

WATER SUPPLY SERVICE APPLICATION



SOUTH WAIRARAPA DISTRICT COUNCIL
Kia Reretahi Tātau

No work can start until fees are paid to Council and a permit issued. The water administration fee is non-refundable and is per connection/disconnection to the main.

Record no _____

Does this water supply service application relate to a resource or building consent?

Yes
No

Building consent no:

Resource consent no:

SITE DETAILS

Street Address		Town
Legal Description	Valuation No:	Lot & DP No:

OWNER DETAILS

Name			
Postal address			
Contact phone		Email	

APPLICANT DETAILS (if not owner)

Name			
Postal address			
Contact phone		Email	

WATER SUPPLY SERVICE DEVELOPMENT DETAILS

Description of connection/alteration requirements (including connection size)

You must also attach a detailed site plan (minimum A4 size), showing existing water services and proposed works.

VEHICLE CROSSING TYPE

Residential?	Heavy duty?	Extra heavy duty?
Contractor's name (if applicable)		
Contact phone		

PRIVACY STATEMENT

Council may hold, use and disclose personal information you have provided to communicate with you for Council purposes and to enable it to maintain its records and carry out its statutory functions. You have the right under the Privacy Act 2020 to access, and have corrected, information held by Council by contacting the South Wairarapa District Council, email: enquiries@swdc.govt.nz, postal address: PO Box 6, Martinborough 5711.

SIGNATURE

Signed by or on behalf of the owner:

Printed name:

Date:

NOTES

- Information on the existing Water and Drainage networks is available online at [Regional Water Stormwater Wastewater App](#)
- A non-refundable payment of the application fee is required before the application can be processed.
- A separate application fee is required for every new connection to the main and for each connection alteration, relocation and disconnection. An application is also required where a change in use is proposed on the property.
- Applications are evaluated for approval by the Land Development Team at Wellington Water on behalf of South Wairarapa District Council. If the applicant wishes to discuss particular aspects of an application, enquiries can be made to Wellington Water, Level 4, IBM House, 25 Victoria Street, Petone, Lower Hutt, by telephone to 04 912 4400 or by email to land.development@wellingtonwater.co.nz
- Approved applications are valid for a period of six months from the date of approval. If works are not completed within this period, the approval will lapse and a new application and fee will be required.
- Only approved contractors can put new connections in place. Take a look at Wellington Water's list of approved contractors at: <https://www.wellingtonwater.co.nz/contractors/overview/approved-water-supply-connection-contractors/>
- The applicant is responsible for securing and paying an approved contractor for the installation works.
- The selected contractor must provide Wellington Water with documentation on the work programme, health and safety, and any required shutdown, traffic management plan, road opening notices, etc.
- As-builts, meter readings, test certifications, etc must be submitted to Wellington Water within one month of completed works.
- Please also refer to the South Wairarapa District Council Town Water Policy and Part Five: Water Supply of the Wairarapa Consolidated Bylaw, which are online at: <https://swdc.govt.nz>

CHECKLIST

Item	Y	N
Written description of development details		
Scheme plan, minimum A4 size, showing property boundaries, existing water services and the proposed works		
Application fee		
Signature and printed name		
Flow and pressure tests with calculations for all fire and sprinkler connection applications		
Certification from Fire Engineer based on calculations above		
Design calculations for other supply situations where required by Wellington Water		

FEES/BONDS/CONTRIBUTIONS

WATER SUPPLY SERVICE DEVELOPMENT DETAILS		Office use only (GL)	Fee
Financial contribution water	\$3,736.83	77009174	
Water Administration fee (per connection)	\$67.00	77003123	
Road Opening Bond (crossing)*	\$550.00	99072709	
Road Opening Bond (connection)*	\$550.00	99072709	
		Total fee	
Receipt No	Date		

*Bonds are refunded after the work is inspected and confirmed to meet required standard and as built plans are approved by Council.