



Strategy Working Committee Meeting Agenda – 13 March 2024

NOTICE OF MEETING

This meeting will be held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 9.00am. The meeting will be held in public and will be live-streamed and will be available to view on our [YouTube channel](#).

All SWDC meeting minutes and agendas are available on our website: <https://swdc.govt.nz/meetings/>

Membership: Deputy Mayor Melissa Sadler-Futter (Chair), Mayor Martin Connelly, Councillors Aidan Ellims, Colin Olds, Alistair Plimmer, Rebecca Gray, Martin Bosley, Pip Maynard, Aaron Woodcock and Kaye McAulay, and Violet Edwards (Māori Standing Committee representative).

A. Open Section

A1. Karakia Timatanga – opening

Kia hora te marino

May peace be widespread.

Kia whakapapa pounamu te moana

May the sea be like greenstone; a
pathway for all of us this day.

Hei huarahi mā tatou I te rangi nei

Aroha atu, aroha mai

Let us show respect for each other, for
one another.

Tātou i a tātou katoa.

Bind us all together.

A2. Apologies

A3. Conflicts of interest

A4. Public participation

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

A5. Actions from Public participation

A6. Extraordinary business

A7. Confirmation of minutes

Pages 1-7

Proposed resolution: That the minutes of the Strategy Working Committee meeting held on 14 February 2024 are a true and accurate record.

A8. Matters arising from previous meetings

B.	Decision Reports from Chief Executive and Staff	
	B1. Freedom Camping Bylaw Deliberations	Pages 8-77
C.	Information Reports from Chief Executive and Staff	
	C1. Chief Executive’s Update	Pages 78-90
	C2. Wairarapa Economic Development Strategy Quarterly Update	Pages 91-96
	C3. Destination Wairarapa Quarterly Update	Pages 97-118
	C4. Action Items	Pages 119-127
D.	Karakia Whakamutunga – Closing	
	Kua mutu ā mātou mahi	Our work has finished
	Mō tēnei wā	For the time being
	Manaakitia mai mātou katoa	Protect us all
	Ō mātou hoa	Our Friends
	Ō mātou whānau	Our Family
	Āio ki te Aorangi	Peace to the universe



Strategy Working Committee Minutes from 14 February 2024

- Present:** Deputy Mayor Melissa Sadler-Futter (Chair), Mayor Martin Connelly, Councillors Colin Olds, Kaye McAulay, Alistair Plimmer, Rebecca Gray, Martin Bosley, Pip Maynard and Aaron Woodcock (until 12:10pm).
- Apologies:** Councillor Aidan Ellims and Violet Edwards (Māori Standing Committee Representative).
- In Attendance:** Storm Robertson (Martinborough Community Board)
- Amanda Bradley (General Manager Policy and Governance), Stefan Corbett (Group Manager Partnerships and Operations), Russell O’Leary (Group Manager Planning and Environment), Robyn Wells (Principal Advisor Water Transition) Nicki Ansell (Lead Policy Advisor), and Amy Andersen (Committee Advisor).
- Public participation:** Joelle Thomson, Jim Hedley and Mike Gray.
- Conduct of Business:** This meeting Supper Room, Waihinga Centre, 62 Texas Street, Martinborough, and was livestreamed on the Council’s YouTube Channel. The meeting was held in public from 9:01am to 12:14pm.
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Open Section

A1. Karakia Timatanga - Opening

Cr Gray opened the meeting.

A2. Apologies

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/01) to accept apologies from Cr Ellims and Ms Edwards.

(Moved Cr Gray/Seconded Cr Maynard)

Carried

A3. Conflicts of Interest

There were no conflicts of interest.

A4. Public participation

Joelle Thomson – Speed on Dublin Street, Martinborough

Ms Thomson spoke to the Committee about issues relating to the current speed limit on Dublin Street, including the roading infrastructure, volume of traffic and safety of

people around and on the road. Ms Thomson sought support from the Committee to explore an alternative bypass and lower permanent speed limit. Members queried what other locations there might be for a bypass and the time period.

Jim Hedley – Rates

Mr Hedley spoke to the Committee regarding his concerns about the first principles rates review information and impacts of increasing rates for rural ratepayers.

Mike Gray – Rates

Mr Gray spoke to the Committee of his support for Mr Hedley's presentation on equity and fairness for ratepayers.

A written submission by Pauline Hedley was accepted by the Committee.

A5. Actions from public participation

Members sought advice from Mr Corbett who noted that reducing speed through whole road would provide better answer. The Speed Review is currently paused and officers are waiting for direction from central government.

Members queried whether the issues with roading infrastructure since repairs were completed in the last year, what was being used to surface the road (hot mix) and the options for fixing the leaking water main.

Action 32: Chief Executive to clarify what is currently included in the Speed Review for Dublin Street, Martinborough. Members would need to consider any further actions and how that would fit within the current roading work programme.

A6. Extraordinary business

There was no extraordinary business.

B Decision Reports from the Chief Executive and Council Officers

B1. Tauwharenikau Pipeline Crossing Project

Mr Corbett, supported by Ms Wells spoke to matters included in the report. Crs acknowledged the comprehensive report from Ms Wells.

Queries from members included: the proposed cost of works for the project; whether they could be an independent process for quotes; broadening the contractor pool; whether the CE would be part of the tender evaluation process; why there was no information relating to Opex in option 3, and why there appeared to be no support from iwi for option 3; iwi engagement to date; river diversion; capacity constraints and pipe size, as well as supporting future proofing; work to support a Featherston water source (refer to Aerial Aquifer Survey due in 2025), tender requirements and criteria – opportunities for Council input; and risks relating of ground water flow and river levels.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/02) to:

1. Receive the Tauwharenikau Pipeline Crossing Project Report.

(Moved Cr McAulay/Seconded Cr Maynard)

Carried

2. Adopt Option 3 - Replace existing pipe with recommended methodology

(Moved Cr Olds/Seconded Cr Gray)

Carried

Abstained: Cr Maynard

3. Release the ring-fenced funds of \$150,000 in Annual Plan 2023/24 for Wellington Water Limited to progress detailed design on the replacement of the pipe section.

(Moved Cr Olds/Seconded Cr Gray)

Carried

B2. Risk Pool Insurance – Unbudgeted Expense

Ms Smith spoke to matters included in the report.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/03) to:

1. Receive the 'Risk Pool Unbudgeted Expense' Report.
2. Retrospectively ratify the payment of the invoice for Risk Pool to the sum of \$47,000 from the source budget of Insurance.

Amendment

That Council add a further action:

3. Request that a media statement be prepared to acknowledge the benefits of the scheme and its details.

(Moved Mayor Connelly/ Seconded Cr Woodcock)

Carried

For: Mayor Connelly, Deputy Mayor Sadler-Futter, Cr Olds, Cr McAulay, Cr Bosley, Cr Maynard and Cr Woodcock.

Against: Cr Plimmer and Cr Gray.

The amendment became an addition to the original resolution and became the substantive motion.

RESOLUTION (SWC2024/03):

1. Receive the 'Risk Pool Unbudgeted Expense' Report.
2. Retrospectively ratify the payment of the invoice for Risk Pool to the sum of \$47,000 from the source budget of Insurance.
3. Request that a media statement be prepared to acknowledge the benefits of the scheme and its details.

(Moved Mayor Connelly/ Seconded Cr Woodcock)

Carried

For: Mayor Connelly, Deputy Mayor Sadler-Futter, Cr Olds, Cr McAulay, Cr Bosley, Cr Maynard, Cr Woodcock, Cr Gray, Cr Plimmer

Cr Maynard left at 10:11am.

Cr Maynard returned at 10:13am.

B3. Wellington Region Waste Management and Minimisation Plan 2023-2029 Adoption

Cr Gray spoke to the matters included in the report. Members queried why recommendation 2 in the report was required.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/04) to:

1. Adopt the Waste Management and Minimisation Plan 2023-2029.
2. Agree to revoke the existing 2017-2023 Wellington Region WMMP.
3. Note that funding of the Waste Management and Minimisation Plan implementation has been incorporated into the draft LTP budgets.
4. Note that, as required under the Waste Minimisation Act 2008, all councils are required to review and update their Waste Management and Minimisation Plans to receive ongoing waste levy funding from the Ministry for the Environment to carry out waste minimisation projects and activities.
5. Note that the Wellington Region Waste Management and Minimisation Joint Committee has undertaken the special consultative procedure for the finalised 2023-2029 Wellington Region Management and Minimisation Plan as previously agreed by each council during May and June 2023.
6. Note that the Wellington Region Waste Management and Minimisation Joint Committee have recommended that all eight territorial authorities in the Wellington Region adopt the finalised 2023-2029 Wellington Region WMMP.

[Items 1-6 read together]

(Moved Cr Gray/ Seconded Mayor Connelly)

Carried

B4. Appointments to the Community Wellbeing Subcommittee

Ms Bradley spoke to matters included in the report.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/05) to:

1. Receive the *Appointments to the Community Wellbeing Subcommittee* Report.
2. Appoint the following councillors as Council representatives to the Community Wellbeing Subcommittee:
 - a. Cr Gray, and Cr Olds as alternate.
 - b. Cr Maynard, and Cr McAulay as alternate.
 - c. Cr Bosley, and Cr Plimmer as alternate.
3. Appoint Cr Gray as Chairperson to the Community Wellbeing Subcommittee.

[Items 1-3 read together]

(Moved Cr Olds / Seconded Mayor Connelly)

Carried

Meeting adjourned at 10:25am.

Meeting reconvened at 10:38am.

B5. Adoption of the Wairarapa Class 4 Gambling & Standalone TAB Venues Statement of Proposal and Draft Policy

Ms Bradley and Ms Ansell spoke to matters included in the report.

Members queried whether there would be two policies covering the region if there were differing views of Councils and why the Councils were not adopting stricter rules.

Members were reminded that this is a draft policy which will be going out for consultation.

Members Queried recommendation 1b and the issues relating to new gambling venues - officers were requested to strengthen wording and relay concerns relating to point 6.2 in the draft policy (venue relocation) and review the wording prior to policy adoption.

Members queried hearing and deliberations process and queried the accuracy of documentation and its use in public consultation. Officers confirmed consultation has been scheduled to commence next week.

Cr Woodcock left at 11:06am.

Cr Woodcock returned at 11:07am.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/06) to:

1. agree to make amendments to the draft Policy:
 - (a) to state that Class 4 Gambling Venues cannot relocate in Masterton District under any circumstances.
 - (b) to state that Class 4 Gambling Venues cannot relocate to Carterton and South Wairarapa District's most deprived areas (those on the New Zealand Deprivation Index of decile 9 or 10) if the proposed location is outside of a main town centre;
 - (c) to state that no new standalone TAB venues may be established in the Wairarapa;
 - (d) to clearly state that no additional electronic gaming machines will be granted consent, in any Class 4 venue in the Wairarapa (amendment for clarification purposes); and
 - (e) to reflect legislative or other changes since the last review, and to improve the flow and readability.
2. adopt the Statement of Proposal and draft Policy for consultation with the community, using the Special Consultative Procedure (Attachments One and Two).
3. delegate authority to the Chief Executive to approve minor edits that do not change the intent of the content, prior to publication of the Statement of Proposal and draft Policy for consultation.
4. note that a joint review of the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy (the Policy) is underway.
5. note that the Wairarapa Policy Working Group considered options for progressing the review and recommended that the Wairarapa District Councils adopt a joint policy for consultation with a regional variation for Masterton in relation to venue relocation.
6. note that consultation with the community is proposed to take place between 21 February and 22 March 2024, subject to adoption by the three Wairarapa District Councils.
7. note that the Wairarapa Policy Working Group will hear submissions and undertake deliberations ahead of making final recommendations to Council in

May 2024.

[Items 1-7 read together]

(Moved Cr Bosley/Seconded Cr Olds)

For: Deputy Mayor Sadler-Futter, Cr Olds, Cr McAulay, Cr Bosley, Cr Maynard, Cr Woodcock, Cr Gray, Cr Plimmer Carried

Against: Mayor Connelly

C Information Reports from CE and Council Officers

C1. Pain Estate Update

Members queried the arrangements of having a lease in relation to the transfer station. Ms Smith noted that a formal agreement about payment for services is required. Members queried why the Pain Farm issue was being raised in a wider forum and not just at Community Board level.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/07):

1. To receive the Pain Estate Update Report.

(Moved Cr Maynard/Seconded Cr McAulay)

Carried

Foreshadowed amendment:

2. That the Strategic Working Committee instruct the Chief Executive to action the items identified in the Memorandum of Agreement for Pain Farm and report back to the Martinborough Community Board.

(Moved Cr Maynard/Seconded Cr McAulay)

Carried

The mover and seconder agreed that the amendment become part of the substantive motion.

3. That the Strategic Working Committee instruct the Chief Executive to action the items identified in the Memorandum of Agreement for Pain Farm and report back to the Martinborough Community Board.

(Moved Cr Maynard/Seconded Cr McAulay)

Carried

C2. Action Items

Closed:

- 398 – Mr Corbett provided update and clarified rationale to close the action. This was supported by majority of members.
- 445 – Referred to Roading programme.
- 281 – Greytown bore report due in March.

To remain open:

- 407 – Cr Gray provided update. No response to date from other elected members. Mayor/Deputy to support in promoting message. Remains open.
- 409 – Cr Gray queried creative ways to progress the no-mow policy (e.g. community working group). Noted – bylaw restrictions and need a review if changes are proposed. Officers suggested a trial on one street. Officers suggested would be included in LTP work. Further information required.
- 469 – Members provided update on current use on the space. Expressions underway. Applications close on 29 February 2024 at 4pm.

D1. Chairperson’s Report

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/08) to:

- 1. Receive the Chairperson’s Report.
(Moved Cr Olds/Seconded Cr Maynard) Carried
- 2. Appoint Violet Edwards to the Strategy Working Committee as the Māori Standing Committee Representative.
- 3. Confirm the Portfolio Lead and Strategic Leadership pairings.
- 4. Agree the frequency by which portfolio leads report to the Committee.
- 5. Direct the CE to arrange the schedule of regular meetings for the Strategic Leadership and Portfolio Lead pairings in line with the report frequency.
- 6. Agree that the Chair and Portfolio Leads complete the Akona Chairing Meetings training before the next Committee meeting.

[Items 1-6 read together]
(Moved Cr Maynard/Seconded Cr Bosley) Carried

Members resumed discussion in relation to the regarding Action 469 on Stella Bull to clarify wording of the resolution made by Council on 22 November (DC2023/171, point 4).

Cr Woodcock left 12:10pm.

E1. Appointment Report – Destination Wairarapa

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/09) to receive the Destination Wairarapa Appointment Report.
(Moved Mayor Connelly/ Seconded Cr Olds) Carried

Added item - Acknowledgements and tributes

Cr Maynard acknowledged the wrap up of Fab Feathy, their input into the Featherston community and all their hard work over the years.

F Karakia Whakamutunga - Closing

Cr Gray closed the meeting.

The meeting closed at 12:14pm.

Confirmed as a true and correct record

.....(Chair)

.....(Date)

.....(Chief Executive)

.....(Date)

Freedom Camping Bylaw Deliberations

1. Purpose

The purpose of this report is to provide the Committee with a summary and analysis of submissions received on the Proposed Freedom Camping Bylaw and to allow Council to deliberate any changes for the preparation of a final Freedom Camping Bylaw.

2. Recommendations

The Committee recommends that Council:

1. **receives** the 'Freedom Camping Bylaw Deliberations' Report;
2. **amends** the Clifford Square Reserve Management Plan to allow for freedom camping to occur subject to the restrictions within the Freedom Camping Bylaw 2024.
3. **adopts** the Freedom Camping Bylaw 2024, as per Appendix 1.
4. **authorises** the Chief Executive to make any minor editorial changes to the above documents if required prior to adoption.
5. **Supports** the trial of Freedom Camping Ambassadors (\$47k grant from MBIE) for the 2024/5 camping season, and if successful, to consider ongoing funding in the next Long Term Plan.

3. Executive Summary

The Proposed Freedom Camping Bylaw (the Bylaw) began development in early 2023. Council staff conducted pre-consultation with mana whenua, community groups and stakeholders for the development of the Bylaw. Council approved the Bylaw for consultation at the meeting on 27 September 2023. Consultation occurred between Friday 13 October and Monday 13 November 2023. A total of 53 submissions were received and considered at the Hearing on Wednesday 29 November 2023. Two submitters also verbally presented their submissions at the November hearing.

The Committee is now requested to consider a final Freedom Camping Bylaw and amendment to the Clifford Square Reserve Management Plan. The Committee will then make a recommendation to Council about the adoption of the Freedom Camping Bylaw at the upcoming Council meeting on 27 March 2024.

4. Background

4.1 Freedom camping legislation

The [Freedom Camping Act 2011](#) (the Act) is the national legislation regulating freedom camping. The Act is permissive by default, which means its starting point is to allow freedom camping on all public

land. The Act does recognise that some areas may not be suitable for freedom camping. Section 11 of the Act enables Council to adopt a Freedom Camping Bylaw to apply some protections to areas within the district that Council controls and manages.

The Act defines freedom camping as camping within 200 m of an area accessible by motor vehicle or within 200 m of the mean low-water springs line of any sea or harbour, or on or within 200 m of a formed road or a Great Walks Track, using either or both of the following:

- (a) a tent or other temporary structure;
- (b) a motor vehicle.

It does not include staying at a camping ground, temporary or short-term parking of a motor vehicle, day trips, resting or sleeping at the roadside to avoid driver fatigue, or people who are homeless and as a result need to sleep in their vehicle.

4.2 Recent changes to the legislation

The [Self-contained Motor Vehicles Legislation Act 2023](#) came into force in June 2023 making several amendments to the Act. The changes include:

- the requirement for vehicle-based freedom campers to use a certified self-contained vehicle when they stay on council land, unless a council designates the site as suitable for non-self-contained vehicles;
- a new regulated system for the certification and registration of self-contained vehicles;
- the requirement for vehicles to have a fixed toilet to be certified as self-contained; and
- strengthening of the infringement system with the introduction of a new tiered penalty system which entered into force in July 2023.

More details on the changes are available on the Ministry of Business, Innovation and Employment (MBIE) freedom camping website: <https://www.mbie.govt.nz/freedomcamping>.

[Additional guidance](#) regarding the new legislation was released in January 2024. This guidance, along with a new model bylaw, was developed by Local Government New Zealand (LGNZ) in consultation with MBIE, the New Zealand Motor Caravan Association Incorporated (NZMCA) and Taituarā. Though this was released post-consultation on the Bylaw, the guidance has been considered and reflected in recommendations where appropriate in this report.

4.3 Bylaw development

The changes in legislation prompted an evaluation of freedom camping in South Wairarapa. Camping as an activity is managed through a range of plans, bylaws and legislation. Council does not currently have a freedom camping bylaw, and as a result, cannot effectively regulate or enforce rules relating to freedom camping at any parks or other Council land that is not gazetted reserve.

When considering a bylaw to address freedom camping, the Act requires the Council:

- not to ban, or effectively ban, freedom camping on all council owned or managed land (known as a blanket ban).
- to be satisfied that any prohibitions or restrictions are the most appropriate and proportionate response to freedom camping demand in the area, and the problems it would cause if allowed.
- to make a bylaw that is consistent with the New Zealand Bill of Rights Act 1990 (NZBORA).
- to have considered other ways to manage the problem, other than through a bylaw.

- to map or clearly describe each area covered by prohibitions or restrictions, so freedom campers have certainty about what rules apply.

Staff investigated the issues related to freedom camping in the District and conducted pre-engagement with mana whenua, community groups and other stakeholders. Workshops were held with the Māori Standing Committee on 6 June 2023 and the three Community Boards on 22 June 2023. At the 28 June 2023 Council meeting, Council received the [Freedom Camping Bylaw Development and Determinations Report](#). Council determined to make a bylaw under the Freedom Camping Act 2011. Funding was received from MBIE for the purposes of developing and implementing a new freedom camping bylaw.

The Act states that councils can only prohibit or restrict freedom camping in an area using a bylaw if it is necessary to:

1. protect the area e.g. to protect areas that are: environmentally or culturally sensitive.
2. protect health and safety to keep freedom campers and other visitors to an area safe.
3. protect access to the area where the presence of freedom campers could block access or could damage infrastructure.

An assessment tool was used to evaluate sites against the three criteria specified in the Act. This tool is considered best practice by the sector and has been used by many New Zealand councils for the same purpose. The assessment tool applies the criteria in a transparent and standardised manner to ensure the proposed prohibitions and restrictions are consistent with the Act.

A workshop was held with Councillors on 6 September 2023. A [Statement of Proposal and Draft Bylaw](#) was developed, including a schedule of [maps](#) and [site assessment document](#), which Council adopted for public consultation at the 27 September 2023 Council meeting. Consultation on the Bylaw took place, in accordance with section 83 of the Local Government Act 2002, from Friday 13 October to Monday 13 November. Submissions were heard and considered at the 29 November 2023 [Hearings Committee Meeting](#).

4.4 Proposal

The intent of the Bylaw is to enable Council to regulate and enforce how and where freedom camping occurs within the District. The Bylaw identifies local authority areas for freedom camping to be restricted or prohibited and includes proposed restrictions for each of the three townships. It proposes to preserve the status quo at existing coastal camping areas while respecting the new legislation and offering protection to vulnerable areas particularly along the coast. Full details of the proposed restrictions and prohibitions can be found in the [Statement of Proposal and Draft Bylaw](#).

The proposal also includes reference to the NZ Standard 5465:2001 for self-contained freedom camping vehicles and an amendment to the Clifford Square Reserve Management Plan (RMP). The Clifford Square RMP amendment will allow freedom camping in self-contained vehicles only at the car park behind the Fell Museum in Featherston. This area is otherwise prohibited under the Reserves Act 1977.

5. Discussion

5.1 Consultation

Consultation on the Bylaw occurred between Friday 13 October and Monday 13 November. The opportunity to make a submission was provided to the community via an online survey, emailing the

Council directly or dropping off a printed or paper submission form at the Council offices and public libraries around the district. A combination of broad and targeted communication was used to encourage feedback, including through the Council website, direct email, social media, print media and in person community meetings.

Submitters were asked to provide feedback on the following topics within the Bylaw:

- Proposed prohibited areas
- Proposed restricted areas
- Proposed township restrictions
- Proposed amendment to the Clifford Square Reserve Management Plan
- Proposed incorporation of the NZ Self-contained Standard
- Other feedback

5.2 Submissions

Council received a total of 53 submissions on the Bylaw. 47 submissions were made online using the platform SurveyMonkey. Six submissions were made via email or hardcopy. Two submitters spoke to their submissions at the Hearing on 29 November 2023. Copies of the full submissions were provided to Council on 29 November 2023 at the Hearing and are available [here](#).

Additional correspondence was received outside of the formal consultation period from three different sources: New Zealand Transport Agency – Waka Kotahi (NZTA), mana whenua and the New Zealand Angling and Casting Association (NZACA). This feedback is also included for Council’s consideration.

6. Analysis

Submissions have been summarised and collated according to themes and organised by the relevant clause of the Bylaw as follows:

- General comments
- Clause 3. Application
- Clause 5. Interpretation
 - Self-containment – NZ Standard for self-contained vehicle
 - NZTA Land
- Clause 6. Areas where Freedom Camping is Prohibited
- Clause 7. Areas where Freedom Camping is Restricted
- Clause 9. Prior Consent from Council
- Clause 10. Offences
- Clause 12. Schedules
 - Schedule 1: Prohibited areas
 - Schedule 2: Restricted areas
 - Township restrictions
 - Area specific restrictions – Clifford Square Reserve
 - Coastal area restrictions
- Out of scope

6.1 General Comments

The following comments were received on the Bylaw in general, rather than in response to a specific proposal. These comments discussed topics including:

- general support or opposition of the Bylaw;
- that the Bylaw is too restrictive, or not restrictive enough;
- the provision of facilities and signage;
- monitoring and enforcement;
- tourism and the economy;
- the new self-contained requirement;
- cost, rubbish and other concerns; and
- the mapped areas.

“It is a measured and sound proposal that supports the many and diverse users of the areas whilst respecting and supporting local community interests.”

“Freedom camping is about inclusivity and freedom, the ability to travel relatively cheaply and see our nation. Dont let the actions of a few ruin it for everyone else. Keep the balance.”

“Swdc should be encouraging responsible freedom camping not restricting it.”

“Thank you for proposing a bylaw that endeavours to strike a fair balance between permitted/restricted and prohibited areas.”

Submission Summary	Staff Response
<p>Support Five submitters stated general support for the Bylaw.</p>	<p>Acknowledged</p>
<p>Opposition Six submitters stated general opposition to the Bylaw. Of these:</p> <p>One submitter stated it is crazy.</p> <p>One submitter stated it is a waste of time.</p> <p>One submitter stated there is no reason for a bylaw and it is unnecessary bureaucracy.</p> <p>One submitter stated it is a burden on ratepayers.</p> <p>One submitter stated they will not comply.</p> <p>One submitter stated it breaches human rights and questioned Council’s authority to make a bylaw.</p>	<p>At the Council meeting on 28 June 2023, Council determined to make a bylaw as the most appropriate and proportionate response to issues with freedom camping.</p> <p>Funding was received from MBIE for the purpose of developing a bylaw and this process has not been funded using rates.</p> <p>The Freedom Camping Act gives Council access to infringements and fines for breaches of the Bylaw.</p> <p>The Universal Declaration of Human Rights does not include the activity of freedom camping. An assessment against the New Zealand Bill of Rights Act (NZBORA) is presented later in this report. The Bylaw is proposed to be made under the Freedom Camping Act 2011.</p>
<p>Too restrictive Seven submitters indicated the Bylaw is too restrictive. Of these:</p>	<p>The Bylaw reflects the existing restrictions at Council camping areas and applies some new</p>

Submission Summary	Staff Response
<p>One submitter stated there are too many unnecessary restrictions.</p> <p>One submitter stated Council should encourage responsible camping rather than restrict it.</p> <p>One submitter requested Council be welcoming to freedom campers.</p> <p>One submitter urged Council to let people enjoy life.</p> <p>One submitter urged Council to not let the actions of a few ruin it for all.</p> <p>One submitter stated it is no longer freedom camping if there are many rules that apply.</p> <p>One submitter stated they should not be limited on how many days they camp as they take care of the environment and take home more rubbish than they create.</p>	<p>restrictions to reflect the changes in national legislation. It attempts to minimise complexity as much as possible by applying similar rules in similar situations.</p> <p>The Bylaw encourages freedom camping in locations where it is appropriate and where facilities are available. It aims to strike a balance between the needs of freedom campers and local communities while also protecting the three criteria in Section 11 of the Act, so that all users, both residents and visitors, are able to enjoy what South Wairarapa has to offer. Freedom camping is defined in the Act. Section 11 of The Act gives Council the ability to apply restrictions and/or prohibitions on freedom camping where necessary for the protection of three criteria. These criteria are:</p> <ul style="list-style-type: none"> • to protect the area, including environmentally, historically and/or culturally sensitive sites; • to protect health and safety, for example where there is a risk of flood or storm surge; and • to protect access to the area, where freedom campers could block access for other users or cause damage to infrastructure. <p>Environmental concerns are only one aspect of consideration for protection.</p>
<p>Facilities</p> <p>Seven submitters commented on the provision of public facilities and amenities. Of these:</p> <p>Five submitters requested more toilet facilities be provided.</p> <p>One submitter requested more amenities for children and families to make camping areas more inclusive for whānau.</p> <p>Three submitters commented on high numbers of day trippers contributing to facility use more than overnight campers.</p> <p>One submitter suggested charging a fee if necessary.</p>	<p>Council maintains public toilet and rubbish facilities at each of the proposed coastal camping areas. These are maintained and managed within existing budgets. These budgets are being looked at as part of the 2024-34 Long Term Plan process.</p> <p>Resource and investment would be required to increase the number of Council facilities and other amenities provided.</p> <p>A freedom camping bylaw is able to regulate the activity of freedom camping, it is not able to regulate day trip activity.</p> <p>Charging a fee for toilet use or waste disposal would require investment in new systems and infrastructure. It is not known if resulting</p>

Submission Summary	Staff Response
<p>One submitter stated camping opportunities are limited by available space and facilities.</p> <p>One submitter suggested more toilet facilities be provided at Whatarangi on the Cape Palliser coast for both day-trippers and campers as there are currently no facilities in that area.</p>	<p>behaviour change and environmental benefit would balance the amount of investment required.</p> <p>Resource and investment would be required to develop additional facilities.</p>
<p>Signage/education</p> <p>One submitter stated that signage should be carefully thought out and strategically placed to guide tourists.</p> <p>One submitter wanted to encourage responsible camping through education.</p>	<p>A signage plan is under development, alongside local community and mana whenua. The signage plan will consider strategic and appropriate locations of the signs to support people unfamiliar with the area, to inform of relevant restrictions, locations of toilet facilities and to encourage responsible waste disposal.</p>
<p>Tourism/economy</p> <p>Three submitters emphasised the positive impact of freedom camping for the economy.</p> <p>One submitter stated it must be managed appropriately to protect the natural environment.</p> <p>One submitter queried how much financial value campers bring to the community and whether Council wishes to increase or decrease this amount. This submitter also stated that freedom campers have a positive impact on safety and deter criminal activity.</p>	<p>The Bylaw continues to provide opportunities for freedom camping for both self-contained and non-self-contained freedom campers to stay and contribute to tourism and the local economies in the district.</p> <p>MBIE research published in 2021 gives an estimate of the average daily spend of domestic and international freedom campers. The Bylaw aims to strike a balance between the needs of freedom campers and the communities that host them, providing opportunities for the positive impacts, while minimising the negative impacts of freedom camping.</p>
<p>Self-contained requirement</p> <p>Two submitters suggested Council develop more areas for camping in non-self-contained vehicles.</p> <p>One submitter stated the requirement to be self-contained should not be necessary if only staying one night.</p> <p>Two submitters stated all camping should be self-contained unless toilet facilities are accessible close by.</p>	<p>Resource and investment would be required to develop more sites and to ensure protection of the three criteria under Section 11 of the Act.</p> <p>Monitoring and enforcement of a one-night stay is not practical given the geographic and logistical challenges of the district and current level of service. Monitoring and enforcement is undertaken on a reactive basis with Council responding to complaints and issues as they arise.</p> <p>Non-self-contained camping is permitted in areas where toilet facilities are located.</p>

Submission Summary	Staff Response
<p>Two submitters stated there is no need to be self-contained if there are toilet facilities available.</p> <p>One submitter suggested the self-contained requirement should be only necessary for townships.</p> <p>One submitter stated tenting should be permitted everywhere.</p>	<p>Changes to the Freedom Camping Act in 2023 now require all freedom camping to be self-contained. The Bylaw identifies areas where there are facilities provided and it is appropriate for non-self-contained camping and tenting to be permitted.</p>
<p>Cost</p> <p>Two submitters commented that the Bylaw was an unnecessary cost to Council and poor use of ratepayers' money.</p> <p>One submitter complained of cost to private residents of maintaining grass verges for freedom campers to use.</p> <p>One submitter would prefer Council focus on economic efficiency of camping operations in general, rather than freedom camping in particular.</p> <p>One submitter complained about high cost of living and property prices limiting the ability of families and children to enjoy beaches and other beautiful places.</p> <p>One submitter stated importance of retaining access to coastal camping and affordable holidays for locals.</p>	<p>Council received MBIE funding for the development of a freedom camping bylaw and it has not been funded by rates.</p> <p>In July 2021 the responsibility for maintaining grass berms was transferred to residents. Council is currently reviewing the level of service for grass verge maintenance as part of the development of the 2024-34 Long Term Plan. The Bylaw applies restrictions to urban areas including a self-contained requirement and 3-night maximum stay. This will give some protection to areas that would otherwise be permitted under the Act.</p> <p>The Bylaw applies restrictions to improve and manage the impact of freedom camping in the District. It also gives Council access to the infringements and fines in the Act.</p> <p>The Bylaw continues to provide areas for freedom camping near beaches. All existing coastal camping areas will continue to be permitted with the maximum stay extended from 21 days to 28 days.</p>
<p>Monitoring/enforcement</p> <p>Three submitters stated concerns for how the Bylaw would be monitored and enforced.</p> <p>Two submitters suggested using community members to assist Council with monitoring and enforcement.</p>	<p>The enforcement strategy is intended to continue in line with the approach to other similar bylaws and the previous Camping in Coastal Areas Bylaw. Council staff intend to take a reactive approach to issues and complaints, responding as they arise, which will allow the Bylaw to be enforced within existing resources.</p>

Submission Summary	Staff Response
	<p>Council has also received further funding from MBIE for the development and implementation of a Freedom Camping Ambassador Programme which will enable community members to support the monitoring and enforcement strategy.</p>
<p>Rubbish</p> <p>One submitter suggested penalties for campers who leave rubbish.</p> <p>One submitter stated concern for ecosystems impacted by rubbish and human waste from campers.</p> <p>One submitter described issues with litter at Te Awaiti.</p> <p>Two submitters described issues with litter, bottles and human waste at Vintners Lane.</p> <p>One submitter stated day trippers create greater damage and rubbish than campers.</p> <p>One submitter queried what damage, litter and health and safety risks have been assessed and how restrictions will address these.</p>	<p>Litter and human waste were issues discussed in the MBIE research published in 2021 and contributed to the change in legislation and new standard for self-contained vehicles. Section 20 of the Act states that depositing waste in or on a local authority area while freedom camping is an infringement offence and Council is able to issue a fine. Litter and depositing material in public is also enforced under sections 14 and 15 of the Litter Act 1979.</p> <p>Under the definition of freedom camping in the Act, a bylaw is not able to regulate recreational activities commonly known as day-trip excursions.</p> <p>Complaints, requests for service and known issues were investigated during bylaw development. Health and safety is one of the criteria for protection under Section 11 of the Act and was considered in the site assessment document which informed the Bylaw. A comprehensive review of waste management is planned to assess challenges and feasibility of alternative waste management strategies. The signage plan will also support waste minimisation and risk management by supporting people unfamiliar with the area, informing of relevant restrictions, locations of toilet facilities and encouraging responsible waste disposal.</p>
<p>Other</p> <p>One submitter stated importance for consultation with /approval by whanau.</p> <p>One submitter stated concern for ensuring safe, long-term road access along the Cape Palliser coast.</p>	<p>Pre-consultation and engagement with mana whenua was conducted throughout the bylaw development process.</p> <p>Access is one of the criteria for protection in Section 11 of the Act. The need to protect access for local communities and other users has been considered in the site assessments for the Cape Palliser coast and is reflected in the proposed restrictions in the Bylaw.</p>

Submission Summary	Staff Response
<p>One submitter stated concern that camping opportunities do not meet the needs of the public, residents, ratepayers and the environment.</p> <p>One submitter suggested ratepayers vote on whether freedom camping should continue or if campers should be required to use paid campgrounds in order to support local business</p>	<p>The Bylaw aims to strike a balance between the needs of the public, freedom campers and the communities that host them. It also considers the three criteria under Section 11 of the Act, which are:</p> <ul style="list-style-type: none"> • to protect the area, including environmentally, historically and/or culturally sensitive sites; • to protect health and safety, for example where there is a risk of flood or storm surge; and • to protect access to the area, where freedom campers could block access for other users or cause damage to infrastructure. <p>The special consultative procedure (SCP) under Section 83 of the LGA provides the opportunity for all those interested to give their feedback, including but not limited to, those who own property in specific locations. The Act prevents the placement of blanket bans.</p>
<p>Maps</p> <p>Two submitters requested more detailed maps of coastal areas.</p> <p>One submitter thought the maps were unclear and too general.</p> <p>One submitter noted that the maps also include areas of private land.</p>	<p>The maps are intended to give a general indication of the area where the Bylaw applies. The Act states if there is any inconsistency between the mapped area and the written description, it is the written description which prevails.</p> <p>A bylaw under the Act only applies to local authority areas and cannot restrict activity on private land. See further discussion below.</p>

Discussion

Concerns regarding the maps were discussed further at the hearing on 29 November 2023. Staff advise that SWDC mapping tools are extracted from the [Land Information New Zealand \(LINZ\)](#) database and there is potential for inconsistency when overlaid with aerial imagery. Staff wish to emphasise that these maps are useful indicative tools but should not be used as the sole source of information. Where there is uncertainty, a re-survey may be undertaken by the landowners.

