



## Strategy Working Committee Meeting Agenda - 5 June 2024

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### NOTICE OF MEETING

This meeting will be held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 9.00am. The meeting will be held in public and will be live-streamed and will be available to view on our [YouTube channel](#).

All SWDC meeting minutes and agendas are available on our website: <https://swdc.govt.nz/meetings/>

**Membership:** Deputy Mayor Melissa Sadler-Futter (Chair), Mayor Martin Connelly, Councillors Aidan Ellims, Colin Olds, Alistair Plimmer, Rebecca Gray, Martin Bosley, Pip Maynard, Aaron Woodcock and Kaye McAulay, and Violet Edwards (Māori Standing Committee representative).

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### A. Open Section

#### A1. Karakia Timatanga – opening

Kia hora te marino

May peace be widespread.

Kia whakapapa pounamu te moana

May the sea be like greenstone; a  
pathway for all of us this day.

Hei huarahi mā tatou i te rangi nei

Aroha atu, aroha mai

Let us show respect for each other, for  
one another.

Tātou i a tātou katoa.

Bind us all together.

A2. Apologies

A3. Conflicts of interest

A4. Acknowledgements and tributes

A5. Public participation

*As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*

A6. Actions from Public participation

A7. Extraordinary business

A8. Confirmation of minutes

Pages 1-8

**Proposed resolution:** That the minutes of the Strategy Working Committee meetings held on 8 May 2024 are a true and accurate record.

A9. Matters arising from previous meetings

<b>B.</b>	<b>Decision Reports from Chief Executive and Staff</b>	
	<b>B1.</b> Adoption of the Featherston Masterplan and Implementation Plan	Pages 9-45
<b>C.</b>	<b>Information Reports from Chief Executive and Staff</b>	
	<b>C1.</b> Action Items	Pages 46-56
<b>D.</b>	<b>Chairperson Reports</b>	
	<b>D1.</b> Chairperson’s Report	Pages 57-62
<b>E.</b>	<b>Members Reports</b>	
	<b>E1.</b> Community, Climate and Environmental Wellbeing Portfolio Update	Pages 63-65
<b>F.</b>	<b>Public Excluded Section</b>	
	<b>F1.</b> Confirmation of public excluded minutes <i><b>Proposed Resolution:</b> That the public excluded minutes of the Strategy Working Committee meeting held on 8 May 2024 are a true and correct record.</i>	<i>(distributed separately)</i>
	<b>F2.</b> Leasing of Greytown old library building – EOI responses and assessment Report	<i>(distributed separately)</i>
	<b>F3.</b> Greytown Water Treatment Plant Upgrade Options Project – Final Report	<i>(distributed separately)</i>

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Report/General Subject Matter</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
Public excluded minutes 8 May 2024 (Chief Executive KPIs)	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)
Leasing of Greytown old library building – EOI responses and assessment	Good reason to withhold exists under section 7(2)(h)	Section 48(1)(a)
Greytown Water Treatment Plant Upgrade Options Project – Final Report	Good reason to withhold exists under section 7(2)(h)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	section 7(2)(h)

**G. Karakia Whakamutunga – Closing**

Kua mutu ā mātou mahi	Our work has finished
Mō tēnei wā	For the time being
Manaakitia mai mātou katoa	Protect us all
Ō mātou hoa	Our Friends
Ō mātou whānau	Our Family
Āio ki te Aorangi	Peace to the universe



## **Strategy Working Committee Minutes from 8 May 2024**

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- Present:** Deputy Mayor Melissa Sadler-Futter (Chair), Mayor Martin Connelly, Councillors Colin Olds, Kaye McAulay, Alistair Plimmer (from 9:15am), Rebecca Gray (from 9:05am), Martin Bosley, Pip Maynard, Aaron Woodcock (from 9:02am), and Aidan Ellims and Violet Edwards (Māori Standing Committee Representative) (from 9:26am).
- In Attendance:** Janice Smith (Chief Executive), Stefan Corbett (Group Manager Infrastructure and Community Operations), Russell O’Leary (Group Manager Planning and Environment), Paul Gardner (Group Manager Corporate Services), Nicki Ansell (Acting Manager Stakeholder Relationships), Charly Clarke (Acting Finance Manager), Narida Hooper (Pou Māori), Joelle Thomson (Communications Advisor) and Amy Andersen (Lead Advisor Democracy & Committees).
- Charles Barker and Adam Mattsen (Wellington Water).
- Public participation:** Daphne Geisler.
- Conduct of Business:** This meeting Supper Room, Waihinga Centre, 62 Texas Street, Martinborough, and was livestreamed on the Council’s YouTube Channel. The meeting was held in public where noted from 9:01am to 11:58am.
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Cr Woodcock arrived at 9:02am.

### **Open Section**

**A1. Karakia Timatanga - Opening**  
Cr Ellims opened the meeting.

**A2. Apologies**  
*STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/36) to accept apologies from Cr Plimmer, Cr Gray and Ms Edwards for late arrival.*  
*(Moved Cr Maynard/ Seconded Cr McAulay) Carried*

### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**A3. Conflicts of Interest**

There were no conflicts of interest.

**A4. Acknowledgements and tributes**

Cr Ellims acknowledged the passing of David Harris, a long-time resident of Martinborough.

Cr Gray arrived at 9:05am.

**A5. Public participation**

Daphne Geisler spoke to the Committee about her concerns in relation to the extraordinary Council meeting held on 24 April 2024.

The meeting was adjourned at 9:13am.

The meeting was reconvened at 9:15am.

Cr Plimmer arrived at 9:15am.

**A5. Actions from public participation**

There were no actions from public participation.

Cr Bosley noted that the email he sent to Ms Geisler was not dismissive.

**A6. Extraordinary business**

*STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/37) to approve an oral members' report from Mayor Connelly.*

*(Moved Mayor Connelly/No seconder)*

Lapsed

**A7. Confirmation of minutes**

*STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/38) to confirm that the minutes of the Strategy Working Committee meetings held on 3 April, 10 April and 17 April 2024 are a true and accurate record.*

*(Moved Cr Olds/Seconded Cr Gray)*

Carried

Abstained: Mayor Connelly

Abstained (3 April 2024 only): Cr Woodcock

**A8. Matters arising from previous meetings**

There were no matters discussed.

**B Decision Reports from the Chief Executive and Staff**

**B1. Updated Three Waters Capital Delivery Plan for FY2023/24**

Mr Corbett spoke to the report, highlighting the reasons for the increases in budget and provided explanations for the request.

Ms Edwards arrived at 9:26am.

Mr Corbett responded to queries from members including: communication of issues, consideration of option 3, timeframes and deadlines to confirm any budgetary issues and the current operational budget position.

Members discussed the work completed across the year and budgets required to maintain and replace water infrastructure, the implications of ageing infrastructure and the financial challenges this produces to complete programme/project work,

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and ways to manage this situation in future (proactive meetings/updates on budget position through the year).

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/39) to:

1. receive the *Updated Three Waters Capital Delivery Plan for FY23/24* Report.  
(*Moved Cr Ellims / Seconded Cr Plimmer*) Carried
  
2. agree to increase the FY2023/24 capital investment budget to match the forecast in Option 2, an increase of \$0.53M bringing the total forecast expenditure for FY2023/24 to \$4.69M (excluding the actual forecast spend of \$0.29m against the Greytown Water Treatment Plant Upgrade project).  
(*Moved Mayor Connelly/Cr Maynard*) Not carried  
For: Cr Maynard, Mayor Connelly, Cr McAulay, Cr Olds  
Against: Cr Gray, Edwards, Cr Plimmer, Cr Ellims, Cr Woodcock, Cr Bosley

Amendment:

agree to increase the FY2023/24 capital investment budget to match the forecast in option 3, an increase of \$1.01M bringing the total forecast expenditure for FY2023/24 to \$5.17M (excluding the actual forecast spend of \$0.29m against the Greytown Water Treatment Plant Upgrade project).

3. agree to increase the FY2023/24 capital investment budget to match the forecast in option 3, an increase of \$1.01M bringing the total forecast expenditure for FY2023/24 to \$5.17M (excluding the actual forecast spend of \$0.29m against the Greytown Water Treatment Plant Upgrade project).  
(*Moved Cr Plimmer/Against Cr Gray*) Carried  
For: Cr Gray, Edwards, Cr McAulay, Cr Bosley, Cr Plimmer, Cr Ellims  
Against: Mayor Connelly, Cr Maynard, Cr Olds, Cr Woodcock
  
4. note that Wellington Water have committed to improve their processes to better deliver the capital programme within Council approved budget.  
(*Moved Cr Gray/Seconded Cr Plimmer*) Not carried  
For: Cr McAulay, Cr Bosley, Cr Plimmer, Cr Gray  
Against: Cr Olds, Cr Woodcock, Cr Ellims, Cr Maynard, Edwards  
Abstained: Mayor Connelly.

Amendment:

request that Wellington Water will commit to improve their processes to better deliver the capital programme within Council approved budget, and by the end of July a report to be prepared and tabled that outlines how we will reset expectations and ensure Wellington Watter internal processes for supporting forecasting and budgeting.

5. request that Wellington Water will commit to improve their processes to better deliver the capital programme within Council approved budget, and by the end of July a report to be prepared and tabled that outlines how we will reset expectations and ensure Wellington Watter internal processes for supporting forecasting and budgeting.  
(*Moved Cr Ellims/ Seconded Cr Bosley*) Carried

## **B2. Community Wellbeing Fund Amendment**

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Ms Smith spoke to the report and responded to questions including: whether funds held would be used for water services and infrastructure, whether there could be a reduction of funds held for potential costs.

Members discussed the original purpose of the fund, and support for community initiatives and projects.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/40) to:

1. receive the *Community Wellbeing Fund Amendment* report.
2. approve the ringfencing of \$500,000 of Better Off Funding to the Community Wellbeing Fund to enable community led projects across the South Wairarapa to be considered and approved if appropriate.
3. acknowledge that the remaining funds of circa. \$800,000 will be held to fund the potential costs arising from the development of the Water Services Plan and transition to a Local Waters Done Well solution.
4. delegate approval to the Chief Executive to approve the allocation of the funding to ensure that the Council's legal objectives under Local Waters Done Well are met, including the consideration of a Wairarapa water solution.
5. request that the Chief Executive report back to the Committee on the use of the funds in due course.

[Items 1-5 read together]

*(Moved Cr Olds/Seconded Cr Maynard)*

Not Carried

For: Cr Olds, Cr McAulay, Cr Ellims, Cr Maynard

Against: Cr Gray, Cr Plimmer, Edwards, Mayor Connelly,  
Cr Woodcock, Cr Bosley.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/41) to:

1. receive the *Community Wellbeing Fund Amendment* report.
2. approve the ringfencing of \$500,000 of Better Off Funding to the Community Wellbeing Fund to enable community led projects across the South Wairarapa to be considered and approved if appropriate.
3. acknowledge that the remaining funds of circa. \$800,000 will be held to fund the potential costs arising from the development of the Water Services Plan and transition to a Local Waters Done Well solution only and any unspent funds will be returned to the Community Wellbeing Fund.
4. delegate approval to the Chief Executive to approve the allocation of the funding to ensure that the Council's legal objectives under Local Waters Done Well are met, including the consideration of a Wairarapa water solution.
5. request that the Chief Executive report back to the Committee on the use of the funds in due course.

[Items 1-5 read together]

*(Moved Cr Plimmer/Seconded Cr Gray)*

Carried

For: Cr Olds, Cr McAulay, Cr Maynard, Edwards, Cr Gray,  
Cr Plimmer, Cr Bosley

Against: Mayor Connelly, Cr Ellims, Cr Woodcock.

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### **B3. Wairarapa Class 4 Gambling and TAB Venues Policy**

Ms Ansell spoke to the report and responded to questions about the Council's previous requests that relate to 6.1 - venue relocation, and the discussions and deliberations held by the Wairarapa Policy Working Group.

Action 191: Request confirmation of whether the cap covers each individual district or the district as a whole, in relation to the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/42) to:

1. note that a review of the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy has been undertaken;
2. note that consultation with the community occurred between 19 February and 22 March 2024.
3. note that hearings and deliberations were undertaken by the Wairarapa Policy Working Group on 15 April 2024.  
[Items 1-3 read together]  
(Moved Cr Gray/Seconded Cr Plimmer) Carried  
Against: Cr McAulay

4. approve the recommendations from the Wairarapa Policy Working Group:
  - i) agree to the amendment to clause 6.1 of the Proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy as follows: Clause 6.1 Council will not grant consent for a Class 4 venue to permanently re-establish at a new site in Masterton District under any circumstances.  
(Moved Cr Plimmer/Seconded Cr Maynard) Carried
  - ii) adopt the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy (Attachment 1).  
(Moved Cr Gray/ Seconded Cr Olds) Not Carried  
For: Cr Olds, Cr Gray, Edwards, Bosley  
Against: Cr Plimmer, Mayor Connelly, Cr Maynard, Cr Ellims, Cr Woodcock, Cr McAulay.

The meeting was adjourned at 10:48am.

The meeting was reconvened at 10:58am.

## **C Information Reports from the Chief Executive and Staff**

### **C1. Chief Executive's Update**

Ms Smith spoke to the report and responded to members queries including: RMA changes, potential impacts in relation to the Wairarapa Combined District Plan. (Noted that the hearings will be starting in August 2024 and are scheduled to be completed in February 2025).

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/43) to receive the *Chief Executive's Update*.

(Moved Cr Olds/Seconded Cr Bosley) Carried

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**C2. Wairarapa Economic Development Strategy Quarterly Update**  
Mr Carrere spoke to matters in the report and responded to questions from members including, amount allocated to the WEDS tourism budget.

**C3. Action Items**  
Noted that actions 133 and 157 have been closed.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/44) to receive the Action Items report.

