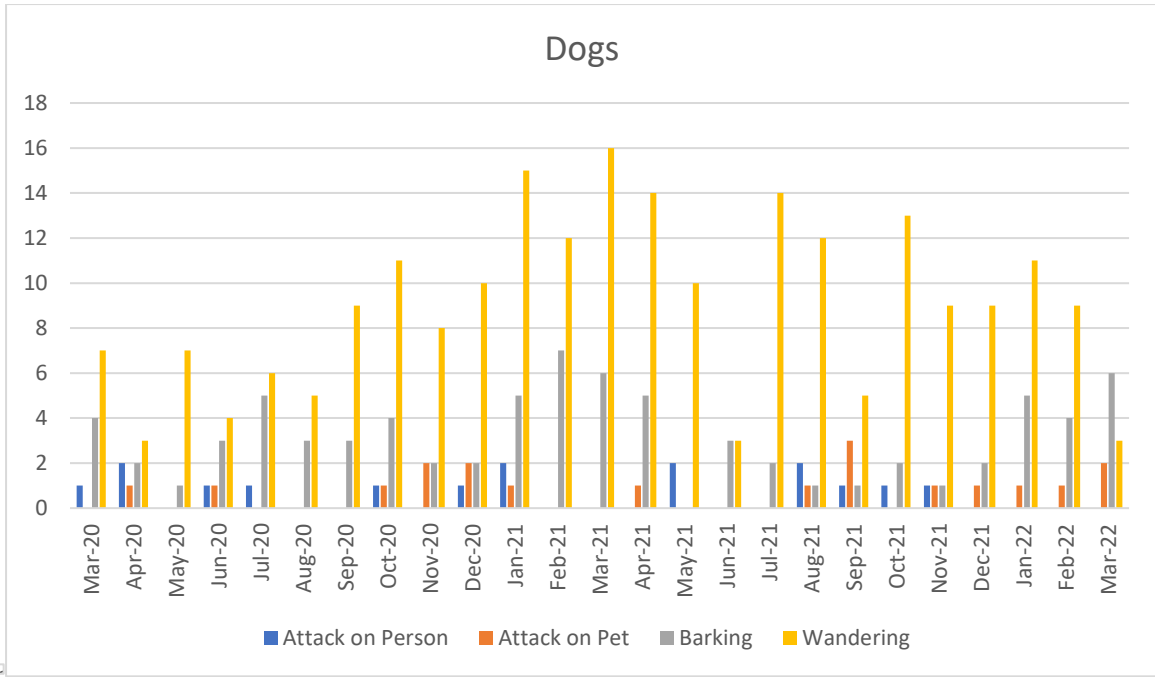
## 2.3 Environmental Health and Public Protection

### 2.3.1. Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Due to Covid 19 level restrictions this activity is not being able to be undertaken. Dogs n Togs event held in Featherston 2022
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 159/159
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	16/16

INCIDENTS REPORTED FOR PERIOD 1 <sup>ST</sup> FEB 2022 – 31 <sup>ST</sup> MAR 2022	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	1	-
Attack on Person	-	-	-
Attack on Stock	-	-	-
Barking	4	6	-
Lost Dogs			-
Found Dogs	-	-	-
Rushing Aggressive	1	-	-
Wandering	6	2	4
Welfare	-	1	1
Fouling	1	-	-
Uncontrolled (walked off leash urban)	-	-	1



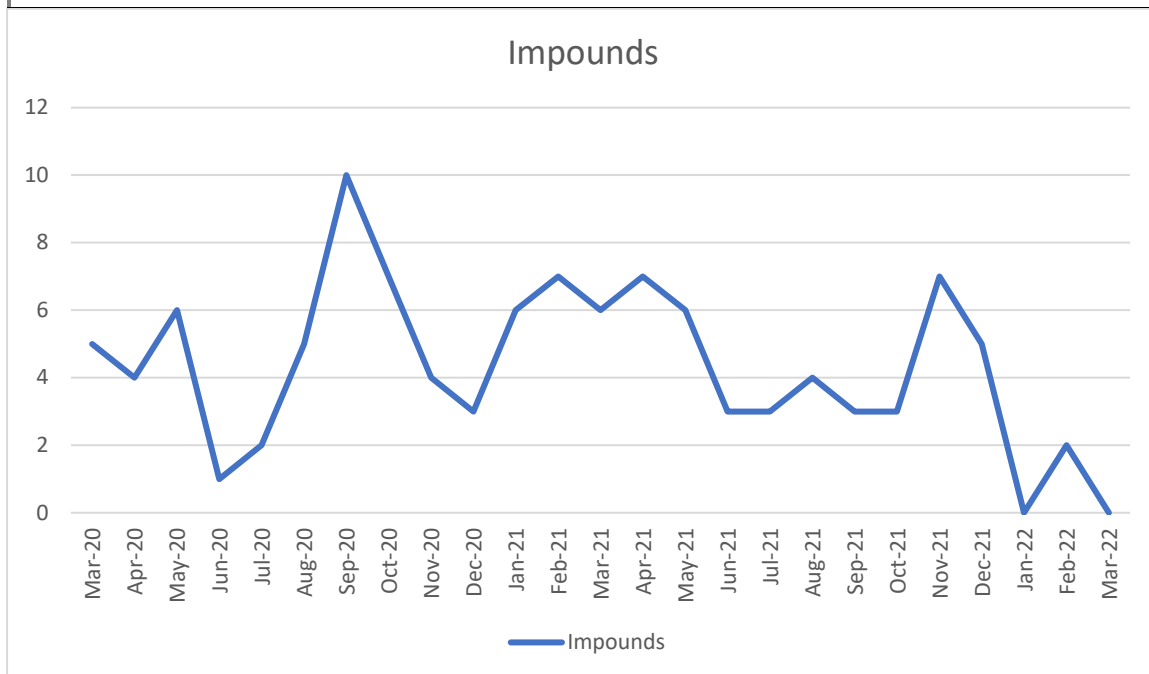
Attack on Person	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
2020	0	2	1	2	0	1	1	0	0	1	0	1
2021	2	0	0	0	2	0	0	2	1	1	1	0
2022	0	0	0									

Attack on Pet	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	0	1	0	1	0	0	0	1	2	2
2021	1	0	0	1	0	0	0	1	3	0	1	1
2022	1	1	2									

Barking	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	1	4	2	1	3	5	3	3	4	2	2
2021	5	7	6	5	0	3	2	1	1	2	1	2
2022	5	4	6									

Wandering	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	12	7	3	7	4	6	5	9	11	8	10
2021	15	12	16	14	10	3	14	12	5	13	9	9
2022	11	9	3									

DOG IMPOUNDS FOR PERIOD 1 <sup>ST</sup> FEB 2022 – 31 <sup>ST</sup> MAR 2022	FEB 2022	MAR 2022	
Impounds	2	0	



Impounds	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	15	5	4	6	1	2	5	10	7	4	3
2021	6	7	6	7	6	3	3	4	3	3	7	5
2022	0	2	0									

## 2.4 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 7/7
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 1/1

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2021 TO 31 MAR 22
Stock	32

### 2.4.1. Bylaws

Between 1 Feb 2022 and 31 Mar 2022 there were:

#### Trees & Hedges

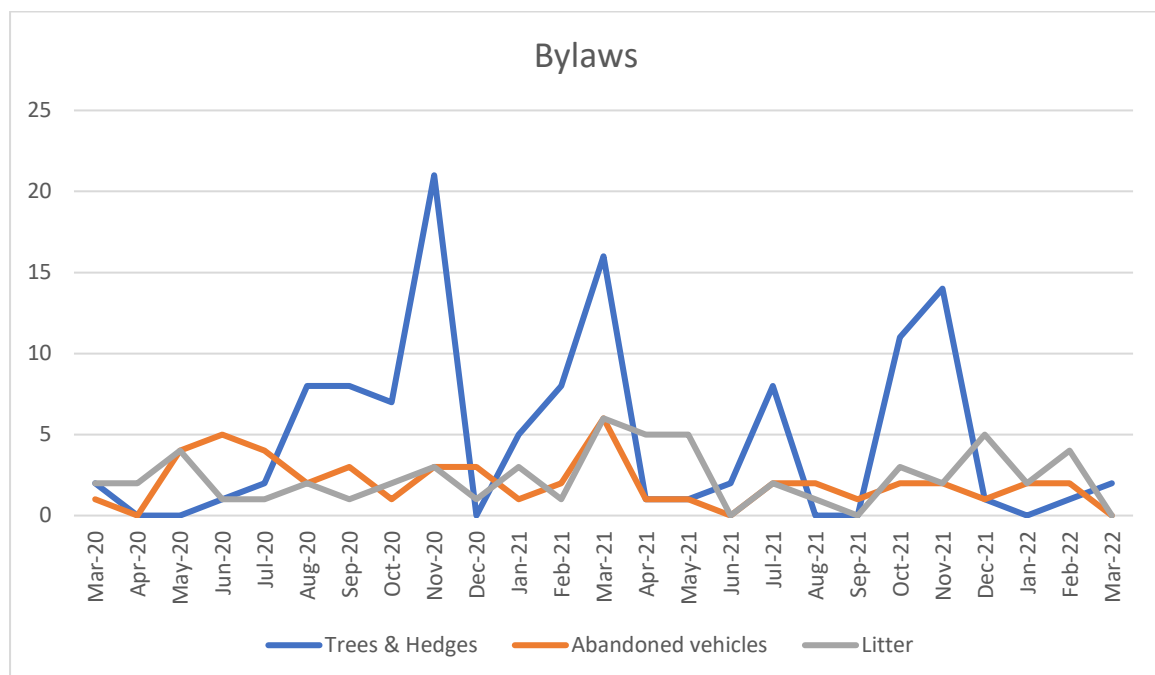
- There were 2 first notices sent by Council requesting the owner/occupier to remove the obstruction from the public space. Following this there are 1 second follow up letters being sent within this period.

#### Litter

- 4 litter (fly tipping) incidents have been recorded. From these, identification was retrieved from the litter Council officer disposed. 1 request for information notice has been sent to the identifiable people associated with the incident. 2 incidents were premises where the owner removed immediately.

#### Abandoned vehicles

- There were 2 total vehicle related calls in the SWDC area, of which 1 were abandoned vehicles. 1 were removed by their owners and the remaining 1 vehicles were removed by Councils' contractor and disposed of. The remaining cost has been issued to the last known registered owner.



