



# **Soldiers Memorial Park Reserve Management Plan**



Adopted by Council on 29 August 2007

Approved by Department of Conservation on 18 April 2008

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# **1 INTRODUCTION**

## **1.1 Purpose of this Plan**

This plan provides a policy framework for the management of Soldiers Memorial Park. It has been prepared in accordance with section 41 of the Reserves Act 1977 to provide for the use, enjoyment, maintenance, protection, preservation and development of the reserve.

### **1.1.1 Vision statement**

To manage and develop Soldiers Memorial Park for public use and enjoyment in a sustainable manner that reflects the formal and informal recreational needs of the Community, the historic values of the reserve, including O'Connor's Bush, and the facilities provided by the camping ground.

That the original purpose of the reserve as a memorial to the sacrifice made by New Zealand men and women in the First World War be honoured and not forgotten. The reserve also stands as a memorial for those who served in the Second World War.

### **1.1.2 Content of the plan**

This plan is structured in the following way:

1. Introduction
2. Administration
3. Reserve Resources
4. Development
5. Management and asset maintenance

Each section contains background information and objectives and policies to guide management and development of the reserves.

### **1.1.3 Review**

The plan be reviewed at least on a ten yearly basis by Council to ensure the objectives and policies remain relevant to the management and development of the reserve. A review can be undertaken sooner if there are concerns about the effectiveness of the plan. The review should be publicly notified so comments from interested groups and the Community can be considered. If the plan is found to be in need of amending a new management plan will be prepared in accordance with the Reserves Act requirements.

## **1.2 The Reserve Area**

The reserve is located in and administered by the South Wairarapa District Council (Council).

### **1.2.1 Reserve Description**

Soldiers Memorial Park is located on Kuratawhiti Street in Greytown.

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Soldiers Memorial Park comprises 8.92ha of reserve land, which is used for various recreational purposes. For the purposes of this plan, the reserve includes:

- Cricket, hockey and soccer playing fields
- Cricket nets
- Cricket Pavilion
- Memorial Baths swimming pool and club rooms
- Car parking areas
- Croquet and petanque green and associated buildings
- Tennis courts
- Tennis clubrooms
- Greytown Camping Ground, including caretaker buildings, kitchen and ablutions block
- Children's playground
- O'Connor's Bush
- World War I and II Memorials and flagpole
- Memorial Trees
- World War II gun and carriage
- Pump shed

The location of these features is shown in Figure 1.

### 1.2.2 Summary of reserve values

There are a range of recreational, amenity and historic values associated with Soldiers Memorial Park that combine to create a unique and important area for the community and visitors to the reserve. These values are:

- Open Space for informal and formal recreational activities
- Formal sporting facilities for soccer, cricket, hockey, tennis, croquet, petanque and swimming
- Historic and amenity values associated with O'Connor's Bush
- Historic values associated with various memorials to the fallen soldiers of WWI and WWII, including the Memorial Trees, Memorial Baths and historic gate.
- Recreational and leisure values associated with the Greytown Camping Ground

### 1.3 Legal Framework

The Reserves Act 1977 (the Act) is the principle piece for legislation that governs the

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management and development of Soldiers Memorial Park. This Management Plan has been developed in accordance with this Act.

Other legislation / documents relevant to reserve management and development include:

- The South Wairarapa District Council District Reserves Strategy
- Plans prepared under the Resource Management Act 1991, particularly the Operative South Wairarapa District Plan and the Proposed Wairarapa Combined District Plan. The District Plan sets the zoning of the reserve and regulates the effects of activities that take place on the reserve.
- Plans and strategies prepared under the Local Government Act 2002, e.g. the Annual Plan and the Long Term Council Community Plan.
- The Historic Places Act 1993, which provides statutory protection to archaeological sites.

The Principles of the Treaty of Waitangi are also relevant to reserve management and development.

All aspects of this legal framework have been considered in the preparation of this Management Plan.