*(Moved Cr McAulay/Seconded Edwards)*

Carried

## **D Reports from the Chairperson**

**D1. Chairperson's Report**  
Deputy Mayor Sadler-Futter spoke to matters in the report.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/45) to:

1. receive the Chairperson's Report.
2. approve the amended Terms of Reference for Council and Committees, as per Appendix 1, subject to the following change in the CEO Employment Committee ToR: *consider and/or approve all variations to the Chief Executive's contract as required.*
3. note Narida Hooper's resignation from the Māori Standing Committee.

[Items 1-3 Read together]

*(Moved Cr Gray/Seconded Cr Ellims)*

Carried

## **E Members Reports**

**E1. Infrastructure Portfolio Update, Cr Ellims**  
Cr Ellims spoke to matters included in the report and responded to questions from members, including Mr Cantwell's properties and whether this has been resolved,

Members raised the current roadworks on SH53 (detour on Moroa Road) and referred these issues to Mr Corbett for follow up with the Roding Manager for further investigation.

Cr Ellims acknowledged Mr Corbett and the Infrastructure and Community Operations team for the supplementary report.

STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/46) to receive the Infrastructure Portfolio Report.

*(Moved Ms Edwards/Seconded Cr Gray)*

Carried

## **F Appointment Reports**

**F1. Wairarapa Trails Action Group – Cr Olds**  
Cr Olds spoke to the report and acknowledged James O'Connor for his work with the group.

### **DISCLAIMER**

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STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/47) to receive the Wairarapa Trails Action Group Appointment Report.  
*(Moved Cr Plimmer/Seconded Cr Ellims)*

Carried

**G Public Excluded Section**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Public excluded minutes 10 April 2024 (Greytown Water Treatment Plant Upgrade Options Project Report)	Good reason to withhold exists under section 7(2)(h)	Section 48(1)(a)
Chief Executive KPIs	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution (SWC2024/48) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	section 7(2)(h)

*(Moved Deputy Mayor Sadler-Futter / Seconded Cr Olds)*

Carried

- G1.** Confirmation of public excluded minutes
- G2.** Chief Executives KPIs

**H Karakia Whakamutunga - Closing**

Ms Edwards closed the meeting.

The meeting closed at 11:58pm.

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)

**DISCLAIMER**

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.....(Chief Executive)

.....(Date)

**DISCLAIMER**

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## Adoption of the Featherston Masterplan and Implementation Plan

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### 1. Purpose

The purpose of this report is to seek Strategy Working Committee adoption of the Featherston Masterplan and Implementation Plan.

### 2. Recommendations

Council Officers recommend that the *Committee*:

1. Receive the *Adoption of the Featherston Masterplan and Implementation Plan* Report.
2. Adopt the Featherston Masterplan and Implementation Plan.

### 3. Executive Summary

[Deliberations](#) on the Draft Featherston Masterplan took place on 17 April 2024 and at this meeting, the Strategy Working Committee requested that the final Draft Featherston Masterplan and Implementation Plan be reported back to the Strategy Working Committee for final review and adoption at the Committee's meeting on 5 June 2024 (Resolution SWC2024/35).

For more information about the process, please visit our website:

<https://swdc.govt.nz/consultation/featherston-masterplan/>

### 4. Appendices

Appendix 1 –Featherston Masterplan and Implementation Plan

Appendix 2 -Featherston Community Centre to Fitzherbert Street Option 3B (April 2024)

Contact Officer: Russell O'Leary, Group Manager, Planning and Regulatory

Reviewed by: Janice Smith, Chief Executive Officer

# **Appendix 1 – Draft Featherston Masterplan and Implementation Plan**



# Featherston Masterplan & Implementation Plan

**A Plan for the Future of Featherston - June 2024**



**SOUTH WAIRARAPA  
DISTRICT COUNCIL**  
*Kia Reretahi Tātau*

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# 1. Message from the Mayor

Tēnā koutou katoa

It's my pleasure to present South Wairarapa District Council's approved Featherston Masterplan.

This is an exciting time for the South Wairarapa District, with Featherston the first town to have a Masterplan, following recommendations set out in the district's Spatial Plan. Featherston has been identified as a Future Growth Town, and significant investment has been identified to support this growth. The Spatial Plan sets the long-term direction for the district. It protects what is valued by the community, while also enabling change, growth, and new opportunities.

Featherston has also been identified as one of seven Priority Development Areas (formerly Complex Development Opportunity Areas) within the Wairarapa-Wellington-Horowhenua region. Priority Development Areas are projects that have a special partnership arrangement with central government agencies and will provide opportunities to deliver significant housing benefits for the area.

More than 1,700 new people are expected to arrive in Featherston over the next three decades, and this 30-year Masterplan will create room for further advancement for business and industry, a greater range of housing and the ability to address environmental concerns.

The Masterplan has been prepared as a collaboration between the people of Featherston, Māori, elected members, and central government agencies. In 2022 and 2023/24 respectively, we presented the Featherston Foundation Discussion Document and a Draft Featherston Masterplan and Implementation Plan to the public for their feedback. You told us you supported the concept of intensifying housing around the current train station location and near Fitzherbert Street/SH2.

This engagement resulted in key themes that emerged to help guide the Draft Masterplan. These are:

- Providing a positive response to population growth and diversity
- Retaining and enhancing the existing community identity, that is valued by residents
- Promoting co-ordinated and resilient development, to ensure that the area is future proofed

- Encouraging growth within the existing urban footprint while also allowing for some new opportunities at the edge of the town (greenfield areas) to be investigated
- Involving and enhancing the presence of Māori in the future development of Featherston.

We are pleased with and appreciate the high level of community engagement and feedback on drafts of this Masterplan. This feedback has helped the Council to finalise the Masterplan so that it better reflects the aspirations, values and needs of Featherston's community today and going forward.

This document sets out a great number of infrastructure improvements and enhancements for Featherston. Investment in these is either planned or will be planned in the usual Long Term Planning (LTP) processes.

This growth brings both challenges and opportunities which is why this Masterplan is so important. I look forward to working alongside the community to deliver a bright future for Featherston, and for the South Wairarapa.

Ngā mihi

**Martin Connelly**  
*South Wairarapa Mayor*





## 2. Executive Summary

Featherston is a town with a strong sense of community and identity.

The purpose of this Masterplan is to set out a framework to enable growth to occur in a way that responds to challenges and respects and builds on what is valued by the community while at the same time allowing for growth, change, and new development.

It proposes better connections among existing amenities especially the parks, train station and Fitzherbert Street/SH2 (Featherston's main street) and also recommends that there be a greater visual recognition of local Māori history in the town and that council include mana whenua in all the work that it undertakes.

Featherston is strategically positioned, being served by the Wairarapa Rail Line and State Highway 2, both of which provide connections to the wider Wairarapa and Wellington region for commuters and freight. It has a diverse range of local public and community amenities. These attributes along with Featherston's relatively affordable housing (compared to Martinborough, Greytown and Wellington) are making Featherston an attractive place for new residents to live.

Featherston is a growing town and its population is projected to accommodate an additional 1730 people over the next 30 years, requiring 940 dwellings over this time frame. This growth brings both challenges and opportunities. While residential building consents for example have more than doubled from pre 2020s to respond to demand, house prices have also increased with median house prices being \$580,500 in September 2023 up from \$400,000 in 2019. Housing is therefore becoming unaffordable for many, and increased house prices are also impacting on higher rental costs.

Key features of the Masterplan include investments to upgrade water infrastructure to serve growth, enhancements to Fitzherbert Street/SH2 with the development of a Mid-Town Park Hub at the junctions of Birdwood and Fox Street and Birdwood Street and SH2. A safe and attractive shared path and cycleway from the main street to the rail station is included.

The option to have more varied and denser housing near the town centre and Fitzherbert Street/SH2 is proposed so that there is a choice of housing stock available going forward. This allows for a more diverse population in the future

including an ageing population. It also is a response to increasing housing costs and the need to reduce the carbon footprint.

The availability of industrial land across the Wairarapa District is under investigation as part of the combined Wairarapa District Plan review. This investigation will subsequently inform industrial land growth options for Featherston. At the same time this Masterplan suggests some changes to the current business and industrial areas of Featherston (see section 10.7)

Whilst the Council, along with the other Wairarapa Councils, is currently reviewing the Wairarapa Combined District Plan, the Proposed District Plan has already been notified and the period for submissions and further submissions have closed. The changes proposed by the Masterplan are therefore likely to require a Variation to the Proposed District Plan.

The Masterplan has been prepared following evidence gathering and consultation and engagement with the community, Māori, and central and regional government agencies (See the **Draft Featherston Masterplan December 2023** and the **Foundation Discussion Document July 2022**).

### 3. Tāhuhu Kōrero | Introduction

The Masterplan integrates transport, housing, recreation reserves, infrastructure, community facilities and land use patterns and reflects Māori and community aspirations to bring forward a vision for the future of Featherston. Its aim is to improve social, economic, cultural and environmental well-being.

Responding to these opportunities, the Masterplan:

- Provides for more intensive residential development around the existing town centre and existing train station (previously Option 1), within easy walking distance of existing community facilities, shops, businesses and the train station.
- Includes the option to develop new areas where it can be demonstrated that such residential developments will add to the diversity of residential dwellings and not unduly impact on productive rural land and activities, or be in sensitive environmental areas or areas with hazards.
- Uses the existing infrastructure of the town centre with planned enhancements to enable the creation of a distinctive town centre heart, safe use of existing public open space and reserves, the improved connectivity of activities and safer speed limits.
- Promotes the presence of Wairarapatanga.
- Identifies a potential residential Historic Heritage Area.



- Enables diversity of densities and may inspire a greater desire to intensify.
- Takes account of current investment in the town centre and rail station and encourages additional investment in the town centre.
- Avoids promoting additional development in areas known for hazards such as flooding.
- Balances the regional economic context and the importance of the State Highway for transporting goods, while at the same seeking to improve amenity for local residents along Fitzherbert Street/State Highway 2 (the main street).
- Is aligned to transit oriented development (TOD) principles where urban centres and public transport operate together and proposes a new enhanced pedestrian link from the town centre to the Rail station.

The Masterplan does not include recommendations regarding Three Waters or the availability of Industrial Land within Featherston:

- The results of studies into Three Waters have been received, but relevant actions for the Masterplan have not yet been confirmed.
- The availability of industrial land across the District is being considered as part of the District Plan review. At this stage it is understood that there is considered to be a surplus of industrial land across the District.



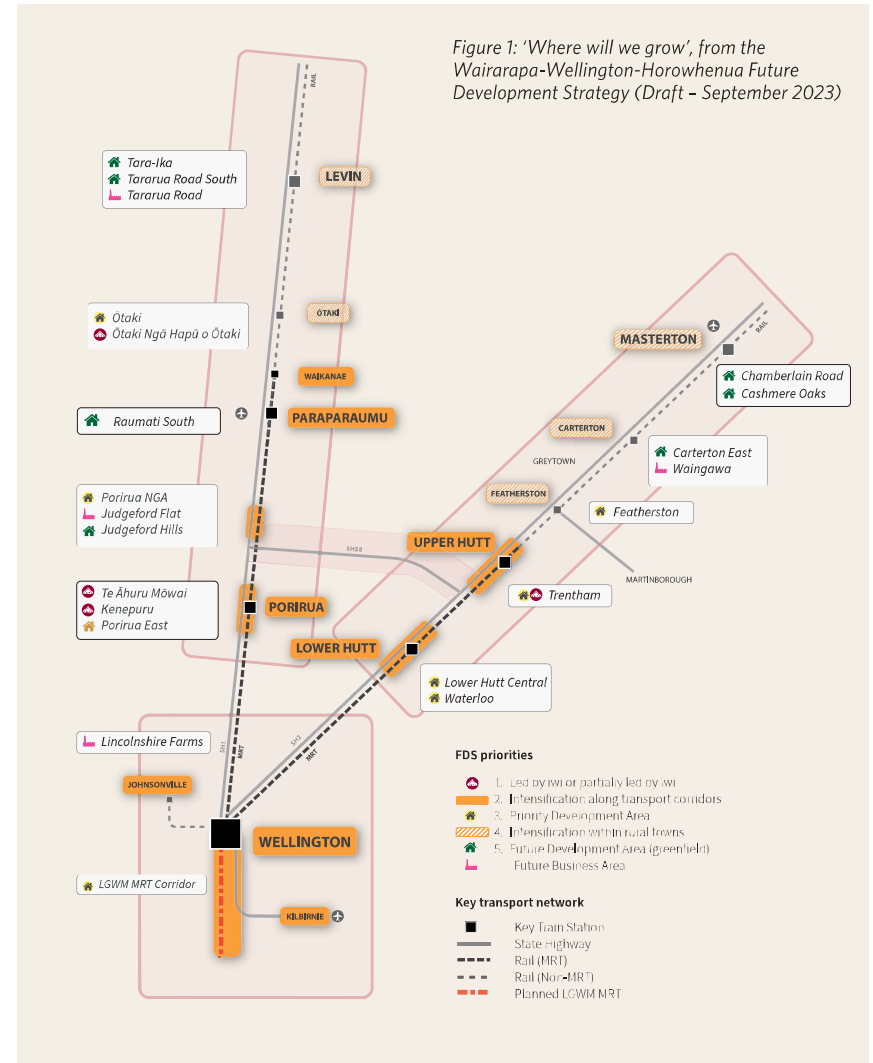
# 4. Why a Masterplan for Featherston?

## 4.1 A Masterplan for Featherston will:

- Promote long-term coordinated development
- Provide a platform to proactively influence the future
- Maintain a community voice and influence

The South Wairarapa Spatial Plan highlights that population growth anticipated in Featherston can take advantage of the opportunity that the presence of the rail station provides, allowing residents a choice to work locally or to commute to the Hutt Valley and Wellington for work. Additionally, higher residential densities can be enabled within the 5-10 min walk of the train station.

Consideration has also been given to increased residential densities in close proximity to the main street area where businesses, community facilities and large areas of open space are present.