<b>Trees &amp; Hedges</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
---------------------------	-----	-----	-----	-----	-----	------	-----	-----	-----	-----	-----	-----

2020	0	0	2	0	0	1	2	8	8	7	21	0
2021	5	8	16	1	1	2	8	0	0	11	14	1
2022	0	1	2									

Abandoned vehicles	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	1	1	0	4	5	4	2	3	1	3	3
2021	1	2	6	1	1	0	2	2	1	2	2	1
2022	2	2	0									

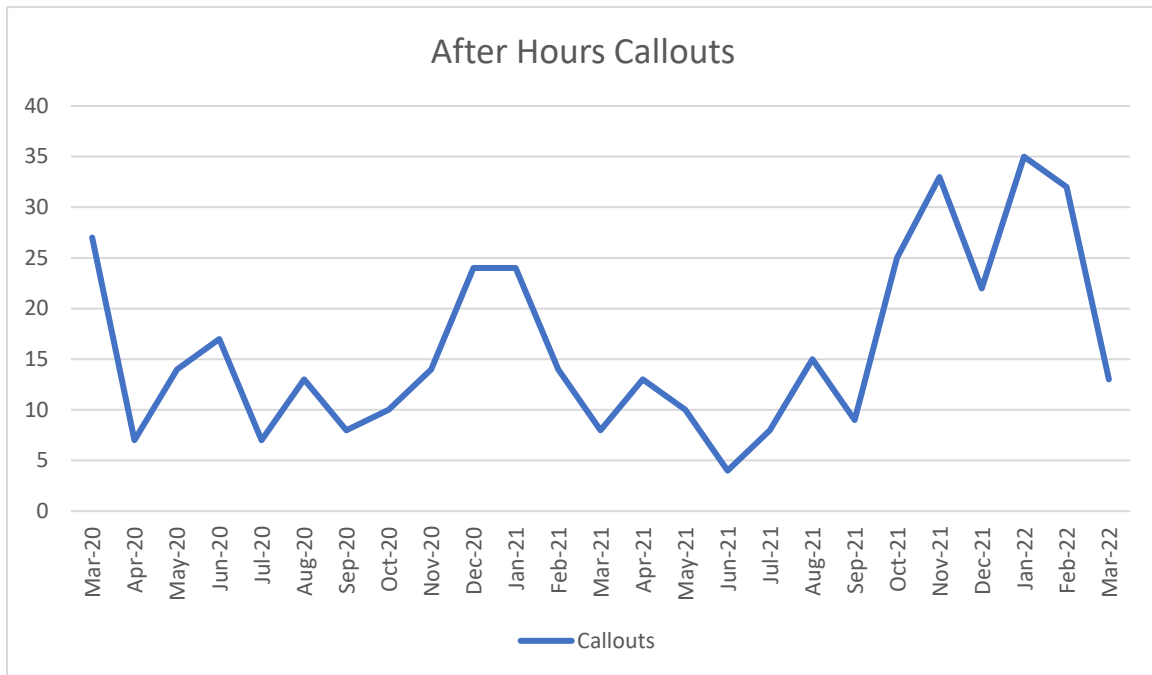
Litter	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	3	2	2	4	1	1	2	1	2	3	1
2021	3	1	6	5	5	0	2	1	0	3	2	5
2022	2	4	0									

#### 2.4.2. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.4%	<a href="K:\resource\Health\Resource Management\Noise Control Complaints">K:\resource\Health\Resource Management\Noise Control Complaints</a> 187/192 attended within timeframe YTD 32 callouts Feb 22 13 callouts March 2022 44/45 responded to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 21 TO 31 MAR 22	PREVIOUS YTD 1 JULY 20 TO 31 MAR 21	PERIOD 1 FEB 2022 TO 31 <sup>ST</sup> MAR 2022	PREVIOUS PERIOD 1 FEB 2021 TO 31 <sup>ST</sup> MAR 2021
Total	147	122	35	22



Callouts	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	28	27	7	14	17	7	13	8	10	14	24
2021	24	14	8	13	10	4	8	15	9	25	33	22
2022	35	32	13									

## 2.5 Sale and Supply of Alcohol Act - Licensing

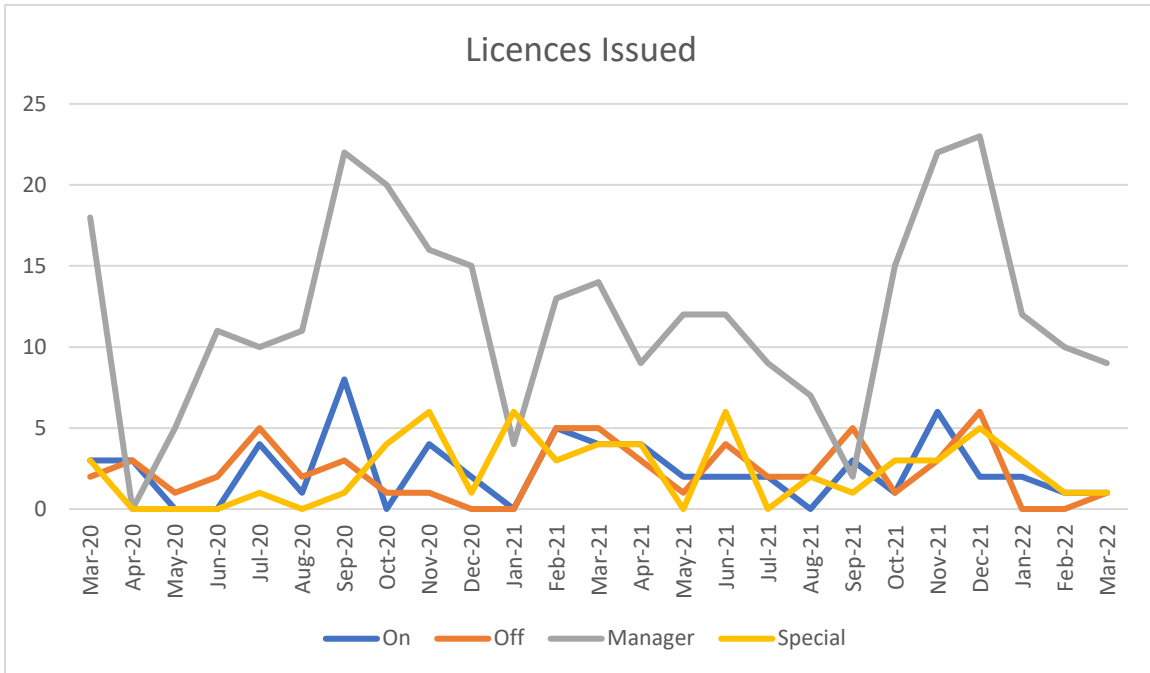
*SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensees understanding of their obligations and responsibilities under the Act	100%	100% YTD	<i>On NEW</i>
			Feb 22 0 4 YTD
			Mar 22 0 4YTD
			<i>On RENEWAL</i>
			Feb 22 1 13 YTD
			Mar 22 1 14 YTD
			<i>Off NEW</i>
			Feb 22 0 6 YTD
			Mar 22 1 7 YTD
			<i>Off RENEWAL</i>
			Feb 22 0 11 YTD
			Mar 22 0 11YTD
			Club
			Feb 22 1 3 YTD
Mar 22 0 3 YTD			
Temp			
Feb 22 4 10 YTD			

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			Mar 22 0 10 YTD Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquor\Alcohol Master Sheet.xls
Special Licences are issued			Special Licences – Feb 22 1 18 YTD Mar 22 1 19 YTD Information source: MAGIQ data, Alcohol Master Sheet  K:\resource\Liquor\Alcohol Master Sheet.xls
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the Duty Manager's role			<i>DM NEW</i> Feb 22 3 34 YTD Mar 22 4 38 YTD  <i>DM RENEWAL</i> Feb 22 7 66 YTD Mar 22 5 71YTD Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 <sup>th</sup> of June the following year (i.e. within a 12 month period)	75%	32.8% YTD	Information source : Compliance inspection records  K:\resource\Liquor\Compliance Visits 21-22  Feb 22 - 0 Compliance visits  Mar 22 – 0 compliance visits  41/125 total compliance YTD  COVID 19 red light phase has halted this activity.
Average working days to process an application from acceptance by SWDC	25WD	19.23WD	Information source: Alcohol Master Sheet  K:\resource\Liquor\Alcohol Master Sheet.xls

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 21 TO 31 MAR 22	PREVIOUS YTD 1 JULY 20 TO 31 MAR 21	PERIOD 1 FEB 22 TO 31 <sup>ST</sup> MAR 22	PREVIOUS PERIOD 1 FEB 21 TO 31 MAR 21
On Licence	18	26	2	9

Off Licence	18	22	1	10
Club Licence	3	4	1	2
Manager's Certificate	109	125	19	27
Special Licence	19	26	2	7
Temporary Authority	10	4	4	0
<b>Total</b>	<b>177</b>	<b>207</b>	<b>29</b>	<b>54</b>



<b>On</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	3	3	0	0	4	1	8	0	4	2
2021	0	5	4	4	2	2	2	0	3	1	6	2
2022	2	1	1									

<b>Off</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	4	2	2	3	1	2	5	2	3	1	1	0
2021	0	5	5	3	1	4	2	2	5	1	3	6
2022	0	0	1									

<b>Manager</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	10	18	0	5	11	10	11	22	20	16	15
2021	4	13	14	9	12	12	9	7	2	15	22	23
2022	12	10	9									

<b>Special</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec

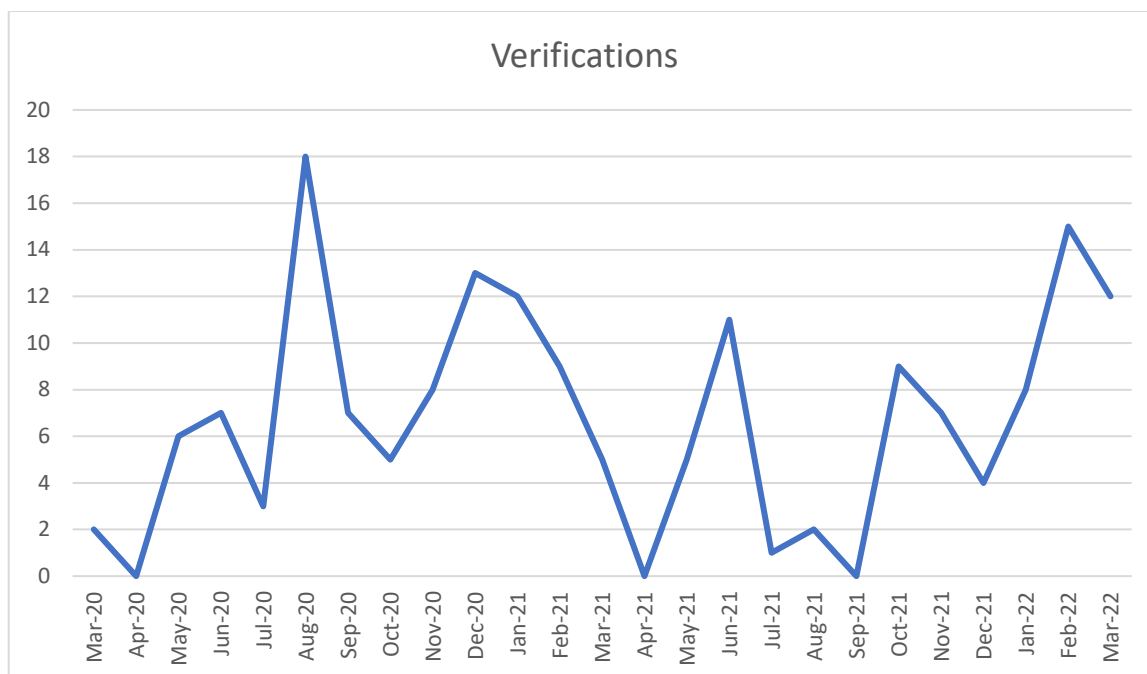


2020	6	4	3	0	0	0	1	0	1	4	6	1
2021	6	3	4	4	0	6	0	2	1	3	3	5
2022	3	1	1									

### 2.5.1. Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) –88 NP –68 Total number of premises is subject to change month by month as new businesses open and existing premises close. risk based measure changes
Premises are inspected in accord with regulatory requirements.	100%	65.91%	FCP verifications – 58/88 Covid 19 had an impact. We also had 9 premises close/or transfer to National Programmes this financial year so far. Verifications are booked depending on their outcome status this could be 18 /12/6 months. They do not have a consistent number each month. Number of verifications undertaken in January 2022 was 8. The EHO was able to close out 10 premises in Jan 2022 Please note SWDC has only 1 EHO currently.



Verifications	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	4	9	2	0	6	7	3	18	7	5	8	13
2021	12	9	5	0	5	11	1	2	0	9	7	4
2022	8	15	12									

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment  
Reviewer: Harry Wilson, Chief Executive Officer

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**CLIMATE CHANGE**

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**Purpose of Report**

To update the Committee about the latest actions taken in the climate change space.

**Recommendations**

Officers recommend that the Committee:

1. *Receives the Climate Change Advisor Report.*

**1. Risk and Resilience Strategy**

The Long-Term Plan 2021-31 highlighted the need for SWDC to understand its risks against climate change and prepare for it.

Therefore, a Risk and Resilience Strategy is currently being developed by SWDC Climate Change Advisor. This Strategy only focuses on SWDC activities. This Strategy is developed accordingly to MfE Guide ('A Guide to local climate change risk assessments') released in 2021.

