



**PLANNING AND REGULATORY COMMITTEE**  
**Minutes from 3 November 2021**

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**Present:** Councillors Pam Colenso (Chair), Brenda West, Leigh Hay, Alistair Plimmer and Mayor Alex Beijen.  
Greytown Community Board: Shelley Symes (GCB Deputy Chair).

**In Attendance:** Russell O’Leary (Group Manager Planning and Environment), Harry Wilson (Chief Executive Officer), Karen Yates (General Manager Policy and Planning), Katrina Neems (Chief Financial Officer), Rick Mead (Environmental Services Manager), Sara Edney (Building Services Manager), Kendyll Harper (Intermediate Planner), Lisa Matthews (Positive Ageing Coordinator) and Suzanne Clark (Committee Advisor).

**Conduct of Business:** Due to COVID-19 restrictions this meeting was held via video conference and live streamed to Council’s YouTube channel. All members participating via video conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002.  
The meeting was held in public under the above provisions from 1:00pm to 2:40pm except where expressly noted.

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**Open Section**

Mr O’Leary, the Planning and Environment Group Manager assumed the Chair.

Mr O’Leary called for nominations to chair the 3 November 2021 meeting.

Cr Plimmer nominated Cr Colenso.

This nomination was seconded by Mayor Beijen.

There being only one nomination, Cr Colenso was declared Chair for the 3 November meeting.

Cr Colenso assumed the Chair.

**A1. Apologies**

*PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/18) to receive apologies from Cr Rebecca Fox.*

*(Moved Cr Plimmer/Seconded Cr Hay)*

Carried

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**A2. Conflicts of Interest**

Cr Plimmer declared a conflict of interest with any matters arising for the proposed Alcohol Control bylaw.

**A3. Public Participation**

There was no public participation.

**A4. Actions from Public Participation**

There were no actions from public participation.

**A5. Extraordinary Business**

There was no extraordinary business.

**A6. Minutes for Confirmation**

*PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/19) that the minutes of the Planning and Regulatory Committee meeting held on 1 September 2021 are a true and correct record subject to clarification of a conflict of interest declaration by Cr Plimmer.*

*(Moved Mayor Beijen/Seconded Cr Hay)*

Carried

*PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/20) that the minutes of the Planning and Regulatory Committee meeting held on 22 September 2021 are a true and correct record.*

*(Moved Cr Hay/Seconded Mayor Beijen)*

Carried

Cr Plimmer abstained

Cr West abstained

Secretary Note:  
At the 1 Sept 21 meeting, Cr Plimmer thought he may have a conflict of interest, however the meeting decided to allow officers to investigate further before Cr Plimmer took a formal action not to participate in the proposed Alcohol Control Bylaw Hearing.

**B. Decision Reports**

**B1. South Wairarapa District Dog Pound**

Mr Mead corrected figures on page 9 of the report. Carterton District Council’s fixed share cost for a joint pound in Masterton would be \$513,400 and South Wairarapa District Council’s share of the fixed cost would be \$469,200.

Mr Mead answered members’ questions relating to the dog pound build costs, whether a shared facility with a neighbouring council was still feasible, identification of a preferred site, and limitations of identified sites.

Members discussed the advantages of owning the asset, however did not want to exclude a shared facility with Carterton District Council should a location and build solution exceed budget allocation.

Mr Wilson noted that investigations needed to proceed with urgency.

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*PLANNING AND REGULATORY RESOLVED (P&R2021/21):*

1. To receive the South Wairarapa District Dog Pound Report.  
(Moved Mayor Beijen/Seconded Cr West) Carried
2. To recommend that officers progress the dog pound through procurement as long as a suitable South Wairarapa location can be sourced and the costs do not exceed the budget allocated.  
(Moved Mayor Beijen/Seconded Cr West) Carried

*Cr Plimmer voted against*

**C. Information Reports**

**C1. Planning and Environment Group Report**

Mr O'Leary answered members' questions on the Underhill Road quarry, ability of Council to meet legislation obligations with regards to an increase in consent applications, and shared office facilities with Carterton District Council.

Ms Yates advised a report would be prepared for the Greytown Community Board on the investigation into Underhill Road renaming.

Mayor Beijen left the meeting at 2:00pm.

Mayor Beijen returned to the meeting at 2:02pm.

*PLANNING AND REGULATORY RESOLVED (P&R2021/22):*

1. To receive the Planning and Environment Report.  
(Moved Cr Colenso/Seconded Cr Hay) Carried

**C2. Action Items Report**

*PLANNING AND REGULATORY RESOLVED (P&R2021/23):*

1. To receive the Planning and Regulatory Action Items Report.  
(Moved Cr Hay/Seconded Cr West) Carried

**C3. Spatial Plan Timeline and Related Work Report.**

*PLANNING AND REGULATORY RESOLVED (P&R2021/24):*

1. To receive the Spatial Plan Timeline Report.  
(Moved Cr Colenso/Seconded Mayor Beijen) Carried

**C4. Positive Ageing Strategy Yearly Report**

*PLANNING AND REGULATORY RESOLVED (P&R2021/25):*

1. To receive the South Wairarapa District Positive Ageing Strategy Yearly Report.  
(Moved Cr Colenso/Seconded Mayor Beijen) Carried
2. To note the actions taken in the SWDC Positive Ageing Strategy Implementation Plan – First year August 2020 – August 2021.  
(Moved Cr Plimmer/Seconded Cr Hay) Carried

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**D. Recommendations from Community Boards**

**D1. Recommendation from Greytown Community Board**

Ms Symes outlined the basis for the Community Board recommendations.

Mr O’Leary advised that Council officers’ initial response was as per the report.

Councillors noted that the Waiohine Action Group had developed a working and ongoing relationship with GWRC and agreed with officers that oversight of the work was outside Council’s remit.

*PLANNING AND REGULATORY RESOLVED (P&R2021/26):*

1. To receive the Recommendation from Greytown Community Board Report.  
*(Moved Cr West/Seconded Cr Colenso)* Carried
  
2. To note the recommendations from the Greytown Community Board (GCB 2021/42; GCB 2021/30)  
*(Moved Mayor Beijen/Seconded Cr Hay)* Carried
  
3. To note that the Greater Wellington Regional Council has responsibility for the Waiohine Flood Management Plan.  
*(Moved Mayor Beijen/Seconded Cr Hay)* Carried
  
4. To note that South Wairarapa District Council officers have also made a submission to the Plan.  
*(Moved Mayor Beijen/Seconded Cr Hay)* Carried

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)

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