# 5. Our Key Challenges and Opportunities

## 5.1 Theme

- a. Providing a positive response to population growth and diversity
- b. Retaining and enhancing the existing community identity, that is valued by residents
- c. Promoting co-ordinated, cost effective and resilient development, to ensure that the area is future proofed
- d. Growing within the footprint of the existing town, to make better use of existing urban land, whilst being open to the option to develop new areas.
- e. Involving and enhancing the presence of Māori in the future development of Featherston



## 5.2 Challenge/Opportunity

- a. Accommodate additional housing whilst not having a negative effect on the existing identity as a small town, with good areas of open space, a spacious living environment and somewhere that people support each other
- b. Enable more opportunities for affordable housing and affordable living
- c. Take account of the impacts of climate change, flooding and hazards (including fault lines) when planning for the future
- d. Recognising the geographic location of the town, separated from Wellington by the Remutaka Ranges but with the benefit of the connectivity provided by the train station
- e. Balancing the need for traffic, including heavy vehicles, to move through Featherston along SH2 main street with the desire to improve the main street environment, as a place to stop, spend time, shop and to spend leisure time
- f. Recognising the economic importance of the regional transport network
- g. Ensure that infrastructure is fit for purpose; resilient and future-proof
- h. Work with the Wairarapa Maori Statutory Board, to restore the ecological health of the Wairarapa Moana and to provide better linkages from the town to the Moana



# 6. Our Process and Engagement

## 6.1 Our Process

Hearing what our Community and our partners think is important to us.

We therefore developed a process for the Masterplan which allowed input both during the preparation of the Masterplan and on the Draft Featherston Masterplan and Implementation Plan.

The Masterplan has been informed by community feedback on the Featherston Masterplan Foundation Document (in July and August 2022) and feedback on the Draft Featherston Masterplan (December 2023 to February 2024).

## 6.2 Our Engagement

We have run events to capture thoughts and feedback, including:

### Featherston Masterplan Foundation Document:

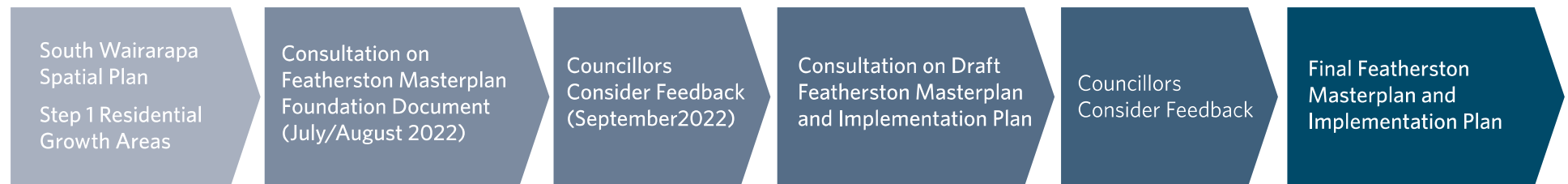
- The release of our Foundation Document for Community Feedback. This included drop-in sessions and Survey from 22 July 2022 to 19 August 2022, and included three library drop in sessions and two evening sessions. We received 154 survey responses: 141 from local residents and 13 from businesses/organisations
- On 21 September 2022, Council adopted Concept Option One - (Increased density around the Main Street and Train Station) for detailed design work and a new vision statement ("A strong, caring community where there is a place for everyone") which was based on residents' feedback at that time.

### Draft Featherston Masterplan and Implementation Plan

- Consultation ran from Wednesday 6 December 2023 to Sunday 18 February 2024 using the Special Consultative Procedure (Section 82 of the Local Government Act). A wide range of events were held as part of the consultation, including walkabouts in the town with Councillors and residents. A total of 87 submissions were received and hearings took place on 3 April 2024 at the Strategic Working Committee meeting. The key themes for the 87 submissions were :
  - Concern over the closure of Fox Street and advocating for alternative options.
  - Concern over parking and traffic management and traffic flow.
  - Pedestrian accessibility is important, with a focus on connecting community hubs such as the train station, schools, shops, and the medical centre.
  - Ongoing community engagement and inclusivity was highlighted as being important, as was consideration and consultation with mana whenua.
  - The impact on buildings in the potential heritage zone and the need to repair and fix dilapidated buildings as part of the planning process.
  - A focus on infrastructure and fixing what is broken first.

Key considerations for the Draft Featherston Masterplan include the following:

- Balancing aspirational options with the need for current improvements to infrastructure, services and amenities.
- Affordability.
- Options for heritage protection.
- Ensuring ongoing engagement with mana whenua, Māori and the broader community, including new residents.



# 7. Climate Change, Natural Hazards and Resilience

Our Masterplan has been refined to reflect updated information regarding natural hazards, received since preparing our Foundation Document.

## 7.1 Climate Change

Climate change will bring more unpredictable weather patterns, including the potential for droughts, more heavy rainfalls, and higher average temperatures. The Featherston community has expressed an expectation that future plans and actions are ones that support the reduction of the carbon footprint and mitigate the impacts of activities on green gas emissions.

This Masterplan responds to such environmental concerns by promoting an urban form that encourages low carbon behaviours. This urban form includes urban development with denser housing near Fitzherbert Street and improved amenity along Fitzherbert Street; the promotion of safe and attractive walkways and cycleways, including an enhanced shared path and cycleway that connects the main street to the train station; together with the incorporation of the five trails cycleway and better connection to the Wairarapa Moana.

Additionally, the Masterplan includes in its Implementation Plan proposed improvements to 3 Waters infrastructure so that this infrastructure is more resilient and sustainable going forward (See section 14).

## 7.2 Fault Line

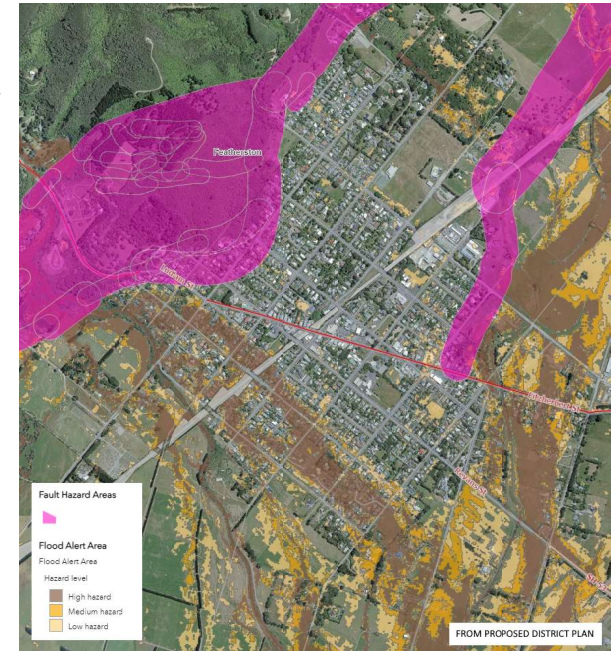
GNS have provided updated information regarding mapped Fault Lines and Fault Hazard areas. This identifies fault lines, and associated fault hazard areas in the west and east of the town.

Taking a conservative approach, these areas will not be identified for urban development where land is not already zoned, or identified for more intensive development where they are already zoned for urban development.



## 7.3 Flooding

Wellington Water have provided an updated 'EARLY DRAFT' flood map for Featherston (March 2023). This data has limitations, has not been checked with the community or peer reviewed and could be conservative. However, given recent rain events across Aotearoa it is considered appropriate to take a conservative approach to flooding at this high level Masterplan stage. Of particular note is that the following areas are likely prone to flooding:



- a. Areas to the east of the train station/north of Harrison Street East.
- b. The area between Waite Street and Murphy's Line/ Boundary Road.
- c. Areas along and to the south of Brandon Street.
- d. The area south of Harrison Street East, between Donald's Creek, Boundary Road and Fitzherbert Street

Where this land is within the growth area boundary, but not zoned for urban development it is unlikely to be appropriate for urban development without further studies into the management of storm water.

Where this land is currently zoned for residential development, it would not be appropriate to consider increased densities without further studies into the management of storm water.

Flooding will be the subject of further work. Any development proposed in a potentially flood prone area must include a detailed flood hazard assessment and designs must take into account the flooding risk.

# 8. Existing and Planned Public Transport

## 8.1 Trains and Buses

There are currently three trains to Wellington during each morning peak and two trains to Wellington during the daytime, with three evening peak trains services to Featherston from Wellington and two daytime services. There are bus connections timed with these services from/to Martinborough, and onward bus connections from Featherston to Greytown, Carterton and Masterton.

The Lower North Island Rail Integrated Mobility Report (Metlink, November 2021) recognises that the regional Wairarapa commuter rail services are a critical part of the broader regional transport network, providing a commuter alternative to road travel and that the limited service levels that can be provided by the existing carriage fleets are a significant barrier to achieving the objectives for transport set out in Government plans and Regional statements. Despite poor service frequency, reliability and punctuality, the Wairarapa Line’s peak patronage is forecast to exceed the current seating and standing capacity by 2025, which indicates significant untapped latent demand.

From 2029 the Lower North Island Rail Integrated Mobility (LNIRIM) project will bring new trains (rolling stock), will double the peak services from three trains to six trains each weekday morning and afternoon, and deliver more off peak and weekend services. It will include the revitalisation of regional train stations.

For more information, see Greater Wellington Regional Councils website for the **Lower North Island Rail Integrated Mobility summary**, and the Detailed business case **Lower North Island Rail Integrated Mobility 2021**



# 9. Our Vision and Our Six Guiding Principles

## 9.1 Our Visions

*Featherston - A thriving and diverse community; all supporting each other*



## 9.2 Our Six Guiding Principles

Having listened to your feedback, we have developed Six Guiding Principles, which represent the matters which you have said are most important to you.

1. Honouring the past “Ka mua, ka muri” acknowledging the past to move forward
2. Comfortable with being ourselves and caring for each other
3. Involve mana whenua in all our work
4. Support whanau Māori and families to thrive
5. Caring for our physical and natural environment, being sustainable
6. Doing what we can, within our means, being solution focused

“We are workers, families, creatives - we are a working town and get things done”

“If there was an emergency I would want to be here as we have a resilient community who pulls together when its needed most. Storms, wind, covid the community comes together”

“We’re not pretending to be anything and we don’t follow trends”

“We want living to be as good as it can be”





# 10. Our Masterplan Strategy

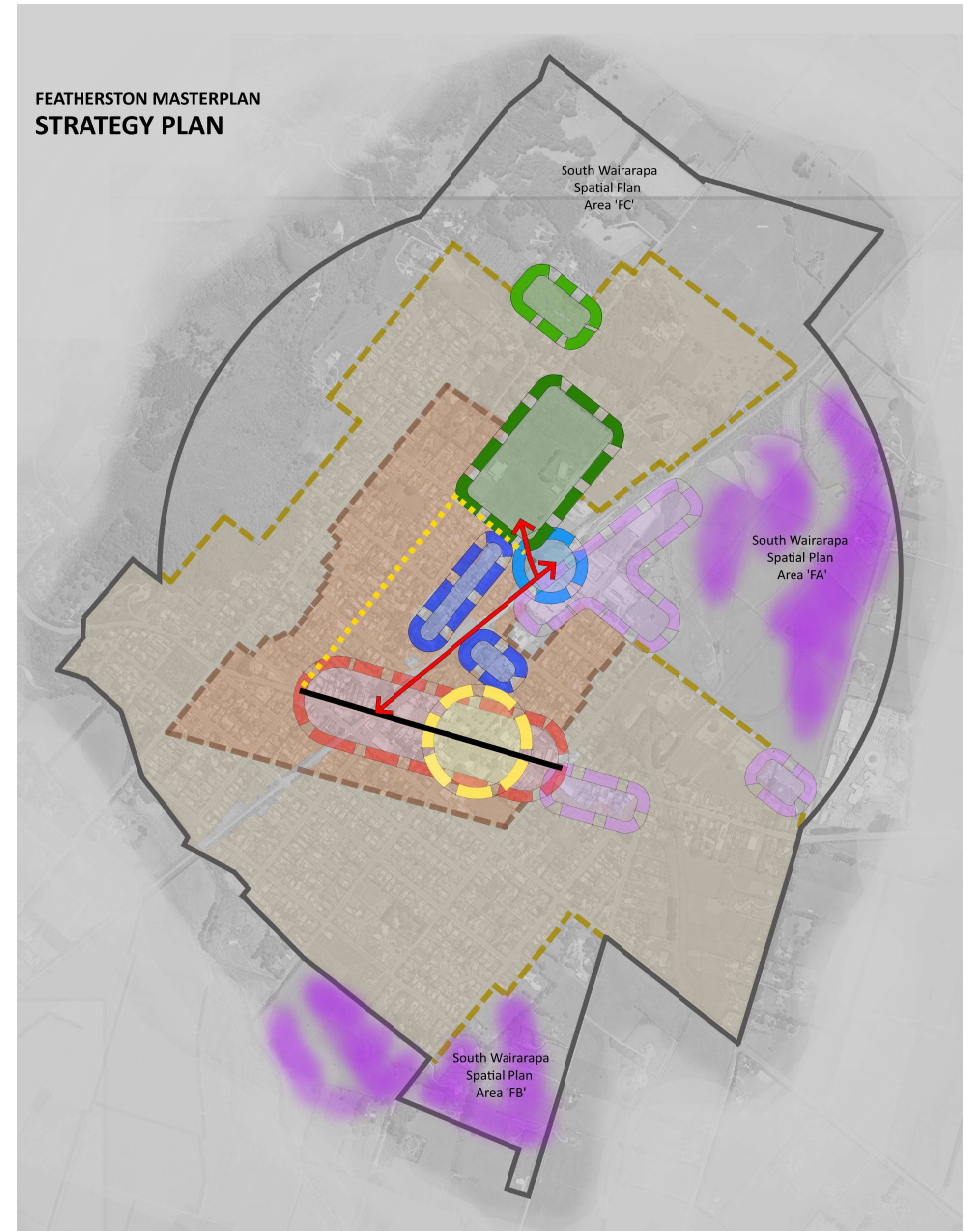
## 10.1 Our Overall Masterplan Strategy

Our proposed overall Masterplan Strategy is to encourage increased residential density along Fitzherbert Street/SH2 and around the Train Station. However, residential areas that are subject to natural hazards (eg potential flooding) and fault lines are excluded from being identified in new mixed use, and medium density areas that allow increased residential density.