All printed maps, including those used in Appendix 1 of the Bylaw, contain the following disclaimer:

DISCLAIMER

The Masterton, Carterton, and South Wairarapa District Councils accept no responsibility for actions or projects undertaken or loss or damages incurred, by any individuals or company, or agency, using all or any of the information presented on this map. The Councils do not provide interpretation of this information or advice on how to interpret, or utilise this information. Your own independent and appropriate professional advice should be sought. The information displayed on this map may contain errors or omissions or may not have the spatial accuracy required for some purposes.

Staff also emphasise that the maps provided in Appendix 1 of the Bylaw are intended as indicative only, to assist with readability and understanding of the Bylaw. Section 11B (2) of the Freedom Camping Act states that where a bylaw contains both a map and a description and there is an inconsistency between the map and the description, the description prevails. The following text is included on the cover page of the *Appendix 1 of the South Wairarapa District Council Freedom Camping Bylaw 2024 Maps*:

Maps are indicative only. For complete descriptions of the areas please refer to Schedule 1 and 2 of the Freedom Camping Bylaw

Some of the maps contain intentionally broad areas with the clarification that the Bylaw applies only to local authority land within that area. Under the Freedom Camping Act, the Bylaw does not apply to private land. Signage will be used in key places to assist freedom campers to understand where camping is permitted and to direct them away from private land.

Complaints related to private property damage, trespassing or illegal activity should be addressed using the appropriate mechanism and, where appropriate, referred to the police.

Recommendation

No amendments to the Bylaw are recommended in response to these submission points.

6.2 Clause 3. Application

According to section 10A of the Freedom Camping Act 2011, a Freedom Camping bylaw may, with the written consent from the chief executive of NZTA, declare NZTA land to be local authority area for the purposes of the Act. The Bylaw proposes to prohibit freedom camping on the main streets of the three townships and restrict freedom camping in the general urban areas, which include sections of State Highway 2 and State Highway 53. These areas are discussed in further detail under section 6.8 of this report below.

Council staff began communication with NZTA staff regarding these areas in mid-2023 when elected members first indicated NZTA land was likely to fall within areas proposed to be included in the Bylaw. NZTA staff have confirmed that the letter providing written consent to include the NZTA areas in the Bylaw, as required in the Act, has been drafted and is going through an internal review process. NZTA staff expect that this letter, finalised and signed by the CEO of NZTA, will be received by Council prior to the planned adoption meeting on 27 March 2024.

Recommendation

It is recommended that Council add a new Clause 3.2 and accompanying explanatory notes to enable the declaration of NZTA land as local authority land under the Bylaw.

These amendments have been made within the Bylaw in Appendix 1 for Council approval.

6.3 Clause 5. Interpretation

Proposed incorporation of the NZ Self-contained Standard 5465:2001

41 submitters responded to the question on the incorporation of the NZ Self-contained Standard (the Standard). Submissions described general support of or opposition to the incorporation of the Standard, as well as concerns around affordability, the type of toilet required and tenting.

“Makes sense”

“I like the proposal -it gives/provides consistency across the country.”

“The new rules restrict camping to only those who can afford an expensive vehicle with a fixed toilet.”

“...being ‘Self contained’ is not reflective of how the campers conduct themselves or dispose of waste...”

Submission Summary	Staff Response
<p>Support 21 submitters supported the incorporation of the Standard</p>	<p>Incorporating the Standard into the Bylaw provides consistency and clarity for those camping in South Wairarapa as well as in other parts of the country. Including the Standard by reference ensures information is readily available and accessible.</p>
<p>Opposition 13 submitters opposed the incorporation of the Standard. Of these:</p> <p>Two submitters stated more facilities should be provided instead.</p> <p>One submitter stated that is not necessary to apply the Standard where there are public toilet facilities available.</p> <p>One submitter stated concern for potential negative impact on tourism.</p> <p>One submitter suggested a separate certification of “responsibly self-contained”.</p> <p>One submitter stated the Standard is hard to understand.</p>	<p>The Standard is a national requirement under the Act, and freedom campers must comply regardless of whether it is incorporated into the Bylaw. Resource and investment would be required to provide more facilities.</p> <p>The Bylaw permits non-self-contained camping at locations where toilet facilities are provided.</p> <p>The Standard applies throughout New Zealand and was developed in part to improve the experience of tourists, and so encourage tourism, by mitigating the negative effects of freedom camping such as litter and waste (MBIE). The Bylaw provides options for both self-contained and non-self-contained camping.</p> <p>The development and implementation of a unique certification for South Wairarapa is not practicable.</p> <p>The Standard is publicly available online and the Bylaw’s explanatory notes provide a link directing readers to the Standard online.</p>

Submission Summary	Staff Response
<p>One submitter stated that the Standard penalises campers for the actions of day trippers.</p>	<p>A Freedom Camping Bylaw is able to regulate the activity of freedom camping, not day excursions. Though it is not possible to quantify the level of harm caused by freedom campers and the level of harm caused by others such as day-trippers, the impact on the environment is cumulative and a reduction in harm at freedom camping sites is expected from the implementation of the Standard (MBIE).</p>
<p>Affordability</p> <p>Two submitters stated concern for those who are unable to afford to comply with the new Standard.</p> <p>One submitter stated concern for the unfair impact on younger campers.</p>	<p>There is a two-year transition period to allow those who are currently certified as self-contained time to become certified under the new Standard. The Bylaw also provides areas where non-self-contained camping is permitted for those who are not certified self-contained under the new Standard.</p>
<p>Type of toilet required</p> <p>Two submitters discussed the type of toilet used. Of these:</p> <p>One submitter sought evidence that portable toilets are a problem and stated little confidence that the Standard would make a difference as both plumbed and portable toilets still need to be emptied.</p> <p>One submitter stated that camper behaviour is more important than the type of toilet required.</p>	<p>The type of toilet required is specified by the Standard. This is a national requirement under the Act and freedom campers will need to comply regardless of whether it is incorporated into the Bylaw. Research from MBIE published in 2019 discusses the issues, impacts and policy options regarding freedom camping. Public consultation occurred on the proposed national regulatory changes in 2021. A reduction in the negative effects of freedom camping is expected (MBIE).</p> <p>Signage and education will be used to encourage responsible behaviour.</p>
<p>Tenting</p> <p>One submitter noted the standard does not address tenting.</p>	<p>The Bylaw provides clarity on this issue by designating specific areas where camping is only permitted for self-contained vehicles as well as areas where self-contained, non-self-contained vehicles and tenting are all permitted.</p>

Recommendation

No amendments to the Bylaw are recommended in response to these submission points, however, following from the discussion in section 6.2 of this report above, and following review of the updated model bylaw, it is recommended to include a definition of NZTA Land as defined by the Act, as follows:

NZTA Land has the same meaning as in section 6A of the Act.

It is recommended to include an explanatory note to provide the reader with the current definition as provided in the Act.

For consistency and alignment with the legislation at the time of writing, it is also recommended, where there are explanatory notes providing the definitions as in the Act, to amend any dates to reflect the date at which this report was drafted. This date is 27 February 2024.

These amendments have been made within the Bylaw in Appendix 1 for Council approval.

6.4 Clause 6. Areas where Freedom Camping is Prohibited

No submissions relevant to the text of this clause were received. Submissions responding to the question on Prohibited areas are discussed below in section 6.8.1. Schedule 1. Prohibited Areas for Freedom Camping.

There are no recommended amendments to this clause.

6.5 Clause 7. Areas where Freedom Camping is Restricted

No submissions relevant to the text of this clause were received. Submissions responding to the question on Restricted areas are discussed below in section 6.8.2. Schedule 2. Restricted Areas for Freedom Camping.

There are no recommended amendments to this clause.

6.6 Clause 9. Prior Consent from Council

There were no formal submissions received regarding this clause, however, correspondence was received from two separate groups regarding freedom camping along the coast in exceptional circumstances or for extraordinary events.

During communication with mana whenua immediately prior to the start of the formal consultation period, concerns were raised around potential impact on customary rights and kaitiaki permits for the gathering of kai moana by iwi and hapu groups. The correspondence requested Council consider a specific exemption or consent pathway for mana whenua groups to freedom camp when engaging in the exercise of customary rights. A freedom camping bylaw cannot regulate activity other than freedom camping, as defined in the Act, in addition to this, *Clause 11. Relationship of Bylaw with Settlement Legislation* states that the Bylaw does not limit or affect rights in relation to iwi entitlements under settlement acts. Staff consider it appropriate to include customary rights as a specific consideration for prior consent.

Communication was received after consultation closed from the New Zealand Angling and Casting Association (NZACA). Concern was raised by this national body for its member organisations hosting events in the South Wairarapa that include overnight fishing competitions, for example, the Moki 1000. According to the definition of freedom camping in Section 5 of the Act, freedom camping does not include recreational activities. A freedom camping bylaw is therefore unable to regulate recreational activities such as fishing. If, for the purposes of a special event such as an overnight fishing competition, organisers wish to provide for camping in an otherwise prohibited or restricted area, this would fall within the criteria of special events catered for under the prior consent clause. The explanatory note to Clause 9 specifies consideration for:

Where Freedom Camping is associated with a special event or occasion occurring in an area, and an exemption is required for the duration of the event or occasion.

[Event applications](#) currently include items such as special licencing for food and alcohol, plans for waste management and camping. This will be updated for consistency with the Bylaw. Communication will continue with local fishing associations concerned to clarify any potential new requirements for event organisers.

Recommendation

Staff recommend an amendment to the explanatory notes of the Bylaw to include specific mention of customary rights as follows:

Council anticipates the following reasons could be grounds for an application:

- *Where Freedom Camping is associated with the exercise of customary rights*

This amendment has been made within the Bylaw in Appendix 1 for Council approval.

6.7 Clause 10. Offences

One submission relevant to the text of this clause was received.

Submission Summary	Staff Response
One submitter suggested including the penalties under the new legislation.	The Bylaw gives Council access to infringement fees under the Act. The explanatory notes for this clause of the Bylaw refer the reader to the online link for the most up-to-date information on infringements and fees. By doing so, any changes are immediately applicable without needing to amend the text of the bylaw.

Recommendation

Following review of the updated model bylaw it is recommended to include a new clause 10.3 to specify that an offence is liable to the infringement fine specified in regulations under the Act.

This amendment has been made within the Bylaw in Appendix 1 for Council approval.

6.8 Clause 12. Schedules

6.8.1. Schedule 1. Prohibited Areas for Freedom Camping

45 submitters responded to the question on the proposed prohibited areas. Submissions indicated general support or opposition, some discussed the prohibited areas being too restrictive while others suggested additional areas to be prohibited.

“I think the more areas of the coast should be open to freedom camping and the council should provide bins and toilets at more locations.”

“It is understandable to prohibit camping in main centres.”

“They are good and represent little change apart from the restrictions of overnight stays which is good”

“Cape Palliser coast restrictions are excessive. There should be more places for self contained vehicles. Only places that are suffering for significant erosion should be banned for self contained vehicles.”

Submission Summary	Staff Response
<p>Support 15 submitters indicated general support for the proposed prohibited areas.</p> <p>One submitter gave specific support to the prohibition for Martinborough Square</p>	<p>Acknowledged.</p>
<p>Opposition 14 submitters indicated opposition to the proposed prohibited areas.</p> <p>One submitter stated it is unfair on responsible campers.</p> <p>Two submitters indicated opposition to the coastal prohibitions.</p> <p>One submitter requested no change from current situation, no areas be prohibited and the coast remain free to camp.</p> <p>One submitter stated coastal prohibitions would discourage tourism, signage will detract from the environment, campers won't follow rules.</p> <p>One submitter stated Council does not have the right to tell tangata whenua what to do and threatened legal action.</p>	<p>The proposed prohibited areas have been assessed against the three criteria in Section 11 of the Act. These criteria are;</p> <ul style="list-style-type: none"> • to protect the area, including environmentally, historically and/or culturally sensitive sites; • to protect health and safety, for example where there is a risk of flood or storm surge; and • to protect access to the area, where freedom campers could block access for other users or cause damage to infrastructure. <p>The Bylaw aims to strike a balance between preserving the status quo at existing coastal camping areas while respecting the new legislation and offering protection to vulnerable areas particularly along the coast. Existing camping areas on the coast continue to be permitted areas for freedom camping.</p> <p>The Bylaw continues to provide appropriate areas for freedom camping for those tourists who wish to camp using both self-contained and non-self-contained vehicles as well as tents. A signage plan is under development and will consider appropriate design and strategic locations to support the monitoring and enforcement strategy.</p> <p>Consultation with mana whenua has indicated support for the Bylaw to protect sensitive environmental areas as well as large numbers of significant sites along the coast.</p>

Submission Summary	Staff Response
<p>One submitter stated the Bylaw will anger some of the community and camping is important for mental health.</p> <p>One submitter requested more camping areas be made available instead of prohibited.</p> <p>One submitter stated there is ample safe space to camp without damaging the environment.</p>	<p>The Bylaw continues to provide locations where freedom camping is permitted for those that enjoy camping for a multitude of reasons.</p> <p>The availability of appropriate areas for freedom camping is limited to local authority land (owned and/or managed by Council). Other considerations include the ability to provide necessary facilities and assessment against the three criteria in Section 11 the Act, of which protection of the environment is only one consideration. Resource and investment would be required to develop additional camping areas which ensure protection of all three criteria in Section 11 of the Act.</p>
<p>Too restrictive</p> <p>One submitter requested to keep the areas that are available now.</p> <p>One submitter stated it would be a shame to change current situation.</p> <p>One submitter stated campers should be able to camp however they like as long as they respect the land and sea.</p>	<p>The Bylaw maintains the existing camping areas.</p> <p>The Bylaw aims to strike a balance between the needs of freedom campers and local communities while also protecting the three criteria in Section 11 of the Act. Protection of the environment falls under one of the criteria. The other criteria in the Act for consideration include the protection of health and safety and access to the areas.</p>
<p>Monitoring/Enforcement</p> <p>One submitter indicated concern for the ability and cost of management and enforcement</p>	<p>The enforcement strategy is intended to continue in line with the approach to other similar bylaws and the previous Camping in Coastal Areas Bylaw. Council staff intend to take a reactive approach to issues and complaints, responding as they arise, which will allow the Bylaw to be enforced within existing resources. Council has also received further funding from MBIE for the development and implementation of a Freedom Camping Ambassador Programme which will support the monitoring and enforcement strategy.</p>
<p>Additional areas</p> <p>One submitter requested including Ocean Beach as a prohibited area.</p>	<p>The land at Ocean Beach is Department of Conservation (DOC) land which does not come under the definition of Local Authority Land and is therefore out of scope of the Bylaw.</p>

Submission Summary	Staff Response
<p>Four submitters suggested including Vintners Lane, Martinborough as a prohibited area with one submitter suggesting freedom camping be prohibited within 500m of a dump station.</p> <p>One submitter suggested freedom camping should be prohibited in front of houses.</p> <p>One submitter suggested freedom camping be prohibited in all townships, including Tora and Ngawi.</p>	<p>Section 11 of the Act enables prohibition of Freedom Camping under three criteria; to protect the area, to protect health and safety and to protect access to the area. There is no evidence that being within 500 metres of a dump station meets the criteria for protection under the Act.</p> <p>The Act is permissive by default and prohibits what are known as “blanket bans”. Proposed prohibitions must be consistent with the criteria for protections under Section 11 of the Act. Queenstown Lakes District Council (QLDC) is undergoing an ongoing legal challenge to their 2019 Freedom Camping Bylaw for being overly prohibitive. It prohibited freedom camping in townships.</p>

Recommendation

No amendments to the Bylaw are recommended in response to these submission points, however, following from the discussion in section 6.2 of this report above, as the proposed township prohibitions include areas of NZTA land, it is recommended that Council amend the description of the prohibited areas to specify where NZTA land is to be included.

These amendments have been made within the Bylaw in Appendix 1 for Council approval.

6.8.2. Schedule 2. Restricted Areas for Freedom Camping

Township restrictions

42 submitters responded to the question on the proposed township restrictions. Submissions indicated general support or opposition, some discussed the restricted areas being not restrictive enough, the number of nights, self-containment requirements, the impact on tourism or the economy and suggested additional areas for restriction.

“I agree as they are high density areas”

“If there are toilets I don't think you should need to be self contained”

“Maximum 5 days would be more suitable for us to visit family/funerals etc”

“It's good for the towns to have tourism even if they just stay for 1 hour or overnight for free”

Submission Summary	Staff Response
<p>Support 24 submitters indicated general support for the proposed township restrictions.</p>	<p>Acknowledged.</p>
<p>Opposition Three submitters indicated opposition to the proposed township restrictions.</p>	<p>The proposed restrictions aim to balance the needs of freedom campers with the needs of</p>

Submission Summary	Staff Response
<p>Two submitters indicated they thought the proposed restrictions to be too restrictive.</p>	<p>communities within the townships and to spread the impacts of freedom camping.</p>
<p>Not restrictive enough Two submitters suggested campers use paid campgrounds in the townships instead of freedom camping.</p> <p>One submitter stated that the Bylaw invites freedom camping at the dump station and in Vintners Lane.</p> <p>One submitter suggested matching the boundary of the township restricted area to the 50kph speed zones.</p>	<p>The Act is generally permissive and a bylaw is not able to apply a blanket ban on freedom camping. A bylaw is able to restrict or prohibit freedom camping where necessary according to the criteria under Section 11 of the Act. The presence of a paid campground does not meet the criteria for prohibition. Overly prohibitive bylaws risk litigation as demonstrated by the legal challenge to QLDC’s freedom camping bylaw.</p> <p>Freedom camping has been permitted by the Act since 2011 on all local authority land. New legislation in 2023 updated the self-contained requirements and the Bylaw adds some additional restrictions where appropriate under the criteria in Section 11 of the Act.</p> <p>The boundary for the township restricted area has been mapped according to zoning in the District Plan. Council is currently reviewing its Speed Management Plan. Once this Speed Review is complete, it may be appropriate to review the descriptions of the township restricted areas with reference to speed zones.</p>
<p>Number of nights Three submitters suggested more nights be permitted – 8 nights, 5 nights, 4 nights.</p> <p>One submitter suggested non-self-contained camping be permitted for one night.</p> <p>One submitter stated clarification is needed to understand whether 3 nights is permitted in each township within the 28-day period.</p>	<p>The Bylaw permits three nights in one area, or within 500m of that area, within a four-week period. After three nights a self-contained freedom camping vehicle may move to a different area within the same township, at least 500m distance from the original location, or to a different township. This is intended to disperse the impacts of freedom campers and prevent disproportionate, lengthy stays.</p>
<p>Self-containment Two submitters stated there is no need to be self-contained if there are public toilet facilities available.</p>	<p>Public toilet facilities in each of the townships are located in reserves (Clifford Square, Featherston and Martinborough Square), where freedom camping is prohibited under the Reserves Act and on State Highway 2 in Greytown which is within the proposed prohibited area. Other areas do not have access</p>

Submission Summary	Staff Response
	to facilities and are restricted to self-contained vehicles only.
<p>Tourism/Economy One submitter is concerned the restrictions will negatively impact tourism in South Wairarapa</p>	The township restrictions require freedom campers to be self-contained. This aligns with the new self-contained legislation under the Act and applies nation-wide, not only in South Wairarapa.
<p>Number of areas One submitter requested more camping areas be made available referencing the high rates levied in South Wairarapa.</p>	Rates provide funding for a number of important services and infrastructure for the District. The Bylaw was developed using funding received from MBIE for this purpose and was not funded by rates.
<p>Additional areas One submitter suggested expanding the township boundary to include the area at Vintners Lane</p>	The township restricted area boundary has been mapped according to zoning in the District Plan. Vintner’s Lane is a no exit street directly adjacent to the boundary. It would improve consistency and ease of understanding as well as reduce complexity to include this area in the township restriction requiring freedom campers to be self-contained.

Recommendation

It is recommended, to improve clarity and understanding of the township restrictions, to update the schedule descriptions of the townships to include the following wording:

...as mapped, except for where freedom camping is prohibited as defined in Schedule 1.

It is recommended to include Vintners Lane in the township restriction area where freedom camping is permitted using self-contained vehicles only, for 3 nights maximum within a 4-week period.

It is also recommended that Council amend the descriptions of the township restrictions to specify where NZTA land is to be included.

These amendments have been made within the Bylaw in Appendix 1 for Council approval.

Area specific restrictions:

Fell Museum Carpark

The camping area behind the Fell Museum lies within the Clifford Square Reserve. Camping is prohibited on reserves under the Reserves Act 1977, unless provided for in a reserve management plan (RMP). To ensure consistency and enable freedom camping to continue at this location it was proposed to amend the Clifford Square RMP. Section 44 (9) of the Reserves Act 1977 enables councils to make changes that do not involve a comprehensive review of an RMP without

following a complete formal review under section 44 (5) and 44 (6) of the Reserves Act 1977. The special consultative procedure conducted during this Bylaw process complies with Council’s consultation requirements.

Proposed amendment to the Clifford Square Reserve Management Plan

34 submitters responded to the question on the proposed amendment to the Clifford Square Reserve Management Plan. Submissions indicated general support or opposition with some stating they were not impacted by the proposal.

“makes sense”

“as long as there is enough parks for at least 10 vehicles”

“Perfect. Now we just need one in Greytown”

“...as long as the number of free camping sites are limited.”

Submission Summary	Staff Response
<p>Support 25 submitters supported the camping area at Fell Museum and amendment to the Clifford Square Reserve Management Plan. Of these:</p> <p>Two submitters suggested limiting the number of spaces/vehicles.</p> <p>One submitter supported self-containment if no toilet facilities provided.</p>	<p>The parking area has been used for freedom camping for more than ten years. It is a gravel carpark without marked spaces which enables flexibility for parking of small and large self-contained vehicles. Occupancy currently self-manages with few issues requiring intervention.</p> <p>There are no public toilet facilities.</p>
<p>Opposition Two submitters indicated opposition to the proposed amendment.</p>	<p>Amendment to the Reserve Management Plan is proposed to formalise the existing camping area which would otherwise be prohibited under the Reserves Act 1977.</p>
<p>Too restrictive One submitter stated it is too restrictive</p>	<p>The proposed amendment enables freedom camping where it would otherwise be prohibited under the Reserves Act 1977.</p>
<p>Number of nights One submitter questioned the rationale for 3 nights in 4-week period.</p>	<p>Current signage permits a two-night maximum stay. Three nights brings the rule in line with other proposed township restrictions, reducing complexity and making it easy to understand.</p>
<p>Additional areas One Submitter suggested creating camping areas for self-contained vehicles in Greytown and other townships similar to that behind the Fell Museum in Featherston with time restrictions between 8pm and 7am.</p>	<p>The carpark behind the Fell Museum has been an existing camping area for more than ten years. Staff are not aware of any existing comparable locations in the other townships. Resource and investment would be required to</p>

Submission Summary	Staff Response
	develop similar areas and this may trigger further consultation using the special consultative procedure under section 83 of the LGA. Adding time restrictions overnight would add complexity and an expectation of monitoring and enforcement beyond levels currently planned.
<p>Not applicable Three submitters stated they were either not impacted by the proposed amendment or unfamiliar with the area.</p> <p>One submitter thought few people would want to camp there.</p>	Acknowledged.

Recommendation

No amendments to the Bylaw are recommended in response to these submission points.

Consultation included a request for feedback on a proposed amendment to the Clifford Square RMP for consistency with the Bylaw and to allow for camping to continue to occur behind the Fell Museum. Therefore, it is recommended to amend the Clifford Square RMP to include the following statement:

7.2.12. Camping is permitted only in the designated camping area as defined by Council Bylaws. Only self-contained vehicles may be used for camping.

It is noted that, while further review of the Clifford Square RMP is likely required, the analysis and recommendations in this report are confined to matters consulted on within the scope of the Bylaw.

Coastal area restrictions

43 submitters responded to the question on the proposed restricted areas. Submissions indicated general support or opposition, that the proposed areas were too restrictive or not restrictive enough, and discussed concerns for monitoring and enforcement, signage, different levels of complexity, facilities, the number of nights and the criteria under the Act. Comments were also received specific to certain restricted areas including South Tora Reserve, Ngawi Reserve, Ngawi Surf Breaks and Te Awaiti Reserve and some additional areas along the Cape Palliser coast were proposed.