### **1.4 Existing Leases / Licences**

The Council granted a Licence to Occupy to the Greytown Croquet and Petanque Club in August 2006, for an initial term of two years. This licence grants exclusive use of the croquet and petanque ground to the Club. The licence acknowledges that the small buildings and the tree shelters located on the Club grounds are in the ownership of the Club.

The Council granted a Deed of Licence for the operation of the Greytown Camping Ground in February 2003. This was for an initial term of three and a half years, and has since been carried over. The licence acknowledges that the Council owns the buildings and fittings associated with the camping ground.

## 2 ADMINISTRATION

The administration of Soldiers Memorial Park must reflect the purposes for which it is classified under the Reserves Act 1977. Administration should also take account of other statutory documents, particularly the relevant district plan provisions.

The administration of Soldiers Memorial Park must also consider the needs and concerns of the community.

### 2.1 Land Status

#### 2.1.1 History of land acquisition

The parcels of land that now make up Soldiers Memorial Park were originally owned by individual members of the community. Ownership of the area of land now containing the sports fields, camping ground and the major part of the bush was transferred to the predecessors of the South Wairarapa District Council in 1920, with the purpose registered on the title as “the perpetual use by the public as a park for the purposes of exercise and recreation”. This purchase by Council was the result of a huge fundraising effort by the local community. Ownership of the remainder of the bush area was transferred to the Council in 1959, with the purpose registered on the title as “a reserve for recreational purposes to form part of the Greytown Memorial Park”.

The bush area on the reserve was originally part of a large 40 acre section purchased by the O’Connor family. Ownership of this section had been broken up by the time the first section of the reserve was transferred to the Council in 1920.

#### 2.1.2 Classification

The part of Soldiers Memorial Park containing the native bush (referred to as O’Connor’s Bush) is classified Historic Reserve under Section 18 Reserves Act 1977. The remainder of Soldiers Memorial Park is classified Recreation Reserve under Section 17 Reserves Act 1977. These classifications took effect on 7 December 2006 when notice of the Council resolution regarding classification was published in the *NZ Gazette*.

**Section 17** states that recreation reserves are to be managed primarily for the purpose of:

*providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside.*

Section 17 also states that a recreation reserve must be administered and maintained such that:

- Generally, the public shall have free access to the reserve
- If there are scenic, historic, archaeological, or other features present on the reserve, or indigenous flora or fauna, these features must also be managed and

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protected to the extent compatible with the recreation purpose of the reserve.

- Those qualities of the reserve which contribute to the pleasantness, harmony, and cohesion of the natural environment and to the better use and enjoyment of the reserve shall be conserved
- Its value as a soil, water, and forest conservation area shall be maintained

**Section 18** states that historic reserves are to be managed primarily for the purpose of:

*protecting and preserving in perpetuity such places, objects, and natural features, and such things thereon or therein contained as are of historic, archaeological, cultural, educational, and other special interest.*

Section 18 also states that an historic reserve must be administered and maintained such that:

- Generally, the public shall have free access to the reserve
- The structures, objects, and sites illustrate with integrity the history of New Zealand
- If there are scenic, archaeological, biological or other scientific features present on the reserve, or indigenous flora or fauna, these features must also be managed and protected to the extent compatible with the historic purpose of the reserve.
- Its values as a soil, water and forest conservation area be maintained
- The indigenous flora and fauna and natural environment shall as far as possible be preserved

Table 1 provides the legal description of the parcels of land that comprise Soldiers Memorial Park and their reserve classification. These parcels are zoned Urban Open Space under the Operative South Wairarapa District Plan and Urban Residential Reserve under the Proposed Wairarapa Combined District Plan.

**Table 1: Legal status of Soldiers Memorial Park**

<b>Legal Description</b>	<b>Title Reference</b>	<b>Reserve Classification</b>
Part Section 4 Small Farm Settlement Greytown	WN336/86	Recreation and Historic
Lot 2-3 DP 21041	WN852/23	Historic

Both the Operative and Proposed District Plans identify the trees in the park as either “Note Worthy” (current District Plan) and “Notable Trees” (in proposed District Plan). The Notable Trees enjoy protection under the Resource Management Act 1991 and a tree cannot be damaged or destroyed unless a resource consent has first been



granted.