The following chapters will be developed in the Strategy:

- Climate Change scenarios and time frame used for the report
- Climate change projections and hazards for the district
- Elements at risks and risk rating (based on a risk matrix)
- Mitigation measures to prepare for the risks identified

Therefore, the Strategy will help South Wairarapa District Council in adapting to climate change and maintaining an acceptable level of service for its residents over time.

**2. Wellington Region Climate Change Impacts Assessment - WRCCIA**

The Wellington Region Climate Impacts Assessment is a key first step in delivering on the Regional Climate Adaptation Plan by 2024 that is outlined in the WRGF Work

Programme 2021-2024. The Assessment for the Wellington Region has been commissioned by all Councils to support their various climate change strategies, District Plans, Regional Plans and Long-Term Plans, as well as the WRGF.

### **2.1 Why is this project needed?**

- To better understand how/when climate change will impact the region, including the key vulnerabilities and opportunities to embed climate resilient development.
- To enable regionally consistent decision-making on climate adaptation that also improves equity, effectiveness and efficiency outcomes.

### **2.2 Project outcomes:**

- **Develop a common understanding** of how climate change will impact the region over the next 100+ years.
- **Consistent information and an approach** that enables climate adaptation decision making.
- **Increased council capacity** to understand and manage climate change risks across the region long term.

### **2.3 Project update:**

- An open tender was used to contract a supplier to lead one of the most complex and ambitious climate impact assessments in New Zealand to date, who could build on best practice guidance and provide a robust analysis, and to build systems/tools to support everyday use of the findings into Council decision making.
- The tender process via an openly advertised Request for Proposals (RFP) to identify a consultant to deliver this assessment ran from Jan March 2022.
- 11 high quality proposals were received representing most major consulting firms with expertise in climate change in NZ
- A consortium of Beca, NIWA and GNS Science was appointed in April 2022 to do the WRCCIA. This consortium brings together many of NZ's leading experts on climate change and has expertise across all domains of the assessment (economic, ecological, governance, social, cultural, built environment). The consortium as the highest scoring and represented the best value for money overall.

### **2.4 Time frame:**

- Final assessment report issued in December 2022.

More information [here](#).

### **3. Regional Emissions Reduction Strategy**

One of the key moves recognised in the WRGF is to address the urban development challenges of climate change and transition to a low-no carbon future.

While there are regular regional emissions inventories in place for both Wellington and Horizons regions, and councils are working towards reducing emissions, many of the solutions require substantial cross-region co-ordination. In addition, there are efficiencies to be gained by sharing costs in implementing emissions reduction planning and actions.

By working cross-region and with multiple stakeholders we can collectively (local government, central government, iwi, communities and industry) agree key actions for reduction of greenhouse gas emissions across the region and ensure they are embedded into any relevant regulatory or non-regulatory documents.

There is also an opportunity to work to achieve a regional emissions reduction strategy faster and more efficiently together than individually and to be more joined up in our approach and actions. This would enable a shift from “single outcome” projects to “multi outcome” projects – those that have a number of benefits.

More information [here](#).

### **4. Energy Audits**

South Wairarapa District Council is committed to reduce its greenhouse gas emissions in order to mitigate Climate Change.

Apart from the WWTPs and Water supply, the following assets have the biggest power consumptions (over 40,000 kWh per year):

- Martinborough Waihinga Centre,
- Municipal office in Martinborough,
- Greytown Town Hall,
- Swimming pool in Greytown.

Therefore, it is expected that actions taken on those assets will have the most significant impact on SWDC power usage.

EECA (Energy Efficiency and Conservation Authority) identifies three levels of energy audits. Due to the type of assets and facilities SWDC owns, it was decided that an energy audit level 1 (L1EA) would be sufficient. The L1EA will provide the business rationale behind taking further action and is a low cost, low risk process to identify the business case behind energy and utility management.

The energy audits are due before the end of the financial year.

## **5. Restoration Day**

The Climate Change Advisor for SWDC and CDC is part of the committee that organises Restoration 2022 in the Wairarapa.

Restoration Day is an annual collaborative event that provides networking and learning opportunities for those involved in ecological restoration in the Wellington Region.

At this year's Restoration Day 2022 we'll connect through an online webinar and field trips with a diverse range of speakers sharing their ideas and thoughts on how to restore the mana of Wairarapa Moana. The theme this year is Kia whakanuia te taiao – Celebrate our environments significance.

Programme highlights include:

- Rawiri Smith's keynote speech asking: "How do we lift Wairarapa Moana from the too hard basket and restore its value?"
- A panel of experts, and PechaKucha session exploring tools to revive the significance of te taiao.
- Field trips to Kohunui Marae and Wairarapa Moana after the online webinar.
- Further workshops to the Hidden Lakes, Waipoua River and Tauweru Farm running throughout April and May.

Contact Officer: Melanie Barthe, Climate Change Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

# PLANNING AND REGULATORY COMMITTEE

20 APRIL 2022

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## AGENDA ITEM C3

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Planning and Regulatory Committee with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Planning and Regulatory Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to the Committee for information. The Chair may ask officers for comment and all members may ask officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 20 April 2022

Contact Officer: Russell O'Leary, Group Manager Planning and Regulatory

Reviewed By: Harry Wilson, Chief Executive

# **Appendix 1 – Action Items to 20 April 2022**



Number	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
559	3-Nov-21	Russell	Rick	PLANNING AND REGULATORY RESOLVED (P&R2021/21): 1. To receive the South Wairarapa District Dog Pound Report. (Moved Mayor Beijen/Seconded Cr West) Carried 2. To recommend that officers progress the dog pound through procurement as long as a suitable South Wairarapa location can be sourced and the costs do not exceed the budget allocated. (Moved Mayor Beijen/Seconded Cr West) Carried Cr Plimmer voted against	Open	6/12/21: Reviewing possible land options for the establishment of the pound.

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## AGENDA ITEM D1

### PLANNING AND ENVIRONMENT GROUP REPORT

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#### **Purpose of Report**

To update the Planning and Regulatory Committee on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

#### **Recommendations**

Officers recommend that the Committee:

*Receive the Planning and Environment Group Report.*

## **1. Planning and Environment Group Summary**

### **1.1 Planning Services**

Resource consent applications continue to be at a steady rate, within these some applications are tending to be complex. Still many new residential and rural lots being completed, and ongoing subdivision numbers for 4ha lots in rural zone. Team very active across regulatory consent decisions, plan policy, and growth planning for the needs of WCDP review and Featherston Master Plan. Officer and Committee input work into District Plan review is progressing with careful assessment work.

### **1.2 Building Services**

Team is still delivering timely processing of consents. For the bi-annual audit of our BCA by IANZ, this has been completed. The key focus was on record keeping and those issues identified were resolved for clarity and compliance. Two officers have been successfully appointed to technical specialist roles of Building Construction and Plumbing and Drainage, this provides sharp internal focus and support within the busy team. The number of inspections requested and those undertaken has been high.

### **1.3 Environmental Services**

The team remains steadily focussed on licencing in food safety for premises and the alcohol area, with a few premises having changed owners. The Bylaws crew have continued in monitoring and patrolling the towns to ensure clearances for trees/hedges for footpath clearances, pedestrian safety. Bylaws officers have also investigated, resolved cases of stock on state highways. Noise issue complaints have been received and investigated, and has involved necessary discussions with the landowners.

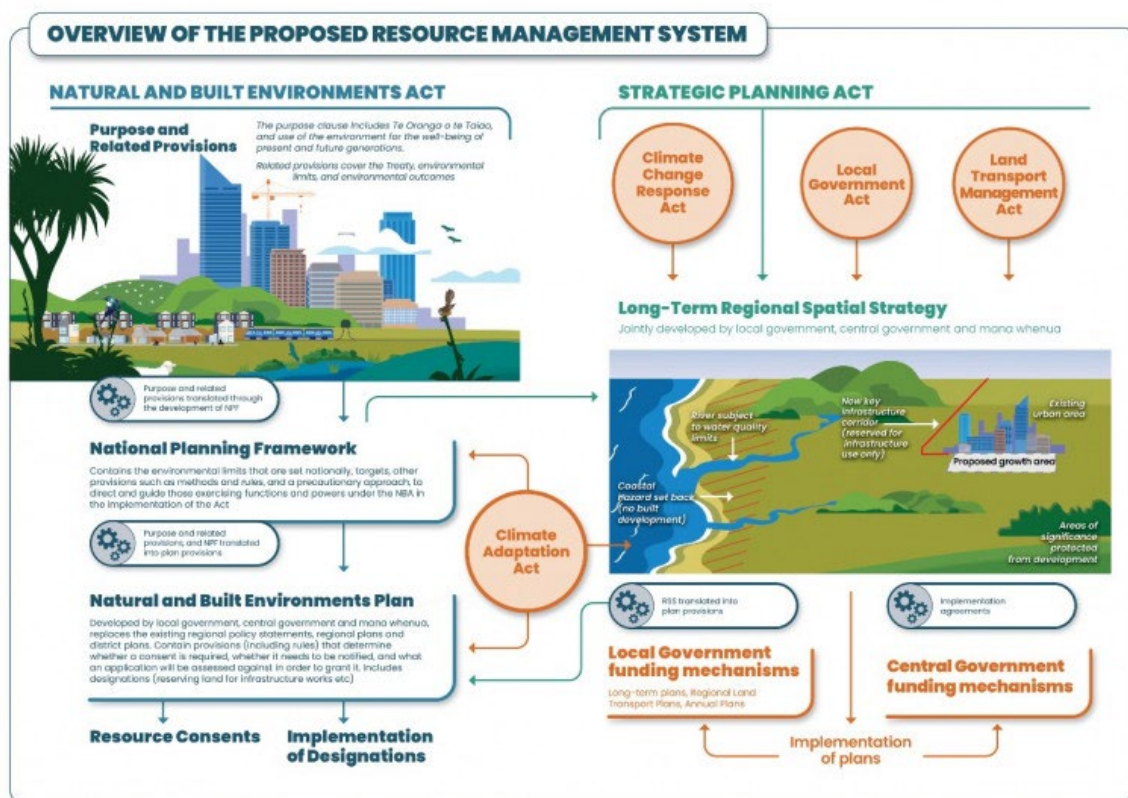
## 1.4 Proposed Legislative Change to the RMA

The Government continues to reform the Resource Management system, the RMA 1991 will be repealed, replaced by 3 new Acts:

- Natural and Built Environments Act (NBA) - for land use/environmental regulation (the primary replacement for the RMA). The draft was released for submissions
- Strategic Planning Act (SPA) - to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) - to address issues linked to managed retreat, funding, financing adaptation.

Note - MFE information also advises that:

- The Natural and Built Environments Act and the Strategic Planning Act will be formally introduced in 2022.
- Standard legislative and select committee process will follow with the aim of NBA being passed into law this parliamentary term. The CAA will be progressed in this time too.



## 1.5 South Wairarapa Spatial Plan / The Featherston Masterplan

For the South Wairarapa Spatial Plan - future related work involves investigation, a masterplan for Featherston, and structure plan work for Martinborough. Masterplan work in 2022 will involve agencies, community engagement, integrated town planning and infrastructure assessment, compilation of a draft plan, reporting, consultation and feedback, refinement and compilation of final plan at end of the year.

