



South Wairarapa District Council

Community and Youth Grant Application Form

Submit to: grants@swdc.govt.nz before 4 pm, 16 August 2021

1. ORGANISATION DETAILS

Name of organisation:	
Physical address:	
Postal address:	
Contact Person:	Phone No (Day):
Email:	Mobile No:

Officers of organisation	
Chair:	Phone No:
Secretary:	Phone No:
Treasurer:	Phone No:

Would you like to speak in support of your application to the Grants Subcommittee on the 16 September 2021 ?	Yes/No
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When was the organisation formed and what are its aims and objectives?
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Total number of members in your organisation?	
How many full-time equivalent people work in your organisation?	
How many volunteers work in your organisation?	
Date of last AGM?	

2. FUNDING CRITERIA

Funding Criteria

Council has \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant	
Community Grant	

Community Grants Funding Category

Grants will be allocated to organisations which contribute to the community in at least one of the following areas. The funding categories are aligned to the five community outcomes, with some categories linking to more than one community outcome (see [Grants Policy](#)).

Please select the category that is the project's main focus (mark with an X)

Arts, museums, heritage and culture (including Māoritanga)	
Environment	
Events	
Sport and Recreation	
Social and Educational Services	
Economic Development	

3. PROJECT OVERVIEW

Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):

Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?

<p>Why should South Wairarapa District Council (SWDC) support this project/event?</p>
<p>Who will benefit from these funds and in what way?</p>

4. FINANCIALS

Funding requirements	
Total cost of project	\$
Your organisation's contribution	\$
Other outside funding (please supply brief details)	\$
Amount applied for in this application	\$
Shortfall (please provide brief details of how will balance be found)	\$
Project income (if applicable), e.g. generated from sales to public	\$

Is organisation a registered charity?	Yes/No
Have you applied to SWDC for funding before?	Yes/No
If yes, when, for what purpose and how much was granted?	

GST Registration	
Are you GST Registered	Yes/No
Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

5. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed:	Signed:
Full name:	Full name:
Designation:	Designation:
Date:	Date:

Eligibility and Criteria

Applicants should review the eligibility and grant criteria as outlined in the [Grants Policy](#) before making an application.

Please return the completed form by 4.00 pm on 16 August 2021 to:

South Wairarapa District Council

PO Box 6

Martinborough 5741

Or email: grants@swdc.govt.nz

Items required for this application	
• Most recent annual accounts including notes and review/audit report	<input type="radio"/>
• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)	<input type="radio"/>
• Application Form is signed	<input type="radio"/>