“Pleased to see the Council doing something about these areas”

“The coast should not be banned or limited”

“Yes that is good. Allowed everyone to have a chance and staying at these special places and not let some people think they own it”

“These restrictions seem fair enough”

Submission Summary	Staff Response
Support	

Submission Summary	Staff Response
<p>20 submitters indicated general support for the proposed restricted areas.</p>	<p>Acknowledged.</p>
<p>Opposition Nine submitters indicated opposition to the proposed restricted areas.</p>	<p>The proposed restricted areas have been assessed against the criteria in Section 11 of the Act. These criteria are:</p> <ul style="list-style-type: none"> • to protect the area, including environmentally, historically and/or culturally sensitive sites; • to protect health and safety, for example where there is a risk of flood or storm surge; and • to protect access to the area, where freedom campers could block access for other users or cause damage to infrastructure.
<p>Too restrictive Nine submitters suggested the proposed restrictions are too restrictive. Of these:</p> <p>Five submitters wanted more areas to be made available.</p> <p>One submitter suggested self-contained camping not be restricted on the coast.</p> <p>One submitter opposed restrictions at Ngawi surf breaks.</p> <p>One submitter requested fewer restrictions in dive areas.</p> <p>One submitter discussed need to stay overnight when setting crayfish pots.</p> <p>One submitter stated it is unfair to require non-self-contained vehicles to travel back and forth from the coast each day.</p> <p>One submitter requested more flexibility to allow campers to spread out and not be all in the same area and does not understand why situation needs to change from when they were growing up.</p>	<p>The coastal areas have been assessed against the criteria in Section 11 of the Act. Site assessment along the coast indicates there are significant concerns for environmental reasons due to coastal erosion and the presence of unique biodiversity including native wildlife populations. Discussions with mana whenua indicate a high number of cultural sites of significance. There are also concerns for preserving access along the coast for remote communities and all users of the areas, including campers, day-trippers and residents.</p> <p>There are a number of areas along the coast where freedom camping is permitted for self-contained vehicles, non-self-contained vehicles and tenting, where those engaging in activities such as diving and crayfishing may camp overnight.</p> <p>Recent changes in legislation have come in response to increased negative impacts of freedom camping, which are in part due to the cumulative effect of increased numbers of freedom campers. The proposed restricted areas have been assessed against the criteria in Section 11 of the Act and restrictions are proposed for the protection of these criteria.</p>

Submission Summary	Staff Response
<p>One submitter stated restricted areas should apply only to vehicle-based camping and tenting should be permitted everywhere.</p>	<p>There are appropriate locations with facilities provided on the coast where non-self-contained vehicles and tenting are permitted. The proposed restrictions are based on the criteria in Section 11 of the Act, to protect areas from the negative impacts of freedom camping using both vehicles and tents.</p>
<p>Not restrictive enough One submitter stated waterfront camping should be prohibited.</p>	<p>The definition of freedom camping in the Act includes waterfront camping "...within 200m of the mean low-water springs line of a sea or harbour". Areas may be prohibited where necessary to protect the criteria under Section 11 of the Act. Some areas along the coast are proposed to be prohibited under these criteria. There are other areas where freedom camping is proposed to continue to be permitted with restrictions.</p>
<p>Monitoring/enforcement Three submitters indicated concern for the ability and cost of management and enforcement.</p> <p>One submitter suggested more focus on peak periods and busy weekends.</p> <p>One submitter suggested a 'ranger' position to assist with education/information, monitoring and enforcement.</p>	<p>The enforcement strategy is intended to continue in line with the approach to other similar bylaws and the previous Camping in Coastal Areas Bylaw. Council staff intend to take a reactive approach to issues and complaints, responding as they arise, which will allow the Bylaw to be enforced within existing resources. Council has also received further funding from MBIE for the development and implementation of a Freedom Camping Ambassador Programme using local community members to support the monitoring and enforcement strategy.</p>
<p>Signage One submitter suggested collaborating with local communities for design and placement of signage to improve and manage understanding between day users and overnight campers.</p>	<p>A signage plan is under development, alongside local community and mana whenua. The signage plan will consider strategic and appropriate locations of the signs to support people unfamiliar with the area, to inform of relevant restrictions, locations of toilet facilities and to encourage responsible waste disposal.</p>
<p>Complexity One submitter stated rules are too complex and to rely on common sense.</p>	<p>The Bylaw aims to minimise complexity by reflecting existing restrictions at key areas and proposing similar restrictions for similar situations. This ensures consistency of approach and ease of understanding.</p>

Submission Summary	Staff Response
<p>One submitter suggested applying seasonal restrictions for areas that may be unsafe at certain times for example due to weather events.</p>	<p>The Bylaw gives Council the ability to close camping areas temporarily for various reasons, including maintenance and safety.</p>
<p>Facilities</p> <p>One submitter queried if facilities were in place where tenting and non-self-contained camping is permitted.</p> <p>One submitter stated there is no need to be self-contained when there are toilet facilities available.</p> <p>One submitter is concerned about the cost to ratepayers of maintaining public facilities at many locations on the coast.</p> <p>Three submitters requested more toilet and rubbish facilities be provided at more locations. Of these, one requested more facilities be provided at every beach so campers can camp wherever they want.</p>	<p>There are toilet facilities located at each of the locations where non-self-contained camping and tenting are permitted.</p> <p>Public facilities at coastal locations are currently maintained and managed within existing budgets.</p> <p>Resource and investment would be required to develop and maintain additional facilities.</p>
<p>Number of nights</p> <p>One submitter stated that length of stays on the coast generally self-regulate due to weather conditions, isolation and the need for supplies.</p> <p>One submitter suggested 3-5 nights.</p> <p>One submitter suggested a 48 hour restriction along the coast instead of prohibiting.</p>	<p>The proposed number of nights is informed by the status quo and information from operations and enforcement staff.</p> <p>Monitoring and enforcement in remote areas for 3-5 nights or 48 hours is not practical given the geographical and logistical challenges of the district and current level of service. Monitoring and enforcement is undertaken on a reactive basis with Council responding to complaints and issues as they arise.</p>
<p>Criteria under the Act</p> <p>One submitter does not think health and safety is a valid reason for restrictions and people should use common sense.</p>	<p>Health and safety is one of the three criteria for protection specified in section 11 of the Act.</p>
<p>South Tora Reserve</p> <p>Two submitters commented on South Tora Reserve camping area. Of these:</p> <p>One submitter described obstruction and damage caused by commercial paua fishing boats.</p>	<p>Staff have no record of complaints related to the issue described. There are no existing consents for operating commercial business across Council reserves. Concerns around fishing should be referred to the Ministry for Primary Industries (MPI).</p>

Submission Summary	Staff Response
<p>One submitter made a number of points as follows: Stated erosion means the road now encroaches on private property. Requested a survey of changing reserve area and update of the designated camping area to reflect the private property boundary and sea level change. Suggested vehicle-based camping be permitted again at this area.</p>	<p>Staff are aware of the changing coastline and reduction in the reserve area due to erosion. While coastal movements are unpredictable, staff are aware this area will likely need to be reviewed in future. As discussed in section 6.1 of this report, the mapped areas are intended to be indicative only. Map data is taken from the LINZ database and there is potential for some inconsistency. Though outside this bylaw process, Council staff can investigate surveying the reserve to ensure the area mapped is accurate. The development of signage for this area will consider strategic locations to support people unfamiliar with the area, to distinguish the reserve area from private property and to direct camping area users to appropriate locations. The previous prohibition on vehicles was in response to an issue of caravans being left permanently at the site. This issue has now been resolved and staff advise vehicle-based camping currently occurs in this area despite signage indicating a prohibition. Removing the prohibition on vehicles would formalise the status quo and reduce complexity in the Bylaw. Signage can be removed and updated as part of the signage plan. There would be no implications for the RMP.</p>
<p>Ngawi Reserve Three submitters commented on Ngawi Reserve. Of these:</p> <p>Two submitters stated that high numbers of freedom campers obstruct access for day users and residents.</p> <p>One submitter discussed overflowing rubbish and recycling bins.</p> <p>One submitter stated freedom campers are unsightly, leave rubbish and contribute nothing to the community.</p>	<p>Beach access is available either side of the designated camping area.</p> <p>Staff are aware of issues of rubbish overflow at peak times and advise this is exacerbated by the camping area rubbish bins also being used to dispose of household waste. Additional collections are currently organised during peak periods and a comprehensive review of waste management is planned to assess challenges and feasibility of alternative waste management strategies for this area.</p>

Submission Summary	Staff Response
<p>One submitter supported the proposed restrictions for this area and proposed to expand the permitted camping area within the Reserve.</p>	<p>Expansion of the designated camping area is possible within the reserve boundary to the south. Freedom campers using vehicles currently overflow onto this area and expansion would formalise current practice.</p> <p>If elected members support formalising the expansion of this area within the Bylaw, maps will require updating within the Coastal RMP to reflect this expansion. As this change has been subject to public consultation through this Bylaw's development process and does not constitute a significant change to the overall camping policy for this reserve, updating the maps within the Coastal RMP for consistency with the areas described in the final Bylaw will not trigger any additional consultation requirements.</p> <p>Updated maps showing the extended area can be included in the signage plan.</p>
<p>Ngawi Surf Breaks</p> <p>Two submitters commented on Ngawi Surf Breaks.</p> <p>One submitter stated camping should not be permitted in front of a paid campground.</p> <p>One submitter supported the proposed restrictions for this area and proposed to expand the permitted camping area within the Reserve. Also suggested applying a maximum occupancy to the area.</p>	<p>The presence of a paid campground does not meet the criteria in Section 11 of the Act for prohibition.</p> <p>The Reserve area to the south is directly adjacent to the Ngawi Hitaround Golf links course. There is no clearly delineated boundary between the two parcels of land. Authorising camping in this area may create tension between golfers and campers as well as present a safety risk.</p> <p>Expansion of the designated camping area is possible within the reserve boundary to the north. Freedom campers currently overflow into this area and expansion would formalise current practice. Staff note the riverbed is Māori land and iwi have assisted in moving campers off this private land in the past.</p> <p>If elected members support formalising the expansion of this area within the Bylaw, maps will require updating within the Coastal RMP to reflect this expansion. As above, this change has been subject to public consultation through this Bylaw's development process and does not constitute a significant change to the overall camping policy for this reserve, updating the maps within the Coastal RMP for consistency</p>

Submission Summary	Staff Response
	<p>with the areas described in the final Bylaw will not trigger any additional consultation requirements.</p> <p>Updated maps showing the extended area can be included in the signage plan.</p>
<p>Te Awaiti Reserve</p> <p>One submitter claimed ownership of approximately 80 percent of the Te Awaiti Reserve. The submitter stated that the Freedom Camping Act does not apply to private land and requested compensation for the use of the Reserve for freedom camping.</p> <p>The submitter also requested prohibiting or charging a fee for camping at Te Awaiti and claimed many local Māori object to the camping area.</p> <p>The submitter described issues of illegal vehicles at Te Awaiti.</p> <p>The submitter stated concern for risk of drowning and eutrophication of the lagoon water at Te Awaiti.</p>	<p>Te Awaiti Reserve was gazetted as a recreation reserve in the year 2000. It comes under the definition of Local Authority Land and is subject to the Freedom Camping Act 2011 and Reserves Act 1977.</p> <p>This reserve is a popular camping area with strong community support. Prohibiting freedom camping would represent a significant change from the status quo and would be likely to trigger additional consultation using the special consultative procedure under section 83 of the LGA.</p> <p>Charging a fee would make it no longer freedom camping and instead subject to the comprehensive requirements under the Camping-Grounds Regulations 1985. These are cost prohibitive and include the requirement to provide additional toilet, shower, laundry and cooking facilities as well as potable water and hot water.</p> <p>Pre-engagement and consultation with mana whenua throughout bylaw development has indicated no objection to continued camping in Te Awaiti Reserve.</p> <p>Vehicle-based camping is permitted at Te Awaiti, any illegal activity should be referred to the police.</p> <p>Staff are aware of potential for flooding in specific circumstances. Signage currently advises campers of the risk and community members support risk management. Staff are not aware of evidence of water safety concerns for swimmers in the lagoon.</p> <p>Staff are not aware of evidence that shows eutrophication (increased nutrient input frequently caused by run-off from productive land) of the lagoon linked to freedom camping activity.</p>
<p>Additional areas</p> <p>One submitter suggested creating new areas for freedom campers that are not on the waterfront and where they do not</p>	<p>Local authority areas on the coast have been assessed against the criteria in Section 11 of the Act. In order to provide additional areas,</p>

Submission Summary	Staff Response
<p data-bbox="204 232 743 297">inconvenience ratepayers or day-trippers (eg Pinnacles DOC site).</p> <p data-bbox="204 412 748 584">One submitter suggested a number of additional areas along the Cape Palliser coast where it may be appropriate to permit self-contained camping. These areas are: Turner’s Bay, Waiwhero and Whatarangi.</p>	<p data-bbox="810 232 1353 369">investment would be required to ensure protection of these criteria; protection of the area, protection of health and safety and protection of access to the area.</p> <p data-bbox="810 412 1378 1048">Suggested areas at Turner’s Bay and Waiwhero are part of private titles, not local authority areas and unable to be regulated by a bylaw. The suggested area at Whatarangi is currently used for storage of gravel and heavy machinery used for ongoing road repairs along the Cape Palliser coastal road. Staff advise it would present a risk to health and safety for freedom camping to be permitted in this area. There are no facilities and it would be inappropriate and inconsistent to permit tenting or non-self-contained camping. Providing a new area for self-contained vehicles only would introduce more complexity into the Bylaw and create possible implications for RMPs. It would also be likely to trigger additional consultation using the special consultative procedure under section 83 of the LGA.</p>

Recommendation

It is recommended that Council amend the restrictions for South Tora Recreation Reserve to remove the prohibition on vehicles. It is also recommended to extend the designated camping areas at Ngawi Reserve and at Ngawi Surf Breaks as described above.

These amendments have been made within the Bylaw in Appendix 1 for Council approval.

6.9 Out of Scope

A number of submissions discussed issues that are out of scope of the Bylaw.

Submission Summary	Staff Response
<p data-bbox="204 1552 352 1585">Trespassing</p> <p data-bbox="204 1585 762 1691">Two submitters described issues with freedom campers trespassing, accessing TOP10 holiday park facilities without paying.</p> <p data-bbox="204 1727 751 1832">One submitter described issues with freedom campers trespassing on private property and disturbing livestock at Te Awaiti.</p>	<p data-bbox="810 1585 1378 1760">Staff have no record of complaints filed or previous communication about this issue at the TOP10 holiday park. Trespassing should be treated as a police matter and reported accordingly.</p>
<p data-bbox="204 1877 256 1910">Fire</p> <p data-bbox="204 1910 730 1975">One submitter described instances of illegal fires after Kupe’s Sail.</p>	<p data-bbox="810 1910 1378 2007">Issues related to fire permits or hazards should be referred to Fire and Emergency New Zealand (FENZ).</p>

Submission Summary	Staff Response
<p>One submitter described instances of illegal fires at Te Awaiti.</p>	
<p>Dogs One submitter requested campers be permitted to bring their dogs.</p> <p>One submitter requested a response to their submission on the Dog Policy and Bylaw describing an issue of sheep measles allegedly caused by dogs at Te Awaiti camping area.</p>	<p>Dogs are addressed in Council’s Control of Dogs Policy and Bylaw 2023. Dogs are prohibited in camping areas, with the exception of Ngawi Reserve, where a trial period is currently being conducted.</p> <p>Engagement feedback and submissions made during formal consultation on the Dog Control Policy and Bylaw were considered and responded to at the deliberations meeting on 27 September 2023. This feedback informed amendments to the Dog Control Policy and Bylaw.</p>
<p>Mobile app One submitter suggested developing a mobile app for campers showing public toilet facilities nationwide.</p>	<p>Resource would be required for this beyond Council budget.</p>
<p>Fishing One submitter described issues of illegal fishing (as well as dangerous vehicle use and public toileting) at Fish Rocks.</p> <p>One submitter described issues of illegal fishing at Te Awaiti.</p>	<p>Illegal fishing, such as poaching, should be reported to MPI.</p>
<p>Other One submitter discussed a 2005 Deed of Management and requested Council give formal notice to DOC Wellington Conservancy on behalf of his Majesty the King to implement the terms of the Deed of Management.</p>	<p>Council staff have no record of a 2005 Deed of Management. Council staff are aware of a 1995 Deed of Management. The Office of the Auditor General commented in a letter dated 14 August 2008:</p> <p><i>“The 1995 Deed is not relevant to Te Awaiti recreation reserve and the camping ground at that reserve as it concerns a different reserve – Te Awaiti esplanade reserve.”</i></p> <p>The 1995 Deed of Management does not apply to any of the areas addressed in the Bylaw. Freedom camping is prohibited under the Reserves Act 1977 on the reserves to which the Deed of Management applies.</p> <p>If Council wish to consider the terms of the 1995 Deed of Management further, it is</p>

Submission Summary	Staff Response
	recommended that this be done outside this Bylaw process as it would be outside the scope of the Freedom Camping Act.

Recommendation

No amendments to the Bylaw are recommended in response to these submission points.

7. Options

Option	Advantages	Disadvantages
<p>1. Adopt the recommended changes to the attached Bylaw <i>(recommended option)</i></p> <p>Recommend to Council to adopt the Freedom Camping Bylaw as attached to this report and to amend the Clifford Square Reserve Management Plan to enable camping as described in the Bylaw.</p>	<ul style="list-style-type: none"> • The changes recommended to the Bylaw reflect the community’s feedback. • Making a Freedom Camping Bylaw is consistent with previous Council decisions on this matter. • Council can consider a bylaw which has been amended to reflect updated advice from MBIE, including the model bylaw updated in January 2024. • Completion of this step continues the consultation process previously communicated to the public and is consistent with the approach Council advised MBIE it would undertake as part of the funding allocated. • Helps address the problems caused by freedom camping in a local appropriate way, by identifying areas which require protection and giving Council the ability to apply temporary restrictions or prohibitions and allowing for exemptions. • Allows Council to identify areas where vehicles that are not self-contained can camp, such as on the coast. 	<ul style="list-style-type: none"> • Following elections in 2023, the New Zealand Government has changed since the Freedom Camping Act 2011 was amended in mid-2023. It is possible there may be further amendments to the Act which may require Council to review the bylaw before the five-year review period.

	<ul style="list-style-type: none"> • Allows Council to access infringement offences and other enforcement powers in the Act (e.g. removal of camping items) can be used to deal with breaches. • Ensures the Reserve Management Plans are consistent with the new bylaw. 	
<p>2. Make additional changes to the attached Bylaw Recommend to Council to adopt the Freedom Camping Bylaw as attached to this report and to amend the Clifford Square Reserve Management Plan to enable camping as described in the Bylaw, with additional amendments</p>	<ul style="list-style-type: none"> • Elected members are able to directly influence the wording of the bylaw. 	<ul style="list-style-type: none"> • Making additional amendments during a Council meeting does not give Council staff opportunity to consider and research the impact of the amendments. • Does not allow for community feedback on additional amendments.
<p>3. Do not make a bylaw (status quo) Recommend that Council do not adopt a Freedom Camping Bylaw.</p>	<ul style="list-style-type: none"> • The District may be perceived as being more welcoming to visitors that choose to freedom camp because, under the Freedom Camping Act 2011, the 'default' is that freedom camping is permitted on all council-owned or managed land. This may result in economic benefits due to more visitors. • Any future changes to the Freedom Camping Act 2011 made by the new Government can be addressed as needed. 	<ul style="list-style-type: none"> • Ignores the community feedback received to date which is generally supportive of Council actively regulating and allowing for freedom camping. • Prevents vehicles that are not self-contained from camping on Council controlled land. • Section 44 of the Reserves Act 1977 is likely to prevent the use of Council reserves for freedom camping, even on those that may be suitable locations for the activity. This could result in over-use of other locations and cause cumulative negative effects in those areas. • Relies on enforcement tools under several different pieces of legislation to address the negative effects of freedom camping with the risk that enforcement

		<p>action becomes piecemeal or inconsistent.</p> <ul style="list-style-type: none"> • Potentially higher cost to the Council to implement multiple monitoring and enforcement systems and manage assets (e.g. rubbish bins, public toilets).
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8. Strategic Drivers and Legislative Requirements

8.1 Significant risk register

- Relationship with iwi, hapū, Māori
- Climate Change
- Emergency Management
- IT architecture, information system, information management, and security
- Financial management, sustainability, fraud, and corruption
- Legislative and regulative reforms
- Social licence to operate and reputation
- Asset management
- Economic conditions
- Health and Safety

8.2 Legal and Policy Considerations

Freedom Camping Act 2011

As set out in section 11(2) of the Freedom Camping Act 2011, the Council may only make a bylaw under the Act if it is satisfied that:

- (a) the bylaw is necessary for one or more of the following purposes:
 - (i) to protect the area
 - (ii) to protect the health and safety of people who may visit the area
 - (iii) to protect access to the area; and
- (b) the bylaw is the most appropriate and proportionate way of addressing the perceived problem in relation to that area; and
- (c) the bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA).

In regard to the above, area assessment summaries were included in the staff report to the [27 September 2023 Council meeting](#). These show the necessity for freedom camping in some areas to be restricted or prohibited for the purposes set out in (a)(i) to (iii). At the [meeting on 28 June 2023](#), Council considered options for addressing the problems caused by freedom camping and determined a bylaw to be the most appropriate and proportionate response as well as being necessary for the purposes in (a) above.

In regard to (b) above, [the staff report](#) to the 28 June 2023 Council meeting describes the problems related to freedom camping. While some of the issues (e.g. litter and traffic safety) are not caused solely by those who are freedom camping, cumulative impacts can be exacerbated due to the number of people freedom camping in a particular place. Other options for addressing the problems caused by freedom camping were described in the same staff report and considered at the Council meeting. After considering these options, the Council agreed, at the 28 June 2023 meeting, a bylaw is the most appropriate and proportionate way to address the problems.

In regard to (c) above, the staff report to the [27 September 2022 Council meeting](#) included a preliminary assessment of the Bylaw's consistency with NZBORA. A full assessment follows.

New Zealand Bill of Rights Act 1990 (NZBORA)

Part 2 of NZBORA sets out rights that are affirmed and protected, that may only be subject to reasonable limits that can be demonstrably justified in a free and democratic society. The Freedom Camping Bylaw may give rise to implications for the following rights under NZBORA:

- Section 16: Right to freedom of peaceful assembly
- Section 18: Right to freedom of movement and residence

Council staff have assessed the possible inconsistencies as follows:

- Section 16 and 18 Rights – the Bylaw's provisions are justified because they only limit the rights of individuals to the extent it is reasonable to do so to in order for other people's rights and freedoms to be maintained.

This assessment indicates that the Bylaw and its provisions are justified because they only limit the rights of individuals to the extent it is reasonable to do so, according to the criteria of the Act. These criteria ensure restrictions are applied where necessary in order to maintain the rights and freedoms of other people.

This report recommends some changes to the Bylaw. Council staff have reviewed the changes to ensure they comply with the Freedom Camping Act 2011, including that they are the most appropriate and proportionate ways of addressing the perceived problems in relation to the various areas. Staff advise that the changes proposed consist of minor refinements of the text to improve readability, to better achieve the intention of the relevant clauses and to align with the legislation, and that changes made in response to submissions received via the consultation process are reasonably within the scope of what was consulted on.

On this basis, staff advise that further consultation on the changes is not necessary. The substantive content of the Bylaw has not changed from the draft, staff therefore recommend the above assessment be confirmed, and the Council can be satisfied that the final form of the Bylaw is not inconsistent with NZBORA.

8.3 Significance, Engagement and Consultation

Local Government Act 2002 (LGA) Special consultative procedure

Section 86 of the LGA sets out the special consultative procedure required by the Freedom Camping Act 2011 when making a freedom camping bylaw. The consultation described earlier in this report and in the previous report titled [Adoption of the Freedom Camping Bylaw Statement of Proposal for Community Consultation](#) presented at the Council meeting on 27 September 2023 is consistent with this requirement.

Reserves Act 1977

Section 44 (9) of the Reserves Act enables councils to make changes to a Reserve Management Plan where the change does not involve a comprehensive review of the Reserve Management Plan, and without following a complete formal review under section 44 (5) and 44 (6) of the Reserves Act 1977, if it thinks fit. The consultation conducted, as described earlier in this report, is consistent with this requirement.

9. Financial Considerations

Financial considerations associated with the development of the Bylaw have been met using the funding received from MBIE for the purpose of creating a freedom camping bylaw.

It is planned that the MBIE funding received will also meet costs associated with the initial implementation of the Bylaw, including for the delivery of additional signage, educational activities to communicate the new Bylaw and development of the Ambassador Programme. Enforcement is intended to continue in line with the approach to other similar bylaws and to be managed within existing budgets.

10. Prioritisation

10.1 Mana whenua considerations

Specific engagement was conducted with mana whenua including the Māori Standing Committee and Ngāti Kahungunu ki Wairarapa Tāmaki Nui-a-Rua Settlement Trust to understand some of the issues of importance, sites of significance and immediate preferences for land under settlement. This feedback was considered and incorporated into the Bylaw where appropriate.

Recent Settlement with Ngāti Kahungunu ki Wairarapa Tāmaki Nui-a-Rua impacts some existing Council-managed camping areas which come under the scope of the Bylaw. Communications with mana whenua will be continued regarding impacted land to ensure the Bylaw is consistent with future management arrangements.

Freedom camping is an activity that can accompany the exercise of customary rights particularly in coastal areas. Prior consent from Council for freedom camping will consider the exercise of customary rights.

10.2 Environmental/Climate Change Impact

The Bylaw has no direct impact on Environment and Climate Change.

11. Risks and Mitigations

11.1 Communications

A communications plan for implementation of the Bylaw is under development. This includes the signage plan, education activities and the development of the Ambassador Programme. These are intended to support understanding of the changes for those both familiar and unfamiliar with the areas, to inform of relevant restrictions, locations of toilet facilities and to encourage responsible waste disposal.

Appendices

Appendix 1 – Draft Final Freedom Camping Bylaw 2024

Contact Officer: Emma Wright McHardie & Natalie Street, GMD Consultants

Reviewed By: Amanda Bradley, General Manager, Policy and Governance
Nicki Ansell, Lead Advisor – Community Governance

Appendix 1 – Draft Final Freedom Camping Bylaw 2024



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

SOUTH WAIRARAPA DISTRICT COUNCIL FREEDOM CAMPING BYLAW 2024

~~DRAFT FOR CONSULTATION: as at 20 SEPTEMBER 2023~~

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Bylaw History

Date of Decision	Description	Decision Reference
[date] 2024	Made a new Freedom Camping Bylaw 2023 under the Freedom Camping Act 2011.	DC2024/XX

Foreword

The South Wairarapa District Council makes this Bylaw under sections [10A](#), [11](#) and [11A](#) of the Freedom Camping Act 2011. This Bylaw should therefore be read alongside the Freedom Camping Act 2011.

Other legislation and regulatory tools [which](#) regulate and control Freedom Camping include the Reserves Act 1977, reserve management plans, the Wairarapa Combined District Plan and other Council bylaws. These should be referred to alongside this Bylaw.

1. Title and Commencement

1.1 This Bylaw is the South Wairarapa District Council Freedom Camping Bylaw 2024.

1.2 The Bylaw comes into force on [\[date\]](#) 2024.

Explanatory notes

This Bylaw is due for review by [\[date\]](#) (5 years after the date of the resolution to make the Bylaw).

2. Purpose

The purpose of this Bylaw is to control freedom camping in the South Wairarapa District in order to:

- (a) protect Local Authority Areas;
- (b) protect the health and safety of people who may visit Local Authority Areas; or
- (c) protect access to Local Authority Areas.

3. Application

[3.1](#) This Bylaw applies to all Local Authority Areas in the South-Wairarapa District.

[3.2](#) [Declaration of New Zealand Transport Agency \(NZTA\) land to be Local Authority Area](#)

- [\(a\) The areas of NZTA land identified in the Schedules of this Bylaw are declared to be Local Authority Areas for the purpose of the Act and of this Bylaw and are regulated as such under this Bylaw.](#)

Explanatory notes

[Section 10A of the Act enables Council to make bylaw which declare areas of NZTA land as Local Authority Land for the purposes of the Act. As required by section 10A, Council received written consent from the chief executive of the NZTA prior to this bylaw being made for the areas identified in the Schedules.](#)

4. Explanatory notes

Sections headed 'Explanatory notes' in this bylaw are for information purposes only, and –

- (a) do not form part of this bylaw; and
- (b) cannot be considered in the interpretation or application of a provision of this bylaw; and
- (c) may be inserted, amended or removed without any formality.

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5. Interpretation

5.1 In this Bylaw, unless the context otherwise requires:

Act means the Freedom Camping Act 2011.

Camping ground has the meaning given to it by section 5(3) of the Act.

Explanatory notes

As at ~~20 September 2023~~ 27 February 2024, section 5(3) of the Act defines camping ground as:

- (a) a camping ground that is the subject of a current certificate of registration under the Camping-Grounds Regulations 1985; or
- (b) any site at which a fee is payable for camping at the site.

Council means the South Wairarapa District Council.

District means the South Wairarapa District.

Freedom camp has the meaning given to it by section 5~~(1), 5(2) and 5(2A)~~ of the Act.

Explanatory notes

As at ~~20 September 2023~~ 27 February 2024, sections 5~~(1), 5(2) and 5(2A)~~ of the Act, where freedom camping is defined, ~~are~~ is as follows:

- (1) In this Act, freedom camp means to camp (other than at a camping ground) within 200 m of an area accessible by motor vehicle or within 200 m of the mean low-water springs line of any sea or harbour, or on or within 200 m of a formed road or a Great Walks Track, using either or both of the following:
 - (a) a tent or other temporary structure;
 - (b) a motor vehicle.
- (2) In this Act, freedom camping does not include the following activities:
 - (a) temporary and short-term parking of a motor vehicle;
 - (b) recreational activities commonly known as day-trip excursions;
 - (c) resting or sleeping at the roadside in a motor vehicle to avoid driver fatigue.
- (2A) In this Act, a person is not freedom camping if the person—
 - (a) is a person other than a person who is in New Zealand on the basis of a visitor visa (within the meaning of the immigration instructions); and
 - (b) is unable to live in appropriate residential accommodation; and
 - (c) as a consequence of that inability, is living in either or both of the following:
 - (i) a tent or other temporary structure;
 - (ii) a motor vehicle

Local authority area has the meaning given to it by section 6 of the Act.

Explanatory notes

As at ~~20 September 2023~~ 27 February 2024, section 6(1) of the Act, where local authority area is defined, is as follows:

(1) In this Act, local authority area—

- (a) means an area of land—
 - (i) that is within the district or region of a local authority; and
 - (ii) that is—
 - (A) controlled or managed by or on behalf of the local authority under any enactment; or
 - (B) an area of NZTA land declared to be a local authority area in accordance with a bylaw made under section 10A; and
- (b) includes any part of an area of land referred to in paragraph (a); but
- (c) does not include an area of land referred to in paragraph (a) or (b) that is permanently covered by water.

NZTA land has the same meaning as in section 6A of the Act.

Explanatory notes

As at 27 February 2024, section 6A of the Act defines NZTA land as follows:

In this Act NZTA land —

- (a) means an area of land that is controlled or managed by the New Zealand Transport Agency under a transport Act; and
- (b) includes any part of an area of land referred to in paragraph (a); but
- (c) does not include an area of land referred to in paragraph (a) or (b) that is permanently covered by water.

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Self-contained has the meaning given to it by section 4 of the Act

Explanatory notes

As at ~~20 September 2023~~ 27 February 2024, section 4 of the Act, where Self-contained is defined, is as follows:

Self-contained, in relation to a motor vehicle, means that the vehicle has a valid certificate of self-containment issued in accordance with section 87U(3)(d) of the Plumbers, Gasfitters, and Drainlayers Act 2006 (but see subpart 1 of Part 1 of Schedule 1AA for the meaning of self-contained during the transitional period.)

Explanatory notes

To be certified Self-contained, the vehicle must achieve compliance with NZ Standard 5465:2001. The standard can be viewed or printed once for free at this link:

<https://www.standards.govt.nz/shop/nzs-54652001>.

For the avoidance of doubt, the standard requires that a Self-contained vehicle be equipped

with a toilet that is permanently fixed to the vehicle.

5.2 The Legislation Act 2019 applies to this Bylaw.

6. Areas where Freedom Camping is Prohibited

Freedom Camping is prohibited in the Local Authority Areas defined in Schedule 1. A person must not Freedom Camp in the Local Authority Areas defined in Schedule 1.

Explanatory notes

The Reserves Act 1977 prohibits camping on all reserves unless it is specifically provided for on a particular reserve in an operative reserve management plan.

7. Areas where Freedom Camping is Restricted

7.1 Freedom Camping is restricted in the Local Authority Areas defined in Schedule 2.

7.2 A person must not Freedom Camp in contravention of this clause.

7.3 The restrictions that apply in the Local Authority Areas in Schedule 2 are:

- (a) Where Schedule 2 restricts Freedom Camping to a part of an area, a person must not Freedom Camp in another part of that area. For example –
 - (i) where Schedule 2 specifies a designated part in a reserve, a person must not Freedom Camp in any other part of the reserve.
 - (ii) where Schedule 2 specifies a designated part of a road, a person must not Freedom Camp on any other part of the road.
- (b) where Schedule 2 specifies for a Local Authority Area a maximum number of nights within a period of time, a person must not Freedom Camp for longer than that maximum number of nights.
- (c) where Schedule 2 specifies times of day when Freedom Camping is permitted in a Local Authority Area, a person must not Freedom Camp outside of those times.
- (d) where Schedule 2 specifies a maximum number of vehicles in a Local Authority Area, a person must not Freedom Camp in the Local Authority Area if the maximum number of vehicles are already present when they arrive at the Local Authority Area.
- (e) where Schedule 2 specifies that Freedom Camping in a Local Authority Area is restricted to using:
 - (i) a Self-contained vehicle; and/or
 - (ii) a vehicle that is not Self-contained; and/or
 - (iii) a tent or other structure,a person must not Freedom Camp in the Area using any other method of camping.

8. Temporary closure of an area to Freedom Camping

8.1 The Council may temporarily close or restrict Freedom Camping in any area or part of any area where the closure or restriction is considered necessary to:

- (a) prevent damage to the Local Authority Area or facilities in the area; or
- (b) allow maintenance to the Local Authority Area or facilities; or
- (c) protect the safety of persons or property; or

(d) provide for better public access, including in circumstances where events are planned for that area.

- 8.2 The Council will publicise a closure or restriction under clause 8.1 of this Bylaw in any manner it considers is appropriate to the reason for the closure or restriction. The publicity may occur before the closure or restriction, but only if that is reasonably practicable.

Explanatory notes

The Council may publicise a closure or restriction using a sign erected in the area, and/or advertising on the Council's digital channels or on the radio, and/or a public notice in the newspaper.