## **2.2 Community and Organisational Interest**

There is a wide range of interest in Soldiers Memorial Park from groups including:

- Town residents who enjoy and use the reserve on a regular basis
- The wider community and visitors to the town
- Tangata Whenua
- Pavilion committee
- Plunket
- Camp ground managers
- Sporting clubs based at or using the reserve
- Friends of Greytown Memorial Soldiers Park
- Greytown Community Sport and Leisure Society Inc
- Friends of the Park
- Greytown Community Heritage Trust
- RSA

Community support is integral to the management and development of Soldiers Memorial Park. Council would like to manage the reserve through a cooperative process with the local community. Such a process will identify management and development needs, and allow cooperative implementation of the objectives and policies in the Management Plan.

## **2.3 Administration Objectives**

To provide for integrated management of the different resource areas of Soldiers Memorial Park, protecting and enhancing the historic, open space and recreation values of the reserve, while allowing for the use and enjoyment of the reserve.

To manage Soldiers Memorial Park through a cooperative approach between the Council, Community Board, Tangata Whenua, the community and users of the reserve.

To actively promote Soldiers Memorial Park as having locally and regional significant historic values and recreational resources.

## **2.4 Administration Policies**

- a. To ensure management and administration of Soldiers Memorial Park is in accordance with statutory requirements, including Sections 17 (recreation classification) and 18 (historic classification) of the Reserves Act 1977 and the district plan.
- b. The Council will continue to consult with the community, Tangata Whenua, and other interest groups on matters affecting the ongoing management and

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development of Soldiers Memorial Park.

- c. The Council will arrange at least 1 meeting each year of the main park users as a forum to discuss operational issues. The users will include but not be limited to the Greytown Community Sport and Leisure Society Inc, Greytown Swimming Club, Greytown Cricket Club, Pavilion Committee, Greytown Tennis Club, Plunket, Camp Ground managers, Friends of Greytown Soldiers Memorial Park and Greytown Community Board. The facilitation of the meeting may be delegated to the Greytown Community Board. The first meeting of the year must be held prior to Labour Day each year in preparation of the summer sports season.
- d. The Council will encourage community participation in the planning, development, management and maintenance of Soldiers Memorial Park.
- e. Consultation relating to this plan and the matters covered by this plan shall be undertaken in accordance with the process and timeframes of the Local Government Act 2002.
- f. The Council will monitor the preparation of the Proposed Wairarapa Combined District Plan and any subsequent amendments to ensure that the plan provisions do not adversely impact upon the Community's use and enjoyment of Soldiers Memorial Park.
- g. To ensure that the management of the reserves is responsive the Council will delegate daily management decisions to the Council's Chief Executive were appropriate.

Note: the Chief Executive has powers to delegate management decisions to Council staff to ensure management of the reserve is timely and efficient

- h. An information base of Soldiers Memorial Park's historic significance, recreational opportunities and open space values will be developed and maintained.
- i. Promotional material on the reserve's historic significance and recreational opportunities will be developed to promote the profile and importance of the reserve.
- j. An information data base on the ecological and botanical values of Soldiers Memorial Park be developed and maintained.

Note: the Friends of the Park hold valuable information on the history and botanical values of the park and should be consulted over the preparation of promotional and educational material.

- j. That the Council use its web site to promote the dissemination of information on the historical and botanical values of the park and on the leases and licences.

### **3 RESERVE RESOURCES**

There are four resource categories that apply to Soldiers Memorial Park: open space, recreational facilities, camping ground, and O'Connor's Bush. Figure 1 shows the location of the reserve resource areas.

#### **3.1 Open Space**

##### **3.1.1 Description**

The playing fields at the north-western end of Soldiers Memorial Park provide an open space resource. These fields are used for soccer, hockey and cricket, as well as informal recreational uses.