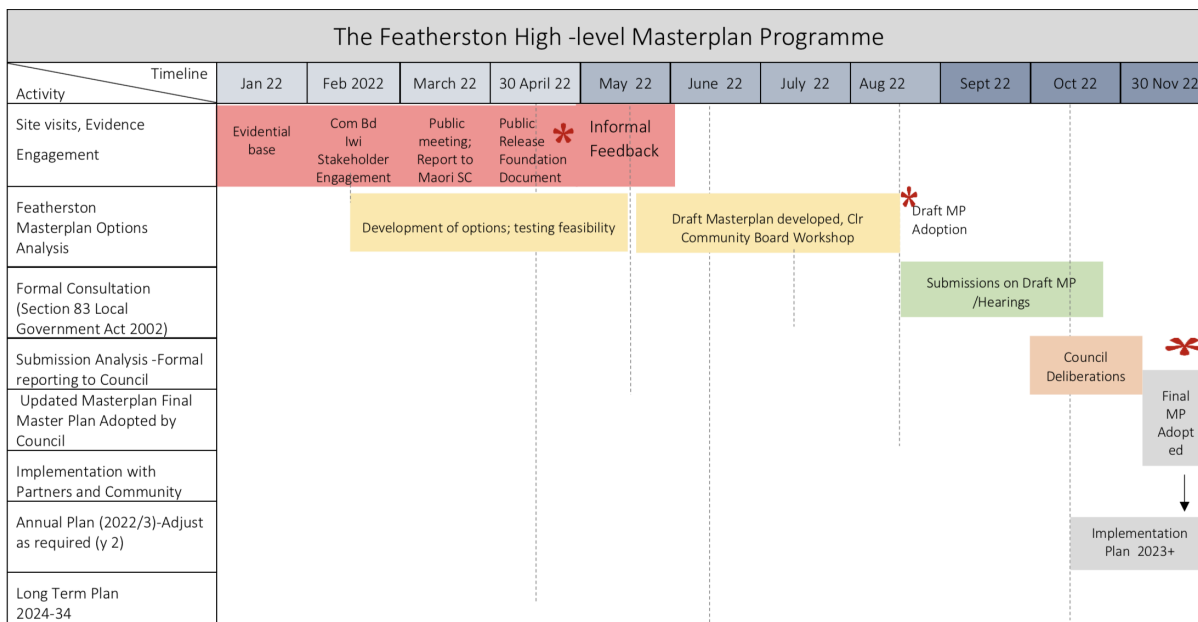
### **1.5.1. What is a master plan?**

- Overarching plan that shows where and how development might occur in Featherston over time (shows spatial layout and structures development) It is not a resource management (regulatory). process
- Plan that identifies what is important to iwi/hapū and community
- Plan that anticipates change, plans for it, also looks to protect qualities most valued
- Plan that looks to integrate transport, housing, business, parks and reserves, infrastructure and community facilities
- Plan that identifies what needs to be done to deliver the masterplan

### **1.5.2. Why a Master Plan for Featherston?**

- Enables planned approach to growth, getting the best and coordinated use of public investments such as the train station, parks and reserves, community facilities, managing the impacts of the State highway, integrating development
- Enables the co-ordination and integration of multiple agencies planning and delivery
- Captures community views and builds on existing local initiatives
- Can address new challenges, e.g. need for affordable housing (median house price in Sept 2021 \$621,850) and different types of housing
- Identified as a growth area in the Wellington Regional Growth Framework. Estimated growth around 900 persons over next 30 yrs.

<b>Initial Engagement</b>	<b>Date</b>
• Meeting with Chair Maori Standing Committee (MSC)	1 Feb
• Meeting with Chair MSC, and member Karen Mikaere (Mana whenua and MSC member )	21 Feb
• Report to MSC	29 Feb
• Report to Featherston Community Board	22 Feb
• Meeting with Chair Wairarapa Economic Dev Strategy Governance Group	1 Feb
• Online meetings with GWRC, Waka Kotahi, MHUD/Kainga Ora	22 Feb
• Online meeting with Masterton District Council Staff	21 Feb
• Public Meeting	30 March
• Planned meeting with Fab Feathy	31 March



### 1.5.3. Next steps

- Ongoing engagement multiple sectors, community
- Developing a Foundation Document on which we will do further engagement –draft options for feedback
- Complete draft Masterplan
- Further engagement/formal consultation under Local Government Act 2002
- Finalise masterplan
- Use this to help inform the new District Plan, the Long-Term Plan and projects including projects with central government.

### 1.5.4. Featherston Master Plan - included within Complex Development Opportunities for Wellington Regional Growth

Featherston has been included within a key list of growth area projects for the wider Wellington region. The Featherston Master Plan was recently placed 7<sup>th</sup> on the list of the 7 key CDO's Complex Development Opportunities for growth within the region. This decision arose from a meeting of WRLG, the Wellington Regional Leadership Group on 29<sup>th</sup> April and was subsequently endorsed by the regional CEO group of WRLG. Initially Featherston had been positioned midway at 13<sup>th</sup> on the long multi list of various growth area projects.

The seven CDO's are understandably representative of important growth locations and area initiatives for the whole of Wellington. The seven identified CDO areas of growth focus are:

- Riverlink – HCC
- Waterloo Station – GW
- Trentham – UHCC
- Otaki – KCDC
- Porirua North – PCC

- Let's Get Wellington Moving, Courtney Place – WCC
- Featherston – SWDC.

In the prioritising and determining which areas to include as key CDO's, the group discussion centred around having a manageable number of CDO areas (eg. 6 - 8 projects) to help advance, track and progress and have informative meetings on. In the prioritising discussions, we looked at objectives and the relevance of potential CDOs was tested. This included the aspects of housing yield but not a sole determinant, delivering a planned outcome, regional representation, situation complexity, timing and if areas were underway, and the potential for an area's transformance.

Going forward, the purpose is to progress and implement these key projects via combined place-shaping, align agency efforts and support with the growth work of the subject Council. This means that Featherston like the other CDO's will have applied inter-agency liaison, further support, and government investment for implementing growth provision results.

## **1.6 District Plan Review**

District Plan Review Committee continues to consider extent of change needed for chapters, alongside the national planning standards, national direction. The DP review is a partial review; a mix of general review of key chapters, a targeted review for some, and minor review. The review is across 2021-2023, and any appeals work in 2024.

Plan Review Committee workshop meetings continue. The February meeting of the WCDP Review Committee saw discussion on draft chapters covering temporary activities, open space zone, commercial zones, residential zone, subdivision chapter and the rural zone.

There have been a range of key topics worked through over the past month or so, including the meaty topic of rural subdivision, among others, and compliments to our Councillors and advisors for their engaged and informed contributions during Joint Committee workshops.

The release of the draft provisions for informal consultation has been discussed, with the timeline moved to late October. This will result in additional workloads to get the draft completed, including additional Committee meetings to ensure that there is no slippage and that the draft be completed on time and meet National Planning Standards timeline in 2024. The most recent topics discussed for the review work were - communications engagement, rural subdivision, heritage, tree protection and natural hazards.

## **1.7 Proposed Council Dog Pound**

For a viable local modern pound facility, a container designed pound concept is being used, and has the advantage of having a low-level site footprint and being of a relocatable nature. Officers have settled on a proposed piece of land at Featherston Golf Course which meets most of the needs required. One of the stakeholder parties has asked for a reconsideration of placement of certain facilities within the compound area, which has been responded to. Officer have been able to accommodate this in the design. The amenities team had necessary discussion with the other stakeholder/farmer who holds a grazing lease. We understand that this lease is within a short time-period before it is up.

Officers continue to source costings from suppliers, but a difficult time for suppliers of materials to be confident in their quotes remaining stable. Suppliers have seen material costs significantly rise, in some cases as much as 100%. The procurement process for the pound is underway with an expert consultant to ensure transparency and validity. The advertised ROI Request of Interest closes on 13 May, to be followed by an evaluation, and a request for proposals of those that have registered.

Map showing proposed location-as below:



## 2. Service Levels

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

## 2.1 Resource Management

### 2.1.1. Resource Management Act – Consents (Year to date 01/07/2021-31/03/2022)

*SERVICE LEVEL – All resource consents will be processed efficiently.*

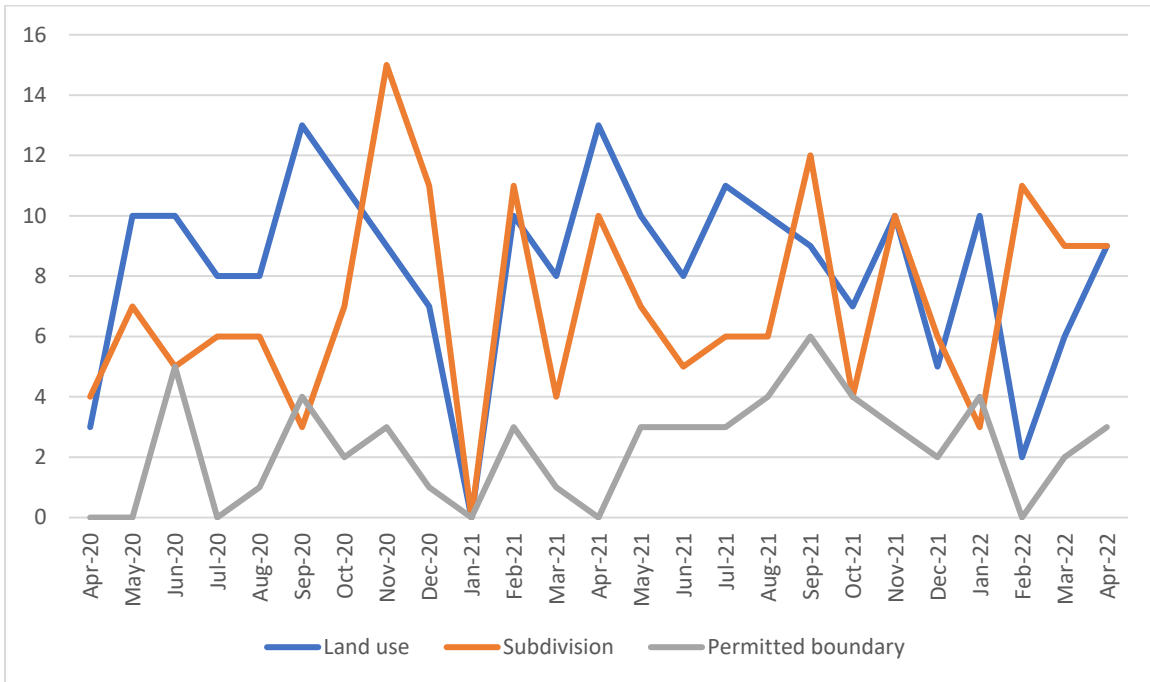
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	<b>Total 179/179</b>
		100%	72/72 Land Use applications were completed within statutory timeframes. NCS
		100%	77/77 Subdivision applications were completed within statutory timeframes. NCS
		100%	30/30 permitted boundary/marginal activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	53/53 s223 certificates were certified within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	46/46 s224 certificates were certified. NCS.