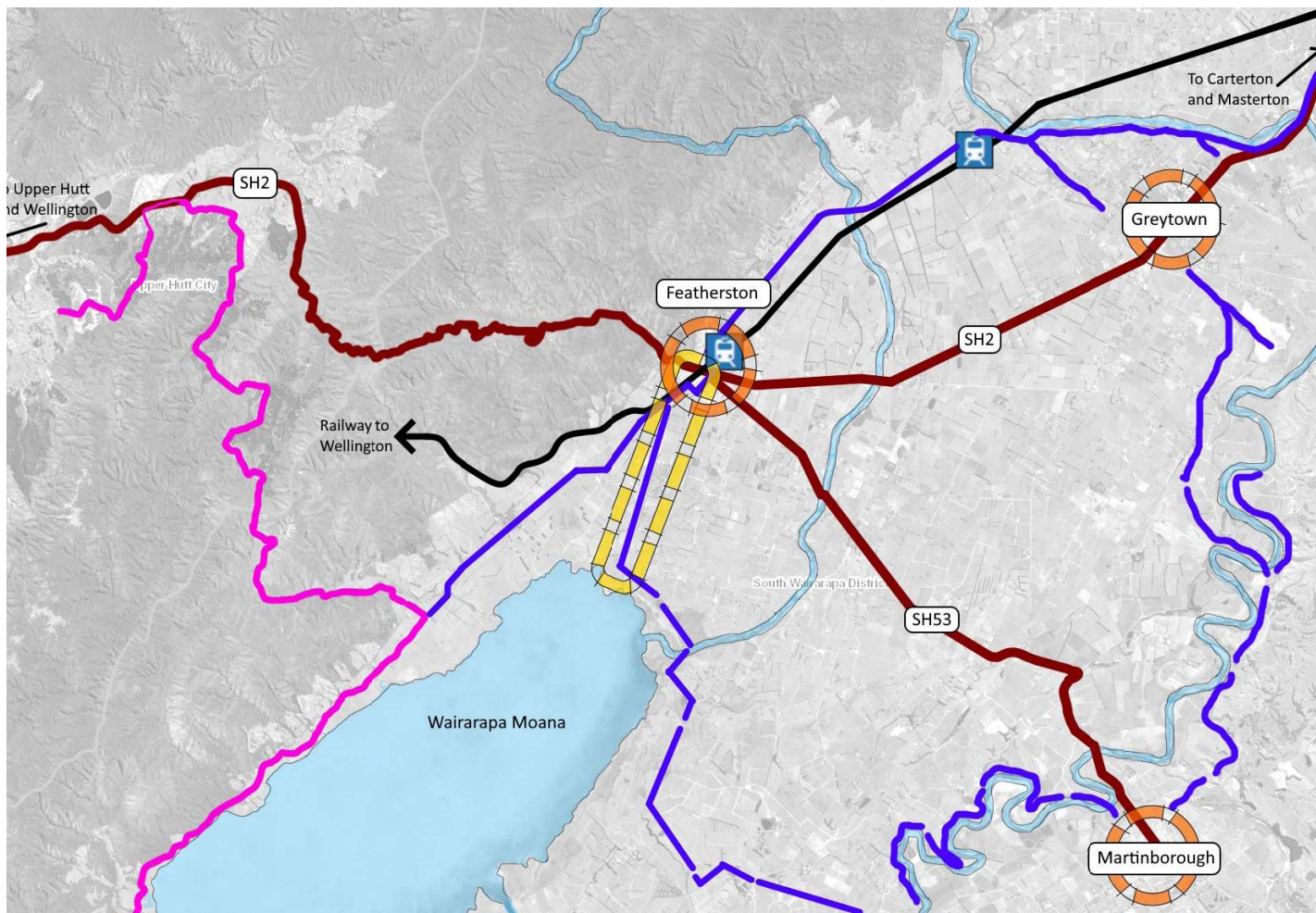
The Masterplan Strategy also allows for the option for new residential developments to be investigated in greenfield (existing rural land holdings) at the edge of the existing residential boundaries.

That is, the Strategy balances containing growth and encouraging more residential intensification with the option to develop new areas where it can be demonstrated that such residential developments will add to the diversity of residential dwellings (eg retirement homes, family homes, affordable housing), contribute to enhancing the character of Featherston and not unduly impact on productive rural land and activities, or be in sensitive environmental areas or areas with hazards.

	General Residential Area		Medium Density Residential Area		Mid-Town Park Hub (see Design Map 2, 14.4)
	General Rural Zone		Future Pedestrian-Cycle Link		Fitzherbert Street Enhancement (see Design Map 1 and 2, 14.2, 14.5)
	Existing Industry		Potential Heritage Precinct (see section 12)		Mixed Use Town Centre area (see Design Map 1 and 2, 14.2, 14.4, 14.5)
	Town Centre - Train Station and Sports Hub Walkway/Link		Featherston Masterplan Study Area boundary		Train Centre Hub (see Design Map 3, 14.6)
	Existing Reserve Area		Potential greenfield areas (see 10.6)		Sports Hub



## 10.2 Our Connections Within and Beyond Featherston



Plan not to scale

## 10.3 The Focus of the Plan

### The Plan focuses on:

- Two top priorities:
  - (i) An enhanced Town Centre including Fitzherbert Street/SH2 and a connected Mid-Town Park Hub
  - (ii) Upgrade existing infrastructure, amenities and services, including upgrading the link to the Train Station to improve usability and safety, and over time create a transformational pedestrian experience to the train station.
- Better public, pedestrian and cycle transport connections within and beyond Featherston.
- Diversity of residential densities.
- Maintaining most existing options for commercial and industrial development.
- A reduction in the existing commercial footprint at the west end of the main street.
- Balancing the need to provide for freight movement with town centre amenity and functions.
- Ensure mana whenua, Māori and the broader community are involved in detailed designs for the Town Centre including Fitzherbert Street and Mid-Town Park Hub and other initiatives that shape the future of Featherston

## 10.4 The Town Centre

The town centre includes both sides of Fitzherbert Street from Wakefield/Bethune Streets to Hickson/Wallace Streets, and includes the Mid Town Park Hub.

The Strategy recognises the importance of making best use of existing infrastructure within the town centre, including:

- Ensuring easy access to and from the state highways.
- Takes account of current investment in the town centre (and rail station) and encourages additional investment in the town centre.
- Increases the opportunity for people to live close to existing shops and businesses, open space and community buildings/uses, to support their retention through increased income and use, to encourage the establishment of new businesses in the main street area and to reduce the use of cars.
- Is aligned to transit oriented development (TOD) principles where urban centres and public transport operate together.

## 10.5 The Mid-Town Park Hub

The Strategy looks to enhance the existing areas of open space within the town centre area to provide a clear community focus, including:

- Raising Birdwood Street between areas of reserve to become a slow speed street to allow easier connection between those areas of open space either side, and to allow the use of these spaces to be maximised.
- Increasing footpath widths within Fox Street and including angled parking.
- Providing the opportunity for the reconsideration of the use and design of the open spaces.

## 10.6 Housing

The provision of housing is a key issue for the Masterplan:

- The Plan focuses more intensive development (which could consist of terraced houses and duplex houses) around the existing town centre and existing train station as these areas are within easy walking distance of existing community facilities, shops, businesses and the train station.
- Taken as a whole, the Masterplan provides for a range of housing densities across the town, by maintaining areas of general residential land, in addition to the medium density and mixed-use areas.
- Housing densities would be in line with the Draft Wairarapa District Plan:
  - In the General Residential Zone, minimum allotment size of 350m<sup>2</sup> with an average of 400m<sup>2</sup> for subdivisions creating 3 or more lots
  - In the Medium Density Residential Precinct, minimum allotment size of 200m<sup>2</sup>
- Residential development will be enabled in the mixed-use area (along Fitzherbert Street/SH2), providing that ground floor street frontages remain in retail/commercial to ensure variety and interest for shoppers and visitors. This does not preclude residential development occurring behind shops and commercial premises along Fitzherbert Street/SH2. However, the existing commercial ground floor frontages make a positive contribution to the overall interest and vitality of the main street area and encourage people to visit the town centre area. Additionally, any residential developments in the Mixed Use area will be required to provide off-street parking to ensure that parking that is required to serve local businesses in the town centre is not used for residential parking.
- As such, the option looks to make better use of existing urban land. However, it does include the option to develop new areas where it can be demonstrated that such residential developments will add to the diversity of residential dwellings and not unduly impact on productive rural land and activities, or be in sensitive environmental areas or areas with hazards (noted as potential greenfield areas on the Strategy Plan at 10.1).
- Identifies a Heritage Precinct, which contributes to an understanding and appreciation of Featherston's history and cultures.



Image courtesy of TUMU Property

## 10.7 Business and Industry

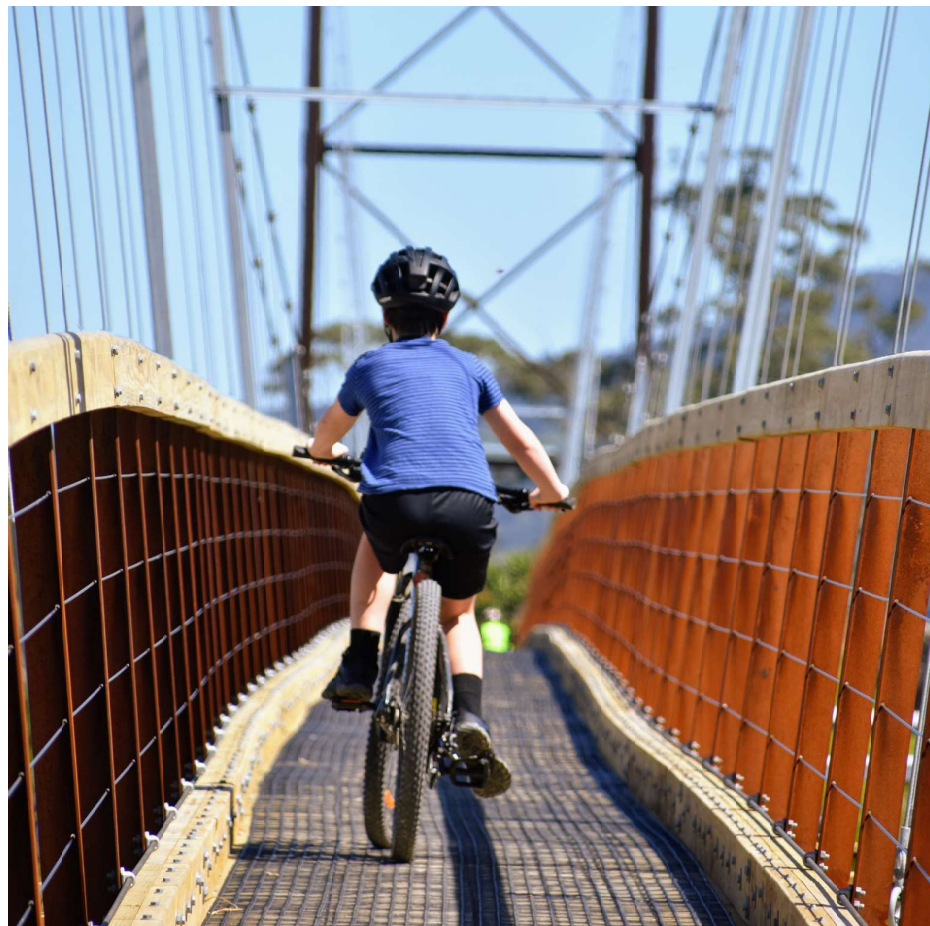
The continued provision of land for business and industry is considered important to the continued vibrancy of the town:

- Existing industrial areas to the east of the town centre along SH2 and Harrison Street East are maintained.
- Industrial land to the west of Bethune Street/Wakefield Street is suggested for rezoning to Residential to assist with providing a more compact footprint to the town centre area, and also recognising that there are already some residential uses in that area.
- The Industrial and Commercial zoned land along SH2, from Bethune Street/Wakefield Street to Wallace Street/Hickson Street is recommended to be rezoned to Mixed Use, to bring greater flexibility but, as outlined above, with the requirement for retail/commercial ground floor frontages.
- The Industrial zoned land to the east of Wallace Street/Hickson Street is shown staying in this use.