9. Prior Consent from Council

- 9.1 A person may only Freedom Camp in contravention of clauses 6 or 7 if that person obtains prior written consent of the Council and complies with any conditions of the consent.
- 9.2 A person applying for consent under clause 9.1 must apply to the Council in writing. The application must:
- (a) be made at least 30 days prior to the date on which Freedom Camping is planned to occur; and
 - (b) include information about the person applying for the consent and their contact details; and
 - (c) describe the area or give an address where the Freedom Camping is intended to occur; and
 - (d) describe the reason the consent is sought; and
 - (e) be accompanied by any applicable fee set in the Council's schedule of fees and charges.
- 9.3 Applications which fulfil the requirements of clause 9.2 of this Bylaw will be considered by Council and may be granted at the Council's discretion. The Council may attach conditions to any consent that is granted.

Explanatory notes

Council anticipates the following reasons could be grounds for an application:

- Where Freedom Camping is associated with the exercise of customary rights.
- Where Freedom Camping is associated with a special event or occasion occurring in an area, and an exemption is required for the duration of the event or occasion.
- Where there is a good reason for Freedom Camping in an area that cannot be reasonably met in another area.
- Complying with a restriction or prohibition within the bylaw is not reasonable in the circumstances.

10. Offences

- 10.1 Every person who Freedom Camps or makes preparation to Freedom Camp in a Local Authority Area in breach of any prohibition or restriction in this bylaw commits an offence under section 20(1) of the Act.

10.2 Every person who Freedom Camps, or makes preparation to Freedom Camp, in a Local Authority Area in breach of the conditions of any consent given in accordance with clause 9 of this Bylaw is in breach of a prohibition or restriction in this Bylaw and commits an offence under section 20(1) of the Act.

~~10.2~~10.3 Every person who commits an offence under the Act is liable to the infringement fine specified in regulations made under the Act.

Explanatory notes

Section 20 of the Act specifies a range of matters that are offences. The offences in section 20(1) are known as 'infringement offences'. A Council enforcement officer can issue an infringement notice to a person committing an offence under section 20(1) requiring them to pay an infringement fee and/or a fine as prescribed by section 20E of the Act.

Penalties for infringement offences under the Act are specified in the Freedom Camping (Penalties for Infringement Offences) Regulations 2023 and can be viewed here: <https://www.legislation.govt.nz/regulation/public/2023/0136/latest/LMS853101.html>

Section 26 of the Act explains the people who may be issued with an infringement notice. They include the person who committed the offence, the registered owner of the vehicle used to commit an offence, and/or the person lawfully in possession of the vehicle used in the commission of the offence.

Council officers have other powers under the Act to deal with offences too, e.g., under section 36 of the Act an officer can require a person to leave an area if the officer has reasonable grounds to believe the person is committing an offence

11. Relationship of Bylaw with Settlement Legislation

This Bylaw does not limit or affect the rights in relation to iwi entitlements under the Ngāti Kahungunu ki Wairarapa Tāmaki nui-a-Rua Claims Settlement Act 2022 and the Rangitāne Tū Mai Rā (Wairarapa Tamaki nui-ā-Rua) Claims Settlement Act 2017.

12. Schedules

- 12.1 Schedule 1 defines the Local Authority Areas where, under clause 6 of this Bylaw, Freedom Camping is prohibited.
- 12.2 Schedule 2 defines the Local Authority Areas where, under clause 7 of this Bylaw, Freedom Camping is restricted.

13. Appendices

- 13.1 Appendix 1 shows all the prohibitions and restrictions described in Schedule 1 and 2 on maps for ease of reference only. Appendix 1 is not part of this Bylaw and if there is any conflict or inconsistency between it and the Schedules, the Schedules prevail.
- 13.2 Appendix 1 may be amended or removed without any formality.

SCHEDULE 1: Prohibited Areas for Freedom Camping

Freedom camping is prohibited on the Local Authority Areas identified within this schedule.

Explanatory notes

Freedom Camping on reserves is prohibited under section 44 of the Reserves Act 1977 and therefore prohibited under section 10(2)(b) of the Freedom Camping Act 2011, except where it is permitted in the designated places on reserves specified in Schedule 2, which are subject to the restrictions in this Bylaw. Some reserves where Freedom Camping is prohibited are included in this Schedule (and in the maps in Appendix 1), but not all.

For information about the location of reserves that are not referred to in this Bylaw, see the Council's Reserve Management Plans at this link: <https://swdc.govt.nz/governance/plans/>

Area Name	Map Reference
<p>Description</p> <p>Martinborough Square Reserve, Martinborough</p> <p>Martinborough Square is the area bounded by and includes Ohio Street, Strasbourg Street, Cork Street and Naples Streets with Soldiers Memorial Park at its centre.</p> <p><u>Includes the NZTA land from the intersection of State Highway 53 and Ohio Street up to and including Memorial Square.</u></p>	1
<p>Clifford Square Reserve, Featherston</p> <p>Clifford Square Reserve is located at the intersections of Fitzherbert Street/ State Highway 2, Birdwood Street and Fox Street.</p> <p>The prohibited area includes:</p> <p>Clifford Square, Tait Crescent, Featherston Menz Shed at 50 Fox Street, the Featherston Skate Park on the corner of Fox Street and Birdwood Street, Cherry Tree Park at 56 Fitzherbert Street, the Fell Locomotive Museum on the Corner of Lyon Street and Fitzherbert street / State Highway 2, the triangular parcel of land bounded by Fitzherbert Street/State Highway 2, Birdwood Street and Fox Street.</p> <p><u>Includes the NZTA land where Fitzherbert Street/State Highway 2 intersects the Reserve.</u></p>	2
<p>Ōtauirā Reserve, Featherston</p> <p>Ōtauirā Reserve is located approximately 1.5 kilometres west of the centre of Featherston adjacent to and to the west of State Highway 2</p>	3
<p>Hastwell Street Carpark, Greytown</p> <p>Hastwell Street public carpark is located behind the South Wairarapa Workingmen's Club on the corner of Hastwell Street and West Street.</p>	4

Explanatory notes

Freedom Camping is prohibited on all Local Authority Areas that lie within the areas identified below, except for the restricted areas which fall within these prohibited areas as defined in Schedule 2.

Area Name	Map Reference
Description	
<p>Fitzherbert Street, Featherston</p> <p>The section of Fitzherbert Street/State Highway 2 between Wakefield Street and Wallace Street.</p> <p><u>Includes the NZTA land along State Highway 2 between Wakefield Street and Wallace Street.</u></p>	5
<p>Main Street, Greytown</p> <p>The section of Main Street/State Highway 2 between the intersection at Wood and Church Streets and the intersection at Kuratawhiti and Jellicoe Streets.</p> <p><u>Includes the NZTA land along State Highway 2 between the intersection at Wood and Church Streets and the intersection at Kuratawhiti and Jellicoe Streets.</u></p>	6
<p>Cape Palliser Coast</p> <p>The section of Cape Palliser Road and road reserve that is adjacent to the coastline from 1271 Cape Palliser Road, approximately 25 kilometres northwest of the Cape Palliser Lighthouse up to and including the Cape Palliser Lighthouse carpark.</p>	7
<p>Tora-Te Awaiti Coast</p> <p>Tora Farm Settlement Road and road reserve, Te Awaiti Road and road reserve, Ngapotiki Road and road reserve, the section of White Rock Road and road reserve adjacent to the coast between the Opuawe River and the Whawanui River.</p>	8

SCHEDULE 2: Restricted Areas for Freedom Camping

The following Local Authority Areas have specific restrictions for Freedom Camping.

Township restrictions

Area Name Description	Restriction	Map Reference
Featherston Township All local authority land in the Featherston urban area <u>as mapped, except for where freedom camping is prohibited as defined in Schedule 1.</u> <u>Includes the NZTA land from 977 State Highway 2 to Boundary Road.</u>	3 nights maximum within a 4-week period in one place (or within 500m of that place). A certified self-contained vehicle must be used.	9
Greytown Township All local authority land in the Greytown urban area <u>as mapped, except for where freedom camping is prohibited as defined in Schedule 1.</u> <u>Includes the NZTA land from 2149 State Highway 2 to North Street.</u>	3 nights maximum within a 4-week period in one place (or within 500m of that place). A certified self-contained vehicle must be used for Freedom Camping.	10
Martinborough Township All local authority land in the Martinborough urban area <u>as mapped, except for where freedom camping is prohibited as defined in Schedule 1.</u> <u>Includes the NZTA land from 47 Kitchener Street/State Highway 53 up to Martinborough Square Reserve.</u>	3 nights maximum within a 4-week period in one place (or within 500m of that place). A certified self-contained vehicle must be used for Freedom Camping.	11

Area specific restrictions

Area Name Description	Restriction	Map Reference
Fell Museum Carpark, Featherston The camping area is located in the carpark behind the Fell Museum accessed via Lyon Street.	3 nights maximum within 4-week period. A certified self-contained vehicle must be used for Freedom Camping.	12

Coastal area restrictions

Area Name Description	Restriction	Map Reference
<p>Te Awaiti Reserve</p> <p>Te Awaiti Reserve is located at 639 Te Awaiti Road, on the coastal side of Te Awaiti Road at the Oterei River mouth, approximately 6.4 kilometres north of the intersection of Tora Farm Settlement Road, Te Awaiti Road and Tora Road.</p>	<p>28 nights maximum within a 12-month period.</p> <p>Vehicles that are not self-contained may be used for Freedom Camping, as well as certified Self-contained vehicles and tents or other structures.</p>	13
<p>North Tora Reserve</p> <p>North Tora Reserve is located on the coastal side of the road adjacent to the Awhea River Mouth, across the bridge, approximately 200 metres south from the intersection of Tora Farm Settlement Road, Te Awaiti Road and Tora Road.</p>	<p>28 nights maximum within a 12-month period.</p> <p>Vehicles that are not self-contained may be used for Freedom Camping, as well as certified Self-contained vehicles and tents or other structures.</p>	14
<p>South Tora Reserve</p> <p>South Tora Reserve is located on the coastal side of the Tora Farm Settlement Road approximately 1.6 kilometres south from the intersection of Tora Farm Settlement Road, Te Awaiti Road and Tora Road.</p>	<p>28 nights maximum within a 12-month period.</p> <p><u>Vehicles that are not self-contained may be used for Freedom Camping, as well as certified Self-contained vehicles and tents or other structures.</u> Tenting or other structures must be used for Freedom Camping. Camping in vehicles, whether certified self-contained or not, is not permitted.</p>	15
<p>White Rock</p> <p>White Rock is located on the coastal side of Ngapotiki Road approximately 500 metres west from the Whawanui River mouth.</p>	<p>28 nights maximum within a 12-month period.</p> <p>Vehicles that are not self-contained may be used for Freedom Camping, as well as certified Self-contained vehicles and tents or other structures.</p>	16
<p>Ngawi Reserve</p> <p>Ngawi Reserve is located at 3111 Cape Palliser Road on the coastal side of the road opposite the Ngawi</p>	<p>28 nights maximum within a 12-month period.</p> <p>Vehicles that are not self-</p>	17

township.	contained may be used for Freedom Camping, as well as certified Self-contained vehicles and tents or other structures.	
<p>Ngawi Surf Breaks</p> <p>Ngawi Surf Breaks camping area is located on the coastal side of Cape Palliser Road, approximately 3 kilometres north of Ngawi settlement.</p>	<p>28 nights maximum within a 12-month period.</p> <p>Vehicles that are not self-contained may be used for Freedom Camping, as well as certified Self-contained vehicles and tents or other structures.</p>	18
<p>Lake Domain Reserve</p> <p>Lake Domain Reserve is located at the southern end of Soldiers Settlement Road South on the shores of Wairarapa Moana/Lake Wairarapa.</p>	<p>28 nights maximum within a 12-month period.</p> <p>Vehicles that are not self-contained may be used for Freedom Camping, as well as certified Self-contained vehicles and tents or other structures.</p>	19

Explanatory notes

Lake Domain Reserve and White Rock are under Treaty Settlement. Council currently retains a role in managing these areas so they are considered Local Authority Land under the Freedom Camping Act 2011, and therefore are included in this bylaw. If management arrangements change, these areas may no longer fall under the definition of Local Authority Area.



**SOUTH WAIRARAPA
DISTRICT COUNCIL**

Kia Reretahi Tātau

APPENDIX 1 of the South Wairarapa District Council

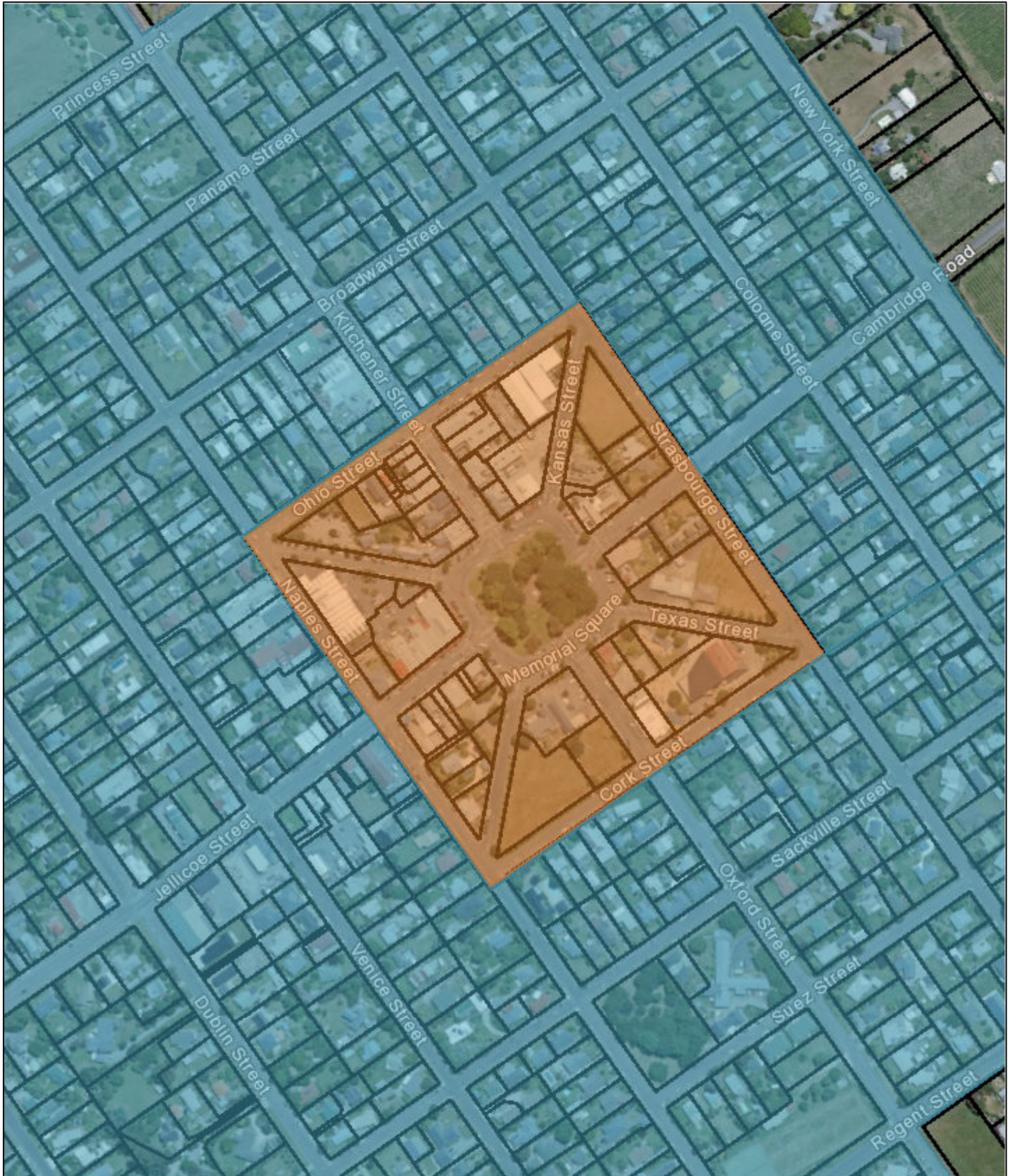
Freedom Camping Bylaw 2024

Maps

Maps are indicative only. For complete descriptions of the areas please refer to Schedule 1 and 2 of the Freedom Camping Bylaw.

Martinborough Square Reserve

Map # 1

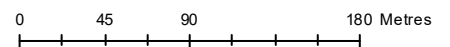


Freedom Camping Bylaw

- Freedom Camping prohibited
- Freedom Camping restricted
- Freedom Camping township restrictions
- Parcel Boundary



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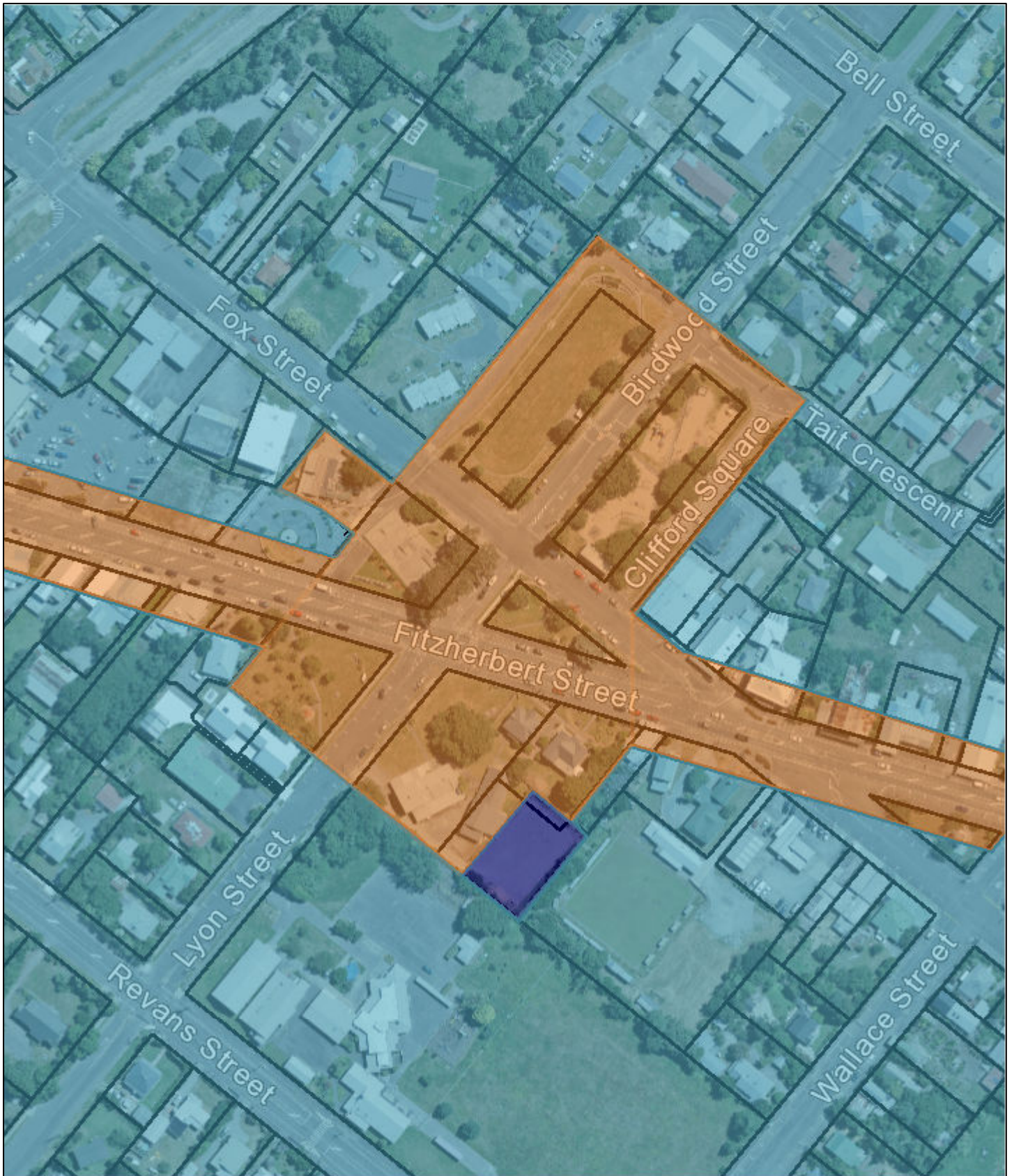


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Map is indicative only

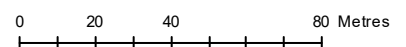


Freedom Camping Bylaw

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Map created September 2023

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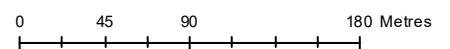


Freedom Camping Bylaw

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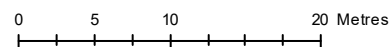


Freedom Camping Bylaw

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- Freedom Camping township restrictions
- Parcel Boundary



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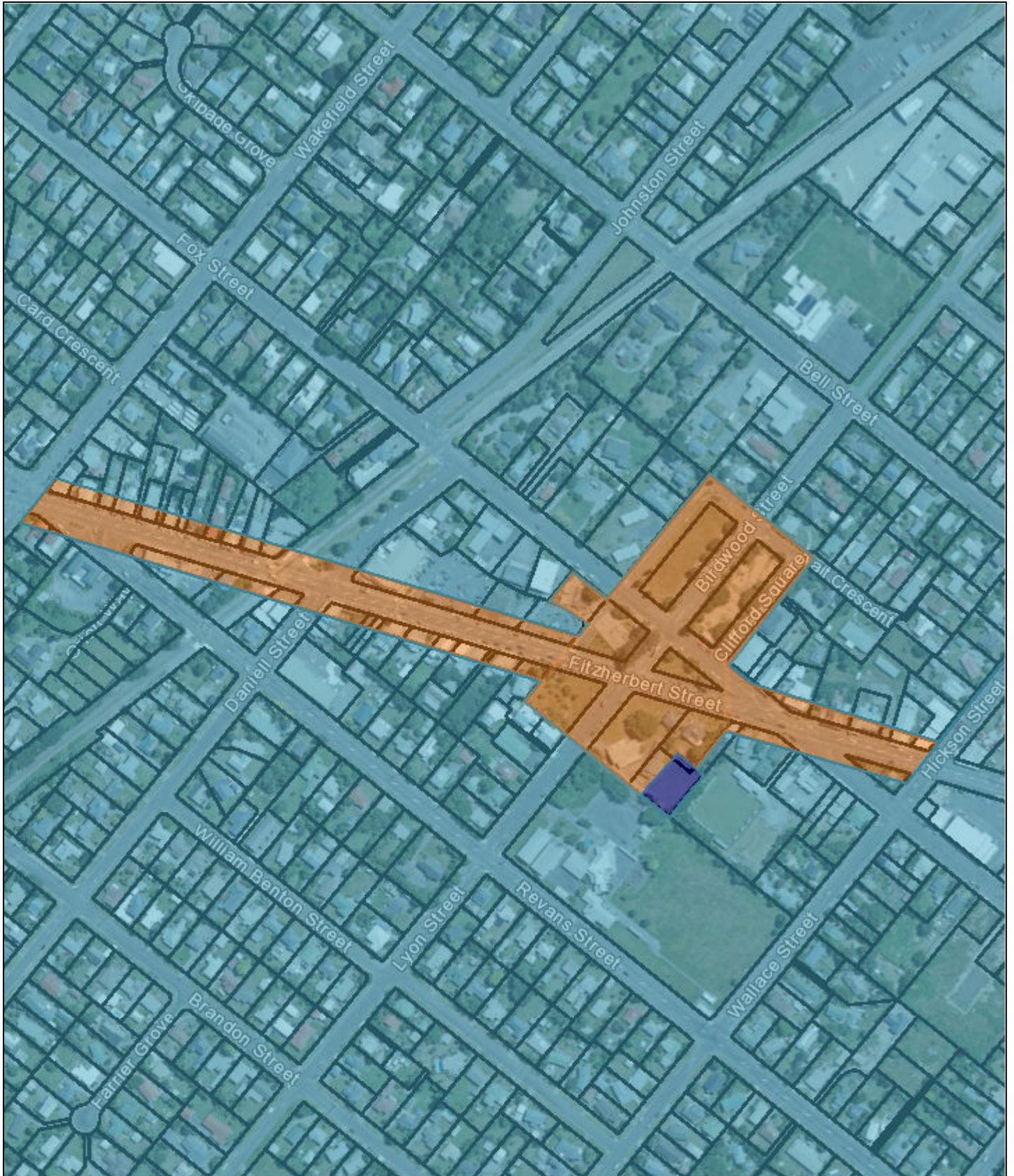


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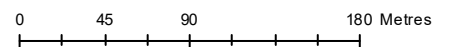


Freedom Camping Bylaw

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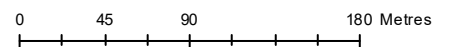


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- Freedom Camping township restrictions
- Parcel Boundary



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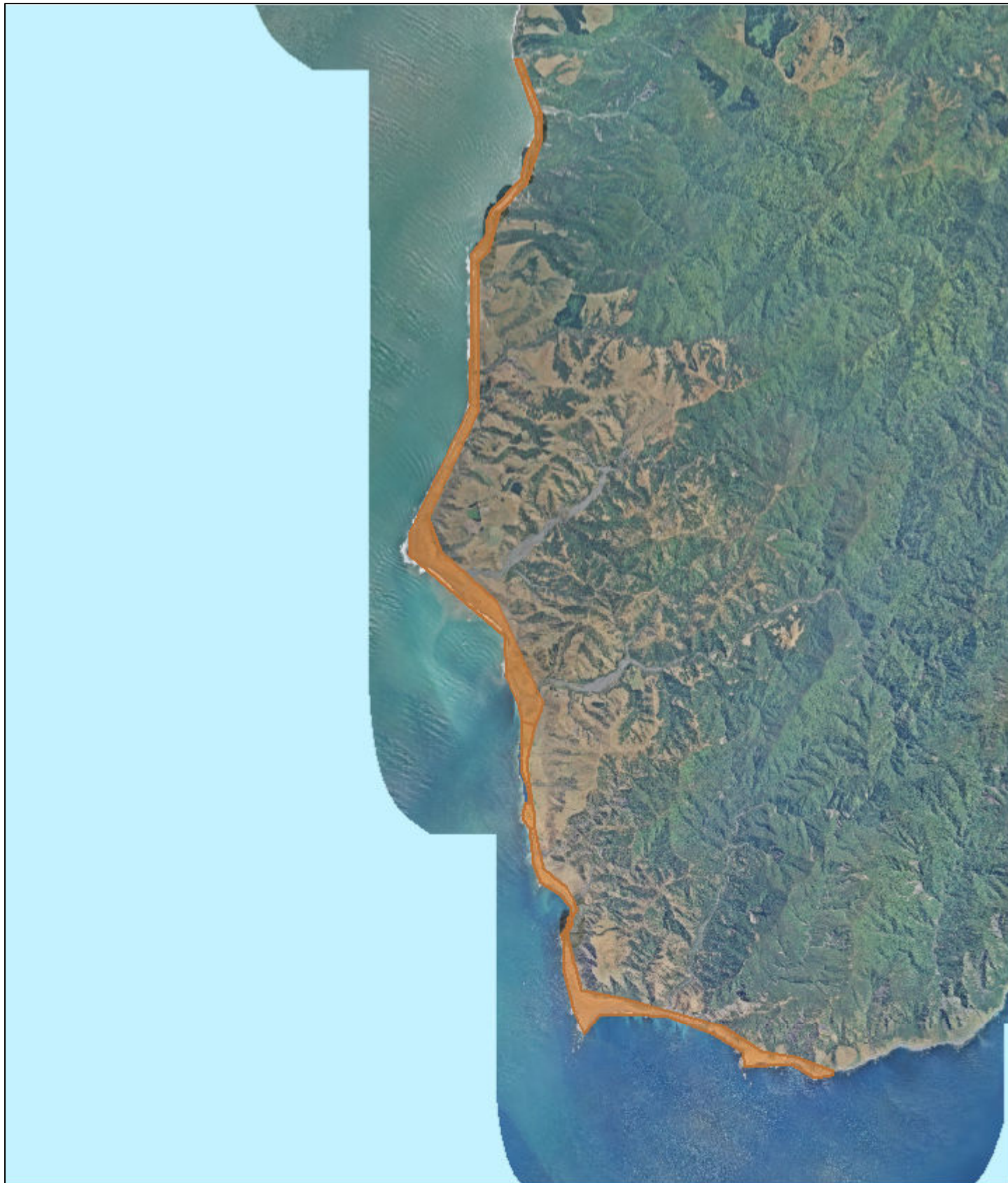


Map created September 2023





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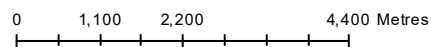


Freedom Camping Bylaw

-  Freedom Camping prohibited
-  Freedom Camping restricted
-  Freedom Camping township restrictions
-  Parcel Boundary



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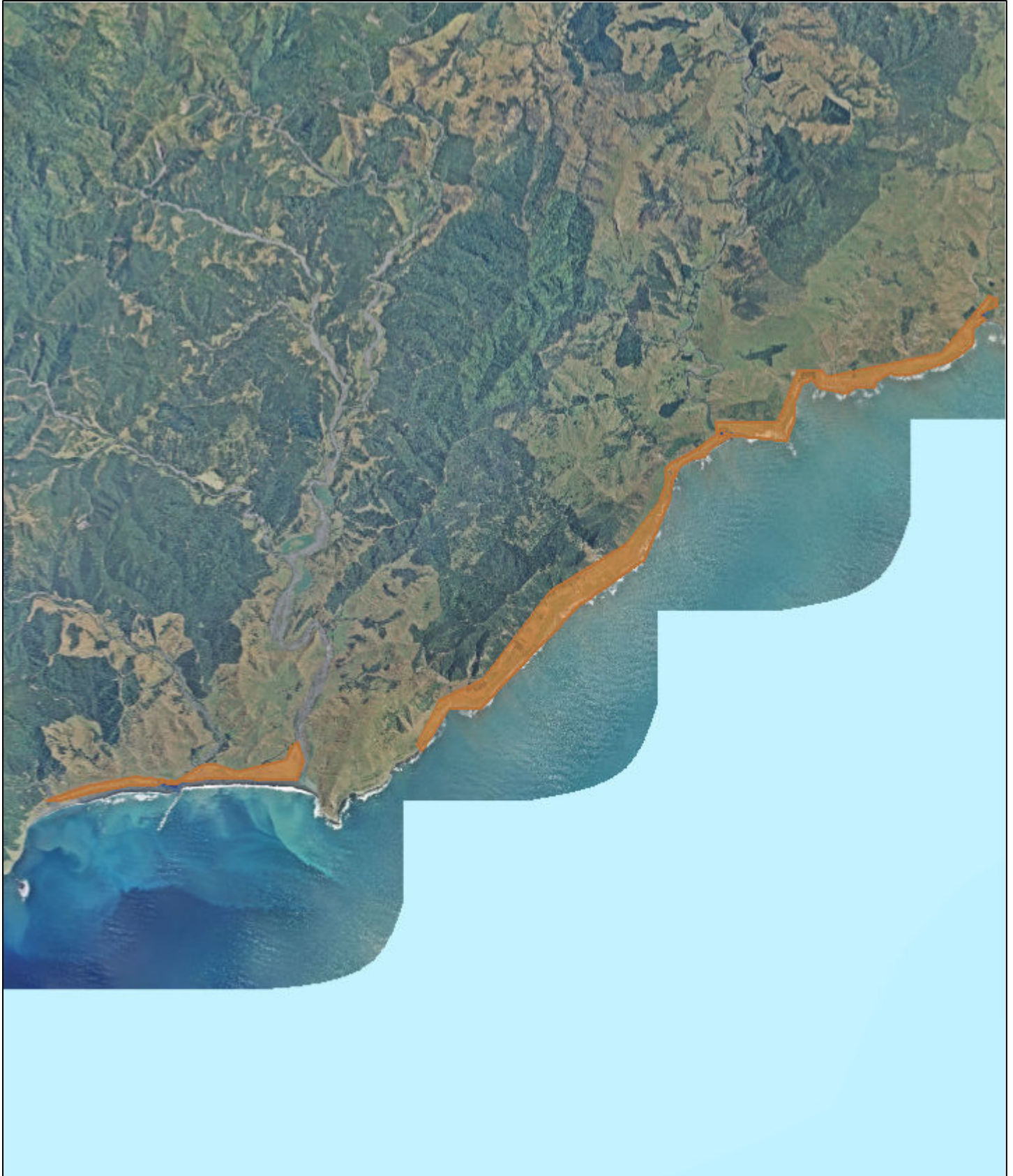