### 2.1.2. Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

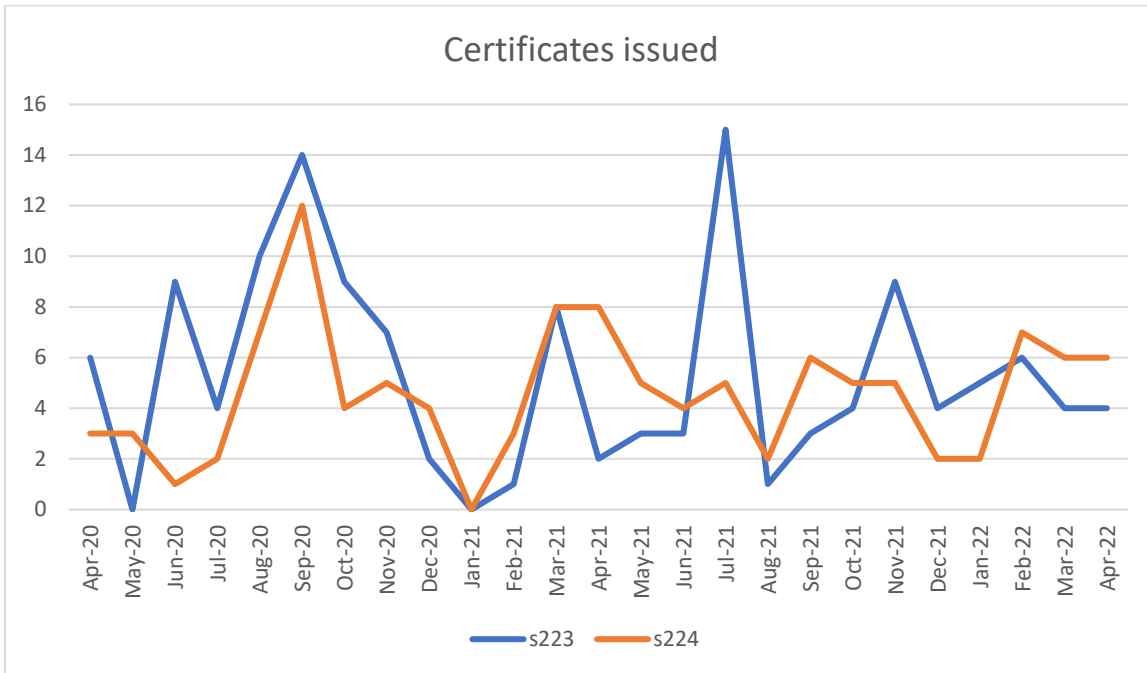




Land Use	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	6	4	3	10	10	8	8	13	11	9	7
2021	0	10	8	13	10	8	11	10	9	7	10	5
2022	10	2	6	9								

Sub division	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
2020	4	6	9	4	7	5	6	6	3	7	15	11
2021	0	11	4	10	7	5	6	6	12	4	10	6
2022	3	11	9	9								

Permitted Boundary	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	2	0	0	5	0	1	4	2	3	1
2021	0	3	1	0	3	3	3	4	6	4	3	2
2022	4	0	2	3								



<b>S223</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	4	6	0	9	4	10	14	9	7	2
2021	0	1	8	2	3	3	15	1	3	4	9	4
2022	5	6	4	4								

<b>S224</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	3	5	3	3	1	2	7	12	4	5	4
2021	0	3	8	8	5	4	5	2	6	5	5	2
2022	2	7	6	6								

### 2.1.3. Local Government Act – LIMs

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2021-2022
Standard LIMs are processed within 10 days	100%	98.71%	161/164 standard LIMs were completed in time frame
Urgent LIMs are processed within 5 days	100%	100%	48/48 urgent LIMs were completed

	YTD 1 <sup>ST</sup> JULY 2021 TO 30 <sup>TH</sup> APR 2022	PREVIOUS YTD 1 <sup>ST</sup> JULY 2020 TO 30 <sup>TH</sup> APR 2021	PERIOD 1 <sup>ST</sup> APR 2022 TO 30 <sup>TH</sup> APR 2022	PREVIOUS PERIOD 1 <sup>ST</sup> APR 2021 TO 30 <sup>TH</sup> APR 2021
Standard LIMs (Processed within 10 working days)	164	191	16	16
Urgent LIMs (Processed within 5 working)	48	84	7	7
<b>Totals</b>	<b>212</b>	<b>275</b>	<b>23</b>	<b>23</b>

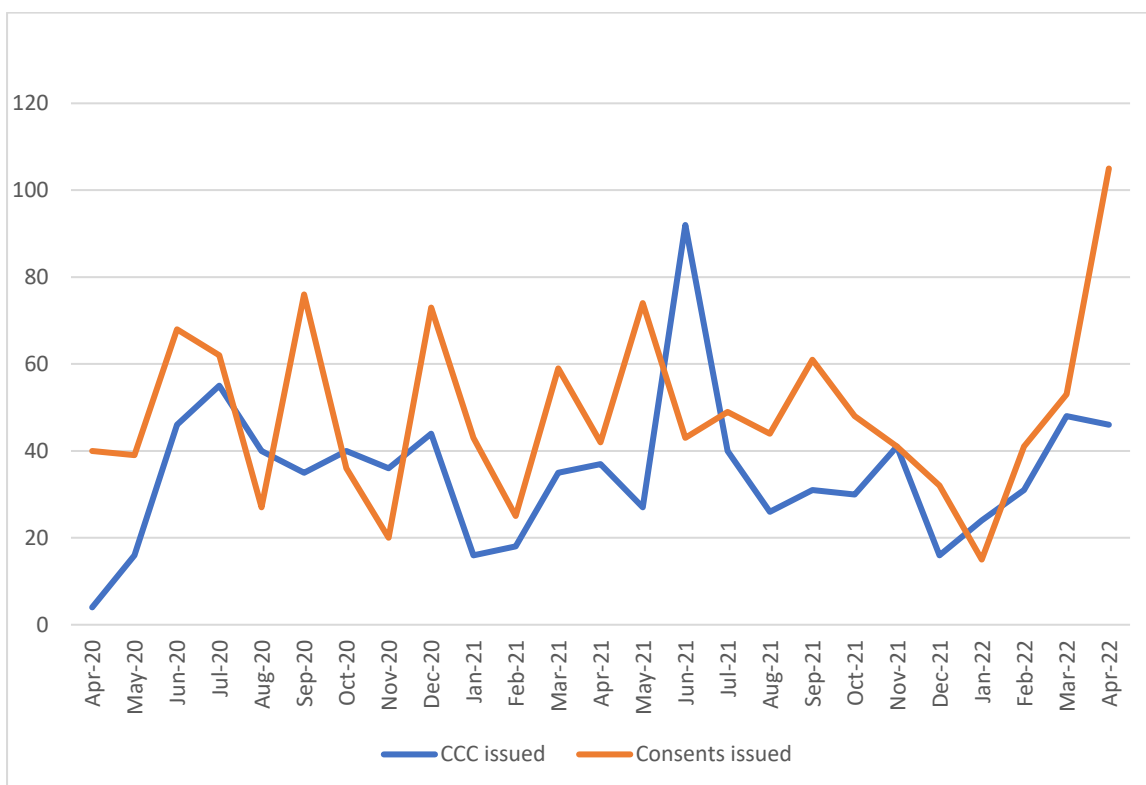
## 2.2 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	96.68%	NCS – 320/333 CCC's were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	97.39%	NCS –485 consents were issued within 20WD YTD 13 consents went over 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF's and Swimming Pools	Yes	Yes	<p><b>Building Consents</b></p> <p>Council inspects all new work to ensure compliance</p> <p>April 22 - 437 inspections</p> <p><b>BWOF's –</b></p> <p><b>1</b></p> <p>Total 205 average of 4 audits per month required,</p> <p><b>Swimming Pools –</b></p> <p>Total 408 – average of 12 audits per month required.</p> <p>April 22 – 15 audits</p>
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

### 2.2.1. Building Consents Processed

TYPE – 1 APR 2022 TO 30 APR 2022	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	1	\$500
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$185,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	28	\$6,174,800
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	1	\$60,000
<b>Totals</b>	<b>32</b>	<b>\$6,420,300</b>



CCC issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	24	31	4	16	46	55	40	35	40	36	44
2021	16	18	35	37	27	92	40	26	31	30	41	16
2022	24	31	48	46								

Consents issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	28	25	35	40	39	68	62	27	76	36	20	73
2021	43	25	59	42	74	43	49	44	61	48	41	32
2022	15	41	53	105								

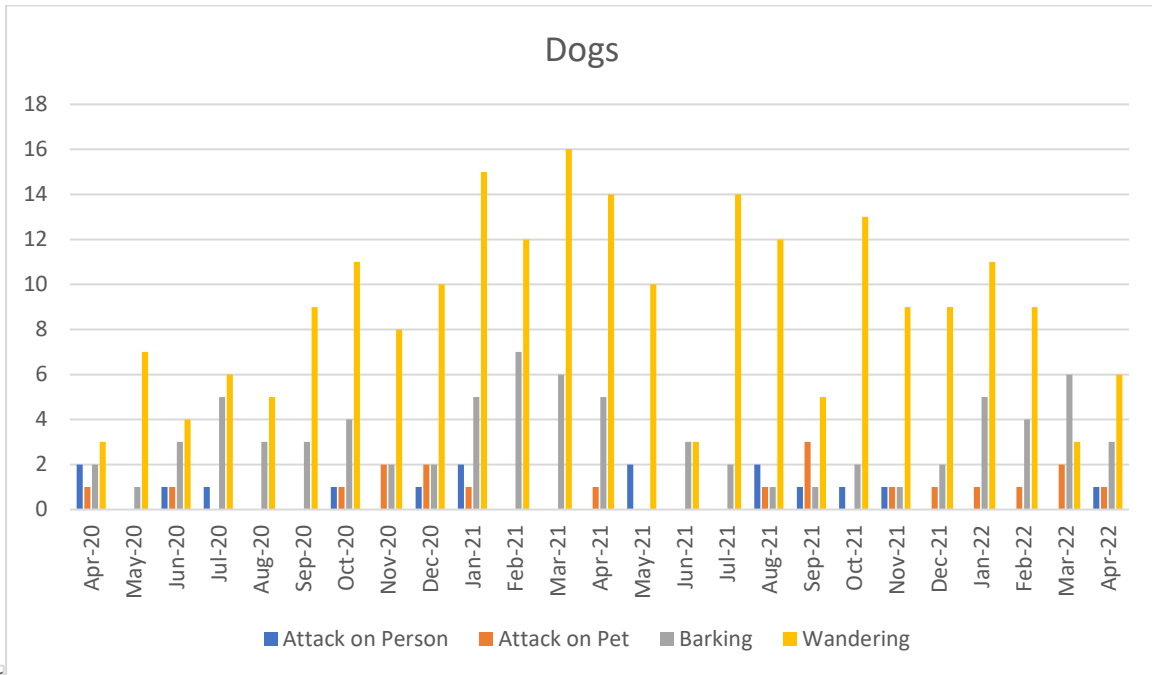
## 2.3 Environmental Health and Public Protection

### 2.3.1 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Due to Covid 19 level restrictions this activity is not being able to be undertaken. Dogs n Togs event held in Featherston 2022
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 170/170
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	18/18

INCIDENTS REPORTED FOR PERIOD 1 <sup>ST</sup> APR 2022 – 30 <sup>TH</sup> APR 2022	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	1	-	-
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking	-	3	-
Lost Dogs	-	-	-
Found Dogs	-	-	-
Rushing Aggressive	-	-	-
Wandering	3	2	1
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled (walked off leash urban)	1	-	-



Attack on Person	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
2020	0	2	1	2	0	1	1	0	0	1	0	1
2021	2	0	0	0	2	0	0	2	1	1	1	0
2022	0	0	0	1								

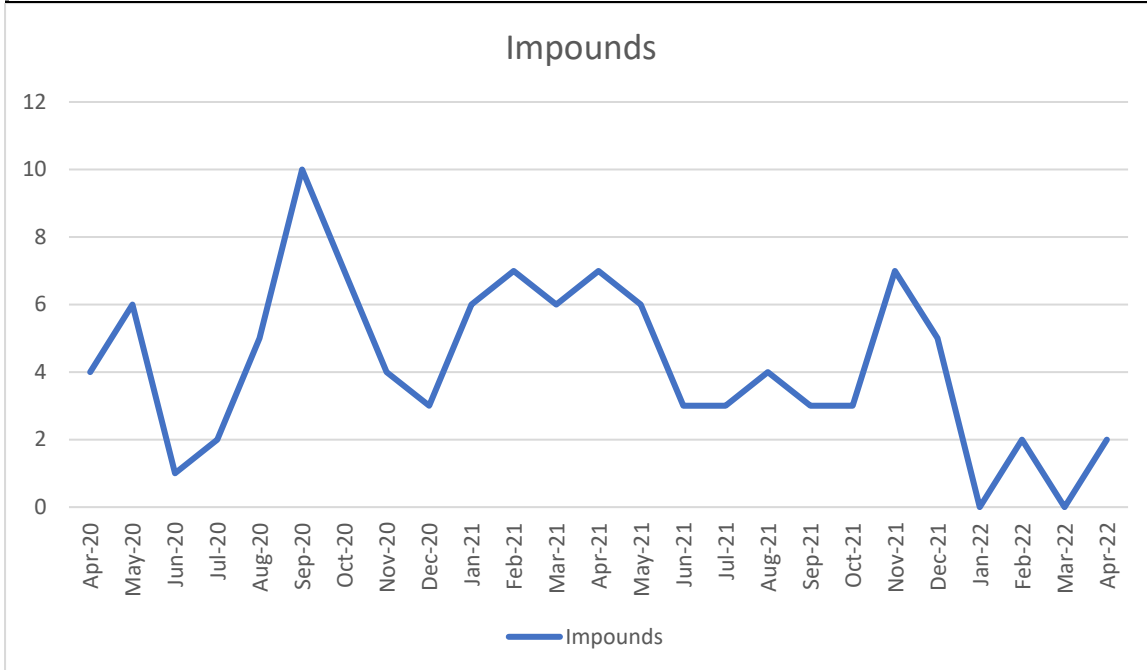
Attack on Pet	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	0	1	0	1	0	0	0	1	2	2
2021	1	0	0	1	0	0	0	1	3	0	1	1
2022	1	1	2	1								