## 10.8 Connections

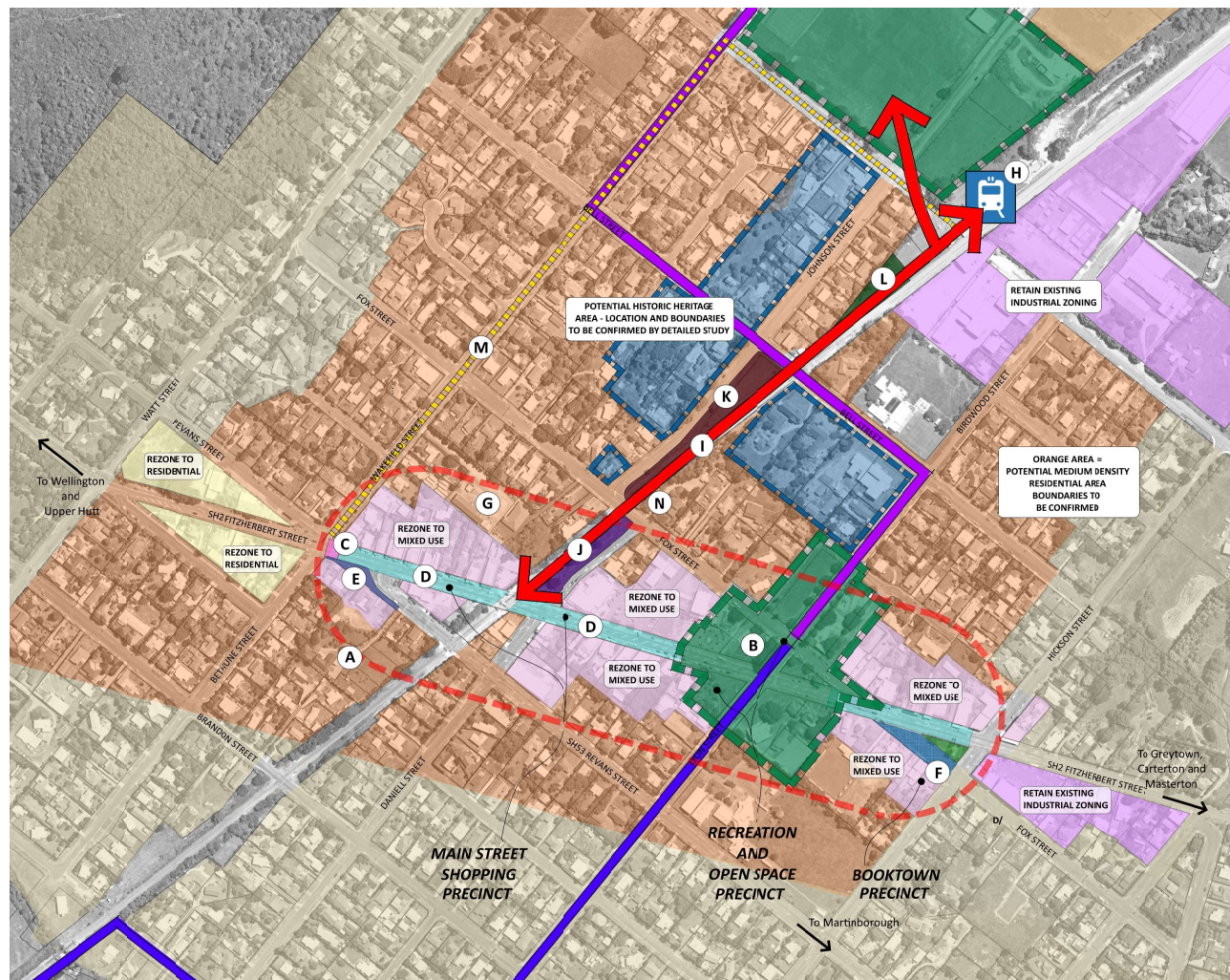
The Strategy identifies the desire to improve the pedestrian and cycle connections between the main street and train station and sports hub, as well as in the future providing an additional pedestrian cycle link, to create a circular route.

- The construction of a new section of pedestrian/cycleway along Daniell Street, whilst keeping the street two way and retaining existing parking.
- Connections beyond the Featherston urban area are also important to achieve the vision. As well as the ongoing retention and improvement of the rail line/stations and state highways, the Wairarapa Five Towns Trails Network Masterplan (August 2021) already identifies a number of future cycle trails which provide links to Upper Hutt (via the existing Remutaka Trail), to the Wairarapa Moana, towards Ocean Beach, Martinborough, Greytown and beyond.
- We recognise the significance of improved connections to Wairarapa Moana, and lend support to this as an early project.



## 10.9 Key Features in the Town Centre and Train Station Areas

- A. Concentrate 'town centre' uses into a more compact area
- B. Better link the existing open spaces
- C. Create welcome feature
- D. Street Improvements to allow easier crossing and increase amenity of environment
- E. Upgrades to improve appearance of entry to town centre
- F. Create a shared multifunction space
- G. Look at options to improve pedestrian linkages from Fitzherbert Street to Community Centre and Medical Centre
- H. Featherston Train Station
- I. Transform pedestrian and cycle linkage to Station/Sports Grounds and Swimming Pool
- J. New section of pedestrian/cycleway along Daniell Street, whilst keeping the street two way and retaining existing parking.
- K. Some additional planting to improve amenity of area
- L. Carry out maintenance of planting alongside existing pedestrian/cycle route and improve signage
- M. Future pedestrian and cycle link



# 11. Our Proposed Heritage Precinct

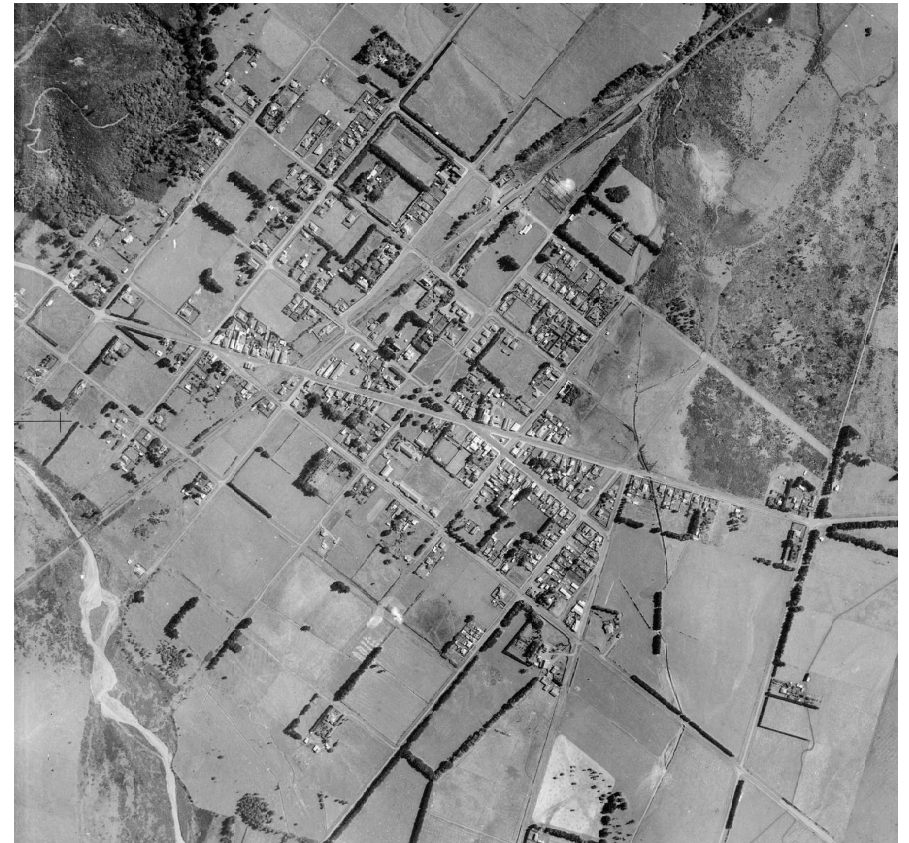
Featherston has already undergone significant growth and change. Some older parts of Featherston contribute to an understanding and appreciation of the history and cultures of Featherston and the South Wairarapa area.

An area along Fitzherbert Street/SH2 is already identified as a Heritage Precinct. The District Plan provisions for this area will be updated to better support development within this area.

A potential new heritage precinct is identified to the west of Johnson Street and south of Bell Street. A further short, but more detailed, study will need to be carried out to confirm whether it should be incorporated into the District Plan at some stage. This study may also identify other groups of older buildings beyond this area, such as in Hayward Street, that may also contribute to an understanding and appreciation of the history and cultures of Featherston and the South Wairarapa area.



Figure above: Featherston Train Station 1912



# 12. Our Revitalised Fitzherbert Street/SH2 and Linkage to the Train Station and Sports Hub

## 12.1 Key Features of Fitzherbert Street/SH2 Revitalisation and Upgrades

- a. Balance the requirement for continued through traffic and to provide direct vehicular access to sites along Fitzherbert Street/ SH2 with the desire to improve the amenity of the local environment.
- b. The proposed changes are in line with Herenga ā Nuku Aotearoa, the Outdoor Access Commission research 'The interventions that improve walkability in rural towns'.
- c. Input provided by Waka Kotahi – all upgrades would be in accordance with the Waka Kotahi standards and requirements applicable at the time that the work is progressed; the central median in the main street will be maintained.
- d. Water Sensitive Design Principles will be incorporated (methods to manage storm water).
- e. Reduced speed limit area lengthened to include whole of SH2 from Bethune/ Wakefield Streets intersection to Hickson/Wallace Street intersection.
- f. New pedestrian crossing formed at west entry to town centre area.
- g. Flush central median retained to facilitate easy access to sites alongside State Highway (which are all serviced from the State Highway).
- h. One carriageway in each direction.
- i. Clear 11.5m width maintained to allow movement of large vehicles and their loads, such as houses being moved, recognising the status of SH2 as an over dimension route.
- j. Mountable kerbs utilised for all islands.
- k. Some new tree planting where this can be achieved without the loss of car parking, to improve the appearance of the Town Centre, and to visually narrow the road to slow vehicle speeds.
- l. Some trees to be planted in new movable planters which, along with movable platforms to accommodate tables and chairs, can be moved to different locations in town centre as required.
- m. Fox Street (south of SH2) raised to provide single large multiuse area, with the ability to close the space and use for events.

## 12.2 Key Features of Upgrade in 'Mid-Town Park Hub' - Recreation and Open Space Precinct

- a. Raising Birdwood Street between areas of reserve to become a slow speed street to allow easier connection between those areas of open space either side, and to allow the use of these spaces to be maximised.
- b. Increasing footpath widths within Fox Street and including angled parking.
- c. Providing the opportunity for the reconsideration of the use and design of the open spaces.





## 12.3 Key Features of Link to Train Station Hub and Sports Hub

- a. The construction of a new section of pedestrian/cycleway along Daniell Street, whilst keeping the street two way and retaining existing parking.
- b. Discussions ongoing with KiwiRail and engagement with the community and businesses regarding possible closure of, and alterations to, crossings.
- c. Existing pedestrian/cycleway between Fox Street and Bell Street upgraded with shelters, additional lighting and some additional trees (placed to ensure clear sight lines are retained to ensure safety).
- d. Improved provision for pedestrians crossing Bell Street between existing sections of pedestrian/cycleway.
- e. New 3m+ off street pedestrian/cycleway formed along Johnston Street from Harrison St W to sports hub.



## 12.4 KiwiRail Projects

- a. As part of safety improvements and to prepare for increased train services, KiwiRail are investigating level crossings across the length of the Wairarapa Line, to determine what upgrades are required and to determine, from a safety and efficiency perspective whether there are crossings which should be closed to traffic.
- b. The Council are having ongoing discussions with KiwiRail regarding this to ensure that Featherston residents are not disadvantaged by any changes.



# 13. Draft Concept Design

## 13.1 Revitalised Fitzherbert Street and Linkages to the Train Station and Sports Hub



### LEGEND

- 3M SHARED PATH
- GREEN SPACE
- SHARED SPACE
- LIGHTING
- EXISTING SHOP CANOPIES

## Design Map 1 - Fitzherbert Street - West and Linkage to Train Station - South



## 13.2 Fitzherbert Street West End

- a. Pedestrian crossing at west entry to Town Centre; to mark entry, slow vehicles and improve safety and pedestrian connectivity.
- b. Some new tree planting where this can be achieved without the loss of car parking, to improve the appearance of the Town Centre, and to visually narrow the road to slow vehicle speeds.
- c. Some trees to be planted in new movable planters, which can be moved to different locations in town centre as required.
- d. New footpath along front of petrol station; to improve pedestrian safety.

## 13.3 Linkage to Train Station and Sports Hub (South End)

- a. The construction of a new section of pedestrian/cycleway along Daniell Street, whilst keeping the street two way and retaining existing parking.
- b. The shared path will be adaptable; for instance there will be the opportunity to cover it or to add a shelter alongside it in the future, to allow users to shelter from the sunshine or rain.



## Design Map 2 – Town Centre - Fitzherbert Street East , Mid-Town Park Hub and Booktown Precinct



### LEGEND

- 3M SHARED PATH
- GREEN SPACE
- SHARED SPACE
- LIGHTING
- EXISTING SHOP CANOPIES

## 13.4 Upgrade in 'Mid-Town Park Hub' – Recreation and Open Space Precinct

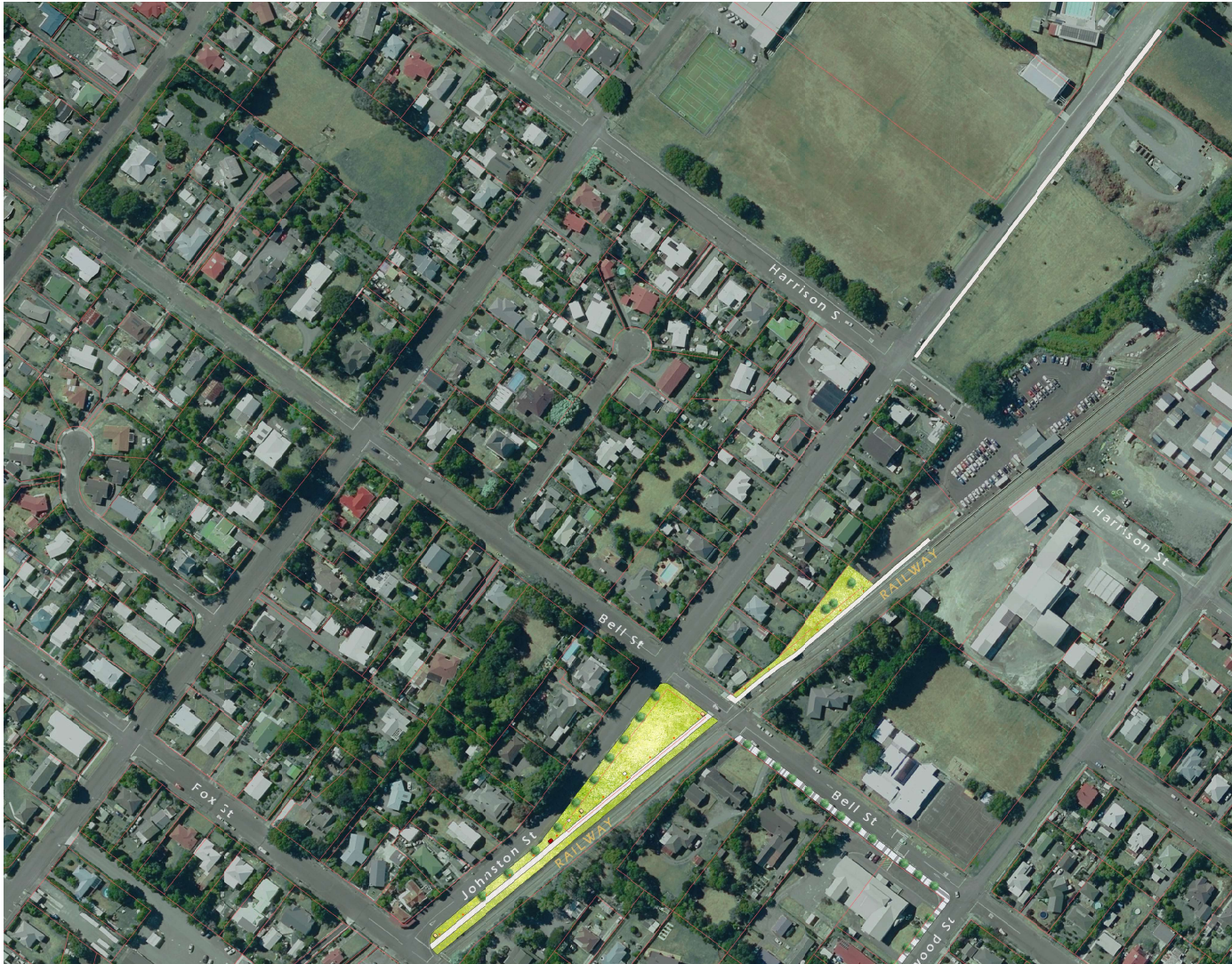
- a. Birdwood Street (both north and south of Fox Street) formed into shared spaces, to allow easier crossing between areas of open space. This will be designed to allow two way traffic and the free movement of vehicles. Improved linkages to Anzac Hall and Bell Street.
- b. Existing pedestrian crossing east of Birdwood Street retained as existing.
- c. Fox Street (north of SH1) redesigned to include some angled car parking to allow easy parking for residents using the area and for visitors stopping in the area; carriageway to remain wide enough for two way traffic and free movement of vehicles, whilst allowing easier crossing between areas of open space.
- d. Further car parking could be made available in the existing 'paper road' to the east of the playpark.