The playing fields are surrounded on three sides by Memorial Trees. These Memorial Trees were planted as a memorial to fallen soldiers. A plaque providing background information on the trees is located in this area. These trees are identified in the South Wairarapa District Plan as "Noteworthy Trees" and in the proposed Wairarapa District Plan as "Notable Trees".

##### **3.1.2 Objectives**

To protect and enhance the open space character of the playing fields area of Soldiers Memorial Park.

To promote and encourage the use of Soldiers Memorial Park's open space for a range of recreational activities, including sports and other activities, that are complementary to the reserve's recreational, open space and historic values.

To preserve and protect the historic values of the Memorial Trees bordering the open space area of the Park.

##### **3.1.3 Policies**

- a. Planting to be undertaken on the open space area of Soldiers Memorial Park shall not detract from the open space character of the reserve or the historic values of the Memorial Trees.
- b. Any new permanent fences on the open space area of Soldiers Memorial Park will require the approval of the Council's Chief Executive, to ensure that new fences do not compromise the open space character of the reserve.
- c. Temporary fences maybe erected for specific events if approved by the Council's Chief Executive.
- d. Council will encourage a range of recreational activities on the open space area of Soldiers Memorial Park where these do not adversely affect the open space values of the reserve.
- e. The installation and operation of irrigation systems shall not adversely affect the lime trees.
- f. No motor vehicles or motor cycles are permitted on the playing fields unless authorised as part of an event or maintenance activities.

**Memorial Tree policies:**

- g. Removal of Memorial Trees shall only be undertaken if approved by the Council. Where public health and safety requires urgent removal, this shall be done on the approval of the Chief Executive. The Council may consult the Greytown Community Tree Advisory Committee.
- h. Maintenance of the Memorial Trees shall be carried out only on the direction of the Chief Executive where this maintenance has been assessed as being necessary to ensure continued health of the trees and the protection of public health and safety by a suitably qualified arborist. The maintenance works shall also be carried out by a suitably qualified arborist.
- i. The root zone of the Memorial Trees shall be protected. No earthworks or ground disturbance will be permitted within the root zone of the Memorial Trees, except where necessary to protect public health and safety and on the approval of the Chief Executive.

**3.2 Recreational Facilities**

**3.2.1 Description**

Soldiers Memorial Park has a number of recreational facilities, including:

- 1. Cricket Pavilion
- 2. Memorial Baths swimming pool and Club Rooms
- 3. Cricket nets
- 4. Croquet and petanque green and associated buildings
- 5. Tennis courts and tennis clubrooms
- 6. Children's playground

The Memorial Gates at the entrance to the park, the Memorial Baths and the children's playground also have historic values associated with them.

**3.2.2 Objectives**

To maintain the existing recreational facilities on Soldiers Memorial Park.

To protect the historic values associated with the Memorial Gates, Memorial Baths and children's playground.

**3.2.3 Policies**

- a. Existing recreational facilities on Soldiers Memorial Park will be maintained as priorities and resources allow. Public safety should be the priority for maintenance spending.
- b. Minor maintenance and upgrade work to the recreational facilities on Soldiers Memorial Park, undertaken by those other than the Council, will require the prior approval of the Chief Executive or delegate.
- c. Maintenance and up-grade of the Memorial Gates, Memorial Baths and the

children's playground must protect the historic values associated with these facilities.

- d. Any new buildings on Soldiers Memorial Park shall be located to ensure new buildings do not detract from the open space character of the reserve.

### **3.3 Greytown Camping Ground**

#### **3.3.1 Description**

The Greytown Camping Ground is located in the middle of Soldiers Memorial Park. It includes tent sites, powered sites, and two buildings containing ablution, kitchen, storage and laundry facilities. The camping sites are grassed and there are a number of mature native trees scattered across the area. Access into the camping area is mainly via sealed road, with one length of metalled road.

#### **3.3.2 Objectives**

To continue to provide the recreational and leisure facilities associated with the camping ground through a lease to a third party to manage the camping ground.