Barking	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	1	4	2	1	3	5	3	3	4	2	2
2021	5	7	6	5	0	3	2	1	1	2	1	2
2022	5	4	6	3								

Wandering	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	12	7	3	7	4	6	5	9	11	8	10
2021	15	12	16	14	10	3	14	12	5	13	9	9
2022	11	9	3	6								

<b>DOG IMPOUNDS</b> FOR PERIOD <b>1<sup>ST</sup> APR 2022 – 30<sup>TH</sup> APR 2022</b>	<b>APRIL 2022</b>		
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Impounds 2



Impounds	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	15	5	4	6	1	2	5	10	7	4	3
2021	6	7	6	7	6	3	3	4	3	3	7	5
2022	0	2	0	2								

## 2.4 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 27/27
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 11/11

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD 1 JULY 2021 TO 30 APR 22
Stock	33

### 2.4.1. Bylaws

In April 2022 there were:

#### Trees & Hedges

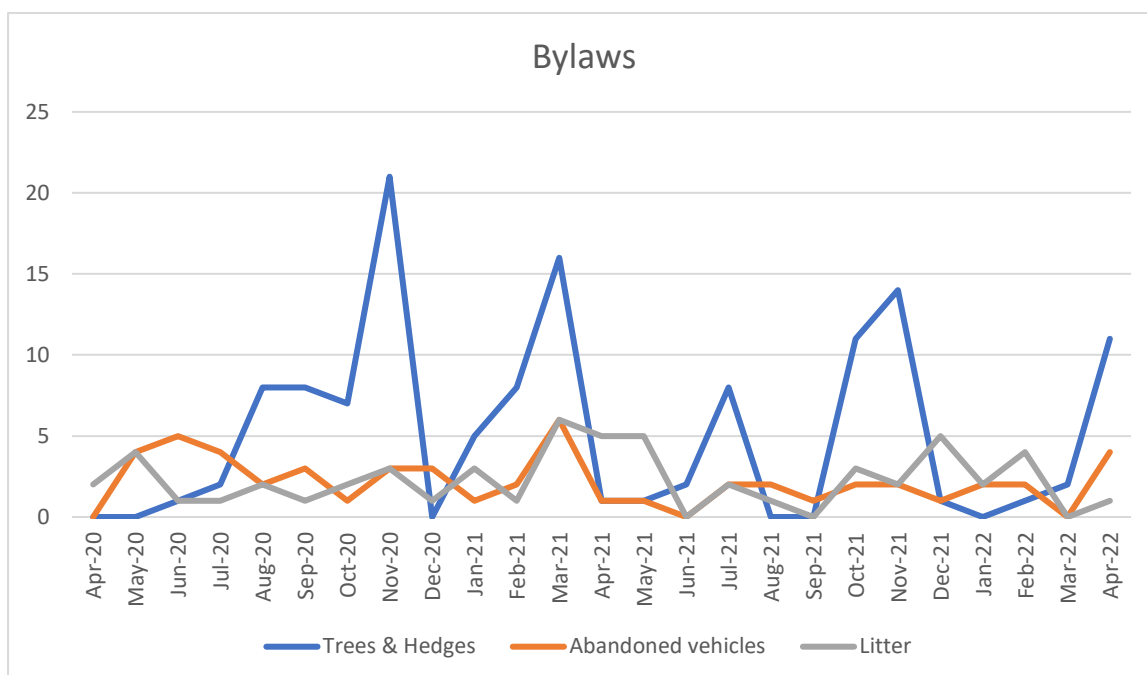
- There were 11 first notices sent by Council requesting the owner/occupier to remove the obstruction from the public space. Following this there are 0 second follow up letters being sent within this period. 1 address has had contractors engaged to remove overgrown vegetation in Greytown.

#### Litter

- 1 litter (fly tipping) incidents have been recorded. From these, identification was retrieved from the litter Council officer disposed. 0 request for information notice has been sent to the identifiable people associated with the incident. 0 incidents were premises where the owner removed immediately

#### Abandoned vehicles

- There were 4 total vehicle related calls in the SWDC area, of which 4 were abandoned/unlawfully parked vehicles. 3 were removed by their owners and the remaining 1 incident remains open to be resolved (Harrison Street, Featherston)





Trees & Hedges	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	2	0	0	1	2	8	8	7	21	0
2021	5	8	16	1	1	2	8	0	0	11	14	1
2022	0	1	2	11								

Abandoned vehicles	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	1	1	0	4	5	4	2	3	1	3	3
2021	1	2	6	1	1	0	2	2	1	2	2	1
2022	2	2	0	4								

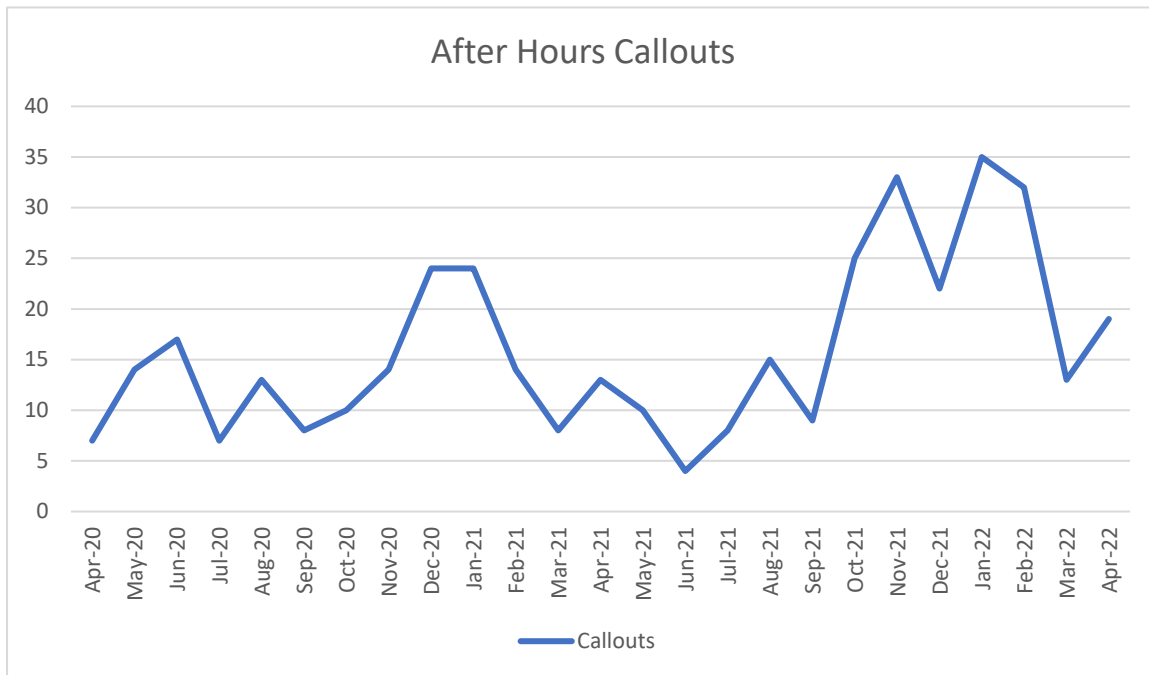
Litter	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	3	2	2	4	1	1	2	1	2	3	1
2021	3	1	6	5	5	0	2	1	0	3	2	5
2022	2	4	0	1								

#### 2.4.2. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.6%	<a href="K:\resource\Health\Resource Management\Noise Control Complaints">K:\resource\Health\Resource Management\Noise Control Complaints</a> 206/211 attended within timeframe YTD 19 callouts April 2022 19/19 responded to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 21 TO 30 APR 22	PREVIOUS YTD 1 JULY 20 TO 30 APR 21	PERIOD 1 APR 2022 TO 30 <sup>TH</sup> APR 2022	PREVIOUS PERIOD 1 APR 2021 TO 30 <sup>TH</sup> APR 2021
Total	211	135	19	13



Callouts	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	28	27	7	14	17	7	13	8	10	14	24
2021	24	14	8	13	10	4	8	15	9	25	33	22
2022	35	32	13	19								

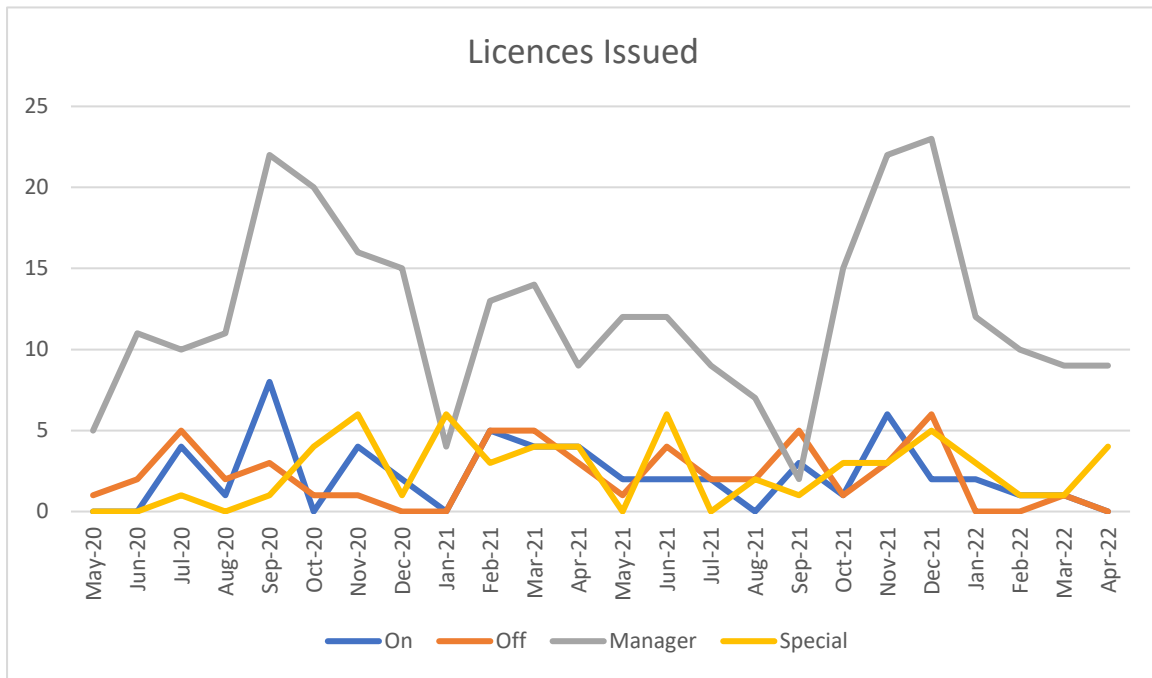
## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensee's understanding of their obligations and responsibilities under the Act	100%	100% YTD	APRIL 2022
			LICENCES PERIOD YTD
			On licence NEW 0 4
			On Licence RENEWAL 0 14
			Off Licence NEW 0 7
			Off Licence RENEWAL 0 11
			Club RENEWAL 1 4
TOTAL 40			
			Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquot\Alcohol Master Sheet.xls
Special Licences are issued			APRIL 2022
			LICENCES PERIOD YTD
			Special 4 23