## 13.5 Fitzherbert Street East End and Booktown Precinct






- a. Fox Street (south of SH1) formed into shared space, with reduced width for vehicle movement; to slow vehicle speeds and to allow easier pedestrian movement through the area. Space could be closed for events.



## Design Map 3 – Linkage to Train Station – North



### LEGEND

-  3M SHARED PATH
-  GREEN SPACE
-  SHARED SPACE
-  LIGHTING
-  EXISTING SHOP CANOPIES

## 13.6 Linkage to Train Station and Sports Hub (Centre and North End)

### Centre Section

- a. Consideration given to the provision of shelters and improved lighting to improve usability and safety of the existing shared pedestrian and cycle path.
- b. Some additional tree planting to improve the general amenity of the area; location of trees should still allow good sight lines to ensure pedestrian safety.

### North End

- e. New 3m+ off street pedestrian/cycleway formed along Johnston Street from Harrison St. W. to sports hub.
- f. Additional trees to west of existing shared path to station.
- g. The shared path will be adaptable; for instance there will be the opportunity to cover it or to add a shelter alongside it in the future, to allow users to shelter from the sunshine or rain.





# 14. Priorities and Implementation Plan

The Implementation Plan is reliant on funding programmes approved during the Long-Term Planning process, or other sources of funding becoming available.

Table A: Proposed Major Projects - Implementation Plan

Project	Year	Indicative Costs	Who
	<i>Now: 1-3yrs</i> <i>Next: 3-5yrs</i> <i>Later: 5+yrs</i> <b>Note: Year 1 is July 2024 to June 2025</b>		Lead Agency (L) and supporting agencies

**Project 1: Fitzherbert Street/SH2 Revitalisation and Mid-Town Park Hub**

	Now 1-3 years	
<b>a.</b> Fox Street carriageway (narrowed in vicinity of Lyon Street and intersection with SH2) with upgraded footpaths, parking, and planting)	Now	SWDC
<b>b.</b> Length of Birdwood Street to Fox Street and intersection of SH2 and Lyon Street altered to shared space; raised carriageway and ramped entrances to allow areas of public open space (parks) to be linked and used together	Now	SWDC
<b>c.</b> Movable planters, and movable platforms to accommodate tables and chairs.	Now	SWDC and Waka Kotahi
<b>d.</b> Fox Street (south of SH2 - Booktown Precinct) raised to provide single large multiuse area, with single way vehicular traffic for most of the year, but with the ability to close the space and use for events	Now	SWDC
<b>e.</b> Reduced speed limit area lengthened to include whole of SH2 from Bethune/Wakefield Streets intersection to Hickson/Wallace Street intersection	Now	Waka Kotahi (L); and SWDC
<b>f.</b> Work with Waka Kotahi to identify and install lower noise road surfaces	Now	Waka Kotahi (L); and SWDC
<b>g.</b> Work with Wellington Water and Waka Kotahi to resolve existing flooding issues SH2 in vicinity of Daniell Street	Now	SWDC
<b>h.</b> Investigate and promote installation of EV Chargers in Town Centre Heart Area	Now	SWDC



### Project 2: Wellington-Featherston Welcome and Mainstreet Enhancement Project

a.	Pedestrian crossing at west entry to Town Centre	Next	\$400,000	SWDC and Waka Kotahi
b.	Look at options to improve pedestrian linkages from Fitzherbert Street to the Community Centre and Medical Centre	Now	\$129,000- \$132,000	SWDC
c.	Footpath formed in front of the Petrol Filling Station	Next		SWDC and Waka Kotahi
d.	Work with Waka Kotahi to identify and install lower noise road surfaces	Now		Waka Kotahi (L); and SWDC

### Project 3: Town Centre to Train Station and Sports Hub Pedestrian and Cycle Project

a.	Open area alongside existing pedestrian/cycleway between Fox Street and Bell Street upgraded with additional trees, lighting and shelters	Now		SWDC
b.	New Footpath/Cycle Path to train station and Sports Hub installed in Daniell Street	Next		SWDC/GWRC
c.	New 3m+ off street pedestrian cycleway formed along Johnston Street from Harrison St W to Swimming Pool	Later		SWDC/GWRC
d.	Discussions ongoing with KiwiRail and community regarding possible closure of some level crossings over railway in Fox Street, Bell Street and Brandon Street, and installation of safe crossing facilities over the railway and for pedestrians and cyclists	Now		KiwiRail/SWDC

### Project 4: Cultural Icons

a.	Work with Māori to design and install cultural icons or artworks identifying entry to town centre - train station - sports hub shared path at both main street end and at station end	Next		SWDC
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### Project 5: Priority Development Area (formerly Complex Development Opportunity)

a.	Establish Priority Development Area implementation group	Now		SWDC
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### Project 6: District Plan Changes / Variations to Proposed District Plan

a.	Changes to zoning of land around main street	Now		SWDC
b.	Historic Heritage Area Study	Next		SWDC
c.	Consideration of costs/benefits of Greenfield Areas, and potential plan changes	Next		SWDC

### Project 7: Wastewater

a.	A growth study has been completed to assess options to meet agreed growth targets	Complete		Wellington Water/SWDC
b.	Donald St Wastewater pump station renewal & rising main renewal has been completed	Complete		Wellington Water
c.	Featherston Wastewater treatment plant consent – physical works currently forecast from FY24/25 onwards for short term solution	Now	\$19m	Wellington Water
d.	Featherston Wastewater treatment plant long-term consent Stage 2 and major plant upgrade for growth (full discharge to land, dependent on inflow volumes)	Later		Wellington Water/SWDC
e.	Pressurised sewer system (stage 1)	Now (2023-32)	\$4.2m	Wellington Water/SWDC
f.	Pressurised sewer system (stage 2)	Later (2033-42)	\$8.0m	Wellington Water/SWDC
g.	Pressurised sewer system (stage 3)	Later (2043-51)	\$12.9m	Wellington Water/SWDC

### Project 8: Drinking Water

a.	A growth study has been completed to assess options to meet agreed growth targets	Complete		Wellington Water/SWDC
b.	Tauherenikau drinking water pipeline renewal – construction forecast from FY24/25	Now	\$3.5m	Wellington Water/SWDC
c.	Featherston water main renewals – construction forecast from FY25/26 onwards	Now	\$7.0m	Wellington Water/SWDC
d.	Waiohine Wastewater treatment plant Stage 3 permanent pH dosing system upgrade – technically not within the township but is the primary drinking water supply. Construction forecast for FY24/25 onwards	Now	\$1.0m	Wellington Water/SWDC
e.	Boar Bush Gully Trunk Main renewal – construction forecast from FY25/26	Now	\$2.1m	Wellington Water/SWDC
f.	Boar Bush reservoir dam future – no activity brief, decision on future yet to be agreed, programmed and funded			Wellington Water/SWDC
g.	Featherston Smart Meter rollout – no activity brief, project has not been prioritised therefore no certainty on construction programme			Wellington Water/SWDC
h.	Waiohine Wastewater treatment plant filtration – construction forecast from FY25/26	Now	\$1.0m	Wellington Water/SWDC

### Project 9: Stormwater/Flooding

a.	Stormwater Management Plan	Now	\$25k	Wellington Water
b.	Flood Hazard Mapping	Now	\$30k	GWRC (L)/Wellington Water/SWDC

# Appendix 1 – Wairarapa Moana Statutory Board

The Wairarapa Moana Statutory Board is “a new Statutory Board that enables Ngāti Kahungunu ki Wairarapa Tāmaki nui-a-Rua Settlement Trust and Rangitāne Tū Mai Rā Trust to realise their joint redress aspirations. The outcomes of the work of the Board will help deliver improved outcomes for Wairarapa Moana and the Ruamāhanga catchment for the kaitiaki and communities of the Wairarapa.” A meeting was held on the 13 October to provide “an opportunity for members to hear and share kōrero on the priorities and roles and responsibilities of the Board. All members of the public were welcome to attend this meeting.”

5. Iwi seek to bring whanau back home and iwi aspire to have:

- Somewhere to live that is uplifting
- Some work that is meaningful
- Something to live for (hope)

# Appendix 2 – Guiding Principles

## Our Story: 6 Principles guiding the Featherston Masterplan

### Principle 1: Honouring the past “Ka mua, ka muri” “acknowledging the past to move forward”

This means:

- Acknowledging that in the past our Moana and Awa were healthy, providing us with an abundance of kai
- Committed to restoring the health of our Moana and Awa – getting everyone onboard – including our young people
- Looking for ways to promote sustainable and local food sources
- Respecting the enormous contributions that the community and local leaders have made to strengthening community spirit
- Always working in an inclusive way so we build Featherston together - never leaving any one behind
- Learning about our history to create shared understandings – moving forward together

### Principle 2: Comfortable with being ourselves and caring for each other

This means:

- Featherston is quirky and different and that’s what makes us unique
- We are a community of workers, families, creatives, innovators and volunteers
- We are committed to connecting our community
- That we make sure existing, local residents can afford to stay here and that there are opportunities to work locally, and/or commute for work
- Valuing our Booktown status and ensuring this remains a core part of who we are
- We take care of and plan for our young and aged residents

### Principle 3: Involve mana whenua in all our work

This means:

- Engaging with and working alongside Ngāti Kahungunu ki Wairarapa and Rangitāne o Wairarapa to enhance the interests of mana whenua

- Dual narratives – recognising Māori history by creating opportunities for dual narratives to be expressed
- Openness to shared values – continuously learning from each other
- Ensuring mana whenua and Māori have a visual presence in Featherston

### Principle 4: Support whanau Māori and families to thrive

This means:

- Respecting the role that the Council’s Māori Standing Committee plays to enhance Māori wellbeing in the district
- Working with Pae Tū Mokai o Taurira and the 3 local marae
- Working with residents, businesses, local leaders and central government agencies to enhance community wellbeing

### Principle 5: Caring about our physical and natural environment

This means:

- We want to feel safe when we are in Featherston whether it is crossing the road, walking to the train station in the mornings and evenings and having well maintained footpaths
- We have parks, that work as cohesive and connected spaces – we need to help make them places where everyone can “hang out” easily, no matter what their age, or interests – make them spaces that bring people together
- We want more beauty in our environment especially on our main street and we will work to make it pleasant for residents, as well as functional as part of the regional transport network
- We want to live sustainably and reduce our carbon footprint
- We work hard to integrate infrastructure and land use

### Principle 6: Doing what we can, being solution focused

This means:

- Identifying actions that are possible now - and making a start
- Keeping the big picture in mind- balancing the “here and now” with future transformation
- Knowing that this is a journey, working out what we can progress, securing help, expertise and funding from anyone who believes in community and our future

**Appendix 2 -Featherston Community  
Centre to Fitzherbert Street Option 3B  
(April 2024)**

## **Featherston Community Centre to Fitzherbert Street Option 3B (April 2024)**

### **Costings for preferred access option**

Recent further engagement has been undertaken with landowners regarding the options outlined 1a – 3c linking the Featherston community center with Fitzherbert Street. This was undertaken with the following landowners:

34 Fox Street (Medical Centre): [REDACTED]

38-40 Fox Street: [REDACTED]

33 Fitzherbert Street: [REDACTED]

As a result of consultation 3B become the most likely option as follows:



Fig 1. Option 3b location – pedestrian walkway only

**Option 3b - Pedestrian walkway through medical center to pharmacy. Purchase or create an easement.**

### **Costs**

- **Surveying**
  - o Defining boundaries **\$2,000 - \$5,000.**
- **Land Information New Zealand Dealings**

- LINZ fees/disbursements **\$102 per registration**. This is likely to be one registration over the three titles.
  - **Lawyers**
    - Advice on easement **\$450 - \$600 +GST**.
    - Preparing Easement Instrument, Registration, signing and certifying the dealing **\$900 - \$1,000 +GST**
    - Legal advice for other parties. Hard to say but would **expect \$500 - \$700 +GST**
    - Mortgagee consent. Sometimes the banks charge for consent **(approx. \$100)**.
  - **Construction Fees**
    - Pavers **\$55,000.00 +GST**
    - Lighting including underground cables (bollards lights) **\$35,000.00 +GST**
    - Signage **\$10,000.00 +GST**
    - Drainage **\$7,500.00 +GST**
    - Allow annual cleaning and power for lighting **\$5,000.00pa +GST**
    - CCTV and landscaping not included.
- Potential cost range \$134,552 - \$138,002 (including GST)**

**A second option is to have a two-way vehicle access along the same route as 3b.**

Allowance for 6 m wide vehicle access for Fitzherbert St to medical centre approximately 80m in length.

