

**MINUTES OF PUBLIC EXCLUDED ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH  
ON THURSDAY, 17 OCTOBER 2024 AT 2:00 PM**

- PRESENT:** Mr Bruce Robertson (Chair, Via Teams), Cr Aaron Woodcock (until 4:52pm), Cr Colin Olds, Cr Kaye McAulay, Cr Martin Bosley, Mayor Martin Connelly (Mayor)
- APOLOGIES:** Ms Karen Mikaera.
- IN ATTENDANCE:** Janice Smith (Chief Executive) and Amy Andersen (Lead Advisor, Democracy and Committees).  
Karen Young (Audit NZ)
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conferencing. The meeting was held under public excluded provisions from 4:48pm to 4:52pm except where expressly noted.

**OPEN SECTION**

**1 KARAKIA TIMATANGA – OPENING**

All in attendance opened the meeting.

**2 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION ARF2024/33**

**Moved: Mr B Robertson**

**Seconded: Cr M Bosley**

That Assurance, Risk and Finance Committee resolved to accept apologies from Ms Mikaera.

**CARRIED**

**3 CONFLICTS OF INTEREST**

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

**13 PUBLIC EXCLUDED BUSINESS**

**13.1 PUBLIC EXCLUDED MINUTES OF THE ASSURANCE, RISK AND FINANCE COMMITTEE MEETING HELD ON 14 AUGUST 2024**

**COMMITTEE RESOLUTION ARF2024/41PE**

**Moved: Mr B Robertson**

**Seconded: Cr M Bosley**

- 1. That the Public Excluded minutes of the Assurance, Risk and Finance Committee meeting held on 14 August 2024 are confirmed as a true and correct record.
- 2. That the minutes of 14 August 2024 stay in public excluded until the Chief Executive determines there are no longer any reasons to withhold the information under the Act.

**CARRIED**

Mr Robertson briefly raised a question regarding SWDC’s insurance provider. This will be further explored and discussed in early 2025.

Cr Woodcock left the meeting at 4:52pm.

**14 KARAKIA WHAKAMUTUNGA – CLOSING**

All in attendance closed the meeting with a karakia.

The meeting closed at 4:54pm.

**Confirmed as a true and correct record.**

..... (Chair)

..... (Date)

..... (Chief Executive)

..... (Date)