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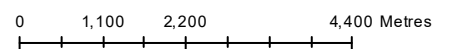


Freedom Camping Bylaw

-  Freedom Camping prohibited
-  Freedom Camping restricted
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-  Parcel Boundary



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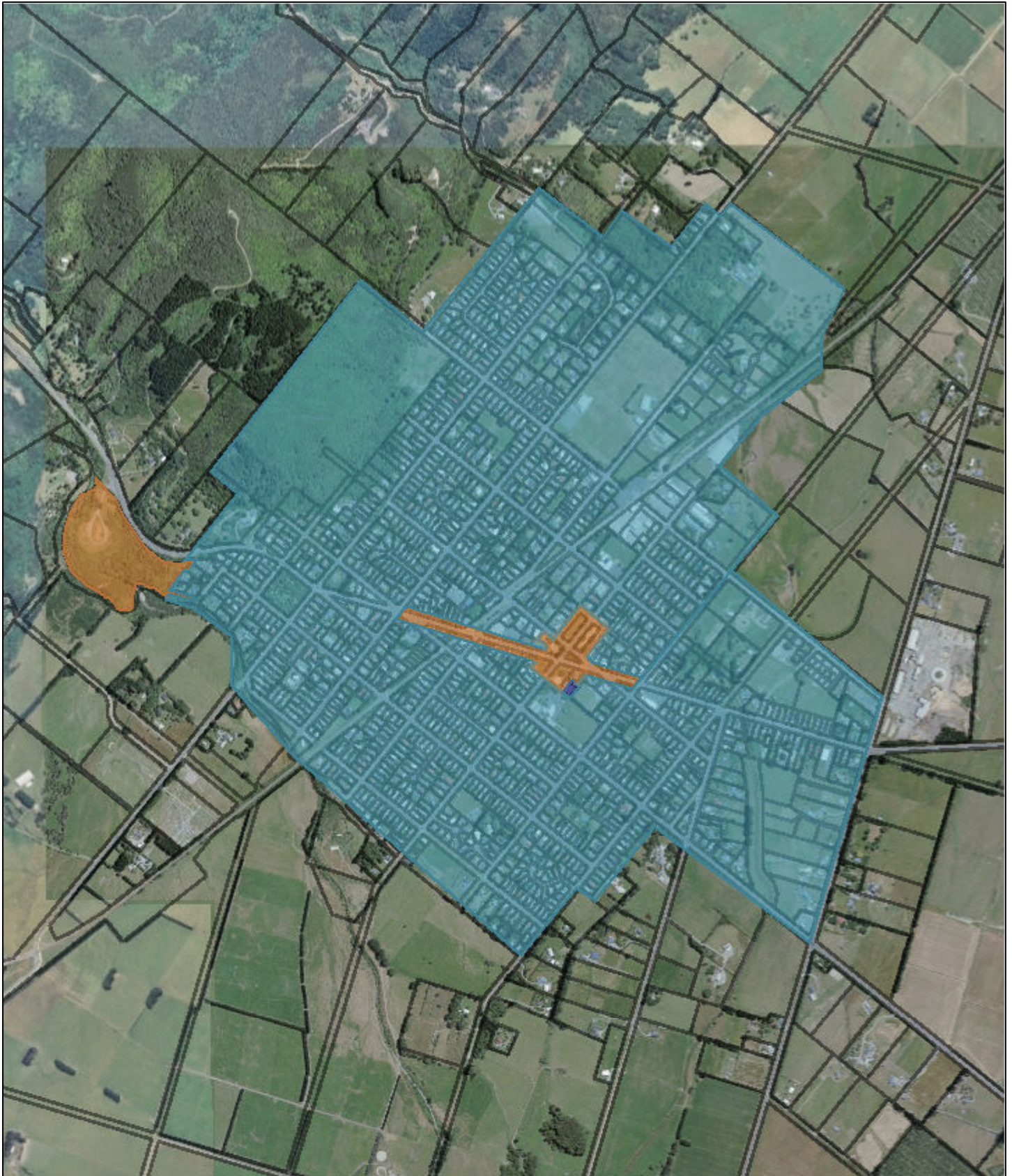


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
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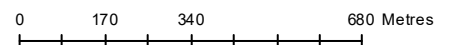


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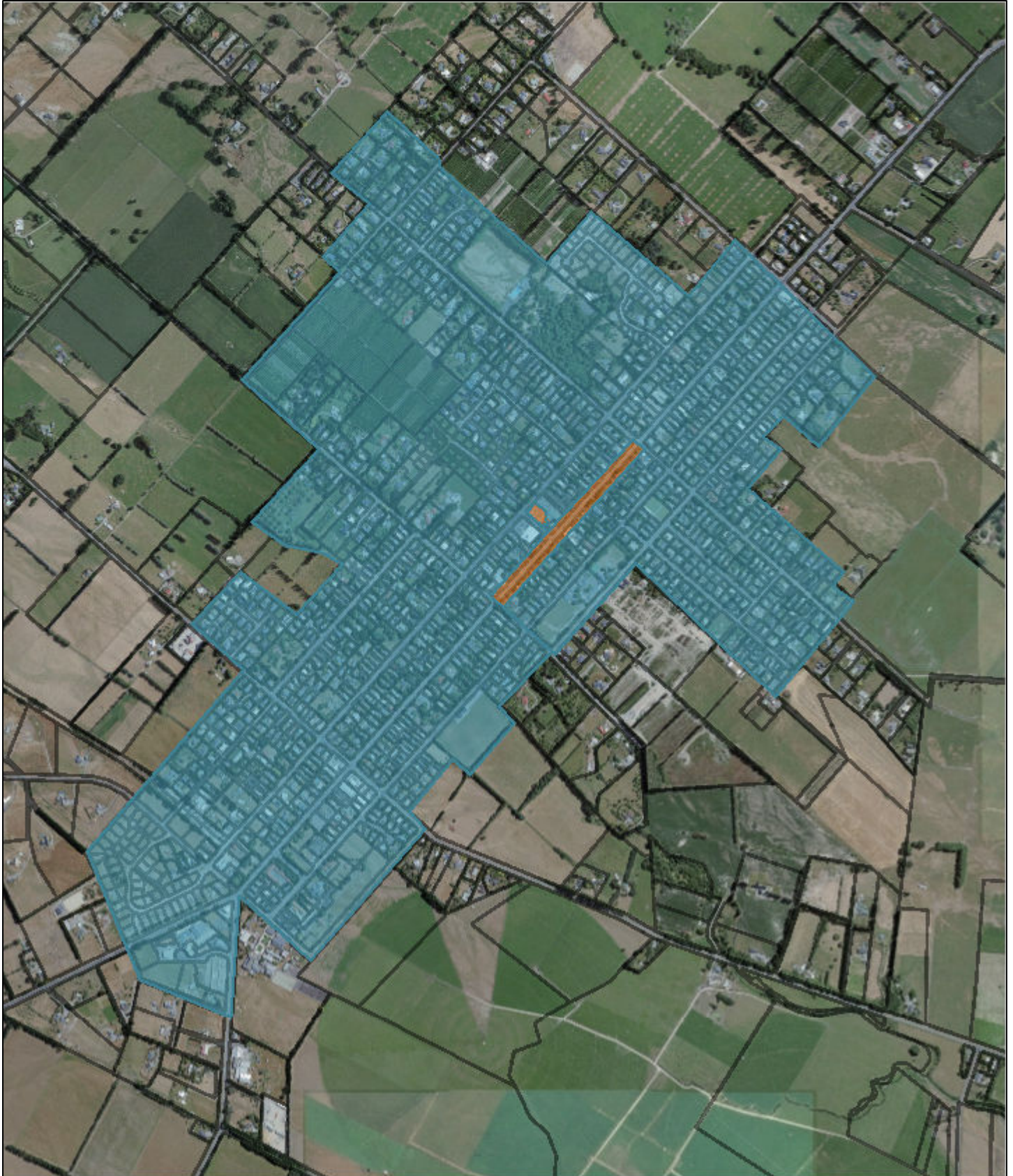


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
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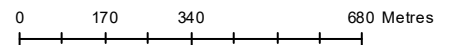


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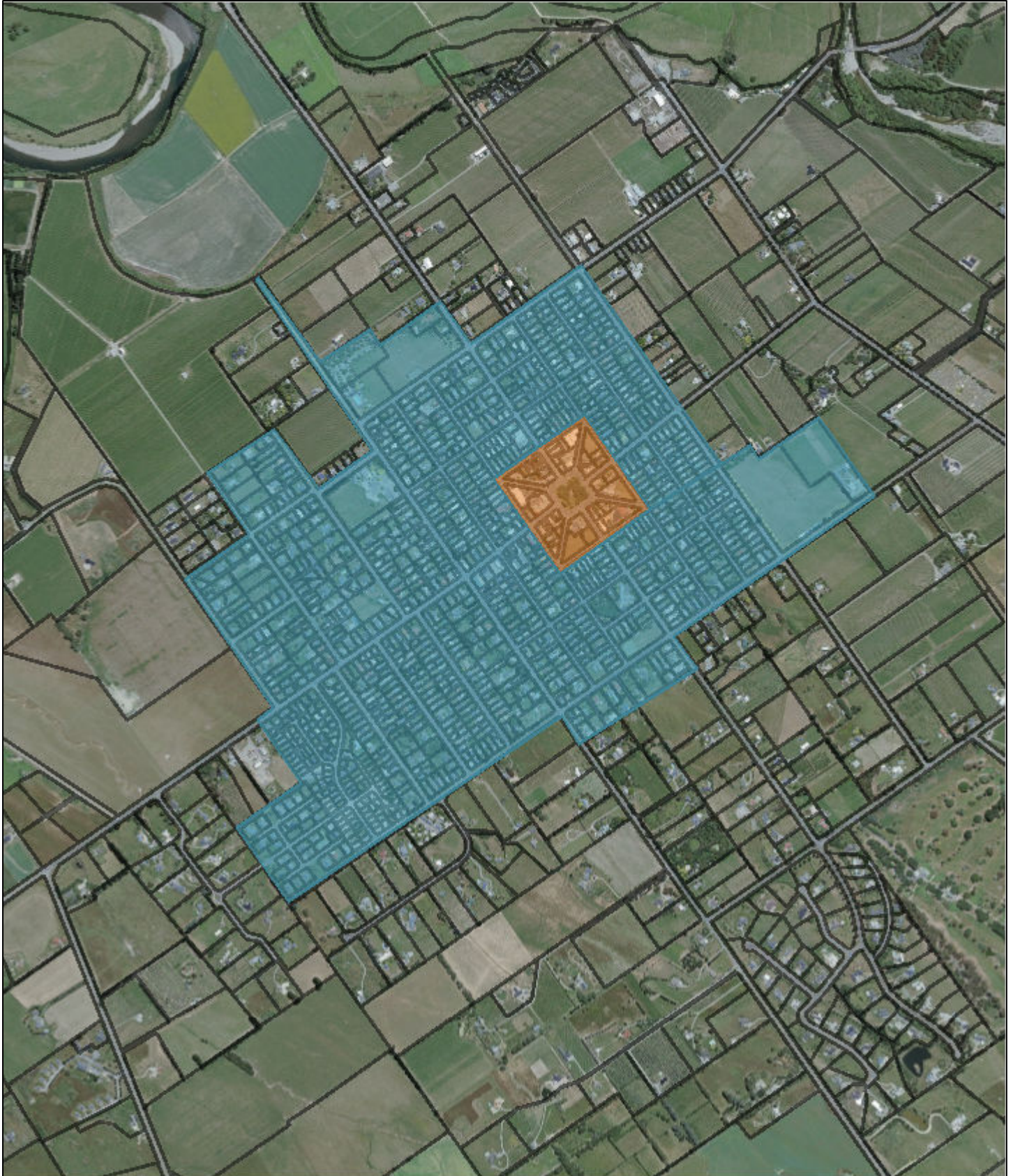


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
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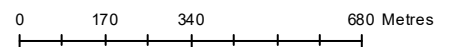


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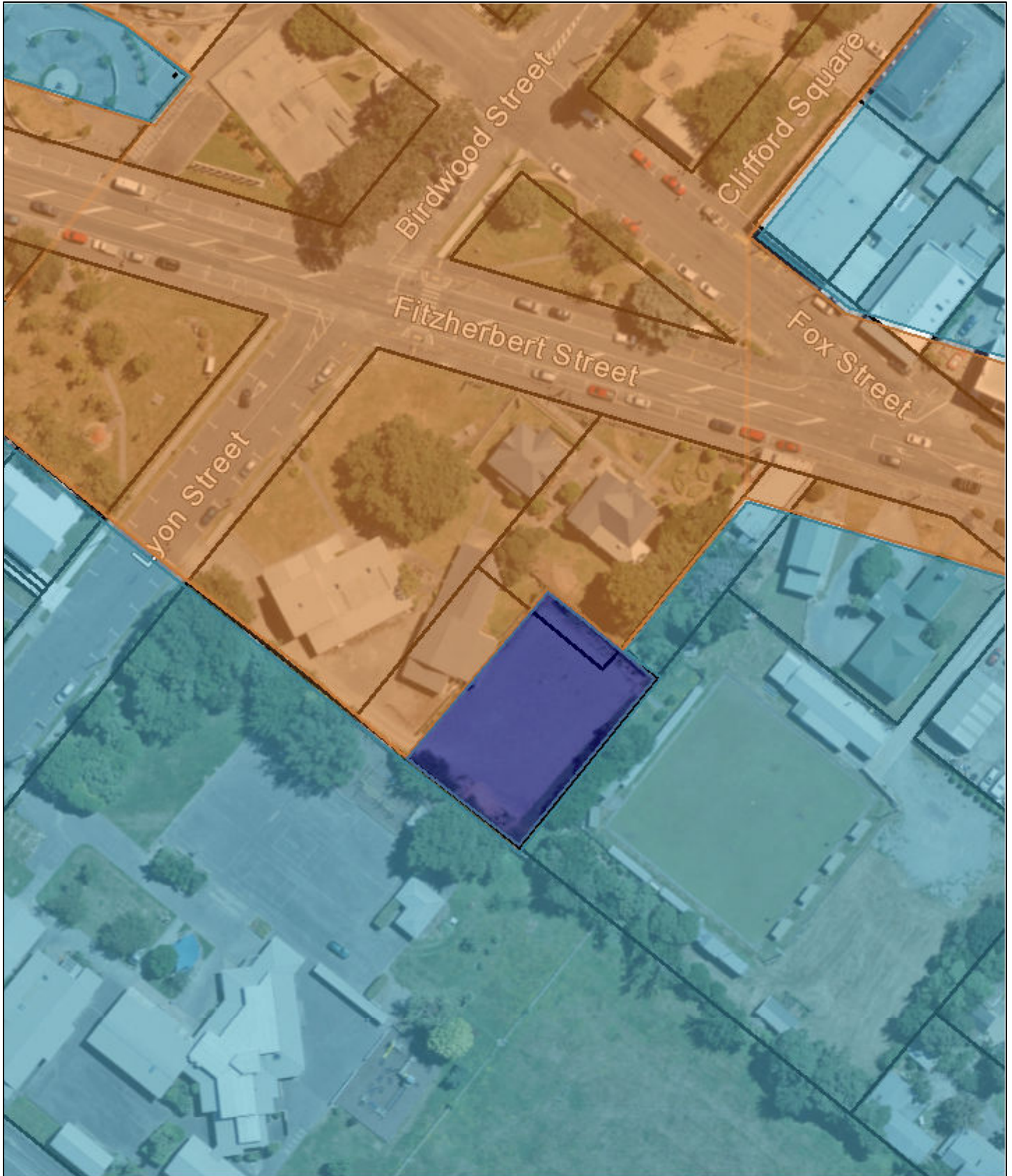


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
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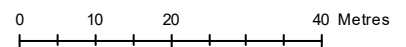


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
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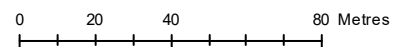


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
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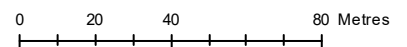


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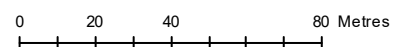


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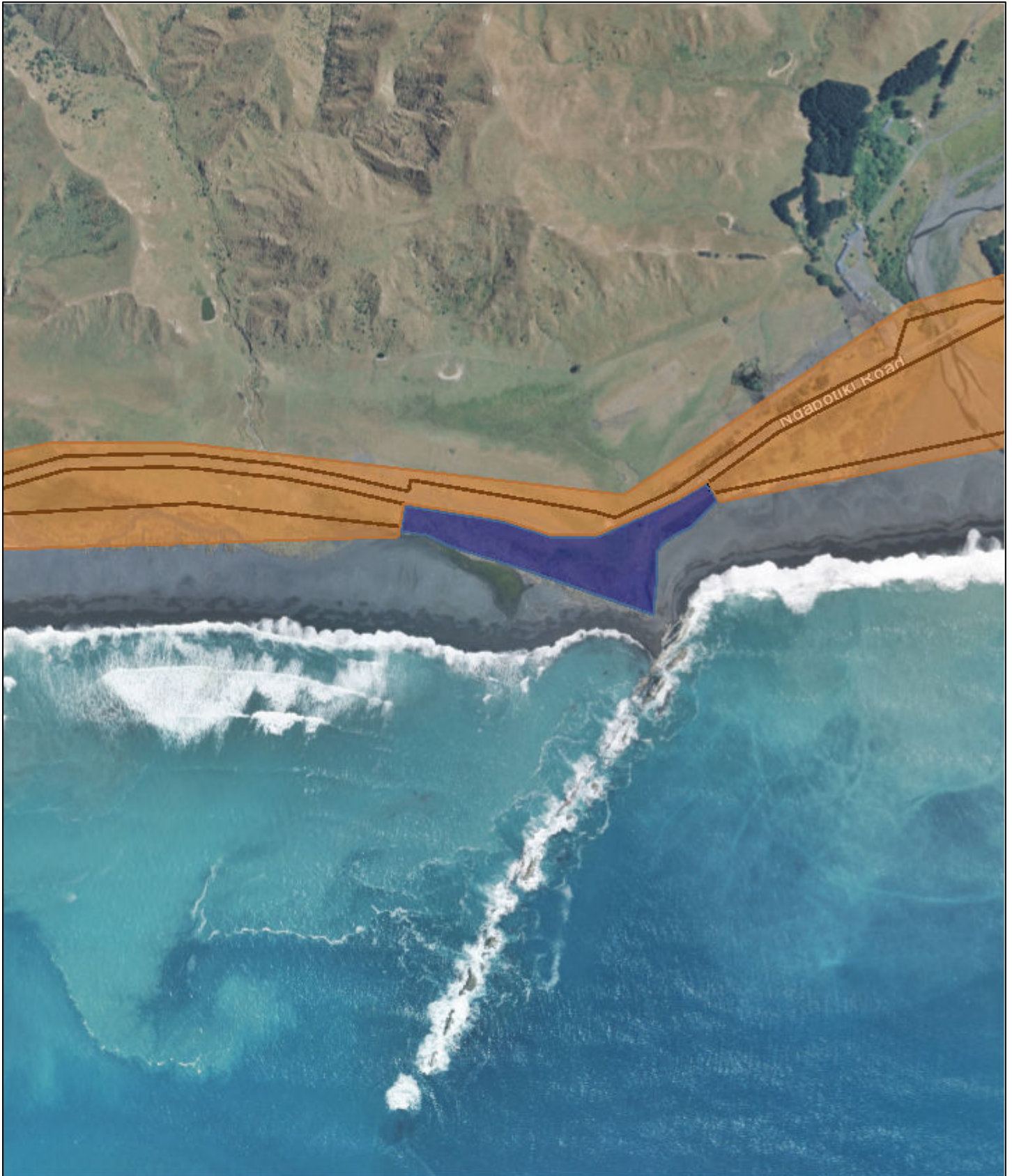


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
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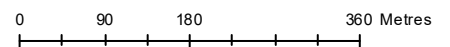


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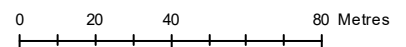


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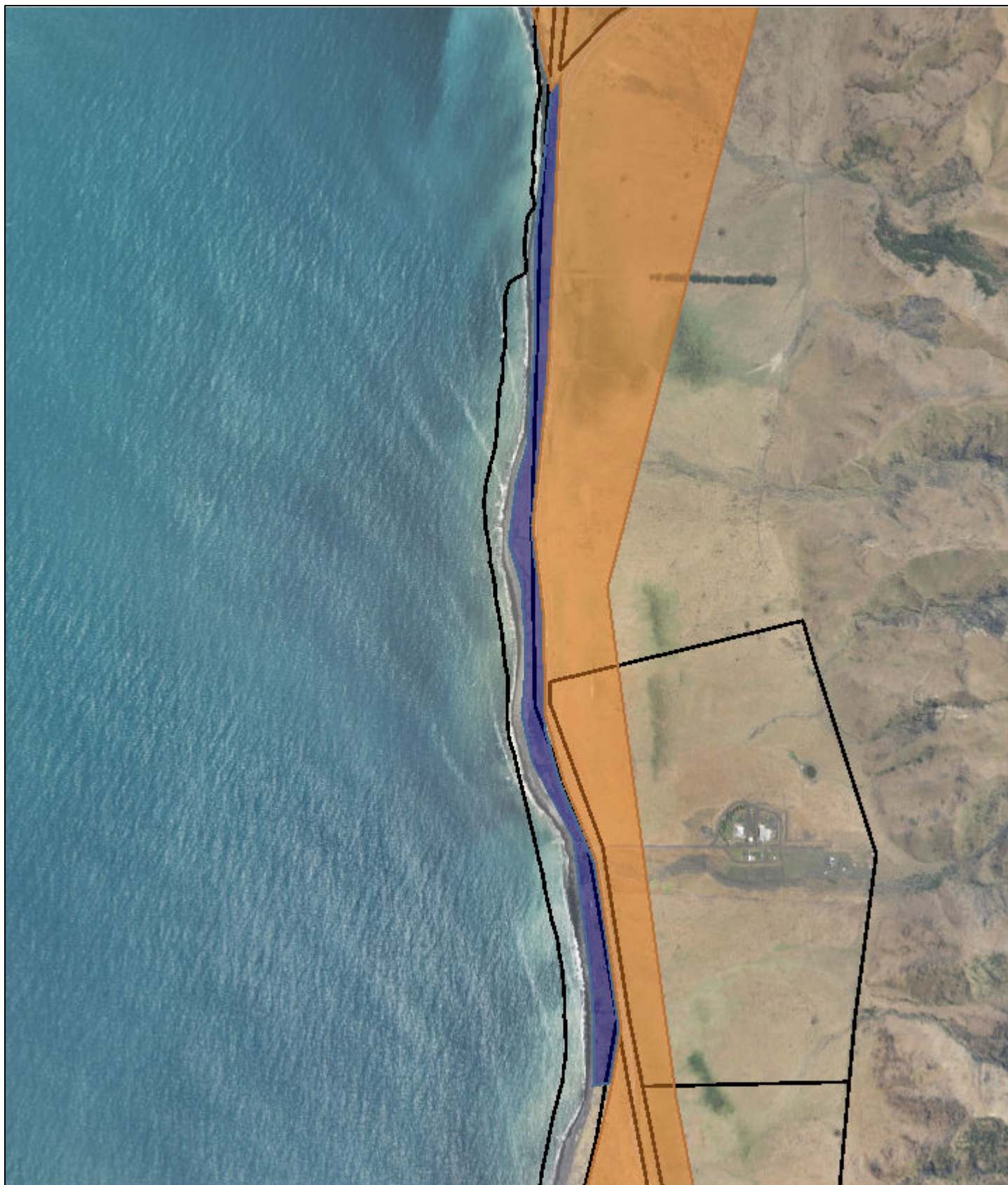


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
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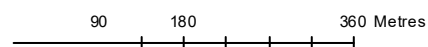


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
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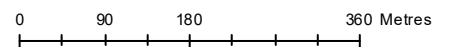


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ITEM C1

CHIEF EXECUTIVE'S REPORT

13 March 2024



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

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Statement from the Chief Executive

Kia ora koutou

As you can imagine, it's been a whirlwind 3 months since I joined South Wairarapa District Council.

Coming into this role followed 12 months of change within the organisation and uncertainty following a change in Government. My time so far has been focused on getting to know my team but also getting to understand the fabulous community of the South Wairarapa. A key focus continues to be getting to know all of our elected members, both Council and Community Boards, and understanding their priorities and drivers for the remainder of their triennium.

I'm also becoming familiar with the local challenges we face as Council, while some are similar across many NZ Councils, there are some unique to SWDC such as our large geographical area based around three distinct communities. I've met with our Council neighbours at Masterton and Carterton, along with navigating water restrictions and what this means for our districts' resilience in summers to come.

Perhaps the most significant step we've taken this year has been the decision to defer the adoption of our 2024-34 Long-Term Plan and pivoting to an enhanced Annual Plan for 2024/25. This move will allow us to have a clearer understanding of the changes to water legislation and what that will mean for us. It will provide us with more certainty and efficiency when we look to our next Long-Term Plan.

Council officers are putting in immense work to get the Enhanced Annual Plan ready for community consultation between 5 April – 5 May.

We've also just completed the consultation for the Featherston Masterplan. With great engagements and feedback from the Featherston community, this work will feed into the proposed Wairarapa Combined District Plan, and future infrastructure upgrades throughout Featherston. Hearings and deliberations are scheduled for 3 April.

For now, we're focused on navigating the future. The council is committed to understanding what our communities need, and how we can deliver on the services and activities are most important to us.

A handwritten signature in black ink that reads "J. Smith".

Janice Smith
CHIEF EXECUTIVE

Legislative Updates

[Water Services Acts Repeal Bill](#)

The Water Services Acts Repeal Bill announced on 13 February, and received Royal Assent to legislation on 16 February, includes a number of transitional arrangement(s) for local authorities.

The Bill includes

...provisions allowing local authorities to defer their 2024-2034 long-term plan by a year, replaced by an 'enhanced' annual plan for the 2024/25 financial year. A council must make a decision to do so by 30 April 2024, and if it does not, it may be authorised to defer its plan by Order in Council.

Progress of relevant bills currently in the house

Bills are proposals to make a new law or to change an existing one. Only Parliament can pass a bill. Each bill goes through several stages, giving MPs and the public the chance to have their say.

[Emergency Management Bill](#)

This bill establishes a more flexible regulatory framework for setting standards and managing the emergency management system across what is known as the 4Rs, risk reduction, readiness, response, and recovery.

[Electoral Bill voting age](#)

This single broad policy of this omnibus bill is to reduce the voting age in local elections and polls from 18 to 16 years of age.

On the horizon

[Local Electoral \(Restoration of Polls\)](#)

Legislation to restore community right to demand a poll on the establishment of Māori wards/constituencies.

[Fast track consenting](#)

Legislation to meet the Government's 100-day commitment to develop a permanent fast-track

consenting regime. NB the carried over Natural and Built Environment Act regime will apply until this legislation is passed.

[Local Water Done Well Bill](#)

The first of two projected bills giving effect to Local Water Done Well, this will focus on the proposed service delivery plans.

[New National Policy Statement for Freshwater Management](#)

Cabinet has agreed to replace the National Policy Statement for Freshwater Management 2020 (NPS-FM) 'to better reflect the interests of all water users.'

[Resource Management Act Amendment Bill](#)

Bill to change the hierarchy of obligations created by Te Mana o Te Wai in the NPS Freshwater.

[Local Electoral \(Abolition of the Ratepayer Roll\) Amendment Bill](#)

Currently, the Ratepayer Roll allows people to vote in each council district, local board area, and community board area they own property in.

Current central government consultations

The following relevant Government initiatives (related to the local government sector) are currently open for public submissions.

Submissions can be written by anyone and help select committees understand what the public think about a particular issue.

[New Zealand Bill of Rights \(Right to Sustainable Environment\) Amendment Bill](#)

Key dates: TBC

Private Member's Bill

This bill amends the New Zealand Bill of Rights Act 1990 to provide for the right to a sustainable environment.

[New Zealand Bill of Rights \(Right to Sustainable Environment\) Amendment Bill 7-1 \(2023\), Members Bill Contents – New Zealand Legislation](#)

[Local Government \(Facilitation of Remote Participation\) Amendment Bill](#)

Key dates: TBC
Private Member's Bill

This bill seeks to amend the Local Government Act 2002 to permanently allow local authority members to participate in local authority meetings remotely and be counted towards quorum for those meetings.

[Local Government \(Facilitation of Remote Participation\) Amendment Bill 1-1 \(2023\), Members Bill Contents – New Zealand Legislation](#)

[Privacy Amendment Bill](#)

Key dates: TBC
Agency: TBC

The Bill creates a new privacy principle that individuals must be notified when there is indirect collection of personal information by a third party. The key purpose of this bill is to improve transparency for individuals about the collection of their personal information and better enable individuals to exercise their privacy rights.

[Privacy Amendment Bill 292-1 \(2023\), Government Bill Contents – New Zealand Legislation](#)

For a full list of initiatives, please contact: governance@swdc.govt.nz

Regional updates

[Wairarapa Water Resilience Strategy](#)

Work has commenced by Greater Wellington District Council to support the implementation of the Wairarapa Water Resilience Strategy (WWRS) through the establishment of a work programme. An interim Governance Group has been set up supported by a secretariat function. An analysis of the existing planning framework has been completed and a

stocktake of work underway has started. The next steps are to continue to work with individual council staff to explore work already happening to support water resilience and to identify gaps. The detailed work programme is being developed, and engagement is being expanded with relevant stakeholders and key partners. The first deliverable is to be a full draft work programme to be considered by the interim group in April.

[Wairarapa Library Services](#)

Louise Dowdell has joined SWDC/CDC as our new Wairarapa Library Services Manager from Monday 26 February.

Louise most recently worked for Wellington City Libraries where she was a Team Leader with 11 direct reports across 4 busy sites. Louise has over 20 years' experience working in academic, school, and public libraries.

Louise holds a Master of Information Studies (Distinction) and a Bachelor of Arts (Education/English).

Louise's whakapapa is to Ngāti Maniapoto and she has been active in Te Reo and Te Ao Māori training and development programmes (for both staff and public) in previous roles.

We are very pleased to have Louise joining the team.

[Positive Ageing Strategy](#)

The Positive Ageing Strategy Co-ordinator attended the first meeting of the year for the Greater Wellington Regional Council's Public Transport Advisory Group on 1 February. Agenda items were - Life after Let's Get Wellington Moving, Metlink's Park & Ride service, and Pets on Public Transport. In particular, the Park and Ride system was the focus. There is pressure on many of the Wellington Park and Ride areas due to the size restrictions to many of the parking areas. Feedback was given from a Wairarapa perspective. The potential of a charge on parking is currently being discussed by Greater Wellington Regional Council

The Co-ordinator was invited to go along and experience the Hato Hone St John's Waka Ora Health Shuttle service and see first-hand how it supports Wairarapa's older persons. The Waka Ora Health

Shuttle is a koha (donation) based community service, delivered by volunteers, that transports people to health and wellbeing related appointments, and then brings them home again. She spent a morning with the Driver Volunteer picking up people, taking them to the hospital and dropping them home again.

The Wairarapa Community Networks kuia/kaumātua/older persons meeting (a network of organisations that work with older persons) was held in early December. This is a quarterly meeting focussing on issues in the sector. This meeting had focus on emergency management. Issues raised by participants included was the preparedness of older persons (including prescriptions, pets etc) and the difficulty of communications for older people during an emergency. There will be follow-up work regarding this.