### **Costs**

- **Surveying**
  - Defining boundaries **\$2,000 - \$5,000**.
- **Land Information New Zealand Dealings**
  - LINZ fees/disbursements **\$102 per registration**. This is likely to be one registration over the three titles.
- **Lawyers**
  - Advice on easement **\$450 - \$600 +GST**.
  - Preparing Easement Instrument, Registration, signing and certifying the dealing **\$900 - \$1,000 +GST**
  - Legal advice for other parties. Hard to say but would **expect \$500 - \$700 +GST**
  - Mortgagee consent. Sometimes the banks charge for consent **(approx. \$100)**.
- **Construction**
  - Carriageway and surfacing **\$96,000**
  - Construct Kerb and channel **\$32,000**
  - Vehicle crossing @ Fitzherbert St **\$7,000**
  - Drainage etc **\$8000**
  - Pavers **\$55,000.00 +GST**
  - Lighting including underground cables (bollards lights) **\$35,000.00 +GST**
  - Signage **\$10,000.00 +GST**
- **Potential cost range \$247,256 - \$250,706 (including GST)**





## Action Items Report

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### 1. Purpose

To present the Committee with updates on actions and resolutions.

### 2. Executive Summary

Action items from meetings are presented to the Committee for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

### 3. Appendices

Appendix 1 – Action Items to 5 June 2024

Contact Officer: Amy Andersen, Committee Advisor

Reviewed By: Janice Smith, Chief Executive Officer

# **Appendix 1 – Action Items to 5 June 2024**

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
516	27 Oct 21	S Corbett	Work on a health and safety action plan with the Wairarapa Trails Action Group to ensure network safety of the proposed trails and continue discussions on cyclist safety on Underhill Road leading to the Tauherenikau Cycle Bridge. (ICS)	Open	<p>8 Nov 21: WTAG chairman Greg Lang, Carterton Mayor is having discussions with SWDC Mayor on a way forward to resolve this problem on both sides of Underhill Road</p> <p>20/12/21: Bridge construction delayed 12-14 weeks (subject to weather).</p> <p>27/1/22: Underhill Road will be included as part of the speed review, other initiatives will be investigated prior to the bridge opening in September.</p> <p>9/3/21: Action amended to include advance changing of speed limit on Underhill Road.</p> <p>20/4/22: Amended - action above deleted.</p> <p>06/05/2022: Officers working to make Underhill Road safe before opening of bridge. Funding applied for. Request to close action.</p> <p>Check with Stefan</p> <p>11/01/22: Action reassigned from A&amp;S to ICS following implementation of new committee structure.</p> <p>25/01/23: Committee Chair requested update required on project, costs for work to be completed, (quote from Pope and Gray), how will this be funded; PGF/Ratepayers or other funding source.</p> <p>1/02/23: Ongoing work to be completed– remains open</p> <p>18/07/23: The share the road with cyclists signs have been put in on Underhill Road (Greytown and Featherston sides). The Underhill Road road edges have been flattened to allow cyclists to more easily get off the road if needed.</p> <p>20/09/23: Request to examine alternative funding measures, but not a priority.</p> <p>30/01/24: no change to priority (ie low).</p>
407	8 Nov 23	P Gardner	For the Committee to look at options for a District Joint Committee on Climate Change (CCE)	Open	<p>Noted Cr Gray will follow up initially.</p> <p>14/02/24: Cr Gray provided update. No response to date from other elected members. Mayor/Deputy to support in promoting message. Action remains open.</p>

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
409	8 Nov 23	S Corbett	Request further information from Council Officers relating to the development of a No-Mow Policy, including implications, for the South Wairarapa District Council by the next meeting of the Committee.	Open	30/01/24: no new developments (low priority). 14/02/24: Cr Gray queried creative ways to progress the no-mow policy (e.g. community working group). Noted – bylaw restrictions and need a review if changes are proposed. Officers suggested a trial on one street. Officers suggested would be included in LTP work. Further information required. 10/04/24: Cr Bosley to discuss next steps with Mr Corbett.
469	15 Nov 23	S Corbett	INFRASTRUCTURE AND COMMUNITY SERVICES RESOLVED (ICS2023/37) to: 1. receive the Member’s Report – Transforming the Stella Bull/Old Library Building into a Vibrant Community Space: A vision for Greytown. (Moved Cr Woodcock/Seconded Cr Gray) Carried 2. Recommend to Council to approve officers investigate short term uses of Stella Bull/Old Library Building until June 2024. 3. Recommend to Council to request officers to develop options to be included in the consultation document for the 24/34 LTP. [Items 2-3 read together] (Moved Cr Bosley/Seconded Mayor Connelly) Carried	Open	22/11/23: Refer to Council resolution: DC2023/171 in relation to point 2, which has been actioned. Point 3 remain open and to be included in recommendations to the Strategy Working Committee. 30/01/24: James may be able to report back, but the EOI for proposed commercial and public use of the Old Library Building is online and we are awaiting inquiries. We will report back in a month or so on what we received/learnt. We would appreciate the assistance of Councillors to encourage community and companies to express and interest. 14/02/24: Members provided update on current use on the space. Expressions underway. Applications close on 29 February 2024 at 4pm. Action remains open. 29/04/24: EOI concluded – operational decision document in progress. Decision will be considered by CE. 09/05/24: Noted by CE that a decision report to SWC will be prepared for 5 June meeting.
32	14 Feb 24	J Smith	Chief Executive to clarify what is currently included in the Speed Review for Dublin Street, Martinborough. Members would need to consider any further actions and how that would fit within the current roading work programme.	Open	
33	14 Feb 24	S Corbett	STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/02) to: 1. Receive the Tauwharenīkau Pipeline Crossing Project Report. (Moved Cr McAulay/Seconded Cr Maynard) Carried 2. Adopt Option 3 - Replace existing pipe with recommended methodology	Actioned	29/04/24: Engagement with mana whenua is underway. Further progress and updates will be provided via project reports.

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			(Moved Cr Olds/Seconded Cr Gray) Carried Abstained: Cr Maynard 3. Release the ring-fenced funds of \$150,000 in Annual Plan 2023/24 for Wellington Water Limited to progress detailed design on the replacement of the pipe section. (Moved Cr Olds/Seconded Cr Gray) Carried		
37	14 Feb 24	P Gardner	STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/06) to: 1. agree to make amendments to the draft Policy: (a) to state that Class 4 Gambling Venues cannot relocate in Masterton District under any circumstances. (b) to state that Class 4 Gambling Venues cannot relocate to Carterton and South Wairarapa District's most deprived areas (those on the New Zealand Deprivation Index of decile 9 or 10) if the proposed location is outside of a main town centre; (c) to state that no new standalone TAB venues may be established in the Wairarapa; (d) to clearly state that no additional electronic gaming machines will be granted consent, in any Class 4 venue in the Wairarapa (amendment for clarification purposes); and (e) to reflect legislative or other changes since the last review, and to improve the flow and readability. 2. adopt the Statement of Proposal and draft Policy for consultation with the community, using the Special Consultative Procedure (Attachments One and Two). 3. delegate authority to the Chief Executive to approve minor edits that do not change the intent of the content, prior to publication of the Statement of Proposal and draft Policy for consultation. 4. note that a joint review of the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy (the Policy) is underway. 5. note that the Wairarapa Policy Working Group considered options for progressing the review and recommended that the Wairarapa District Councils adopt a joint policy for	Actioned	14/02/23: MDC have confirmed they received requests as per the minutes of the meeting in relation to 6.2 -venue relocation concerns. 24/04/24: Paper to Committee due 8 May. Action closed.

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			<p>consultation with a regional variation for Masterton in relation to venue relocation.</p> <p>6. note that consultation with the community is proposed to take place between 21 February and 22 March 2024, subject to adoption by the three Wairarapa District Councils.</p> <p>7. note that the Wairarapa Policy Working Group will hear submissions and undertake deliberations ahead of making final recommendations to Council in May 2024.</p> <p>[Items 1-7 read together]</p> <p>(Moved Cr Bosley/Seconded Cr Olds) Carried</p> <p>Against: Mayor Connelly</p>		
38	14 Feb 24	J Smith	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/07):</p> <p>1.To receive the Pain Estate Update Report. (Moved Cr Maynard/Seconded Cr McAulay) Carried</p> <p>Foreshadowed amendment:</p> <p>2.That the Strategic Working Committee instruct the Chief Executive to action the items identified in the Memorandum of Agreement for Pain Farm and report back to the Martinborough Community Board. (Moved Cr Maynard/Seconded Cr McAulay) Carried</p> <p><i>The mover and seconder agreed that the amendment become part of the substantive motion.</i></p> <p>3.That the Strategic Working Committee instruct the Chief Executive to action the items identified in the Memorandum of Agreement for Pain Farm and report back to the Martinborough Community Board. (Moved Cr Maynard/Seconded Cr McAulay) Carried</p>	Open	<p>26/02/24: Still in progress.</p> <p>22/03/24: Due to a later request around the disposal of treated wastewater to Pain Farm, this will now be reported to the MCB in May 2024.</p>
134	10 Apr 24	S Corbett	Request information report to a future meeting of the Strategy Working Committee regarding flooding issues on Brandon Street (refer to Marieke Soeter's public participation presentation to the Committee on 10/04/2024).	Open	29/04/24: SLT will be meeting with a WWL stormwater specialist; plans to hold an open workshop will be circulated once this has occurred.
135	10 Apr 24	S Corbett	Request clarification of the levels of service with Wellington Water and other relevant contractors in relation to drainage/clearing of water ways across the district.	Open	29/04/24: Officers are currently mapping the assets and confirming responsibilities.
157	17 Apr 24	R O'Leary	Officers to continue investigation of access way from Featherston Community centre to Fitzherbert Street and car	Actioned	08/05/24: Action closed.

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			parking capacity, noting that this will be added to the deliberations report for the Enhanced Annual Plan 2024-25, scheduled to be heard in May 2024.		
158	17 Apr 24	R O'Leary	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/35) to:</p> <p>1.receive the Draft Featherston Masterplan Deliberations Report. (Moved Cr Maynard/Seconded Cr Olds) Carried</p> <p>2.to extend the meeting past 11:02am (as per Standing Order 4.2 - Meeting Duration). (Moved Cr Plimmer/Seconded Cr Bosley) Carried</p> <p>3.endorse the recommended amendments to the Draft Featherston Masterplan as outlined in Table 7 below, including the additional amendments; and</p> <p>4.request that the final Draft Featherston Masterplan and Implementation Plan be reported back to the Strategy Working Committee for final review and adoption at the Committee's meeting on 5 June 2024. [Items 3 &amp; 4 read together] (Moved Cr Gray/ Seconded Cr Olds)</p> <p>For: Acting Mayor Sadler-Futter, Cr Olds, Cr Maynard, Cr Gray, Cr Ellims and Cr Bosley. Abstained: Cr Woodcock. Against: Cr Plimmer. Carried 6/1</p>	Actioned	20/05/24: Report due to Committee 5 June.
188	8 May 24	S Corbett	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/39) to:</p> <p>1.receive the Updated Three Waters Capital Delivery Plan for FY23/24 Report. (Moved Cr Ellims / Seconded Cr Plimmer) Carried</p> <p>2.agree to increase the FY2023/24 capital investment budget to match the forecast in Option 2, an increase of \$0.53M bringing the total forecast expenditure for FY2023/24 to \$4.69M (excluding the actual forecast spend of \$0.29m against the Greytown Water Treatment Plant Upgrade project).</p>	Open	Refer to point 5 for open action.