To maintain the recreational and leisure facilities provided by the camping ground.

To maintain the character of the camping ground created by the native trees scattered across the camping ground area.

#### **3.3.3 Policies**

- a. The camping ground area will be set aside under Section 53(h)(i) of the Reserves Act 1977 to enable the area to be leased and managed as a camping ground under Section 54 Reserves Act 1977.
- b. The lease to manage the camping ground shall be in accordance with the provisions of the Reserve Act 1977 and shall provide for, among other things, the day to day management of the camping ground and the maintenance of and minor upgrade works for the camping ground.

#### **Native Tree Policies:**

- c. Removal of native trees from within the camping ground area shall only be undertaken if approved by the Council. Where public health and safety requires urgent removal, this shall be done on the approval of the Chief Executive. The Council may consult the Greytown Community Tree Advisory Committee.
- d. Maintenance of native trees within the camping ground area shall be carried out only on the direction of the Chief Executive where this maintenance has been assessed as being necessary to ensure continued health of the trees and the protection of public health and safety by a suitably qualified arborist. The maintenance works shall also be carried out by a suitably qualified arborist. The Council may consult the Greytown Community Tree Advisory Committee.
- e. The root zone of the native trees within the camping ground shall be protected. No earthworks or ground disturbance will be permitted within the root zone of

any native trees, except where necessary to protect public health and safety and on the approval of the Chief Executive. The Council may consult the Greytown Community Tree Advisory Committee.

- f. The camping ground should be managed to avoid any vehicle parking on the root zones of trees.
- g. Any native tree that falls over or dies due to natural causes shall be offered in the first instance to Tangata Whenua.

### **3.4 O'Connor's Bush**

#### **3.4.1 Description**

O'Connor's Bush covers a large area of south-eastern half of Soldiers Memorial Park and is classified as historic reserve. The bush is significant as it is a remnant of the original lowland forest that once covered the Wairarapa area. Trees within the bush area include totara, matai, titoki and kanuka. Native bird life is also present. The bush area has been fenced, and steps have been taken by the local community to control weeds and possums.

#### **3.4.2 Objectives**

To preserve, protect and enhance the historic and ecological values of O'Connor's Bush.

#### **3.4.3 Policies**

- a. The fence enclosing O'Connor's Bush shall be maintained.
- b. Any cutting or destroying of native vegetation from O'Connor's Bush requires the approval of the Minister of Conservation due to its historic classification. Council shall enter into an agreement with the Department of Conservation to cover maintenance of the native vegetation within O'Connor's Bush.
- c. Any cutting or destroying of exotic (non-native) vegetation from O'Connor's Bush requires the approval of Council due to its historic classification. Council shall work with the community and in particular with Friends of the Park and Greytown Community Heritage Trust to develop a programme for the removal of weeds from O'Connor's Bush.
- d. Any native tree that falls over or dies due to natural causes shall be offered in the first instance to Tangata Whenua.
- e. Access to O'Connor's Bush shall be confined to the established walkways through the bush area. There shall be no unauthorised access to the area enclosed by the fence.
- f. Access to the fenced areas of O'Connor's Bush shall only be for maintenance, enhancement, and scientific purposes and shall be with the approval of the Chief Executive.
- g. Dogs and bicycles are prohibited within O'Connor's Bush.

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- h. The installation and operation of irrigation systems for O'Connors Bush shall not adversely affect the botanical or ecological values of the area.

**Figure 1: Soldiers Memorial Park Resources**



Key

- OS Open Space Playing Fields
- MT Memorial Trees
- 1 Park Pavilion & Cricket Nets
- 2 Memorial Baths
- 3 Croquet & Petanque Green
- 4 Tennis & Netball Courts
- 5 Children's Playground
- GCG Greytown Camping Ground
- O'C B O'Connor's Bush



## **4 DEVELOPMENT**

### **4.1 Introduction**

Development of Soldiers Memorial Park needs to reflect the recreation and historic classifications of the reserve and be consistent with the objectives and policies of this management plan. Development also needs to be undertaken in consultation with the community. Issues that may arise from developing the reserve need to be identified prior to the development occurring. Development plans may be created to guide the development of the reserve.