Strategy/Policy updates

The following governance policy instruments are currently under-going review:

- Combined Wairarapa District Plan
- Freedom Camping Bylaw
- Revenue and Financing Policy (Rating Review)
- Wairarapa Local Alcohol Policy
- Psychoactive Substances Local Approved Products Policy
- Wairarapa Class 4 Gambling and Standalone TAB Venues Policy
- Māori Policy

Upcoming engagement and consultation

South Wairarapa District Council is preparing for engagement and consultation on the following initiatives:

Residents Perception Survey - South Wairarapa District Council has an ongoing need to measure how satisfied residents are with the resources, services and facilities provided by Council, and to identify improvement opportunities that will be valued by the community. Currently, the main mechanism for this information is the Resident Perceptions Survey. An invitation to participate in the Residents Perception Survey will be sent to a random selection of 3000 residents over 18 years of age with both online and paper response options.

Currently we are planning for the Residents Perception Survey to take place May – June this year, with results expected late July.

Gambling Policy Review is currently open until 22 March 2024 - [Gambling Policy Review - Wairarapa - SWDC SWDC](#)

Enhanced Annual Plan consultation is scheduled for 5 April – 5 May.

Significant projects and activities

Governance

Representation Review

Summary: The Representation Review is a review of the representation arrangements for South Wairarapa District Council. It relates to the number of Elected Members and how they are elected (e.g. at large, wards or a mix of both), how wards are defined & named and the establishment of community boards.

Update: Elected Members will hold a workshop on 28 February to discuss the timeframe and approach for the Representation Review, which will take place during 2024.

Next immediate milestones: Confirm a date when the Council will be presented with options for Representation.

For more information, please visit our website: <https://swdc.govt.nz/governance/representation-and-elections/>

PROJECT STATUS:



subdivision, plan definitions, heritage matters and natural hazards.

Next immediate milestones: A summary of submissions report will be released to the public in March. This will be followed by a period of further submissions, a hearing on the WCDP review will occur later this year.

PROJECT STATUS:



Spatial Plan and Featherston Masterplan - No change

Summary: Council approved the development of a Featherston Masterplan following adoption of the Spatial Plan in 2021. The project involves engagement, foundation discussion document, reporting a draft plan, consultation and feedback, refinement work and compilation of a final plan. The final plan will help inform the new District Plan, the Long-Term Plan and Council and central government projects.

Update/Next immediate milestones: Following the closing of the submission period, 59 on-line submissions were received, plus several written submissions. There has also been a lot of great feedback through recent community consultation sessions held, including the community engagement meeting on 27 January 2024. Key topic matters have included parking provision, the main street, rail crossings closure, mobility/safety, density, and heritage. A report on the summary of submissions is to be compiled for the hearings and deliberations in April 2024.

PROJECT STATUS:



Planning and Regulatory Services

Combined District Plan Review

Summary: The review, led through the advisory groups and WCDP Review Committee, considers the extent of change needed for chapters, alongside the national planning standards, national direction. The project extends from 2021-2023 with appeals work in 2024. Notification of the reviewed WCDP has been in place since October 2023.

Update: Submissions to the proposed plan closed on 19 December 2023. A wide range of submissions were received on the Proposed District Plan, a total of 291 submissions. Topics of high interest included rural

Dog Tags

A report on the topic was presented to Council on 21 February, it included an assessment of related aspects and options. Council has resolved to maintain the current approach for dog tags and dog registrations. Going forward, officers will work alongside Carterton District Council to further evaluate implementation aspects of the Dog Tag For Life from a lesson learned perspective.

Three Waters

Featherston Wastewater Treatment Plant (FWWTP) Consent Project

Summary: The plant needs a new consent. The current consent expired in 2012 and has since been on hold while a solution is identified. Built in 1975, the plant is no longer considered fit for purpose. It discharges treated wastewater into nearby Donalds Creek and needs an upgrade to reduce its impacts on the local environment, and to meet new measures introduced under National Policy Statements and regulations.

Update: Since the last report, the concept design review was completed and was accepted by phase Wellington Water. Work has commenced on the additional modelling and monitoring required to prepare the final response to the Section 92 further information request for information. This is due to be submitted to GWRC in May 2024. The extension of time to complete the section 92 response has allowed us to also commence a trial of a Dissolved Air Flotation (DAF) pilot plant at the WWTP. This will run for approximately eight weeks and finish in March 2024.

Next immediate milestones: The final response to the section 92 request for information is due by the end of May 2024. The timeline for public notification of this consent application is yet to be confirmed.

More information about this project's progress can be found in the monthly reports on the [project website](#).

PROJECT STATUS:



Martinborough Wastewater Treatment Plant (MWWTP) Compliance Upgrades

Summary: Applications for new wastewater connections in Martinborough are being put on pause in Martinborough for the time being because the town's wastewater plant has failed to meet performance and compliance standards. The plant has also reached its design capacity as population growth and annual connections have far exceeded expectations. Wellington Water, alongside South Wairarapa District Council (the Council), are urgently working on a delivery plan to bring the plant back to full compliance as soon as possible, while keeping GWRC updated on progress.

Update: The first interim update report on the works required on the To Do Abatement notices was submitted to GWRC in November 2023. The report provided a status and progress update against each of the tasks; Desludging Ponds, Influence Flow & Quality monitoring and UV investigation & Implementation. Eight of the nine tasks due were reported as complete, where one outstanding task related to undertaking an updated pond sludge survey and sampling investigation. This is expected to be complete by early March, following which a further update report will be prepared and submitted to GWRC. Recent work completed includes; a geotechnical investigation for the proposed geobag laydown area; hydrological, ecological, environmental and odour assessments to support any consent requirements, inflow meter replacement and influent sampling plan developed, UV system inspection and preliminary system design improvements.

Next immediate milestones: The outstanding pond sludge survey to be completed followed by updated progress report on the To Do Abatement tasks, forecasted for submission by end-March. Commence influent sampling programme. Implement mechanical solution to UV system improvements. Lodging of the relevant consent(s) for the geobag laydown area. The pond desludging activity is currently scheduled for October (after the colder winter months).

PROJECT STATUS:



Partnerships & Operations Updates

Roading

Renewals

Annual reseal programme

The programme is on target to be completed before the end of March 2024. The KPI of 5% of the network to be sealed will not be met due to budgetary constraints. There has been minor adjustment to the programme due to additional pavement failures on proposed sites, alternative sites have been added. The budget will be spent.

Pavement Rehabilitation.

Sections identified on Wards Line have been done as a shape correction and the section of Western Lake Road is pavement rehabilitation.

Kerb and Channel Renewal

A section of Fox Street in Featherston has been completed, and Jellicoe Street in Martinborough is currently under construction.

Unsealed Road metaling

The programme will commence in May 2024, with the anticipation that the climatic conditions are more suited to the application of aggregate.

Footpath renewals

Footpath renewal programme has been adjusted to accommodate Wellington Water Limited proposed renewal programme. The programme with completed in May 2024.

Structures component replacement

Works on the bridge deck on Tora Farm Settlement Road have been completed. CAPEX budgets are being monitored closely.

Operations

Works are programmed to be completed on sealed and unsealed pavements, along with chemical and mechanical high cut vegetation control. Deliberate signpost and sign damage is at a high level with willful damage occurring district wide.

2024-2025 pre-seal repairs are in the programme over the next 3 months with completion by the end of June 2024.

The annual remark of road marking is programmed for the next 6 weeks with completion due by early April 2024.

Emergency Works

The remaining sections of Cape Palliser Road which had serious swell damage during April and May 2022 are due to recommence repairs in March 2024. Rip Rap rock has been sourced from Linton Quarry in the Manawatu.

The final reinstatement from the storm event in August 2022 has now been programmed that Hinekura Road is due to be opened.

Cyclone Hale and Gabrielle works are well underway with the last funding request has now been approved by NZTA Waka Kotahi.

Hinekura Road

Works are well under way with the bulk of the earthworks completed, surface drainage and road pavement yet to be installed. At this stage the road will be open mid-March for all traffic.

The funding request has be lodged with NZTA Waka Kotahi and we are waiting for final approval.

Structural Bridge inspections

The bridge inspections have been completed with maintenance and structural faults being identified.

The scope of maintenance requirements being identified will feed into next financial year's programme.

Low Cost Low Risk

Guard Rail installation has commenced on Lake Ferry and Cape Palliser Roads.

Swing gates are being installed on sections of roads that flood regularly as a quick and efficient way to warn road users of the hazard. The gates are installed to block the approaching traffic but allow residents to exit the affected areas.

Subsidy will be paid for the stock underpass recently installed on Ponatahi Road, in line with NZTA Waka Kotahi guidelines.

Community Development

Te Rautaki Rangatahi o Wairarapa and Youth Development

In December 2023 we launched the [Youth Focus Group page](#) on our website. This page is a resource to support our community of rangatahi / youth with information and opportunities to get involved and help shape what Youth Voice looks like in the South Wairarapa.

We supported rangatahi / youth to put on a Featherston Youth Event at the Featherston Sports Hub. Approximately 40 people attended the youth-led event and got stuck into enjoying the activities, resources and kai.

We loved working with our rangatahi / youth, Featherston Community Board and community groups and volunteers to make this event happen. Thanks to collaborating with Masterton District Council,

Carterton District Council, Nuku Ora and Tū Ora we have been able to provide play resources and prizes to our community as part of recent events.

In February 2024, together with Democracy & Engagement team, we put on a Featherston Masterplan Youth Voice event and heard from rangatahi / youth about how the proposed plan works for them practically on a day to day basis and aspirations for the future.

As part of our shared commitment to the Wairarapa Youth Strategy we are in the process of gathering [Expression of Interest](#) from our community of youth workers and rangatahi to participate in the upcoming Mana Taiohi and Code of Ethics Youth Development training.

Wairarapa Funders Events

The three councils are working together with Eastern & Central Community Trust and Department of Internal Affairs to coordinate funding events for the Wairarapa community. The events will enable community groups, organisations and initiatives to access information, resources and one on one time with a range of funding organisations.



*Featherston Masterplan Youth Voice event
16 February 2024*

Welcoming Communities Programme

Summary: The Welcoming Communities programme has finished its research phase to understand how welcoming and inclusive South Wairarapa is for new residents and residents from different cultures. The summary report can be found [here](#) on our website. A Welcoming Plan has been drafted, which includes some short-term, low-investment activities and some longer term, strategic activities to improve how new residents are integrated into our communities. The Welcoming Plan is set to be finalised and approved by the Senior Leadership Team shortly, after which it will be publicly available on our website. Following this, the Welcoming Communities Coordinator's role will focus on implementing the Plan.

Next immediate milestones: The Welcoming Plan will be finalised and the implementation phase will begin by the end of March. To share feedback, ideas or to be more directly involved in the process, contact the Welcoming Communities Coordinator, Michaela Lloyd.

PROJECT STATUS:



Amenities

Welcome to Featherston Signs

In 2020, the signs that had been erected at each of the entrances were taken down after safety concerns around their proximity to SH2.

The concerns focused on the sign's fragility – which is how they would react if it was impacted by a vehicle. Council has since been liaising with NZTA on behalf of the Featherston Beautification Group (FBG) who are driving this initiative, to try resolve the issues and come to a solution to get the signs reinstated. This work has also involved the suppliers of the sign material and an engineer.

The current situation focuses on the resource consent which proposes a new location to accommodate the southern sign, situated further back from SH2 with the Otairua Reserve fence having been moved to accommodate it. The resource consent has been submitted to NZTA and we are awaiting their decision which will be returned by mid-March.

Alternative options that have been considered include moving the northern sign to an adjacent property, although this would reduce visibility of the sign and require discussions with the landowner. Another option is a proprietary sign system and while this would meet safety concerns, it would significantly change the design.

It is likely NZTA will be able to consider each sign separately on the consent and therefore give approval to one sign at a time as opposed to them having a linked approval. We are hopeful that the signs will be approved by NZTA so the FBG can proceed with the sign's reinstatement.

Martinborough Square Reserve Lighting

We are progressing the remedy of lights within the Martinborough Square reserve to help improve safety of the area at night, and in particular during the winter months.

Ground scanning was carried out to help determine where the underground faults are to help target repairs works and digging out of fittings. This has been an important first step to minimise the disruption to the reserve and risk of damaging tree roots. It has been determined that a resource consent is not required but we will seek expert arborist advice as the reserve has a number of notable trees.

Progressive electrical testing is helping further determine the type of faults and the solution required – such as completely new fittings, cables, or light bulbs. Contractors are seeking manufacturer advice on replacements and also ensuring they meet Dark Sky requirements. Once replacements are determined we'll be able to firm up when the work will be completed.

Greytown Pavilion Rebuild

We've been working with sports clubs and Presidential Homes on the Greytown Pavilion rebuild. This will see an improved and fit for purpose facility to accommodate the expanding size and needs of the clubs. We are waiting on finalisation of construction plans. An innovative approach to this build is an off-site modular build that will be delivered in three modules. This significantly reduces the time the clubs would not have access to the pavilion from 9+ months to just 4 weeks. Depending on the planning process we are aiming for delivery onsite in late June.

Underhill Road (South) Recreation Trail

We're appreciative of additional central government funding that was approved last year for the development of approx. 2km of a recreation trail along Underhill Road (South) to improve the connection to the current trail that leads onto the Tauwharenikau bridge.

Planning is well underway with construction expected to commence in March with completion in early April. In conjunction with other parties, we are organising an official opening event in May.

Greytown Greenspace

We've been working with representatives from the Greytown Trust Lands Trust, and the Greytown Rugby Club on the best arrangement for the rugby grounds to allow wider community use. The group has made some good progress and look forward to updating the community in due course. The proposed arrangements will see the grounds leased for \$1 per annum.

Wellington Region Waste Management and Minimisation Plan (WMMP)

The WMMP has continued to progress well with Council adoption in February. Detailed implementation planning is underway and being incorporated into future budgets. This planning includes activities specific to SWDC; between the three Wairarapa Councils; and between Councils in the greater Wellington region.

Greytown Wheels Park

After a successful stakeholder engagement activity late last year the park design was refined further from the initial concept design. We've also had great input from Papawai Marae into the design. These designs are now being worked through to develop build plans and associated phasing of the build to accommodate both Council and community investment. The build is scheduled to commence in November.

Lake Ferry Campground

We have been working with KiwiCamp regarding the compliance related project works at the campground and are happy with progress to date. The majority of the temporary living places (TLP's) that were non-compliant have been moved or modified. Other compliance related projects are on track.

Carkeek Observatory

After a key stakeholder meeting late last year it was determined that preservation of this historic site was a high priority before considering any tourism related activity such as story-telling, visits etc. We are working with conservation architects to determine what's required – including the scope of works, type of shelter, site work, archaeological authority, resource and building consents. We aim to have a tender released in May.

ANZAC Hall Exterior Repaint

This work is progressing well and expected to be completed in early March. Feedback we've had from the community is complementary of not only the work being done but also the respectful way the contractors have been working.

People and Capability

We currently have 5 vacancies; two vacancies are actively being promoted on the Seek website, one is in the shortlisting stage, and two are undergoing a review in terms of alignment with organisational priorities as per usual practice. Recent appointments have been made to the Lead Advisor, Information Management and Library Manager roles, in addition to two vacancies in the Democracy and Engagement team. All these roles are existing positions already in the annual plan and are necessary to deliver on the agreed priorities.

Workforce planning has been completed in readiness for the 2024/25 financial year and is forming part of the budget setting for this coming year. The remuneration budget remains in budget and is being actively monitored by the CE and Gm Corporate Services to ensure that this continues.

Initial discussions have started with the PSA union in readiness for the new Collective bargaining due to commence in May through to June.

Health and Safety

The Wairarapa Recovery Office continues to support communities across the Wairarapa impacted by the North Island Weather Events (NIWE) in January and February 2023. As a shared resource across the three

councils of Masterton, Carterton and South Wairarapa Districts, the Recovery Office has actively applied for a received funding to support both recovery and resilience efforts.

For South Wairarapa, this has included upgrading communications resilience for coastal communities and considering what is required to survive the first 3-7 days after an event if a community is isolated for any reason. Further initiatives are planned to support rural and coastal communities across South Wairarapa and discussions are ongoing with impacted communities and Iwi.

In recognition that it is 12 months since NIWE happened, the Recovery Office is moving to Recovery & Resilience activities as focus in South Wairarapa returns to supporting and embedding resilience activities.

Finance Update

Anticipated total revenue 2023/24 (all income streams)	\$35.4m
Revenue year to date as at end of Jan 2024 (all income streams)	\$27.0m
Anticipated total operating expenditure 2023/24	\$32.7m
Operational expenditure year to date as at end of Jan 2024	\$19.2m
Anticipated total capital expenditure 2023/24	\$18.2m
Capital expenditure year to date as at end of Jan 2024	\$5.1m

Local Government Official Information and Meetings Act Requests

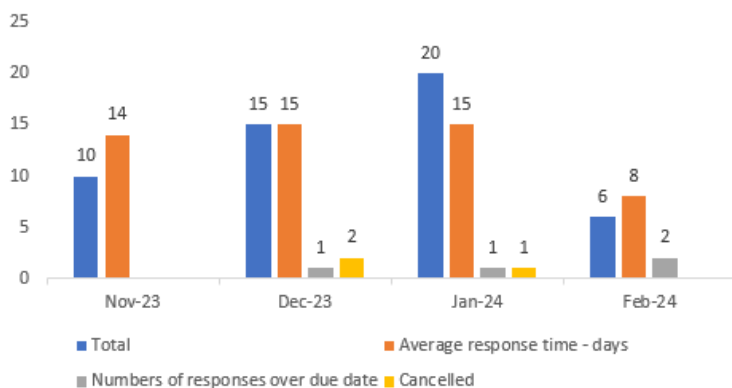
For the period of 1 November 2023 to 26 February 2024, Council received a total of 51 Local Government Official Information Act (LGOIMA) requests. The average number of days to respond to these requests has increased to 15 in January/February.

The average number of days to respond is within the 20 days maximum. When more time is required, the requester is always communicated with, and an extension is usually granted. Workloads and leave have an impact on the timeliness of responses.

Our current practice is to log all information requests that require more than a simple email response. This supports Officers to track and monitor information in a coordinated way and reduces the risk of enquires not being responded to.

The Council is now proactively releasing information requests, and these can be found on our website here: <https://swdc.govt.nz/lgoima-proactive-release/>

**LGOIMA Requests
November 2023 - February 2024**



HAKAPĀ MAI CONTACT US

Address:

19 Kitchener Street, Martinborough 5711
PO Box 6, Martinborough 5741
New Zealand

Telephone: 06 306 9611

Email: enquiries@swdc.govt.nz

Media enquiries: media@swdc.govt.nz

Our customer service is available to help with any enquiry.

Open: 9:00am – 4:00pm Monday to Friday

SERVICE REQUESTS AND FEEDBACK

Our [Get It Sorted](#) online form can be used to report issues to Council.

Urgent matters should be phoned straight away to Council on (06) 306 9611.

Council's [compliments and complaint policy](#) is located on our website – feedback is welcome and can be provided using the online [form](#)



Wairarapa Economic Development Strategy (WEDS) Quarterly Report

1. Purpose

The purpose of this report is to provide the Committee with WEDS quarterly reporting, including key updates, initiatives and financial information.

2. Recommendations

Officers recommend that the Committee:

1. Receive the 'Wairarapa Economic Development Strategy (WEDS) Q2 Report'.

3. Appendices

Appendix 1 – WEDS Quarterly Reporting, October – December 2023

Contact Officers: Amanda Bradley, General Manager, Democracy and Engagement
Matt Carere, Regional Economic Development Team Lead, Wellington NZ

Reviewed By: Janice Smith, Chief Executive

**Appendix 1 – WEDS
Quarterly Reporting
October – December 2023**

Wairarapa Economic Development Strategy Quarterly reporting dashboard - Overview

Q2: 1 October - 31 December 2023

Overview	Key risks and issues
<p>The first half of this year has been focused on laying the foundation aspirational, multi-year workstreams across our five Strategic Pillars. These are divided into two layers: <i>Enablers</i> to build capability & resilience, and <i>Opportunities</i> to grow comparative advantage.</p> <p>WEDS delivery relies on a 'leveraged' model to maximise our lean resources & budget for best advantage. Our role as a <i>force multiplier</i> drives momentum, investment and attraction of opportunities through a region-wide lens. This has been demonstrated throughout Q1 & Q2 via partnerships with Kānoa, CreativeHQ, Wairarapa Water Users, WellingtonNZ and others.</p> <p>The PMO is supporting the Regional Economic Development Plan (REDP) refresh and several key Wairarapa initiatives are expected to be submitted for assessment. The REDP is owned by the Wellington Regional Leadership Committee and elevates 20-40 Economic Development initiatives for the Wellington/Wairarapa/Horowhenua region.</p>	<p>The WEDS function operates on a 3-yearly cycle to align with the local government <i>Long Term Planning Process</i>. This means the WEDS MoU and budget arrangements are up for renewal by 30 June 2024. This process will require alignment of priorities and financial support across the District Councils during a period of acute economic pressures. The three Council CEO's are leading this work, taking onboard recommendations from the WEDS Forum.</p> <p>Many actions in the workplan require further funding and the WEDS PMO are facilitating connections where possible. There are some initiatives that do not have an obvious funding pathway, no Central Govt funding available and there is a risk that some of these initiatives will be impacted.</p>

Business	People	Land Use & Water Resilience	Māori	Technology	Infrastructure
Acceleration Programmes	Tourism Sector Support	Water Resilience Opportunities & Strategy	Te Ōhanga Māori ki Wairarapa	WNZ Tech Sector Strategy	Advocacy and Support
<p>The first Wairarapa <i>Rebel Business School</i> was delivered in June/July 2023. This included a young entrepreneurs week- <i>Rangatahi Hustle</i>, aimed at nurturing business acumen in college students and recent graduates. The programme was highly successful with a total of 35 local graduates, the largest cohort in NZ for 2023. Graduate follow-up activities continued through July and August.</p>	<p>Destination Wairarapa presented the draft <i>Dark Skies</i> work programme to the WEDS Forum for input in November 2023. The plan aims to grow opportunities from accreditation, and will be supported by a Steering Group to be appointed in Feb 2024 under an MoU between nine stakeholders. Seven of them have already signed the MoU. Lack of ongoing funding to support the programme continues to be a risk.</p> <p>A supplier was appointed in Nov 2023 to continue the establishment of the <i>Five Towns Trail</i> Trust. Initial work included a gap analysis of the previous work, engagement with Council CEO's to identify funding in the 2024 LTP, and approaching future Trustees. The contract is on track for completion in early April 2024.</p>	<p>GWRC have established a Water Resilience working group with the aim of identifying the future of Water Governance in the Wairarapa. David Holmes was appointed interim Chair. GWRC have also contracted a resource to develop a WWRS implementation plan with Mana Whenua input.</p> <p>CDC have contracted with Crown Holdings to fund process water infrastructure at Waingawa Estate. This is at detailed geotech / costing stage.</p> <p>WEDS & the Wairarapa Water Users Society kicked off the <i>Water Resilience Summer Series</i>. This is a series of field trips looking at innovative water use in the primary sector. The first event was held at Craggy Range vineyard in December 2023. The series will continue through until March 2024.</p>	<p>WEDS Iwi representatives and WellingtonNZ's GM Māori Economic Development are working to procure a consultant and set dates for a Wairarapa Wānanga, to engage local Hapū and Māori communities on priorities for Māori economic development. The event is supported by WEDS.</p> <p>With WEDS support, the Māori in Business Wairarapa Trust (MiBW) have expanded their network and offerings for membership. This includes delivering training and networking events, as well as increasing their online presence and reach.</p> <p>A series of events for Māori businesses focused on financial capability and accessing capital through the banking system has been run by MiBW, with support from WEDS. The first event was held in November 2023 with the series to continue through to May 2024.</p> <p>WellingtonNZ's Maori Business Advisor is supporting MiBW to develop a 'one to some' capability building cohort that is likely to focus on HR, H&S and Finance capability.</p> <p>MiBW have been contracted as a delivery partner to deliver the 2024 pilot programme <i>Digital Up</i> alongside Business Wairarapa. The first cohort will begin in Feb 2024.</p>	<p>CreativeHQ ran two acceleration events to assess demand in the Wairarapa Region: <i>A Capital Raising Education Workshop</i> and a <i>Sales & Marketing Accelerator Breakfast</i> in October 2023. Both events were fully subscribed with great feedback. WNZ funding for the strategy has been extended to June 2024, with WEDS & CHQ investigating other potential partnership opportunities.</p> <p>CreativeHQ (subsidiary of WNZ) have supported over 32,000 people through their support programmes, raised over \$290 Million in venture capital and created over 1200 jobs - 800 in the Wellington Region. WEDS have led communications and promotion activities to stimulate interest and awareness of CHQ in the Wairarapa. This will continue through FY24.</p>	<p>This quarter WEDS have been supporting a provider interested in returning air passenger services to the Wairarapa. This included sourcing and providing regional economic data, as well as coordinating engagement, briefings and meetings. MDC CEO is now the lead for progressing the opportunity.</p> <p>The WEDS PMO is supporting the Wellington Regional Leadership Committee (WRLC) in two specific areas, being the <i>Regional Emissions Reduction Plan</i> and the <i>Regional Industrial Land Survey</i>. The PMO ensures connections, input and relevant Wairarapa data is fed into each project.</p> <p>The WEDS PMO has worked closely with Kānoa to continue scoping infrastructure and development opportunities to add to the Wairarapa region portfolio. WEDS have contributed content for the paper to incoming Ministers on Wairarapa Economic priorities to influence future fund settings. We anticipate direction on future policy in early 2024.</p>
Business Capability Development	Wairarapa Workforce Plan Implementation	Primary Sector Land Use		Digital Training and Capability Building	
<p>Delivery of WellingtonNZ's <i>Business Growth services</i> continues in the Wairarapa. This includes monthly 'drop in' sessions for businesses to access advice on support and funding; one-on-one business discovery sessions under the <i>Regional Business Partner Programme</i>, and connecting innovators and start-ups with both <i>Callaghan Innovation</i> and <i>CreativeHQ</i>.</p> <p>Candidates for consideration as <i>accredited providers</i> are being identified, to become eligible for co-funding to train and upskill other businesses in the region & nationwide.</p> <p>Powershop Masterton won the <i>Youth Friendly</i> award at the Wairarapa Business Awards in November. The award was sponsored by WEDS, in alignment with the Wairarapa Skills programme.</p>	<p>Healthcare Talent Recruitment The new Tū Hauranga Trust is in final stages of incorporation to drive forward healthcare recruitment for Wairarapa. Tū Ora has ringfenced funding to support this initiative.</p> <p>Good2Great (Primary Sector) 2023 programme concluded with the last workshop in Nov 2023. Engagement was high with the programme fully subscribed & great feedback from attendees. The programme is on hiatus as further funding is investigated with MPI.</p> <p>Ūmanga Tūmatarau Careers Event 2024 Planning for the 2024 event continues, following success of the pilot in 2021. This initiative contributes to building resilience to grow capable people and support Wairarapa business communities to better understand the labour market. The event will take place early 2024, date to be confirmed.</p> <p>Wings over Wairarapa STEM WEDS provided unscheduled funding to support the WOW STEM event. We are awaiting report from the lead.</p>	<p>19 local producers attended an <i>AgriTourism Workshop</i> to investigate land diversification options & pursue value-added streams to their farming business. The pilot workshop was run in Oct 2023 by <i>Inside NZ</i>.</p> <p>WEDS delivered the inaugural <i>Food and Fibre Innovation Forum</i> in Nov 2023 to 50 participants. The event aimed to de-mystify the support & funding avenues available, as well as promote connection & collaboration amongst local stakeholders. The event was a success with very positive feedback received.</p> <p>Stage 1 of investigation into a land-use diversification/crop trial is being explored. This looks at the potential for clustered horticulture production in the river flats of Eastern Hill country (traditionally sheep & beef territory). The Forum will consider the option to progress this work into Stage 2 in Feb 2024.</p>		<p>WaiTech Trust are scoping an initiative to undertake baseline digital fluency testing across Wairarapa High Schools, with support from WEDS. This will inform the needs & direction of future digital training, and highlight skills gaps for future employers. The training can be conducted online and repeated to inform consistent results from Years 9-10 onward.</p> <p><i>Digital Up</i>, an evolution of MBIE's 'digital boost' capability programme for business, has been developed with support from WEDS. The programme will upskill and teach the use of digital tools to grow, improve and problem solve in day-to-day business. Wairarapa highlighted the demand from running the MBIE pilot programme in 2022, and the first Wairarapa cohort (led by Business Wairarapa) will commence in Feb 2024. Māori In Business Wairarapa will deliver a dedicated <i>Digital Up</i> cohort for local Māori businesses.</p>	<p>WEDS is supporting a Water Resilience advocacy group to investigate options for water storage infrastructure in the Region. This is being led by <i>IrrigationNZ</i>, who are working at Ministerial level on legislation and national policy change for freshwater. The group is closely tied to the Water Resilience Committee led by GWRC and MDC.</p>

Wairarapa Economic Development Strategy Quarterly reporting dashboard - Initiatives

Q2: 1 October - 31 December 2023



Tracking as planned



Some areas requiring action, some potential risks



Significant issues or stop/go decision required

Focus Area	Strategic Action	Initiative	Overview	Initiative Lead	Stage & Timeframe	Status	Funding	Highlights	Risks & Issues	Next Steps
Business	Acceleration Programmes	Rebel Business School	Proposed 'Rebel Business School' and 'Rangatahi Hustle' programmes in FY24.	WEDS Forum WellingtonNZ Rebel Ltd	Feasibility & Planning	Tracking as planned	Tracking as planned	The inaugural <i>Rebel Business School</i> was run in Wairarapa over June/July 2023. This included the Young Entrepreneur focused <i>Rangatahi Hustle</i> course. There were 35 local graduates, the largest cohort in NZ for 2023.	Whilst the programme is free, the time commitment for candidates in full-time work is significant. WEDS will explore hybrid delivery models with Rebel to adapt to community needs. Sourcing co-funding will remain a challenge in a stretched funding environment	An EOI process will commence in 2024 to gauge demand for a second edition of <i>Rebel</i> in Q4. Once established, WEDS will work with Rebel to identify co-funding partners and sponsors for the programme.
		Other acceleration programmes	Identify other business support and funding programmes relevant to Wairarapa businesses, and support businesses to access them.	WellingtonNZ CreativeHQ Business Wai	Planning	Tracking as planned	Tracking as planned	In October and November 2023 WEDS partnered with CHQ to deliver two events in the Wairarapa, including a <i>Capital Raising Workshop</i> and a <i>Sales & Marketing Accelerator</i> . These were fully subscribed and well received by the business community. The Tech Sector Acceleration regional programme has been extended to June 2024, with design underway by CHQ for the next suite of activities.	There is uncertainty surrounding the future of the CHQ acceleration programme past June 2024. There is a risk that Wairarapa may not be able to leverage the full benefit of the programme without further investment.	The CHQ partnership clearly established demand from our region to engage in acceleration opportunities. The PMO will continue to engage with CHQ in January 2024 to ensure opportunities are secured early for the Wairarapa.
	Business Capability Development	WNZ Business Support Services	Deliver WellingtonNZ business support services in the Wairarapa as a local satellite programme, including Business Growth Advisors, Regional Business Partner programme and Callaghan Innovation advisors.	WellingtonNZ	Ongoing Delivery	Tracking as planned	Tracking as planned	WEDS continue to support satellite delivery of WellingtonNZ Business growth services. New team members have been appointed at WellingtonNZ and are being supported with familiarisation and introductions with local stakeholders.	MBIE are making changes to the Regional Business Partners Network (RBP) to include one-to-some and one-to-many support. This is not likely to be implemented until July 2024.	We anticipate increased <i>Business Growth</i> presence in 2024 with the appointment of new team members at WellingtonNZ. This includes support for Pākihi Māori and Innovation advice.
		Capability development opportunities	Support other business capability development opportunities in partnership with Business Wairarapa.	WellingtonNZ Business Wairarapa	Planning	Tracking as planned	Tracking as planned	WEDS sponsored the Wairarapa Business Summit with WellingtonNZ providing a stall at the event. WEDS also sponsored & presented the 'Youth friendly/young entrepreneur' award to Powership Masterton at the Business Wairarapa Awards Ceremony in November 2023.	Limited funding is identified for capability development, creating pressure over competing demands. The PMO will investigate leveraging the new RBP policy to supplement activities that meet the RBP criteria.	Work with Business Wairarapa to understand the new RBP 'one-to-some and one-to-many' funding policy when finalised and released by MBIE, and register/source providers as applicable.
People	Tourism Sector Support	Leverage the Dark Skies accreditation opportunity	Support Destination Wairarapa with funding to develop and champion a multi stakeholder Dark Skies work programme, to leverage outcomes for the tourism sector. 10-month foundation stage of an aspirational multi-year coordinated effort to realise potential.	Destination Wairarapa	Delivery (Delayed)	Some areas requiring action, some potential risks	Some areas requiring action, some potential risks	WEDS have co-funded a Dark Skies co-ordination role under contract with Destination Wairarapa from July 2023 to April 2024. A draft programme and MoU were presented to the Forum in November and are currently being considered (and in a number of cases already signed) by stakeholders. Steering Group members are being identified to begin working together by the end of February. Star Safari have presented a business case for a specialised Astrotourism School and Space Science Centre to be situated in the Wairarapa and are looking for funding. Multiple other businesses are developing dark skies related products including Dark Sky tours, astro photography workshops, and star gazing from vineyards.	With the contract expiring at the end of April there is a risk that the programme resource will be lost and that further progress is impacted. The initiative will require a substantial source of ongoing funding to enable future progress.	Destination Wairarapa are approaching the Wairarapa Councils for further programme funding as part of the 2024 LTP process. Stage 2 of the contract will progress initial actions identified in 2024. The newly formed Steering Group will be working together to identify priorities and approaches to achieve these.
		'GAP Year' pilot programme	Lead a stakeholder group through the WSLG to design a 'GAP' pilot programme - to provide youth with opportunities and to retain workforce within the Wairarapa. To include funding youth engagement and implementation support.	Wairarapa Skills Group REAP/Y2W	Scoping & Feasibility	Some areas requiring action, some potential risks	Some areas requiring action, some potential risks	WSLG members see potential in the programme and require support with the next steps in this project. There are pathways available to run a pilot programme using Madison recruitment as an intermediary employer.	To gain traction, this initiative will require dedicated funding to design and pilot the programme. UCOL, Youth2Work and REAP have noted many local employers are not well equipped or ready to take on the challenge of young staff. They recommend addressing this gap in capability prior to progressing the GAP programme. Co-funding through the Workforce Development Council has been unsuccessful, and a new stream must also be secured.	GAP year is identified as an initiative in the REDP. The PMO to investigate synergies with the REDP to scope options for progress. Alternatively, the PMO can leave to progress organically with the WSLG.
	Wairarapa Workforce Plan Implementation	Wairarapa Workforce Plan Initiatives	Support WSLG initiatives developed by Sector Groups to enable the Wairarapa Workforce Plan: 1. Recruiting and retaining healthcare workforce (WaiHealthSkills) 2. Primary Sector Good 2 Great programme 3. WaiTech Trust digital literacy and capability programmes 4. Hospitality/Tourism KiwiHost workshop programme 5. Other workforce initiatives as supported by the WSLG	Wairarapa Skills Group	Investment attraction Planning Delivery	Tracking as planned	Tracking as planned	The WSLG continue to drive the Workforce Plan with WEDS support. A new Chair was appointed to replace Paul Southey - and the group welcomed Renee Hogg. This quarter saw the following initiatives progress: - Completion of the <i>Good 2 Great</i> programme for 2023 (Primary) - Finalising Charitable Status for the <i>Tū Hauoranga Trust</i> (Healthcare) - E-Sports Final and Digital Fluency testing planning (WaiTech) - Financial capability training for Pākihi Māori (Māori in Business) - Wings over Wairarapa STEM Festival (Out-of-Session) - Planning for Wairarapa Careers Event in early 2024 (REAP & Y2W)	The WSLG is an enthusiastic and cooperative group, but the capacity of volunteers remains an issue. Many initiatives will require new sources of co-funding in order to be realised. For example: - <i>Good 2 Great</i> will require financial commitment from MPI to continue in 2024. - The WaiHost pilot in Q1 was a success, but funding is yet to be secured for the future Funding for FY24 is now exhausted, as a result of out-of-session request from the 3 Councils to support the Wings "Take Flight" STEM programme.	The PMO will continue to support the WSLG to identify opportunities and implement actions. We anticipate progress in Q3 with the Careers Day initiative and Digital Fluency testing in Wairarapa High Schools. Māori in Business Wairarapa will also continue their <i>Financial Capability</i> series.