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			<p>(Moved Mayor Connelly/Cr Maynard ) Not carried  For: Cr Maynard, Mayor Connelly, Cr McAulay, Cr Olds  Against: Cr Gray, Edwards, Cr Plimmer, Cr Ellims, Cr Woodcock, Cr Bosley</p> <p>Amendment:  agree to increase the FY2023/24 capital investment budget to match the forecast in option 3, an increase of \$1.01M bringing the total forecast expenditure for FY2023/24 to \$5.17M (excluding the actual forecast spend of \$0.29m against the Greytown Water Treatment Plant Upgrade project).</p> <p>3.agree to increase the FY2023/24 capital investment budget to match the forecast in option 3, an increase of \$1.01M bringing the total forecast expenditure for FY2023/24 to \$5.17M (excluding the actual forecast spend of \$0.29m against the Greytown Water Treatment Plant Upgrade project).  (Moved Cr Plimmer/Against Cr Gray) Carried  For: Cr Gray, Edwards, Cr McAulay, Cr Bosley, Cr Plimmer, Cr Ellims  Against: Mayor Connelly, Cr Maynard, Cr Olds, Cr Woodcock</p> <p>4. note that Wellington Water have committed to improve their processes to better deliver the capital programme within Council approved budget.  (Moved Cr Gray/Seconded Cr Plimmer)  Not carried  For: Cr McAulay, Cr Bosely, Cr Plimmer, Cr Gray  Against: Cr Olds, Cr Woodcock, Cr Ellims, Cr Maynard, Edwards  Abstained: Mayor Connelly.</p> <p>Amendment:  request that Wellington Water will commit to improve their processes to better deliver the capital programme within Council approved budget, and by the end of July a report to be prepared and tabled that outlines how we will reset</p>		



Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			<p>expectations and ensure Wellington Watter internal processes for supporting forecasting and budgeting.</p> <p>5.request that Wellington Water will commit to improve their processes to better deliver the capital programme within Council approved budget, and by the end of July a report to be prepared and tabled that outlines how we will reset expectations and ensure Wellington Watter internal processes for supporting forecasting and budgeting. (Moved Cr Ellims/ Secoded Cr Bosley) Carried</p>		
190	8 May 24	P Gardner	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/41) to:</p> <p>1.receive the Community Wellbeing Fund Amendment report.</p> <p>2.approve the ringfencing of \$500,000 of Better Off Funding to the Community Wellbeing Fund to enable community led projects across the South Wairarapa to be considered and approved if appropriate.</p> <p>3.acknowledge that the remaining funds of circa. \$800,000 will be held to fund the potential costs arising from the development of the Water Services Plan and transition to a Local Waters Done Well solution only and any unspent funds will be returned to the Community Wellbeing Fund.</p> <p>4.delegate approval to the Chief Executive to approve the allocation of the funding to ensure that the Council’s legal objectives under Local Waters Done Well are met, including the consideration of a Wairarapa water solution.</p> <p>5.request that the Chief Executive report back to the Committee on the use of the funds in due course. [Items 1-5 read together] (Moved Cr Plimmer/Secoded Cr Gray) Carried For: Cr Olds, Cr McAulay, Cr Maynard, Edwards, Cr Gray, Cr Plimmer, Cr Bosley</p>	Open	Refer to point 5 for open action

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
			Against: Mayor Connelly, Cr Ellims, Cr Woodcock.		
191	8 May 24	P Gardner	Request confirmation of whether the cap covers each individual district or the district as a whole in relation to the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy.	Open	
192	8 May 24	P Gardner	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/42) to:</p> <p>1.note that a review of the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy has been undertaken.</p> <p>2.note that consultation with the community occurred between 19 February and 22 March 2024.</p> <p>3.note that hearings and deliberations were undertaken by the Wairarapa Policy Working Group on 15 April 2024. [Items 1-3 read together] (Moved Cr Gray/Seconded Cr Plimmer) Carried Against: Cr McAulay</p> <p>4.approve the recommendations from the Wairarapa Policy Working Group:</p> <p>i) agree to the amendment to clause 6.1 of the Proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy as follows: Clause 6.1 Council will not grant consent for a Class 4 venue to permanently re-establish at a new site in Masterton District under any circumstances. (Moved Cr Plimmer/Seconded Cr Maynard) Carried</p> <p>ii) adopt the Wairarapa Class 4 Gambling and Standalone TAB Venues Policy (Attachment 1). (Moved Cr Gray/ Seconded Cr Olds) Not Carried For: Cr Olds, Cr Gray, Edwards, Cr Bosley Against: Cr Plimmer, Mayor Connelly, Cr Maynard, Cr Ellims, Cr Woodcock, Cr McAulay.</p>	Actioned	

Number	Raised Date	Responsible Manager	Action or Task details	Open	Notes
196	8 May 24	P Gardner	<p>STRATEGY WORKING COMMITTEE RESOLVED (SWC2024/45) to:</p> <p>1. receive the Chairperson’s Report.</p> <p>2. approve the amended Terms of Reference for Council and Committees, as per Appendix 1, subject to the following change in the CEO Employment Committee ToR: consider and/or approve all variations to the Chief Executive’s contract as required.</p> <p>3. note Narida Hooper’s resignation from the Māori Standing Committee.</p> <p>[Items 1-3 Read together] (Moved Cr Gray/Seconded Cr Ellims) Carried</p>	Actioned	9/05/24: Updated ToR loaded to SWDC website.

## Chairperson's Report

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### 1. Purpose

To update the Committee on activities and issues; and to seek the Committee's approval for items as outlined in this report.

### 2. Recommendations

The Chairperson recommends that the *Committee*:

1. Receive the Chairperson's Report.
2. Approve the appointment of Mark Fenwick to the Māori Standing Committee.
3. Approve the appointment of Karen Mikaera to the Assurance, Risk and Finance Committee.
4. Approve the appointment of Whitu Karauna as an alternate to the Assurance, Risk and Finance Committee.
5. Approve the amended Terms of Reference for Council and Committees, as per Appendix 2.

### 3. Discussion

#### 3.1 Terms of Reference for Council and Committees

Since the last amendment to the [Terms of Reference for Council and Committees](#), updates have been received from the Māori Standing Committee following their meeting on [30 April 2024](#), as per resolution: MSC 2024/20. The Committee are asked to formally approve these recommendations.

- The Māori Standing Committee recommends to SWDC Mark Fenwick be appointed as Pae Tū Mōkai O Tauria representative on the Māori Standing Committee. (Please refer to Appendix 1).
- The Māori Standing Committee recommends to SWDC Karen Mikaera be appointed to the Assurance, Risk and Finance Committee, and Whitu Karauna be appointed as the alternate. (Please refer to Appendix 2).

### 4. Appendices

Appendix 1 – Pae Tū Mōkai O Tauria MSC Nomination Letter, 28 April 2024

Appendix 2 - Amended Strategy Working Committee Terms of Reference

Prepared By: Deputy Mayor Melissa Sadler-Futter

# **Appendix 1 – Pae Tū Mōkai O Tauria MSC Nomination Letter, 28 April 2024**

Pae Tū Mōkai O Tauria  
23 North Soldiers Settlement Road  
Featherston 5710



28 April 2024

South Wairarapa District Council  
Māori Standing Committee  
19 Kitchener Street,  
Martinborough 5711

Madam Chair

It is with great satisfaction that Pae Tū Mōkai O Tauria submits this letter of support for the recently successful nomination of Mark Fenwick to represent Pae Tū Mōkai (Featherston) on the Māori Standing Committee.

Mark has much to offer and brings an invaluable skill set to our committee. Mark has been employed at NIWA for the last 15 years in the scientific field of Marine Ecology.

We look forward to working alongside Mark and feel confident that Mark's skill set and experience living and working in the Wairarapa will benefit all undertakings going forward.

Nāku noa  
Karen Mikaera

A handwritten signature in black ink, appearing to be 'KM', written over a horizontal line.

Treasurer  
Pae Tū Mōkai O Tauria

# **Appendix 2 – Amended Strategy Working Committee Terms of Reference**

## ASSURANCE RISK AND FINANCE COMMITTEE TOR

### 1. Purpose

- Ensure the strategic overall financial management and performance of the council; and
- provide independent assurance and assistance on Council's risk, controls, compliance framework, and its external accountability responsibilities.

### 2. Key responsibilities

- Quarterly review of the financial position of Council.
- Review the Council's financial and non-financial performance against the Long-Term Plan and Annual Plan.
- Advising and supporting the development of the Annual Plan and the Long-Term Plan.
- To have a strategic understanding of the Annual Report.
- Monitor levels of service (KPIs) and performance of the activities.
- Provide input into planning for engagement and consultation activity with a financial focus or impact.
- Setting direction and monitoring progress of the risk management framework, and associated procedures for effective identification and management of Council's financial and business risks, including insurance and fraud.
- Receive and review risk management dashboard reports.
- Provide input, annually, into the setting of the risk management programme of work.
- Receive updates on current litigation and legal liabilities.
- Ensure legal and compliance risks including monitoring Council's compliance with relevant laws, regulations, and associated government policies.
- Ensure the independence and adequacy of the external audit function.
- Setting direction and monitoring progress of Council's emergency response and business continuity planning arrangements.
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- Ensuring the health, safety and well-being responsibilities of Council are well managed (noting the distinct responsibilities of the CEO under legislation).
- The Committee will approve applications to declare land abandoned and any other such matters under the Rating Act.

### 3. Delegated Authority

#### **Power to Act:**

- Approve strategies and plans related to emergency response and business continuity within budgeted limitations.
- Delegate to members of the Committee and Chief Executive the powers to appoint an Independent Chair, as recommendations by the Auditor General.
- Assess and approve Community & Youth Grants
- The ability to sub-delegate to Community Boards and the Māori Standing Committee, grants consistent with their Terms of Reference.

#### **Power to Recommend to Council:**

- Adoption of the Annual Report.



#### **4. Membership and Composition**

<b>Chair:</b>	Independent Chair – Bruce Robertson
<b>Membership:</b>	Mayor Martin Connelly, Councillor Colin Olds, Councillor Kaye McAulay, Councillor Aaron Woodcock, Councillor Martin Bosley and (Māori Standing Committee representatives – Karen Mikaera; Whitu Karauna (Alternate)
<b>Quorum:</b>	Four Members
<b>Frequency:</b>	Quarterly.

## Community, Climate and Environmental Wellbeing Portfolio Report

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### 1. Purpose

To inform members of progress in the Community, Climate, and Environmental Wellbeing portfolio, including:

- attendance at the Te Tai Whanake: Growing a stronger, more resilient Aotearoa symposium;
- Community Wellbeing Fund progress; and
- Enhanced Annual Plan 2024-25 wrap-up.

### 2. Discussion

#### 2.1 Te Tai Whanake: Growing a stronger, more resilient Aotearoa

This symposium was held at Te Papa on 13<sup>th</sup> and 14<sup>th</sup> May and was attended by Councillor McAulay and I, as well as our CE Janice Smith. The Resilience to Nature's Challenges was one of the eleven National Science Challenges (NSCs) that were established 10 years ago. The NSCs are multi- and cross-disciplinary programmes designed to focus on the biggest science-based challenges facing NZ by bringing together scientists and researchers from universities, Crown research institutes, businesses and NGO's to collaborate, share information, cross-pollinate and support each other.

The Resilience to Nature's Challenges symposium was a showcase of the research and mahi that has been achieved over the last 10 years, and a preview of the work still to come.

One of the presenters highlighted that NZ is a dynamic and beautiful place, largely because of the chaos here – our position on the boundaries of tectonic plates, in the middle of vast oceans, with a wild coastline and a few volcanoes thrown in for good measure. This chaos brings unique challenges that often intersect and overlap. Some of this is quantifiable data that can be modelled and used to simulate potential outcomes in high-risk scenarios and could be of great help when making planning decisions. Some of this data becomes insurmountably threatening, for example when discussing the outcomes of an earthquake in the Hikurangi Subduction Zone, but this is the reality of where we live. There is, according to the latest data, a 25% chance that a major earthquake in this zone will occur within the next 50 years, resulting in catastrophic damage, tsunami and thousands of lives lost. There is also

the potential for relatively smaller earthquakes that would damage homes, roads, buildings, and infrastructure. As insurance premiums rise and become unaffordable for many, we need to be able to look to the future and ensure we are doing our best to put measures in place now that will give us the best chance of survival and recovery, should the worst happen.

Some of the data presented was more qualitative and focussed on how to work with communities and hapu/iwi in collaborative and respectful ways. A particular note was that using the term “managed retreat” was, at best, unhelpful. When we acknowledge the colonial history of New Zealand, and the forceful removal of mana whenua from their land, often in the face of violence and warfare, we can see that the word retreat is inappropriate. As we continue down the path of increasing change in our climate, and we begin to have difficult conversations about how we inhabit this whenua, it is imperative that mana whenua are not only considered, but centred in and guiding the discussions. A lot of the information presented stressed the importance of early engagement and collaboration, and relationship building before disaster strikes.

Other points of note:

- The increasing ability of large learning models and AI to manage inconceivably large data sets will move the science of prediction forward at a phenomenal rate. We can anticipate that this will become increasingly useful for governance and planning decisions.
- Dynamic Adaptive Pathways Planning was discussed and strongly recommended as a planning and decision-making tool. Again, this needs to be implemented early and could potentially be used as part of our next LTP.
- Pre-event land use plans could be included as a non-regulatory part of district plans and warrant further investigation. These are plans that identify potential risks/hazards, mitigation options, resilience, and recovery strategies, and are developed before major events in collaboration with councils, communities, Māori, and businesses. They come into effect following major events and mean that the recovery planning is undertaken proactively rather than during a time of disaster and survival.

This symposium was a privilege to attend. As someone who not only experienced the Christchurch earthquakes first hand, but also feels a lot of despair and anxiety about the evolving climate crisis, it was reassuring to hear the science and research that is happening in the resilience space. We should, as a country, feel incredibly proud of the level of knowledge and information that is held here, and we should, as elected members, look for opportunities to use it to inform our decision-making wherever possible.

## **2.2 Community Wellbeing Fund:**

The Community Wellbeing Fund subcommittee had its first meeting on the 9<sup>th</sup> of May, led by Lina McManus, our new funding co-ordinator. Lina brings a wealth of knowledge and experience to this role, and we were well supported in our

governance discussions in setting the kaupapa for this fund. Although the fund has been greatly diminished from the original intended amount, it remains a large injection of funds into our community, with the potential to make meaningful change at a grassroots level. At time of writing, we anticipate our next meeting on the 29<sup>th</sup> May, with the intention to operationalise the fund as soon as possible. We will have a communications plan to make sure that those in the community who could benefit from this, hear about it, and feel supported to apply, and we will look to all the councillors and community board members to amplify this.

### **2.3 Enhanced Annual Plan (EAP) 2024-25:**

At time of writing, we have completed the hearings for the EAP, and are awaiting deliberations to approve the plan. The decision to move to an enhanced annual plan this year instead of a long term plan was initially championed by Cr Olds, and then facilitated by Janice Smith. In a time of economic and political uncertainty, this was a savvy decision, and the council appreciates this opportunity.

The community engagement for the EAP has been a success, with an active social media campaign largely fronted by Deputy Mayor Sadler-Futter. There have been numerous face-to-face engagement opportunities for our community members, and the consultation document was well-written and formatted. Much of the feedback from members of the community has been resoundingly positive, and the communications team are to be congratulated.

I would also like to extend my thanks to the finance team for the enormous amount of work that has been done, under a lot of pressure and uncertainty, to produce the budget and rates for the 2024-25 plan. This is not a big team, and they work exceptionally hard within tight time constraints. Well done, and thank you for your work.

Prepared by: Cr Rebecca Gray - Portfolio Lead for Community, Climate and Environmental Wellbeing