### **4.2 Objective**

To allow specific individual development projects to be undertaken on the area of Soldiers Memorial Park that is classified as recreation that will enhance the recreational and historic values and opportunities of the reserve.

To allow for the preparation of a development plan for the area of Soldiers Memorial Park that is classified as recreation that recognises the recreation classification, is consistent with the objectives and policies of this management plan, and addresses community issues within available resources.

To allow no development of O'Connor's Bush, which is classified historic reserve, except vegetation and pest management programmes approved under Section 3.4 of this Management Plan.

### **4.3 Policies**

#### **Individual Development Projects (recreation area only):**

- a. New buildings or structures on Soldiers Memorial Park, or major additions or alterations to existing buildings or structures on the reserve are permitted if allowed for in an approved development plan or approved by Council.
- b. Unless covered by a development plan, consultation regarding new buildings or structures, or major alterations or additions to buildings or structures, will be undertaken in accordance with the policies contained in section 2.4 of this plan.
- c. Minor additions or alterations to existing buildings or structures can be approved by the Council's Chief Executive.

Note: Minor addition or alteration is considered to be a change that does not change the footprint of a building by more than 10% or its bulk by more than 20%. Any internal changes are considered minor.

Note: The Council in assessing individual development projects will consider the relevant issues identified in (f) below

#### **Reserve Development Plans (recreation area only):**

- d. The Council will consult with the community when creating or changing a development plan, in accordance with the policies contained in section 2.4 of this plan.

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- e. A development plan must be approved by the Reserves Working Party of the Council before it takes effect.
- f. The following issues will be considered when creating a development plan:
  - The recreational and historic classifications of the reserve
  - The need, current use, and potential of the reserve
  - The need to develop existing facilities and/or to create new facilities
  - The requirement for development to be consistent with the recreational and historic values of the reserve
  - The need to develop infrastructure to support better management and enjoyment of the reserve
  - The requirement for amenity planting within the reserve
  - The need to develop pedestrian and/or vehicle access to/within the reserve
  - The need to minimise impact of development on neighbouring properties
  - The availability of funding and other resources required to undertake the development
  - The priority of development tasks
  - The objectives and policies of this management plan
  - Ongoing maintenance costs
  - Maintaining the overall character of the reserve

### **Memorials and Monuments:**

- g. New memorials or monuments or modifications to existing memorials or monuments in keeping with the objective of remembering and honouring the contributions of New Zealanders in war are allowed subject to Council approval of the scale and nature of the memorial or monument.

## **5 MANAGEMENT AND ASSET MAINTENANCE**

### **5.1 Management**

This section sets out the objectives and policies for the day-to-day management of Soldiers Memorial Park. Management needs to be consistent with the requirements of the Reserve Act 1977 and other relevant legislation, and with other Council plans such as the Annual Plan.

The following objectives and policies apply in addition to any requirements contained in leases or licences of parts of the reserve.

#### **5.1.1 Objective**

To effectively manage and maintain Soldiers Memorial Park on a day-to-day basis in line with statutory requirements and other Council plans, including this management plan.

#### **5.1.2 Policies**

##### **Maintaining Reserve Boundaries:**

1. The boundaries of the reserves will be maintained and no encroachments will be permitted.

##### **Fences and hedges:**

2. Existing fences and hedges on the reserves shall be maintained and replaced as necessary. No specific approval for this maintenance will be required.

##### **Smoking:**

3. Smoking shall not be permitted in the O' Connors Bush, playground, camping ground and swimming pool areas of Soldiers Memorial Park.
4. In the event of the Council formulating a District wide smoking policy the Council's smoking policy will have precedence over 3 above.