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			TOTAL 23 Information source: MAGIQ data, Alcohol Master Sheet  K:\resource\Liquot\Alcohol Master Sheet.xls
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the Duty Manager's role			APRIL 2022  LICENCES PERIOD YTD Duty Manager NEW 5 43 Duty Manager RENEWAL 4 75 TOTAL 118  Each Duty Managers certificate includes interview with Inspector.  These average approximately 1 hour  Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquot\Alcohol Master Sheet.xls
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 <sup>th</sup> of June the following year (i.e. within a 12 month period)	75%	32.8% YTD	Due to COVID 19 this activity is not being undertaken.  COMPLIANCE VISITS April 22 – 0 YTD 41/125  Information source : Compliance inspection records K:\resource\Liquor\Compliance Visits 21-22
Average working days to process an application from acceptance by SWDC	25WD	19.23WD	Information source: Alcohol Master Sheet  K:\resource\Liquot\Alcohol Master Sheet.xls

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 21 TO 30 APR 22	PREVIOUS YTD 1 JULY 20 TO 30 APR 21	PERIOD 1 APR 22 TO 30 APR 22	PREVIOUS PERIOD 1 APR 21 TO 30 APR 21
On Licence	18	30	0	4
Off Licence	18	25	0	3
Club Licence	4	4	1	0
Manager's Certificate	118	134	9	9
Special Licence	23	30	4	4
Temporary Authority	10	4	0	0
<b>Total</b>	<b>191</b>	<b>227</b>	<b>14</b>	<b>20</b>



<b>On</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	3	3	0	0	4	1	8	0	4	2
2021	0	5	4	4	2	2	2	0	3	1	6	2
2022	2	1	1	0								

<b>Off</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	4	2	2	3	1	2	5	2	3	1	1	0
2021	0	5	5	3	1	4	2	2	5	1	3	6
2022	0	0	1	0								

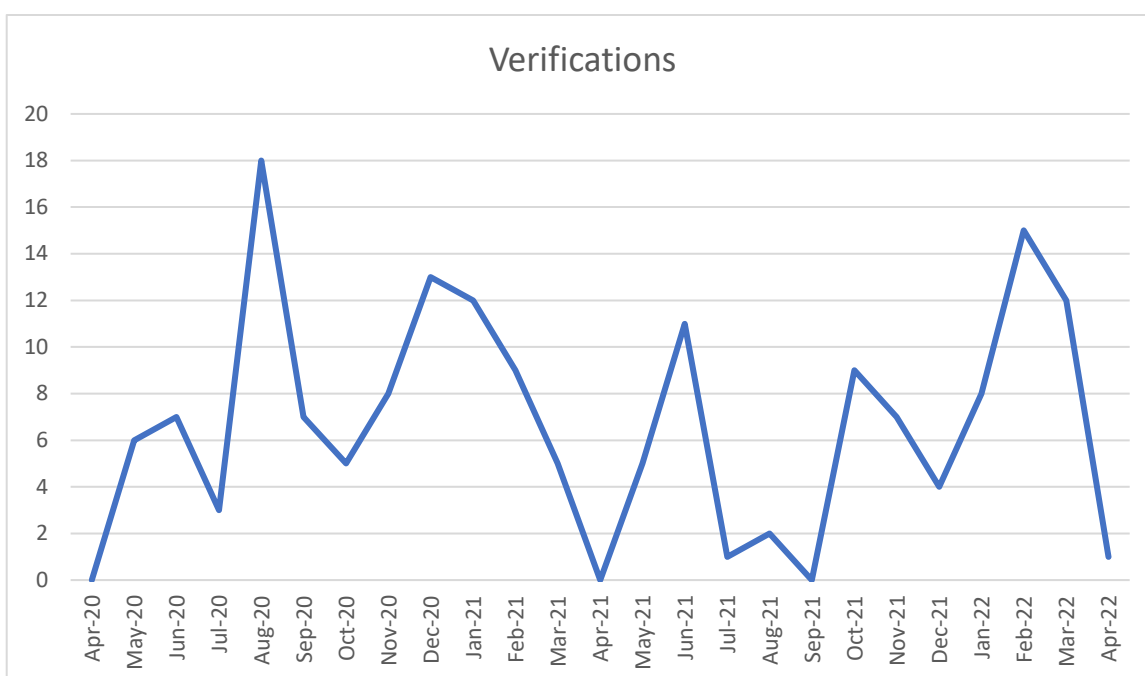
<b>Manager</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	10	18	0	5	11	10	11	22	20	16	15
2021	4	13	14	9	12	12	9	7	2	15	22	23
2022	12	10	9	9								

<b>Special</b>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	6	4	3	0	0	0	1	0	1	4	6	1
2021	6	3	4	4	0	6	0	2	1	3	3	5
2022	3	1	1	4								

### 2.5.1. Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) –88 NP –68 Total number of premises is subject to change month by month as new businesses open and existing premises close. risk based measure changes
Premises are inspected in accord with regulatory requirements.	100%	67.04%	FCP verifications – 59/88 Covid 19 had an impact. We also had 9 premises close/or transfer to National Programmes this financial year so far. Verifications are booked depending on their outcome status this could be 18 /12/6 months. They do not have a consistent number each month. Verifications undertaken in April 22 1



Verifications	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	4	9	2	0	6	7	3	18	7	5	8	13
2021	12	9	5	0	5	11	1	2	0	9	7	4
2022	8	15	12	1								

## 3. Appendices

Appendix 1 - Wellington Regional Leadership Committee 31 May 2022 Order Paper

Contact Officer: Russell O’Leary, Group Manager – Planning & Environment  
 Reviewed by: Harry Wilson, Chief Executive Officer

**Appendix 1 - Wellington Regional  
Leadership Committee 31 May 2022  
Order Paper**

If calling, please ask for Democratic Services

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## Wellington Regional Leadership Committee

Tuesday 31 May 2022, 9.00am

Council Chamber. Porirua City Council, 16 Cobham Court, Porirua

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### Members

Hon. Tracey Martin

Chairperson

### Councils

Mayor Anita Baker

Porirua City Council

Mayor Campbell Barry

Hutt City Council

Mayor Alex Beijen

South Wairarapa District Council

Mayor Andy Foster

Wellington City Council

Mayor Wayne Guppy

Upper Hutt City Council

Mayor K Gurunathan

Kāpiti Coast District Council

Mayor Greg Lang

Carterton District Council

Mayor Lyn Patterson

Masterton District Council

Council Chair Daran Ponter

Greater Wellington Regional Council

Mayor Bernie Wanden

Horowhenua District Council

### Ministers of the Crown

Hon. Dr Megan Woods

Minister of Housing

Hon. Michael Wood

Minister of Transport

### Iwi organisations

Darrin Apanui

Rangitāne Tū Mai Rā Trust

Kelly Bevan

Te Rūnanga o Raukawa Inc.

Helmut Modlik

Te Rūnanga o Toa Rangatira Inc.

Huia Puketapu

Port Nicholson Block Settlement Trust

Di Rump

Muaūpoko Tribal Authority Inc.

**Recommendations in reports are not to be construed as Council policy until adopted by Council**

# Wellington Regional Leadership Committee

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Tuesday 31 May 2022, 9.00am

Council Chamber, Porirua City Council, 16 Cobham Court, Porirua

## Public Business

No.	Item	Report	Page
1.	Apologies		
2.	Conflict of interest declarations		
3.	Public participation		
4.	<a href="#">Confirmation of the Public minutes of the Wellington Regional Leadership Committee on 22 March 2022</a>	22.126	3
5.	<a href="#">Endorsement of Complex Development Opportunities</a>	22.202	8
6.	<a href="#">Iwi capacity and capability scoping report</a>	22.191	14
7.	<a href="#">Programme Director's Report – May 2022</a>	22.190	44
8.	<a href="#">Wellington Regional Leadership Committee - Year 2 Projects</a>	22.203	63
9.	<a href="#">Regional Economic Development Plan – update</a>	22.207	70
10.	<a href="#">Wellington Regional Leadership Committee Programme Reporting – May 2022</a>	22.201	75



# Wellington

## Regional Leadership Committee

Please note these minutes remain unconfirmed until the Wellington Regional Leadership Committee meeting on 31 May 2022.

Report 22.126

## Public minutes of the Wellington Regional Leadership Committee meeting on 22 March 2022

Remotely, via Microsoft Teams at 1.02pm.

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### Members Present

Hon. Tracey Martin

Chairperson

### Councils

Mayor Anita Baker

Porirua City Council

Mayor Campbell Barry (from 1.07pm)

Hutt City Council

Mayor Alex Beijen

South Wairarapa District Council

Mayor Andy Foster

Wellington City Council

Mayor Wayne Guppy

Upper Hutt City Council

Mayor K Gurunathan

Kāpiti Coast District Council

Mayor Greg Lang

Carterton District Council

Mayor Lyn Patterson

Masterton District Council

Deputy Chair Adrienne Staples (Alternate)

Greater Wellington Regional Council

Mayor Bernie Wanden

Horowhenua District Council

### Ministers of the Crown

Hon. Michael Wood (until 2.02pm)

Minister of Transport

### Iwi organisations

Darrin Apanui

Rangitāne Tū Mai Rā Trust

Helmut Modlik

Te Rūnanga o Toa Rangatira Inc.

Huia Puketapu (from 1.10pm)

Port Nicholson Block Settlement Trust

Di Rump (from 1.07pm)

Muaūpoko Tribal Authority Inc.

All members participated at this meeting remotely and counted for the purpose of quorum in accordance with clause 25B of Schedule 7 of the Local Government Act 2002.

## **Karakia timatanga**

The Committee Chair invited Darrin Apanui to open the meeting with a karakia timatanga.

## **Public Business**

### **1 Apologies**

Moved: Hon. Tracey Martin / Mayor Beijen

That the Committee accepts the apology for absence from Minister Woods and Council Chair Ponter, the apology for early departure from Minister Wood, and the apology for lateness from Huia Puketapu.

The motion was **carried**.

### **2 Declarations of conflicts of interest**

There were no declarations of conflicts of interest.

### **3 Public participation**

There was no public participation.

### **4 Confirmation of the Public minutes of the Wellington Regional Leadership Committee meeting of 3 November 2021 - Report 21.528**

Moved: Mayor Beijen / Darrin Apanui

That the Committee confirms the Public minutes of the Wellington Regional Leadership Committee meeting of 3 November 2021 - Report 21.528.

The motion was **carried**.

Mayor Barry and Di Rump joined the meeting at 1.07pm, after the vote on the above item.

### **5 Draft Regional Housing Action Plan – Report 22.79**

Kim Kelly, Programme Director, Wellington Regional Leadership Committee Secretariat, spoke to the report.

Moved: Di Rump / Mayor Foster

That the Committee:

- 1 Approves the draft Regional Housing Action Plan (Attachment 1), incorporating the below changes requested by the Committee:
  - a Strengthened commentary regarding the importance of integrating transport and urban planning as one.
  - b More specific recognition of other vulnerable communities, and the incorporation of these communities into the existing focus areas.

- 2 Notes that once approved, a design version of the Regional Housing Action Plan will be developed.

The motion was **carried**.

Huia Puketapu arrived at the meeting at 1.10pm, during the introduction of the above item.

## **6 Regional Housing Delivery Options – Report 22.80**

Kim Kelly, Programme Director, Wellington Regional Leadership Committee Secretariat, spoke to the report.