STATUS KEY:	
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	Some areas requiring action, some potential risks.
	Significant issues or stop/go decision required.

Land Use & Water Resilience	Water Resilience Opportunities & Strategy	Waingawa Industrial Park - Water Security	Support the implementation of a commercial water resilience solution (infrastructure) for Waingawa Industrial Park.	CDC MDC Kānoa	Detailed Design and Delivery Stage 1		The Kānoa application was successful securing \$1.75M for the Project. MDC & CDC have approved financial contributions, with CDC entering into a contract for delivery.	The project will progress in stages to manage risks and resource consent.	CDC to contract detailed project design.
		Wairarapa Water Resilience Strategy	Support GWRC to establish a Wairarapa implementation arm for the Water Resilience Strategy, including employment of a dedicated Programme Manager to enact. Update: Support GWRC to advance the Water Resilience Strategy, including Governance & implementaion	GWRC WellingtonNZ WEDS Forum	Planning		GWRC have established a Working Group with Wairarap elected members with the aim of scoping the future governance arrangements for Water in the Wairarapa. The group held it's inaugural meeting in November 2023. GWRC have also contracted a resource to support development of the implementation plan and mana whenua involvement.	The Governance arrangements for the WWRS may not be finalised in time for accurate reflection with in the 2024 LTP and budget. Progress will require further financial commitment from both GWRC and the Wairarapa Councils. There is significant uncertainty surrounding water policy nationwide, and the GWRC Regulatory Statement is still progressing. The full impact of these changes is yet to be understood.	GWRC to compile TOR for the steering group, and lead develop the WWRS implementation plan alongside stakeholders and mana whenua. WEDS will continue to progress Water initiatives with an economic development benefit, whilst supporting the GWRC work.
		'Cluster' water education and small storage	Support 'cluster' water education opportunities, as identified by Wairarapa User Groups/Fed Farmers to encourage collaborative small storage schemes	WEDS Forum Wairarapa Water Users Society	Delivery		WEDS partnered with the Wairarapa Water Users to run a water resilience <i>Summer Series</i> in the style of <i>Feild Days</i> . The series is aimed at education for rural water users across the viticulture, horticulture and sheep/beef industries. The series commenced on 6th of December with the first event held at Craggy Range Te Muna vineyard. The series will continue through summer 2024.	For practical safety and travel purposes, each event will be limited to 40 attendees.	Promotion of events in early 2024 to ensure maximum attendance.
	Primary Sector Land Use	Land Use Optimisation	Explore optimised land use in the Wairarapa Eastern Hill country, via analysis of crop viability in the river valley flats. Connect with MPI <i>Sustainable Food & Fibre Futures</i> to progress from analysis stage to crop trials.	Wairarapa Water Users Society Copps Consulting	Planning and connection with MPI		The initiative was presented to the WEDS Forum in November 2023. The Forum agreed to progress the project in Stages, with funding for Stage 1 scoping approved.	The results of Stage 1 may result in a decision not to proceed with Stage 2.	The Stage 2 report will be presented to the WEDS Forum in Feb 2024, to enable a decision around further investment for Stage 2.
		Land Use Diversity	Deliver a pilot AgriTourism Workshop to explore diversified land use options & income streams for Farmers. Establish demand & plan for ongoing programme of support	WEDS Forum InsideNZ Dest Wairarapa	Delivery		The first AgriTourism workshop ran on 19th October with 25 attendees.	This programme was approved by the Forum in the absence of co-funding. Financial backing from the Primary sector or other sources will be needed to continue successive delivery in 2024.	The contracted partner <i>InsideNZ</i> will report back to the Forum in early 2024 on workshop outcomes. WEDS will connect participants into the Business Growth ecosystem for further support.
		WEDS Forum advocacy for primary sector land use	Empower the WEDS Forum to advocate for primary sector, land use change and impacts, e.g., afforestation	WEDS Forum	Advocacy		Q3 has seen the release of the Wellington <i>Future Development Strategy</i> , the Wairarapa Combined District Plan (WCDP) and the Regional Emissions Reduction Plan. There is a significant amount of new information available for Councils and Forum members to digest.	Significant policy and legislation changes are proposed in a short period of time. This is compounded by policy change occurring under the new Coalition Govt.	Re-assess the state of national policy following the 100 day plan from the new Government.
			Food and Fibre Innovation Forum	WEDS	Delivery		WEDS delivered the inaugural Food & Fibre Innovation Forum in November 2023 with 50 attendees. The purpose of the Forum was to connect Wairarapa businesses with the funding and support available in the primary sector.	Nil	Progressing through the REDP with the commissioning of a report on Food & Fibre priorities and areas for investment. This work has been contracted and is expected to be complete in March 2024 as part of the REDP refresh.
	Iwi	Te Ōhanga Māori ki Wairarapa	Māori Economic Development Plan	Support WEDS Iwi Representatives to develop a Māori Economic Development plan, to be tied into the WEDS and He Kai Kei Aku Ringa as well as Tu Mai Ra and Kahungunu ki Wairarapa Investment strategies.	WEDS Iwi Representatives WellingtonNZ GM Maori ED	Procurement of Supplier	WellingtonNZ's Toni Kerr has been promoted into the new role of GM Māori Economic Development. Toni will continue to support regional Iwi reps with Māori development projects and stakeholder relationships.	Procurement of an acceptable supplier is anticipated before the end of 2023, but there is a risk the project will take longer than expected pending availability of a suitable provider.	Supplier to be contracted and identify dates/venue for delivery of the Wānanga before the EOFY
	Technology	WNZ Tech Sector Strategy	Tech Sector Strategy connections	Maximise Wairarapa opportunities and involvement for Tech Sector acceleration, investment and profiling opportunities (including Film/Screen Wellington).	WellingtonNZ Creative HQ	Delivery	CreativeHQ funded a Wairarapa partnership of two events this quarter, including a Capital Raising education workshop and a marketing accelerator event. This established the demand from Wairarapa Businesses with both events fully subscribed.	There is uncertainty surrounding the future of the CHQ acceleration programme past June 2024. There is a risk that Wairarapa may not be able to leverage the full benefit of the programme without further investment.	The CHQ partnership clearly established demand from our region to engage in acceleration opportunities. The PMO will continue to engage with CHQ in January 2024 to ensure opportunities are secured early in the calendar for the Wairarapa.
		Digital Training and Capability Building	Digital Infrastructure stocktake	Explore opportunity to undertake a Digital Infrastructure stocktake through an external consultant, to identify connectivity gaps and impact for the region on digital capability.	WEDS Forum MDC	Planning		The PMO have not yet investigated options to progress this.	The availability of Satellite internet, Fibre & 5G footprints were limited at the time of initial strategy development. The global coverage of Starlink may impact the scope and direction of the stocktake, and its priority to the Forum.
Wairarapa 'Digital Up' He Waka			Leverage the lessons learned from MBIE's <i>Digital Boost</i> pilot programme to deliver an organic regional programme of digital upskilling for business	MiBW and BW	Delivery		Detailed planning has been taken to deliver <i>Digital Up - He Waka</i> programme by MiBW & Business Wairarapa, which was endorsed by the Forum in November 2023. WEDS have contracted delivery of the pilot programme for Q3 and Q4.	Both suppliers recommend shifting the start date for the first cohort to early 2024. This will allow more planning and recruitment time, to ensure maximum attendance and meeting KPI's.	Advertising and promotion of the programme in early 2024.
Infra-structure	Advocacy and Support	WEDS Forum advocacy for infrastructure	Leverage the WEDS Forum for advocacy in support of infrastructure projects regionally significant for the Wairarapa, including transport.	WEDS Forum	Advocacy	WEDS brokered an opportunity for negotiations between the Councils and a commercial aviation provider, to investigate returning passenger services to the Region. This exercise highlighted the value of the new Regional Economic data products developed by Infometrics. WEDS is able to source Wairarapa-specific data to inform business case development	N/A	Discussions continue internally under the lead of MDC.	

STATUS KEY:	
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Wairarapa Economic Development Strategy

Quarterly reporting dashboard - Budget

Q2: 1 October - 31 December 2023

Focus Area	Strategic Action	Budget	Initiative	Allocated	Forecast	TOTAL WEDS	EXTERNAL	Comments
Business	Acceleration Programmes	\$ 50,000	Rebel Business School (Startup Support)	\$ 4,000	\$ -	\$ 4,000		Allocation from FY22-23 budget
			Other acceleration programmes	\$ -	\$ 30,000	\$ 30,000	\$ 20,000	Balance of \$20k to be sourced from Sponsors for mid 2024 course
	Business Capability Development		WNZ Business Support Services	\$ -	\$ 4,000	\$ 4,000		tbc (post CHQ event acceleration?)
			New capability development opportunities	\$ -	\$ 6,000	\$ 6,000		Support delivery of satellite RBP & Bus Growth services (F&F support post contract? Tbc)
People	Tourism Sector Support	\$ 25,000	Dark Skies	\$ 25,000	\$ -	\$ 25,000	\$ 40,000	\$50k total WEDS contribution over FY23 and FY24. Destination Wairarapa cofunding of \$40k
				\$ -	\$ -	\$ -	\$ 40,000	REDP contribution to establish Five Towns Trail Trust
	Wairarapa Workforce Plan Implementation	\$ 50,000	'GAP Year' pilot	\$ -	\$ 10,000	\$ 10,000		(resource to define the project tbc)
			Wairarapa Workforce Plan initiatives	\$ 7,000		\$ 7,000		Digital fluency
				\$ 10,000		\$ 10,000		Careers event
	\$ 20,000		\$ 20,000		Carried forward from FY22-23 budget			
	\$ 10,000		\$ 10,000		Wings Take Flight Programme, awarded out of cycle			
Land Use & Water Resilience	Water Resilience Opportunities & Strategy	\$ 15,000	Waingawa Industrial Park - Water Security	\$ -	\$ 5,000	\$ 5,000	\$ 1,750,000	Funding approved from Kānoa (\$5k tbc)
			Wairarapa Water Resilience Strategy	\$ -	\$ 5,000	\$ 5,000		(tbc water initiative)
			'Cluster' water education and small storage	\$ 5,000		\$ 5,000		
	Primary Sector Land Use	\$ 35,000	WEDS Forum advocacy for Primary Sector Land Use (Optimisation & Diversification)	\$ 5,000	\$ 20,000	\$ 25,000		Land diversification trial eastern hills
				\$ 6,000	\$ -	\$ 6,000		Agritourism workshop
	\$ 5,000		\$ 5,000		F&F Innovation Forum			
Iwi	Te Ōhanga Māori ki Wairarapa	\$ 30,000	Māori Economic Development Plan	\$ 10,000	\$ -	\$ 10,000	\$ 20,000	Co-funding through WellingtonNZ Māori ED
			Māori Development Initiatives TBC	\$ 3,000	\$ 17,000	\$ 20,000		MiBW financial capability series (\$17k tbc)
Technology	WNZ Tech Sector Strategy	\$ 40,000	Connect Wairarapa to opportunities within the <i>Wellington acceleration strategy</i>	\$ -	\$ 7,500	\$ 7,500	\$ 5,000	2023 events wholly funded by CHQ (\$7.5k tbc)
	\$ -			\$ 7,500	\$ 7,500	\$ 5,000	2023 events wholly funded by CHQ (\$7.5k tbc)	
	Digital Training and Capability Building		Digital Infrastructure stocktake	\$ -	\$ 10,000	\$ 10,000		(\$10k tbc)
	Other Digital Capability programmes	\$ 20,000	\$ 5,000	\$ 25,000		Digital up (\$5k tbc e.g post digital fluency event)		
Infra-structure	Advocacy and Support	\$ -	WEDS Forum advocacy for infrastructure			\$ -		
Operations	WEDS and WSLG	\$ 65,000	WEDS Forum and WSL Governance, events sponsorship, communications & marketing	\$ 65,000		\$ 65,000		
		\$ 20,000	WNZ PMO operational overheads	\$ 20,000	\$ 22,000	\$ 42,000		Forecast additional running costs due to personnel circumstances (Recruiting & Maternity leave cover)
		\$ 250,000	WNZ PMO people resources	\$ 250,000		\$ 250,000		
		\$ 580,000	TOTAL WEDS EXPENDITURE FY23-24	\$ 465,000	\$ 160,000	\$ 625,000	\$ 1,905,000	
		\$ 150,000	FY22-23 WEDS funding (carried forward)	\$ 97,500	\$ 52,500	\$ 150,000		Carried forward additional funding
		\$ 235,000	FY23-24 WEDS funding from Councils	\$ 117,500	\$ 117,500	\$ 235,000		
		\$ 250,000	FY23-24 WNZ funding (people resources)	\$ 250,000		\$ 250,000		
\$ 635,000	TOTAL WEDS INCOME FY23-24	\$ 465,000	\$ 170,000	\$ 635,000	\$ -			
			Surplus	\$ 10,000			To be allocated in Q3/Q4 after budget rebalance	

Destination Wairarapa Q2 Report

1. Purpose

The purpose of this report is to provide the Committee with the Destination Wairarapa quarterly reporting, including the General Manager's marketing and financial reports.

2. Recommendations

Officers recommend that the Committee:

1. Receive the 'Destination Wairarapa Q2' Report.

3. Appendices

Appendix 1 – Destination Wairarapa Quarterly Reporting, October – December 2023

Contact Officers: Amanda Bradley, General Manager, Democracy and Engagement

Anna Neilson, General Manager Destination Wairarapa

Reviewed By: Janice Smith, Chief Executive

**Appendix 1 – Destination Wairarapa
Quarterly Reporting
October – December 2023**

Destination Wairarapa
Q2 General Manager's and Marketing Report 23/24
Oct 2023 – Dec 2023

2023/2024 Deliverables

Visitors

The below graph shows the Accommodation Data Programme (ADP) data for Wairarapa until November 2023.



November 2022: 24.4k vs November 2023: 23.7K. November accommodation data is down 2.9% for total (domestic + international) guest nights stayed vs November 2022. International guest nights however are up.

Month	Measure	Wairarapa RTO	New Zealand	Wairarapa RTO (Same Month Last Year)	New Zealand (Same Month Last Year)
1/11/2023	Number of establishments	33	2757	31	2823
	Number of active establishments	33	2648	30	2602
	Number of stay units	1000	121400	1000	122200
	Average stay units per establishment	31.2	44	32.4	43.3
	Monthly stay unit capacity	30800	3643400	30100	3666200
	Available monthly stay unit capacity	26100	3234800	24800	3184900
	Percentage of stay unit capacity available	0.85	0.89	0.82	0.87
	Stay unit nights occupied	12300	1939600	12500	1806400
	Capacity utilisation rate	0.4	0.53	0.41	0.49
	Occupancy rate	0.47	0.6	0.5	0.57
	Total guest nights	23700	3366000	24400	3086000
	Domestic guest nights	20600	2060000	22100	2151400
	International guest nights	3100	1306100	2300	934500
	Guest arrivals	12800	1732800	13300	1552900
	Average guests per stay unit night	1.9	1.7	2	1.7
	Average nights stayed per guest	1.8	1.9	1.8	2

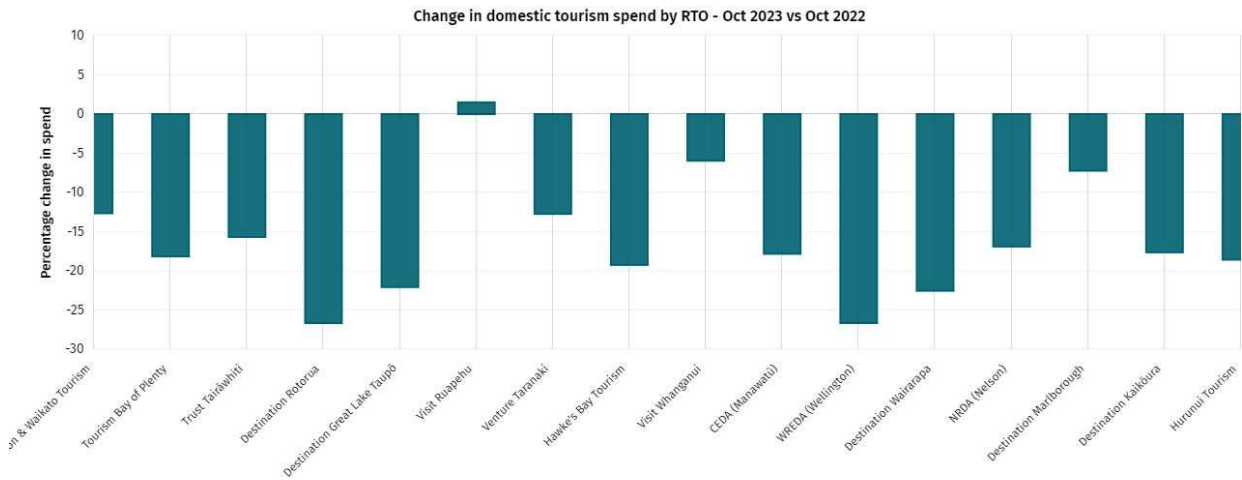
Nationwide (all RTO's) - Total guest nights are up on last year's levels. Like Wairarapa, domestic guest nights were down nationally however international guest nights were up significantly. This is primarily because nationwide, there is more packaged product available to be purchased by international visitors than there is in the Wairarapa, and there is more awareness internationally of other regions in NZ than the Wairarapa.

Having a heavily skewed domestic market protected the region somewhat from global impacts – such as the recent pandemic, but it leaves us very vulnerable to domestic influences such as high inflation/interest rates. As a sector, we should focus on spreading the risk more i.e. developing product that is popular with international tourist such as Dark Sky, cycling, nature and wine and having a presence at the international trade shows – such as the TRENZ and Meetings events in New Zealand.

Spend

The MRTE series of data has been re-instated.

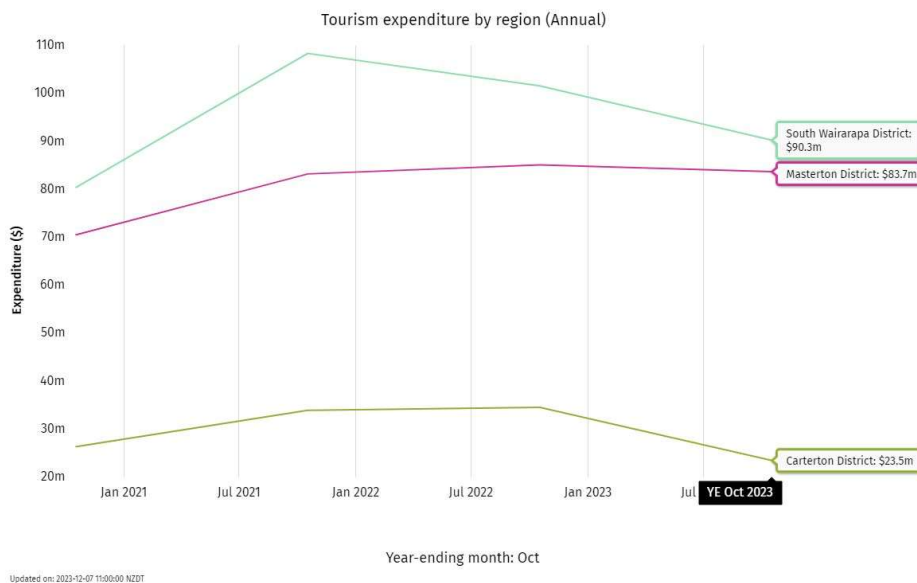
DOMESTIC MRTE spend **Wairarapa** (monthly) by RTO October 2023



Source: Hikina Whakatutuki - Ministry of Business, Innovation & Employment. Last updated on 2023-11-23. From <https://teic.mbie.govt.nz/teiccategories/datareleases/mrte/>

Domestic tourists in the Wairarapa spent \$15.9 million in **October 2023**. This was 22.5% down on **October 2022**. This was a nationwide trend and most likely due – as predicted, to the effect of the national elections, higher cost of living and increased interest rates.

MRTE DOMESTIC spend by **TLA** Year End October 2023



Updated on: 2023-12-07 11:00:00 NZDT

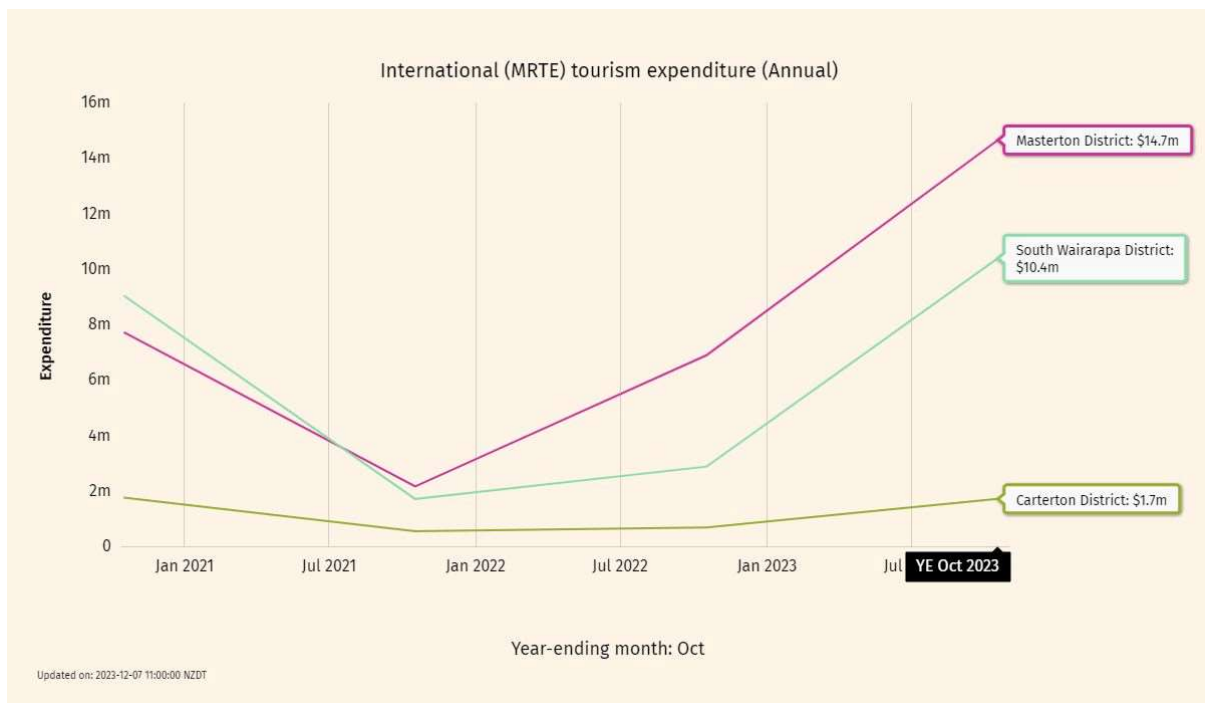
Domestic Visitor Spend **YE October 2023**. MDC: \$83.7m, SWDC: \$90.3m, CDC: \$23.5m

INTERNATIONAL MRTE spend Wairarapa (monthly) by RTO October 2023



International tourists in Wairarapa spent \$1.2m in October 2023.

MRTE INTERNATIONAL expenditure by TLA Year End October 2023



International Visitor Spend YE October 2023. MDC: \$14.7m, SWDC: \$10.4m, CDC: \$1.7m

Unfortunately, the forecasts made in the Q1 report for the domestic visitor market in Q2 have proven to be correct for the region.

It will be interesting to see what impact the events mentioned in the below article have on spend data when the November data comes out.

<https://www.rnz.co.nz/news/ldr/503389/thousands-attend-wairarapa-events-despite-economic-headwinds>



[Thousands attend Wairarapa events despite economic headwinds](https://www.rnz.co.nz/news/ldr/503389/thousands-attend-wairarapa-events-despite-economic-headwinds)

[More than 18,000 visitors attended Wairarapa events in the past two weeks, giving the region a tourism boost after a slower winter.](https://www.rnz.co.nz/news/ldr/503389/thousands-attend-wairarapa-events-despite-economic-headwinds)

www.rnz.co.nz

With regards summer (Q3), Anecdotally we are told international tourists are here in good numbers and they are spending.

Domestic tourists are also here, however they are not spending like they used to. Where they might have shared a bottle of wine over lunch at a vineyard in the past, they are purchasing by the glass.

As for retail, visitors are not purchasing full priced items, instead opting for sale items or smaller auxiliary items e.g a scarf instead of a dress etc.

Destination Wairarapa has been behind our members (233) all the way, working alongside them to help navigate and support them during these challenging times.



Product Development

Wairarapa Dark Sky International Reserve – Summary of Progress to Date (1 year on)

An application from Wairarapa Dark Sky Reserve Association for South Wairarapa and Carterton district to become accredited as an International Dark Sky Reserve was approved in January 2023.

Destination Wairarapa agreed to be the leading organisation to progress the development of the Dark Skies opportunity for the region, appointing a fixed term/co-funded WEDS and DW Product Development role from 1 July 2023 to begin co-ordinating this work across the region with multiple stakeholders. (funding ends 31st March 2024)

A regional Dark Sky MOU expressing a desire to work together to leverage the opportunity has been developed, and signed by the following stakeholders: Destination Wairarapa, Wellington Regional Economic Development Agency (WgtnNZ) Business Wairarapa, Wairarapa Dark Sky Reserve Association, Carterton District Council, South Wairarapa District Council and Masterton District Council. Feedback on the MOU from Ngāti Kahungunu ki Wairarapa, and Rangitane Tu Mai Ra Trust is still to come.

Dark Sky Sponsor: Martin Connolly, South Wairarapa Mayor has been appointed.

Mayor Martin will be the Chair of the Dark Sky Steering Group with the Product Development role (Chrissy Cummings) coordinating the Steering Group and project managing any identified regional initiatives (funding for Chrissy and the initiatives dependent).

Steering group members are being identified with the first meeting to be scheduled next month. Date TBC.

Masterton District Council has committed to join the Dark Sky Reserve: Matt Steel, Senior Policy Advisor, Masterton District Council appointed Project Lead. Now connected with Wairarapa Dark Sky Reserve Association for advice and next steps in purchasing light monitoring equipment and measuring light pollution.

Dark Sky Programme Champion/Product Development Manager Q2 Activity Highlights

Star Safari

Significant tourism/product development work with Star Safari continues. As a result of the opportunity identified, Star Safari are keen to develop a specialised Astro Tourism School and Space Science Centre to be situated in the Wairarapa. The purpose of the school is to teach quality, informed and sustainable Astro Tourism experiences and Space Science Education. Their mission dovetails with the goals of experiential tourism, offering visitors a chance to engage deeply with the environment and local culture. The Astro Tourism schools' presence in Wairarapa region stands as a significant proponent of sustainability and community development. Business Case written. Referred to Claire Menzies at WellingtonNZ for further support and connections.

Pricing restructure to increase revenue, \$45pp, \$75pp, children remain free, Trade- ready product in international market \$295pp, increase in international visitors from Singapore, Australia, and the US. Tourism NZ showcased Star Safari to 81 front-line South East Asian travel agents, they also appeared in Tourism NZ's latest update to PR Managers worldwide. Currently working on World Space Week activations and community events in October 2024, free activations will require funding and or sponsorship.

Sam and Hari from Star Safari continue to teach STEM to primary and secondary school students and teachers throughout NZ, their goal is to set up the school in Wairarapa to focus on teaching locally and Wellington region.

