



IN THE MATTER of the Sale and Supply of Alcohol Act 2012

AND

IN THE MATTER of an application by **South Wairarapa District Council** for a Special Licence pursuant to s.22 of the Act in respect of premises situated at **19 Kitchener Street, Martinborough** and known as **Council Chambers**

BEFORE THE SOUTH WAIRARAPA DISTRICT LICENSING COMMITTEE

Chairperson: Julie Riddell

DECISION DETERMINED ON THE PAPERS

This is an application for a Special Licence under section 22 of the Sale and Supply of Alcohol Act 2012. The application is for **Council functions** to be held at **19 Kitchener Street, Martinborough** and known as **Council Chambers**, where alcohol will be consumed on the premises.

The application was sent to the Police, Inspector and Medical Officer of Health under s. 141 and no reports of opposition were received. The application was not required to be publically notified.

We are satisfied as to the matters to which we must have regard as set out in s. 3, s. 4 and s.142 and s.143 of the Act. We grant the applicant a special licence in terms of s.22 subject to the restrictions imposed by s.147.

Accordingly, we set the following conditions under s147 on the licence:

Conditions

This licence is subject to the following conditions:

1. Alcohol may be supplied for consumption on the premises only on the following days and hours:
 - a. Two Christmas functions may be held within a 12 month period.
Six after-work functions may be held within a 12 month period.
 - b. Alcohol may be supplied and consumed for a maximum of 2 hours on any one occasion.
2. The licensee must keep records outlining on what dates and times the licence has been utilised.
3. Drinking water is to be provided to patrons free of charge from a water supply prominently situated on the premises.
4. A supervising manager must be on duty at all times when the premises are open for the supply of alcohol and is responsible for ensuring the requirements of the Act are met.
5. Food must be available for consumption on the premises at all times the premises are open for the supply and consumption of alcohol, in accordance with the sample menu supplied with the application for this licence, or menu variations of a similar range and standard.
6. The licensee must have available for consumption on the premises, at all times when the premises are open for the supply and consumption of alcohol, a reasonable range of non-alcoholic and low-alcohol beverages.
7. The Licensee must display signage as follows:
 - a. At every point of supply detailing restrictions on the supply of alcohol to minors and intoxicated persons; and
 - b. A copy of the licence attached to the premises so as to be easily read by persons attending the premises; and
 - c. A sign prominently displayed at the premises, which identifies by name the manager for the time being on duty.
8. Alcohol may be supplied only to the following types of people: staff and elected officials.
9. The licensee must ensure compliance with the provisions of the Act regarding sale to prohibited persons.
 - (i) Intoxicated persons and minors are not to be supplied alcohol.
 - (ii) If a person's age is in doubt one of the approved forms of "evidence of age" documents must be requested.

DATED at Martinborough this 11th day of December 2017

Julie Riddell
Chairperson
South Wairarapa District Licensing Committee



Special Licence

Sections 22 and 64, Sale and Supply of Alcohol Act 2012

Pursuant to the Sale and Supply of Alcohol Act 2012, **SOUTH WAIRARAPA DISTRICT COUNCIL** is authorised to sell and supply alcohol, on the premises situated at **19 Kitchener Street, Martinborough** and known as **Council Chambers** to any person attending the following occasion or event (or series of occasions or events): **Council functions**

The authority conferred by this licence must be exercised through a manager or managers appointed by the licensee in accordance with Subpart 7 of Part 2 of the Act.

Conditions

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Six after-work functions may be held within a 12 month period.
 - b. Alcohol may be supplied and consumed for a maximum of 2 hours on any one occasion.
2. The licensee must keep records outlining on what dates and times the licence has been utilised.
3. Drinking water is to be provided to patrons free of charge from a water supply prominently situated on the premises.
4. A supervising manager must be on duty at all times when the premises are open for the supply of alcohol and is responsible for ensuring the requirements of the Act are met.
5. Food must be available for consumption on the premises at all times the premises are open for the supply and consumption of alcohol, in accordance with the sample menu supplied with the application for this licence, or menu variations of a similar range and standard.
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8. Alcohol may be supplied only to the following types of people: staff and elected officials.
9. The licensee must ensure compliance with the provisions of the Act regarding sale to prohibited persons.
 - (i) Intoxicated persons and minors are not to be supplied alcohol.
 - (ii) If a person's age is in doubt one of the approved forms of "evidence of age" documents must be requested.

Dated at: **Martinborough** this **14th day of December 2017**

Paul Crimp
Secretary
South Wairarapa District Licensing Committee