Moved: Mayor Baker / Mayor Beijen

That the Committee:

- 1 Notes that there are region wide, multi stakeholder opportunities and benefits available to optimise regional housing growth and establish the requirements under Resource Management Act reform as outlined in this report and in Attachment 1.
- 2 Supports the development of a detailed proposal for a “regional expertise and advice unit” as outlined in Attachment 1, noting that the proposal will be provided to the Wellington Regional Leadership Committee Chief Executive Officer Group for approval and then reported back to the Committee for finalisation.
- 3 Endorses further investigation into a “regional housing delivery unit” and a “joint building consenting unit”, as outlined in Attachment 1, to be undertaken after the regional expertise and advice unit proposal is complete and in time to inform 2024 Long Term Plans.
- 4 Requests that following the Strategic Planning Act and the Natural and Built Environments Act being passed into law (expected 2023), the Committee Secretariat report back to the Committee on proposed options for a regional response to the development of the Regional Spatial Strategy and the Natural and Built Environment Plan, and in line with this, the potential establishment of a regional resource consenting unit.
- 5 Notes that the capacity of partners to participate in this work is dependent on resourcing and the capacity for change in partner organisations.

The motion was **carried**.

## **7 Programme Director’s Report – March 2022 -Report 22.78**

Kim Kelly, Programme Director, Wellington Regional Leadership Committee Secretariat, spoke to the report.

Moved: Mayor Guppy / Mayor Patterson

That the Committee:

1. Endorses the direction of work outlined in the Programme Director’s Report.

2. Supports the proposed approach to undertaking the Future Development Strategy (FDS) and the next Housing and Business Development and Capacity Assessment (HBA) for the region.
3. Endorses the direction of the Wellington Regional Growth Framework aspects of the Regional Policy Statement Change 1 as outlined in Attachment 3.

The motion was **carried**.

## **8 Complex Development Opportunities – Report 22.81**

Kim Kelly, Programme Director, Wellington Regional Leadership Committee Secretariat, spoke to the report.

Moved: Mayor Foster / Mayor Guppy

That the Committee:

- 1 Supports the work being undertaken on Complex Development Opportunities.
- 2 Notes that a further report on Complex Development Opportunities will be provided to the Committee at its next meeting in May 2022

The motion was **carried**.

## **9 Wellington Regional Leadership Committee Programme Reporting – Report 22.74 [For Information]**

Allen Yip, Programme Manager, Wellington Regional Leadership Committee Secretariat, spoke to the report.

**Noted:** The Committee Chair advised that members can send through requests for future areas of analysis and dashboard reporting to the Secretariat for prioritisation.

## **10 Introduction to the Wellington Transport Analytics Unit – Report 22.108 [For Information]**

Andrew Ford, Manager, Wellington Transport Analytics Unit, spoke to the report.

Minister Wood left the meeting at 2.02pm, during discussion of the above item, and did not return.

## **Karakia whakamutunga**

The Committee Chair invited Darrin Apanui to close the meeting with a karakia whakamutunga.

The public meeting closed at 2.09pm.

Hon Tracey Martin

**Chair**

Date:

**Wellington Regional Leadership Committee**  
**31 May 2022**  
**Report 22.202**



**For Decision**

## **ENDORSEMENT OF COMPLEX DEVELOPMENT OPPORTUNITIES**

### **Te take mō te pūrongo**

#### **Purpose**

1. To update the Wellington Regional Leadership Committee on the work being undertaken with regards to Complex Development Opportunities (CDOs).
2. To obtain the Committee's endorsement on the recommended CDO list and the Projects to Watch list and gain approval to proceed to the next steps.

### **He tūtohu**

#### **Recommendations**

That the Committee:

- 1 **Endorses** the list of Complex Development Opportunities.
- 2 **Endorses** the list of Projects to Watch.
- 3 **Approves** the next steps as outlined in this report.
- 4 **Notes** that the Committee will receive regular Complex Development Opportunities project reports.

### **Te horopaki**

#### **Context**

3. Complex Development Opportunities are projects that have a special partnership arrangement with central government agencies that are needed because they:
  - a Have the potential to deliver significant housing and other benefits to the region
  - b Especially support the objectives of the Wellington Regional Leadership Committee (WRLC)
  - c Are in key locations where successful development gives effect to those agreed strategic objectives
  - d Are complex and working in partnership is required to deliver at the desired pace and scale.
4. This approach is being used in several other regions in New Zealand because it has provided benefits to development projects. The benefits to the projects in the WRLC region include:

- a Identifying a set of projects for WRLC to provide specific focus on and communicate about
- b Formalising project partnerships between central government, local government and iwi.
- c Getting the right agencies involved in the project from the start which enables collective planning, decision making, problem solving and issue resolution and risk mitigation
- d Having central government agencies involved enhances the ability to access central government resources
- e Enhanced reporting provision:
  - i Highlights the projects at the top political level, which helps to identify issues for the WRLC and clear hurdles
  - ii Improves communications of project progress, and issues and risks mitigation measures to all project stakeholders
  - iii Improves transparency of the efforts of all project partners.

### **Te tātaritanga Analysis**

5. Following the WRLC's endorsement of the CDO approach at its 22 March 2022 meeting (Report 22.81), staff from partner agencies have been working the development of a CDO list including:
  - a Compiling and prioritising a list of all larger Greenfield, Urban Regeneration and/or Business Development areas across the region
  - b Establishing a "task group" to agree on the list of
    - i CDOs and,
    - ii Projects to Watch (PTW)
  - c A Task Group workshop to agree on the lists
  - d Presentation of draft at a WRLC workshop on 2 May 2022.
6. The starting point was the list of projects or potential projects listed in the Wellington Regional Growth Framework.
7. The WRLC Senior Staff Group scored the projects against a set of criteria which reflected the WRLC's objectives and consistent with the criteria used to assess similar developments throughout New Zealand. Projects score higher where they:
  - a Are within a well-defined geographical area
  - b Already have a plan or programme for delivery
  - c Are complex, in that successfully developing at the required pace and scale requires working in partnership to better support or unlock additional value and existing investment
  - d Are well aligned with government direction/policies

- e Offer opportunities for accelerated and/or significant development
  - f Offer affordable, inclusive, and diverse housing opportunities
  - g Enable Māori housing aspirations and process delivery
  - h Are close to or have good access to local employment
  - i Support a transformational shift to a low carbon future, including supports transformational shift to PT and active modes
  - j Encourage sustainable, resilience and affordable settlement patterns/urban forms
  - k Support protection and enhancement of the natural environment
  - l Include hazard mitigation and address climate change impacts.
8. Following the scoring exercise, a subsection of the WRLC Senior Staff Group formed a Task Group to agree a list of CDOs, as well as a list of PTWs. A PTW is one that does not currently meet the CDO threshold but is significant for the region and may meet the CDO thresholds in the future.
9. It is important to note that these lists change as and when required. All projects and both lists will be reviewed and refreshed regularly. As projects’ characteristics change, their potential to benefit from a CDO approach may change. If the complexity of projects are resolved or other characteristics evolve, they may be moved to different lists. Additionally, where new projects emerge consideration will be given to whether they will benefit from being in the CDO programme.
10. Using the scores as a starting point, the Task Group also took a strategic approach and considered regional priorities and benefits. The agreed lists below reflects a mix of projects that:
- a Especially contribute to WRLC objectives
  - b Have the most potential for significant housing **and** other benefits to the **region**
  - c Are complex in nature
  - d Require, or would particularly benefit from partnerships between local and central government
  - e Form a mix of large and small sites, and short and long-term opportunities
11. The Task Group proposed the following:
- a CDOs (listed in alphabetical order)

<b>Project</b>	<b>Lead agency</b>
Featherston Masterplan Development	South Wairarapa District Council
LGWM - Courtenay Place to Newtown	Wellington City Council
Otaki	Kāpiti Coast District Council
Porirua Northern Growth Area	Porirua City Council
Riverlink	Hutt City Council
Trentham	Upper Hutt City Council



Waterloo Station Transport Oriented Development	Greater Wellington Regional Council
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b Projects to Watch (listed in alphabetical order)

Project	Lead agency
Johnsonville	Wellington City Council
Lincolnshire Farm	Wellington City Council
Paraparaumu central area	Kāpiti Coast District Council
Tara Ika	Horowhenua District Council
Titahi Bay	Porirua City Council
West-East connection	WRLC

12. Due to the limited opportunity to engage with Iwi partners, we have asked them to propose additional shortlisting assessment criteria. We have also invited our Iwi partners to review the list of projects to highlight any that that the potential to especially contribute to their housing aspirations. Any changes and/or additions from this process will be reported to a future Committee meeting.
13. Feedback from the WRLC Senior Staff Group meeting of 11 May 2022 on this matter included:
- a Agreement with the rationale behind the CDO and PTW process, and agreed that the process would assist with the progress of qualifying projects
  - b Agreement on the CDO and PTW lists, and acknowledged that there was good robust discussion where regional priorities and benefits were considered
  - c Noted that there will be a process to monitor and CDO and PTW lists to ensure that the appropriate projects are on them. Projects will move from list to list, and on and off lists as their status changes.
14. Feedback from the WRLC CEO Group meeting of 20 May 2022 on this matter included:
- a Agreement with the content of both lists.
  - b Noted that the review of the lists needed to be robust and have strict criteria to assess projects to prevent the dilution of the prioritisation process.
  - c Acknowledgement that the wider objectives of CDO include measures to reduce carbon by growing employment closer to housing development and locating education and other services in locations of closer proximity.
  - d Acknowledgement that there are resourcing pressures that need to be monitored. The resourcing pressures exist at both local and central government levels.
  - e Central Government members of the group (from Ministry of Housing and Urban Development, Waka Kotahi and Kainga Ora) noted that the CDO project groups need input from other Central Government Agencies, especially Ministry of Education and Ministry of Health.
  - f Requested more information on the listed projects for the next reporting cycle, as well as presentations on selected projects at future meetings.

**Ngā Take e hāngai ana te iwi Māori**  
**Implications for Māori**

- 15. Enabling Māori housing aspirations and process delivery was a key consideration for the WRLC Senior Staff Group in scoring the proposed projects. The secretariat will be working with iwi partners to build in additional channels for important assessment criteria and projects to be included.

**Ngā tikanga whakatau**  
**Decision-making process**

- 16. The matters requiring decision in this report were considered by officers against the decision-making requirements of the Local Government Act 2002.

**Te hiranga**  
**Significance**

- 17. Officers considered the significance (as defined in Part 6 of the Local Government Act 2002) of the matters for decision, taking into account Council’s Significance and Engagement Policy and Greater Wellington’s Decision-making Guidelines. Officers recommend that the matters are of low significance given their administrative nature.

**Te whakatūtakitaki**  
**Engagement**

- 18. The WRLC Senior Staff Group and WRLC CEO Group have been included in discussions on this matter.
- 19. We have had limited opportunity to engage with our iwi partners and we are providing additional channels for input, as outlined previously in this paper.

**Ngā tūāoma e whai ake nei**  
**Next steps**

- 20. The WRLC Secretariat will work with CDOs project managers and central government partners to agree on the formal establishment of CDOs, the progress and performance reporting expectations and the review process, including the assessing when projects move between the CDO and PTW lists.
- 21. CDOs will commence or continue with project delivery, and this will be reported regularly to the Committee.

**Ngā kaiwaitohu**  
**Signatories**

Writer	Allen Yip - Programme Manager, Wellington Regional Leadership Committee
Approvers	Kim Kelly - Programme Director, Wellington Regional Leadership Committee Luke Troy – Kaiwhakahaere Matua Rautaki   General Manager Strategy

<b>He whakarāpopoto i ngā huritaonga Summary of considerations</b>
<b><i>Fit with Council's roles or with Committee's terms of reference</i></b> The Committee has specific responsibility for the work programme and other matters of regional importance. The reporting is to enhance the Committee's ability to fulfil its responsibilities.
<b><i>Contribution to Annual Plan / Long Term Plan / Other key strategies and policies</i></b> The regular reporting to the WRLC will provide it with a mechanism to monitor the implementation of the Wellington Regional Growth Framework.
<b><i>Internal consultation</i></b> Information and analysis in this report has been discussed at the WRLC Senior Staff Group meeting. Their views are incorporated into this paper.
<b><i>Risks and impacts - legal / health and safety etc.</i></b> There are no known risks.