Accommodation Development: Commercial in Confidence

Property Developer currently scoping out accommodation development opportunities that would also include 10 star gazing domes. The domes will command a higher overnight rate, and become a signature four season destination, along with environmental/sustainable fixtures and fittings particularly outdoor lighting to ensure the Dark Sky is protected. This concept is incredibly successful at Metis Crossing in Canada and has a strong cultural element.

Development of Tourism Connections

Capital Tours Wellington – New Dark Sky Trade guided tour product out of Wellington to connect Wairarapa, day or overnight tours, domestic and international visitors.

Patuna Chasm and Pete Monk-Wairarapa Astro Photography specialist, developing new Astro Photography works shops in the Chasm.

Under The Stars and Luna Vineyard, star gazing in the vineyard and special events, selling of Astro Photography artwork via the isite.

Accommodation sector (hotels, motels & B&B's) provided with Astro Tourism information for visitors to assist them discovering Wairarapa Astro Tourism experiences. Books and binoculars can also be purchased via Under The Stars for self-at home star gazing.

Go Carterton took the initiative and created activations and free community events during World Space Week with Star Safari. Go Carterton have submitted a funding application for 2024 to be known as a "Space Town" to continue their space related activations and events with a focus on education for children, along with a Science Fair, specialist speakers on AI, Astro Photography, solar storms, satellite technology for climate resilience and disaster response etc.

DW and Wairarapa Dark Sky Reserve Association held a successful Dark Sky Connections event in Martinborough during World Space Week, (limited budget provided by sponsorship) connecting people to promote their business and work together on Dark Sky tourism initiatives. South Wairarapa and Carterton Mayors attended their comments, "one of the best businesses to business events they had attended". Graeme Murray, Co-Founder of Earth and Sky Lake

Tekapo renowned in astro-tourism, was the guest speaker who shared his success and challenges in a startup Dark Sky business.

Conference and Incentive groups generate revenue, book in advance, generally mid-week, and off-peak dates. These groups are including Dark Sky activities while supporting sustainable and regenerative tourism. Group bookings have ranged from \$15k to \$120k into the economy. The Dark Sky Reserve is a draw card to those groups in Wellington or those considering the region, 80% of world population live under skyglow and have never experienced a Dark Sky.

Marketing

This period covered Spring including Labour weekend and a surprising number of major events, normally held in summer, pulled forward due to Covid in previous years.

Events

We supported and promoted the following events through our channels during this period:

- Wairarapa Wedding Expo developed by the Copthorne
- Walking Festival
- Toast Martinborough
- Lighthouse Gin Garden Party
- Wings over Wairarapa
- Rose in the Roses at Longbush Cottage
- Smokefest Burnout Comp
- Tui Vintage Car Day
- Rita Angus exhibition at Aratoi
- Pukaha Garden Tour
- World Space Week
- Launch of Booktown audio app: Booklover's Trail Te Ara Kai Pukapuka audio app
- The Bookshop Hop

Below is excellent feedback to the Bookshop Hop – driving visitors right around the region.



Toast Martinborough

Toast Martinborough received Regional Events Funding (REF). Therefore, alongside the Events Team from WgtnNZ we worked closely with Toast Martinborough’s marketing team to look to maximize ticket sales in the days leading up to the event. We were able to add value and guidance to sales strategies and last-minute sales tactics planning.

Increasingly, as tickets sales become tougher, events are needed last minute pushes to grab remaining sales.

Marketing Activity

Paid placement in Our NZ magazine.

<https://www.calameo.com/read/00513475597a1f8a1be02> Page 69:



Wairarapa

A stunning summer

Big summer skies and wide-open spaces are the perfect canvas for your summertime retreat. With epic adventure and world-class food and wine at your feet, Wairarapa is a wildly charming escape.

Just a short drive from Wellington over the Remutaka Hill, and an easy drive from Palmerston North and Hawke's Bay, Wairarapa sits at the heart of the Classic New Zealand Wine Trail.

www.wairarapanz.com

In Gladstone

Urjar is undergoing an impressive transformation with works nearing completion on a brand-new cellar door and dining experience. Scheduled to open in early 2024, this exceptional venue will showcase some of the best food and wine the region has to offer.

www.urjar.co.nz

A Sunday Session at Gladstone Vineyard, complete with live music and local food trucks is a great end to a weekend well spent in the region. Held on the first Sunday of every month, these events share the 'small but mighty' ethos of this much-loved winery.

www.gladstonevineyard.co.nz

Wairarapa's northern vineyards are celebrated each year as part of the Wairarapa Wines Harvest Festival, located at The Cliffs in Gladstone. With fantastic live music, delicious local eateries and award-winning wine, this festival is a must for the social calendar. The 2024 event will be held on Saturday 17 February. Tickets can be purchased online, until sold out.

www.wairarapaharvestfestival.co.nz



Tami brings the music

Sitting proudly between Greytown and Featherston is Tauherenikau Racing and Events Centre, renowned for hosting fantastic family race days every summer. For three days each January, the heritage venue swaps the stables for a stage, transforming into the home of Wairarapa Music in the Country.

Headlining the festival in 2024 is the exceptional Tami Neilson, a true icon of country music, and she'll be supported by 12 additional acts including Patea Maori Club, Marian Burns, Jenny Mitchell and the Shenanigans. Such a line-up doesn't come around often and this one makes for a weekend to remember.

Wairarapa Music in the Country is on Friday 5, Saturday 6 and Sunday 7 January. It's an event made for families, motorhomers and lovers of live kiwi music. Tickets are on sale now.

www.tauherenikau.co.nz



Cycle hub for adventure

Outdoor adventure is closer than ever with Cycling Tom Bike Shop. This brand new, specialised hub for all things cycling makes exploring the region on two wheels a must-do activity. Start your experience with a coffee and treat from the shop's café, before hiring a bike or e-bike and hitting the tracks.

Both guided and self-guided ride options are available, each dedicated to uncovering the beauty of Wairarapa. With mountain, gravel and road biking adventure packages, these tours are certain to be unforgettable.

Looking to purchase some new wheels? The experienced Cycling Tom team are experts in their field and can make sure you're set with the perfect bike option and accessories for you.

Cycling Tom Bike Shop is open daily at 230 High Street, Masterton, beside Copthorne Solway Park.

www.cyclingtom.co.nz



Wines of the north

At the heart of the Classic New Zealand Wine Trail, Wairarapa's award-winning wineries stretch far beyond the stunning village of Martinborough. The region's northern vineyards are home to some of the region's favourite drops and well worth a visit this summer.

A favourite spot for get-togethers and long lunches, Le Grà is a family-owned, family-friendly vineyard and winery located just north of Masterton. Featuring vintages only available to enjoy via the cellar door, platters featuring home-made delicacies, and learn games for the kids, a Le Grà experience deserves a whole afternoon.

www.legra.co.nz

Delivered the 2023 Visitor Guide and Wine Map

An excellent response with new and existing operators advertising. A good result all round.



Link to it here: <https://wairarapanz.com/wine-map-visitor-guide>

Tourism NZ webinar, an RTO overview for key TNZ staff via webinar – also recorded and sent off shore.

Operators

Wellington Operators Day run by Wgtn NZ (aimed at frontline tourism staff e.g. concierges, accom owners etc) was attended by a number of activity operators who found it very useful.

Met with new Pukaha marketing manager.

Had comprehensive session with the team at Tom's Cycling and detailed ideas and feedback.

Attended the Tourism Summit which had a strong focus on AI. Claire and Barb have revisited the presentation and are watching Digital Boost website sessions, also RTNZ responses to keep up with AI usage, approaches and ideas.

Met with Urlar Winery & Cellar Door – developed an article about the forthcoming development for use in Lifestyle magazine.

Imagery

Worked with Country Village Heaven who were undertaking and funding a comprehensive photo shoot of Greytown – they allowed us to tuck in these shots (and other street scenes) at no charge, using the talent already on hand:



Trade

Hosted Tourism NZ product manager famil for German and UK product managers. Excellent response to our trade ready product.

Presented a regional showcase webinar to 60 South East Asian front line travel sellers via Tourism NZ Singapore.

Worked with CNZWT regional partners (Hawkes Bay, Wairarapa, Wellington, Marlborough) to develop a famil for TRENZ 2024 along the whole trail.

Attended an excellent CNZWT regional partners team planning session in Hawke's Bay. The trail is in very good heart with many opportunities to work more closely to leverage the quality and appeal of the trail. A new refined website is live and links to each of the regions:

<https://www.classicwinetrail.co.nz/>

Website design, SEO, and Tourism New Zealand

Satellite Design has successfully developed a clean and concise layout for our website, executed by the Stun team. The main website page types have been laid out, and API feed features are currently in the process of being integrated. Emphasising a streamlined and organised design, remains our focus to ensure easy site navigation and overall usability.

In alignment with the new design, brand colors, fonts, and logos have been modernised.

Barb, Tania, and Claire underwent a comprehensive Search Engine Optimization (SEO) workshop led by Kevin, a specialist from Stun. The workshop aimed to ensure that our new website not only maintains but also enhances our current organic search traffic.

Key areas of focus included:

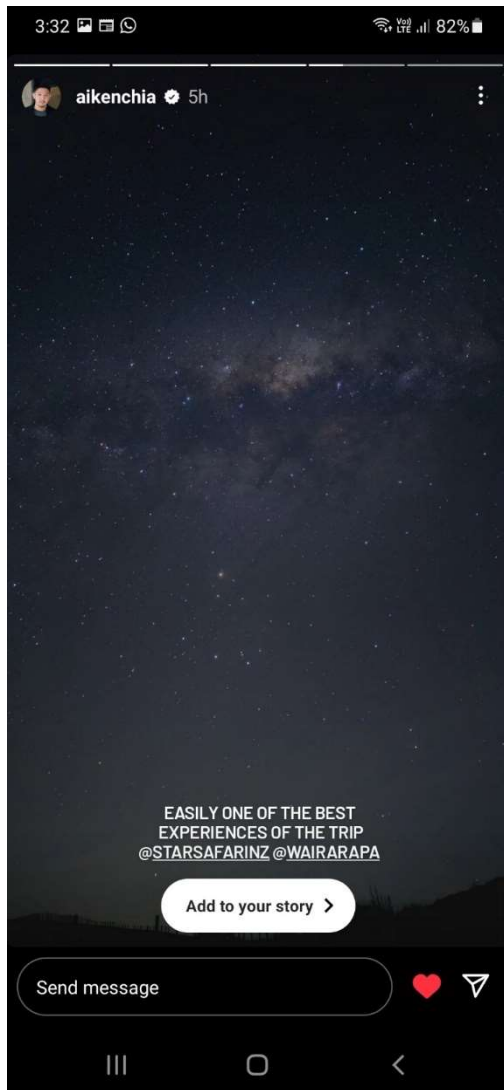
- Content SEO – copywriting, page urls and images
- Backlinks – identifying high quality external website sources eg. Tourism New Zealand and WellingtonNZ
- Technical SEO – page speed, sitemap creation and mobile optimisation.

Sarah, from our isite Visitor Information Centre team, has been doing a stellar job making contact with all members applicable to list on Tourism New Zealand's website, Newzealand.com. Accommodation, activities, tour or transport operators, are able to list. This is a key component of our site to pull through member content listed on Newzealand.com. Claire has had some one-on-one sessions with members to guide them through the listing process. Listing on Newzealand.com not only benefits our members for our new site, but also provides them with increased visibility through Tourism New Zealand's extensive reach.

Media

Hosted a Tourism NZ Singaporean media famil – 3 social media influencers with huge followings:

Output included:



Their response to the Dark Sky tour with Star Safari has boosted our reputation with Tourism NZ considerably.

Hosted Kiwi couple - content creators and freelancers for Jetstar. They create the content for Jet Star channels as well as posting organically on their own channels. They created heaps of excellent content from their day.

Excellent visit, achieved through our relationship with WgtnNZ.

Supported Longbush Cottage with a media release announcing them being awarded prestigious four-star Garden of Significance rating from the NZ Gardens Trust.

Selection of media results in the period:

Toast Martinborough in The Post





and

<https://www.nzherald.co.nz/travel/visit-martinborough-this-summer-for-vineyards-bike-rides-and-a-stellar-gt/JDP6ZRRIBHQXLV7L6MWN2RI2E/>

and

<https://www.nzherald.co.nz/travel/best-nz-summer-getaways-how-to-make-the-most-of-martinborough/D76NPT336ZDQNIJGUA33SIQA7E/>

Masterton topped a neat list here: https://www.stuff.co.nz/travel/experiences/family-holidays/130020423/50-free-and-cheap-things-to-do-with-kids-in-new-zealand?fbclid=IwAR1v_HTPYJxOdKayPW0A4P-lbqxG_KGoKVHSlA-p4r1vUCfMjh0wmhNMg4k

Anna Nielson – General Manager

January 2023

Destination Wairarapa
Q2 2023/2024 General Manager's Financial Report

Unaudited Financials 31 December 2023

Revenue

Trading Income

YTD 31 December 23 revenue shows as being \$20k **under budget**. This is because the revenue generated from producing the Wairarapa Visitor Guide has been invoiced with a due date of the 20th of January 2024.

Expenditure

Operating Expenditure

YTD 31 December is \$37K **under budget**. This is primarily due to forecasted spend occurring later in the year.

Net Profit

YTD 31 December net profit is \$17k **over budget**. This is primarily due to forecasted spend occurring later in the year.

Budget Variance

Destination Wairarapa Inc.

For the 6 months ended 31 December 2023

Cash Basis

	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Trading Income				
Retail Sales	1,469	1,500	(31) ↓	-2% ↓
Accommodation Commission	1,086	1,600	(514) ↓	-32% ↓
Bookit	517	300	217 ↑	72% ↑
Grants - CDC	29,856	29,856	- —	- —
Grants - MDC	150,934	150,934	- —	- —
Grants - SWDC	70,396	70,396	- —	- —
Interest Received	3,550	1,500	2,050 ↑	137% ↑
Less Cost of Sales	(1,645)	(750)	(895) ↓	-119% ↓
Membership	8,083	3,000	5,083 ↑	169% ↑
Other Revenue	83,500	85,000	(1,500) ↓	-2% ↓
Ticket Commission	686	510	176 ↑	35% ↑
Tourism Products	189	600	(411) ↓	-69% ↓
Travel Sales	1,753	1,600	153 ↑	10% ↑
Wairarapa Visitor Guide	4,593	29,000	(24,407) ↓ ¹	-84% ↓
Total Trading Income	354,968	375,046	(20,078)	-5%
Gross Profit	354,968	375,046	(20,078)	-5%
Other Income				
STAPP Funding ²	80,000	80,000	- —	- —
Total Other Income	80,000	80,000	-	-
Operating Expenses				
Advertising	-	800	(800) ↓	-100% ↓
ACC Levies	1,144	1,000	144 ↑	14% ↑
Accounting Fees	5,940	6,600	(660) ↓	-10% ↓
Audit Fees	8,786	9,000	(214) ↓	-2% ↓
Bank Fees - ANZ	279	270	9 ↑	3% ↑
Board Fees	11,984	11,806	178 ↑	2% ↑
Business Events Marketing	36	3,000	(2,964) ↓ ³	-99% ↓
CNZWT Marketing	378	-	378 ↑	- —

	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Conferences & Events	7,200	8,000	(800) ↓	-10% ↓
Contract staff	11,220	19,800	(8,580) ↓ ³	-43% ↓
Corporate Repositing & Branding	2,000	-	2,000 ↑	- —
Depreciation	-	3,960	(3,960) ↓	-100% ↓
Distribution	5,359	5,400	(41) ↓	-1% ↓
Domestic Marketing	2,149	3,000	(851) ↓	-28% ↓
Domestic Marketing Email Distribution	4,165	3,000	1,165 ↑	39% ↑
Domestic Marketing Facebook	2,575	3,000	(425) ↓	-14% ↓
Electricity Corporate	679	-	679 ↑	- —
Entertainment	472	750	(278) ↓	-37% ↓
Entertainment - Non deductible	543	750	(207) ↓	-28% ↓
Equipment Rental	545	546	(1) ↓	0% ↓
Fringe Benefit Tax	3,083	3,100	(17) ↓	-1% ↓
General Expenses	694	600	94 ↑	16% ↑
Information Technology	2,658	3,500	(842) ↓	-24% ↓
Insurance	2,760	2,700	60 ↑	2% ↑
Kitchen Supplies Corporate	124	150	(26) ↓	-17% ↓
Kitchen Supplies i-SITES	145	150	(6) ↓	-4% ↓
KiwiSaver Employer Contributions	8,081	8,100	(19) ↓	0% ↓
Media Hosting	2,436	1,500	936 ↑	62% ↑
Membership Expenses	2,260	1,750	510 ↑	29% ↑
Merchant & BNZ Bank Fees	289	420	(131) ↓	-31% ↓
Office Supplies & Photocopying Corporate	2,251	2,700	(449) ↓	-17% ↓
Office Supplies i-SITES	207	250	(43) ↓	-17% ↓
Personnel incl Training & Conferences i-SITES	1,114	1,000	114 ↑	11% ↑
Personnel incl. Training Corporate	2,341	1,500	841 ↑	56% ↑
Photocopier i-SITES	666	750	(84) ↓	-11% ↓
POS i-SITES	1,357	1,320	37 ↑	3% ↑
Relationship Marketing	822	600	222 ↑	37% ↑
Rent & Rates Corporate	13,952	14,100	(148) ↓	-1% ↓
Rent & Rates i-SITES	3,085	3,300	(215) ↓	-7% ↓
Repairs & Maintenance (2210)	-	500	(500) ↓	-100% ↓

	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Repairs & Maintenance i-SITES	304	1,000	(696) ↓	-70% ↓
Salaries - Holiday Pay	-	1,200	(1,200) ↓	-100% ↓
Salaries Corporate	158,938	150,600	8,338 ↑ ⁴	6% ↑
STAPP Funded Salaries & Expenses ⁵	60,000	60,000	0 ↓	0% ↓
Subscriptions & Membership	12,600	7,650	4,950 ↑	65% ↑
Telecom incl Mobiles Corporate	3,586	2,700	886 ↑	33% ↑
Telecom i-SITES	1,131	960	171 ↑	18% ↑
Trade Events & Training	477	-	477 ↑ ³	- —
Trade Famils	205	1,000	(795) ↓ ³	-80% ↓
Travel & Transport	735	2,000	(1,265) ↓ ³	-63% ↓
Vehicle Operating Costs	8,041	10,000	(1,959) ↓	-20% ↓
Visitor Guide	1,590	15,000	(13,410) ↓ ³	-89% ↓
Wages - Holiday Pay	-	300	(300) ↓	-100% ↓
Wages i-SITES	88,563	91,000	(2,437) ↓	-3% ↓
Website	19,429	34,000	(14,571) ↓ ³	-43% ↓
Total Operating Expenses	469,379	506,082	(36,703)	-7%
Net Profit	(34,412)	(51,036)	16,624	33%

1. Revenue is due to be paid in January 2024

2. STAPP funding no longer exists. This is the code we will use for any external funding for specific projects. In this case it is for the Dark Sky Product Development Manager.

3. Forecast spend for later in the year.

4. First January pay period paid in December pre Christmas

5. STAPP funding no longer exists. This is the code we will use for the Dark Sky Product Development Manager (Chrissy Cummings)



Action Items Report

1. Purpose

To present the Committee with updates on actions and resolutions.

2. Executive Summary

Action items from meetings are presented to the Committee for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

3. Appendices

Appendix 1 – Action Items to 13 March 2024

Contact Officer: Amy Andersen, Committee Advisor

Reviewed By: Janice Smith, Chief Executive Officer

Appendix 1 – Action Items to 13 March 2024

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
516	27 Oct 21	S Corbett	Work on a health and safety action plan with the Wairarapa Trails Action Group to ensure network safety of the proposed trails and continue discussions on cyclist safety on Underhill Road leading to the Tauherenikau Cycle Bridge. (ICS)	Open	<p>8 Nov 21: WTAG chairman Greg Lang, Carterton Mayor is having discussions with SWDC Mayor on a way forward to resolve this problem on both sides of Underhill Road</p> <p>20/12/21: Bridge construction delayed 12-14 weeks (subject to weather).</p> <p>27/1/22: Underhill Road will be included as part of the speed review, other initiatives will be investigated prior to the bridge opening in September.</p> <p>9/3/21: Action amended to include advance changing of speed limit on Underhill Road.</p> <p>20/4/22: Amended - action above deleted.</p> <p>06/05/2022: Officers working to make Underhill Road safe before opening of bridge. Funding applied for. Request to close action.</p> <p>Check with Stefan</p> <p>11/01/22: Action reassigned from A&S to ICS following implementation of new committee structure.</p> <p>25/01/23: Committee Chair requested update required on project, costs for work to be completed, (quote from Pope and Gray), how will this be funded; PGF/Ratepayers or other funding source.</p> <p>1/02/23: Ongoing work to be completed– remains open</p> <p>18/07/23: The share the road with cyclists signs have been put in on Underhill Road (Greytown and Featherston sides). The Underhill Road road edges have been flattened to allow cyclists to more easily get off the road if needed.</p> <p>20/09/23: Request to examine alternative funding measures, but not a priority.</p> <p>30/01/24: no change to priority (ie low).</p>
398	8 Aug 22	S Corbett	To provide further information and costings on the options to manage the water race networks in future and prepare a water race next steps plan for moving forward following the survey results. (ICS)	Actioned	<p>12/09/2022: On hold until future of water races as stock water supply assets under proposed Natural Resources Plan and NPS confirmed with GWRC</p> <p>11/01/22: Action reassigned from WRS to ICS following implementation of new committee structure.</p>

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
					<p>25/01/23: Committee Chair requested update on now that Water races are to remain in Council control and not 3 Waters, should this be combined with numbers 268, 267 and 25 above to resolve issues.</p> <p>01/2/23: Action combined with 267.</p> <p>20/09/23: Council officers sent an update to members on 11 September via email.</p> <p>15/11/23: Water race paper feedback requested by officers from members to progress the action.</p> <p>30/01/24: with the agreement of Councillors this has been paused while we await more info on water reform; paper supplied which enabled options to be narrowed, will revisit once reform pathway clears (Officers request to close action and any future work will come up in the water services work plan).</p> <p>14/02/24: Mr Corbett provided update and clarified rationale to close the action. This was supported by majority of members.</p>
86	1 Mar 23	A Bradley	To request the Communications Team develop a concept plan and options to initiate discussion and engagement with the community on a climate change database and information sharing. (CCE)	Open	<p>02/03/23: Officers have stated this action is a low priority.</p> <p>14/08/23: Officer note there are many different companies and organisations operating in this space. Instead, as we have a climate change web page, suggest we can host links to all those we work with in this space including presentations from anyone who comes to present to this committee or Council on say climate change and sustainability matters.</p> <p>23/08/23: Discussed at CCE meeting, to remain open.</p> <p>30/01/24: no new updates.</p>
281	25 Jul 23	S Corbett	<p>INFRASTRUCTURE AND COMMUNITY SERVICES RESOLVED (ICS2023/19) to:</p> <p>1.Receive the Recommendations from the Hearings Committee Report.</p> <p>2.Agree not to progress the proposed recommendation in the report for the Soldiers’ Memorial Park – New Bore and Pump. (Moved Cr Woodcock/Seconded Cr Gray) Carried</p> <p>3.Delegate to the Chair and the Interim CE to make proposals related to the next steps on a workshop for</p>	Actioned	<p>Point 3 – open</p> <p>30/01/24: a scoping study has been initiated to prepare alternative options to location of the plant and bore under delegated authority. Report is due end of March 2024. Latest update from consultant is:</p> <ul style="list-style-type: none"> Project has commenced and the team are working on the initial mapping to identify possible alternative locations Meetings and discussion with key individuals are being organised for February

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			water services strategy for South Wairarapa including engagement with community and options for the Greytown water supply moving forward. (Moved Mayor Connelly/Seconded Cr Plimmer) Carried		Officers request to close action and the output from the next steps will come up to the Committee in due course. 14/02/24: Greytown bore report due in March. Action closed by the Committee.
406	8 Nov 23	R O'Leary	Report requested from the Planning Team on the methodology for finding areas of risk relating to environmental hazards and what they may look like in future – due by the next Committee meeting (CCE)	Open	
407	8 Nov 23	A Bradley	For the Committee to look at options for a District Joint Committee on Climate Change (CCE)	Open	Noted Cr Gray will follow up initially. 14/02/24: Cr Gray provided update. No response to date from other elected members. Mayor/Deputy to support in promoting message. Action remains open.
409	8 Nov 23	S Corbett	Request further information from Council Officers relating to the development of a No-Mow Policy, including implications, for the South Wairarapa District Council by the next meeting of the Committee.	Open	30/01/24: no new developments (low priority). 14/02/24: Cr Gray queried creative ways to progress the no-mow policy (e.g. community working group). Noted – bylaw restrictions and need a review if changes are proposed. Officers suggested a trial on one street. Officers suggested would be included in LTP work. Further information required.
445	15 Nov 23	R O'Leary	INFRASTRUCTURE AND COMMUNITY SERVICES RESOLVED (ICS2023/32) to: 1. Receive the Update Report on Footpath for the Northern Side of Farley Avenue to West Street, Greytown. 2. Request that Council officers urgently investigate the implications of removing the requirement for a footpath from the structure plan. 3. Request that investigations are undertaken by Council Officers to install a crossing rather than a footpath. [Items 1-3 read together] (Moved Deputy Mayor Sadler-Futter/Seconded Cr Gray) Carried	Actioned	01/02/24: The installation of a crossing rather than a footpath has been conveyed through to Roding Manager for future implementation and update from Roding. 14/02/24: Referred to roading programme. Action closed by the Committee.
469	15 Nov 23	S Corbett	INFRASTRUCTURE AND COMMUNITY SERVICES RESOLVED (ICS2023/37) to:	Open	22/11/23: Refer to Council resolution: DC2023/171 in relation to point 2, which has been actioned.

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			<p>1.receive the Member’s Report – Transforming the Stella Bull/Old Library Building into a Vibrant Community Space: A vision for Greytown. (Moved Cr Woodcock/Seconded Cr Gray) Carried</p> <p>2. Recommend to Council to approve officers investigate short term uses of Stella Bull/Old Library Building until June 2024.</p> <p>3. Recommend to Council to request officers to develop options to be included in the consultation document for the 24/34 LTP. [Items 2-3 read together] (Moved Cr Bosley/Seconded Mayor Connelly) Carried</p>		<p>Point 3 remain open and to be included in recommendations to the Strategy Working Committee.</p> <p>30/01/24: James may be able to report back, but the EOI for proposed commercial and public use of the Old Library Building is online and we are awaiting inquiries. We will report back in a month or so on what we received/learnt. We would appreciate the assistance of Councillors to encourage community and companies to express and interest.</p> <p>14/02/24: Members provided update on current use on the space. Expressions underway. Applications close on 29 February 2024 at 4pm. Action remains open.</p>
32	14 Feb 24	J Smith	Chief Executive to clarify what is currently included in the Speed Review for Dublin Street, Martinborough. Members would need to consider any further actions and how that would fit within the current roading work programme.	Open	
33	14 Feb 24	S Corbett	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/02) to:</p> <p>1. Receive the Tauwharenīkau Pipeline Crossing Project Report. (Moved Cr McAulay/Seconded Cr Maynard) Carried</p> <p>2. Adopt Option 3 - Replace existing pipe with recommended methodology (Moved Cr Olds/Seconded Cr Gray) Carried Abstained: Cr Maynard</p> <p>3. Release the ring-fenced funds of \$150,000 in Annual Plan 2023/24 for Wellington Water Limited to progress detailed design on the replacement of the pipe section. (Moved Cr Olds/Seconded Cr Gray) Carried</p>	Open	
34	14 Feb 24	A Bradley	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/03) to:</p> <p>1. Receive the ‘Risk Pool Unbudgeted Expense’ Report.</p> <p>2. Retrospectively ratify the payment of the invoice for Risk Pool to the sum of \$47,000 from the source budget of Insurance.</p>	Actioned	<p>Point 3 completed on 15 February.</p> <p>https://swdc.govt.nz/news/riskpool-payment-clarification/</p>

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			3. Request that a media statement be prepared to acknowledge the benefits of the scheme and its details. (Moved Mayor Connelly/ Seconded Cr Woodcock) Carried For: Mayor Connelly, Deputy Mayor Sadler-Futter, Cr Olds, Cr McAulay, Cr Bosley, Cr Maynard, Cr Woodcock, Cr Gray, Cr Plimmer		
37	14 Feb 24	A Bradley	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/06) to:</p> <p>1. agree to make amendments to the draft Policy:</p> <p>(a) to state that Class 4 Gambling Venues cannot relocate in Masterton District under any circumstances.</p> <p>(b) to state that Class 4 Gambling Venues cannot relocate to Carterton and South Wairarapa District's most deprived areas (those on the New Zealand Deprivation Index of decile 9 or 10) if the proposed location is outside of a main town centre;</p> <p>(c) to state that no new standalone TAB venues may be established in the Wairarapa;</p> <p>(d) to clearly state that no additional electronic gaming machines will be granted consent, in any Class 4 venue in the Wairarapa (amendment for clarification purposes); and</p> <p>(e) to reflect legislative or other changes since the last review, and to improve the flow and readability.</p> <p>2. adopt the Statement of Proposal and draft Policy for consultation with the community, using the Special Consultative Procedure (Attachments One and Two).</p>	Open	14/02/23: MDC have confirmed they received requests as per the minutes of the meeting in relation to 6.2 -venue relocation concerns.

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			<p>3. delegate authority to the Chief Executive to approve minor edits that do not change the intent of the content, prior to publication of the Statement of Proposal and draft Policy for consultation.</p> <p>4. note that a joint review of the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy (the Policy) is underway.</p> <p>5. note that the Wairarapa Policy Working Group considered options for progressing the review and recommended that the Wairarapa District Councils adopt a joint policy for consultation with a regional variation for Masterton in relation to venue relocation.</p> <p>6. note that consultation with the community is proposed to take place between 21 February and 22 March 2024, subject to adoption by the three Wairarapa District Councils.</p> <p>7. note that the Wairarapa Policy Working Group will hear submissions and undertake deliberations ahead of making final recommendations to Council in May 2024. [Items 1-7 read together] (Moved Cr Bosley/Seconded Cr Olds) Carried Against: Mayor Connelly</p>		
38	14 Feb 24	A Bradley	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/07):</p> <p>1.To receive the Pain Estate Update Report. (Moved Cr Maynard/Seconded Cr McAulay) Carried Foreshadowed amendment:</p>	Open	26/02/24: Still in progress

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			<p>2. That the Strategic Working Committee instruct the Chief Executive to action the items identified in the Memorandum of Agreement for Pain Farm and report back to the Martinborough Community Board. (Moved Cr Maynard/Seconded Cr McAulay) Carried <i>The mover and seconder agreed that the amendment become part of the substantive motion.</i></p> <p>3. That the Strategic Working Committee instruct the Chief Executive to action the items identified in the Memorandum of Agreement for Pain Farm and report back to the Martinborough Community Board. (Moved Cr Maynard/Seconded Cr McAulay) Carried</p>		
39	14 Feb 24	A Bradley	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/08) to:</p> <p>1. Receive the Chairperson's Report. (Moved Cr Olds/Seconded Cr Maynard) Carried</p> <p>2. Appoint Violet Edwards to the Strategy Working Committee as the Māori Standing Committee Representative.</p> <p>3. Confirm the Portfolio Lead and Strategic Leadership pairings.</p> <p>4. Agree the frequency by which portfolio leads report to the Committee.</p> <p>5. Direct the CE to arrange the schedule of regular meetings for the Strategic Leadership and Portfolio Lead pairings in line with the report frequency.</p> <p>6. Agree that the Chair and Portfolio Leads complete the Akona Chiring Meetings training before the next Committee meeting. [Items 1-6 read together] (Moved Cr Maynard/Seconded Cr Bosley) Carried</p>	Actioned	26/02/24: Training/discussion scheduled for 28 February 2024.