##### **Hours of use:**

5. With the exclusion of the camping ground area, the public shall be able to use the reserve between the hours of dawn and dusk. Any use outside of these hours is prohibited, unless approval has been provided by Council's Chief Executive.

##### **Bylaws:**

6. The following bylaws will apply in the management of the reserves:
  - The New Zealand Standards 9201: Model General Bylaws 1999: Part 2: Public Places
  - The South Wairarapa District Council Control of Dogs Bylaw 2005
7. Council will modify existing bylaws and create new bylaws as and when necessary, in accordance with the relevant provisions of the Reserves Act 1977 and the Local Government Act 2002.

**Funding:**

8. Funding for maintenance programmes, ongoing protection, development and enhancement programmes will be identified in the Annual Plan and Long Term Council Community Plan.
9. All programmes will be prioritised and funded when opportunity allows.
10. Alternative sources of funding (other than rates) and other means of implementing programmes will also be considered. Examples of alternative sources include, but are not limited to:
  - Grants (e.g. New Zealand Lottery Grants, Eastern and Central Community Trust)
  - Funds arising from bequests
  - Work schemes
  - Community fundraising
  - Sponsorship
  - Sale of surplus land (subject to the provisions of Reserves Act 1977)
  - Donations
  - Ground hire

**Events:**

11. No events will be permitted within the historic classification area of Soldiers Memorial Park (O'Connor's Bush).
12. Events and activities that comply with this Management Plan and which effects do not extend beyond the area of the reserve will be encouraged and promoted.
13. An event that involves exclusive use of the reserve, the sale of goods, or is not covered by this Management Plan, will require specific approval under this Management Plan before it can proceed. Specific approval means the approval of the Reserves Working Party of the Council or Chief Executive.
14. For major events on the reserves that impact beyond the reserve area and affect traffic movement, parking, public health and safety, and may cause inconvenience to residents and local retailers, the promoter must provide information on how these matters may be addressed. Depending upon the size and scale of the event Council may consult with key interest groups.
15. Should major events become a common feature of the reserve the Council, in consultant with the community, may prepare event guidelines. Key interest groups will be consulted in the development of event guidelines.
16. An event organiser shall be responsible for repairing any damage to the reserve (other than normal wear and tear) caused as a result of any event. This repair shall be to the satisfaction of the Council's Manager Works and Services.
17. A refundable bond may be required from organisers of an event to cover repair of any damage to the reserve used where this is required under the guidelines or

as a condition of resource consent.

18. The event organiser will ensure the cricket wicket area is fenced off during the event to prevent damage to the wicket.

**Lighting:**

19. Additional outside flood lighting in the open space and recreational facilities area is allowed. Prior to the installation of the lighting Council will approve the design and hours of operation.

**Signs:**

20. The permanent use of signs on the reserves shall be limited to signs providing visitor information, information about facilities and features, and traffic signs.
21. Temporary signs advertising specific events (those displayed only for the duration of the event they advertise) shall be allowed on the reserves.
22. Any other signs that are not covered by 17 and 18 above, including semi permanent signs, will require Council approval.

**Concessions – Leases, Licences and Permits:**

23. No leases, licence or permit shall be granted for use of the area of Soldiers Memorial Park classified historic (O'Connor's Bush).
24. All leases, licences and permits relating to the reserves will be in accordance with the provisions of the Reserve Act 1977 and take into account the objectives and policies of this Management Plan.
25. If a lease, licence or permit is not consistent with the recreation classification of the reserve, re-classification of that area of the reserve will be considered.
26. All groups/persons operating facilities and/or occupying buildings on the reserve will require a lease or licence from the Council.
27. Existing leases and licences will be reviewed when they are due for renewal to ensure that the leases are in accordance with the provisions of the Reserve Act 1977 and take into account the objectives and policies of this Management Plan.
28. A lease, licence or permit is required for the occupation of reserve land by a public utility.
29. A lease or licence is required for any commercial activities.
30. Subject to the above policies, this Management Plan contemplates the following types of leases and licences for the area of Soldiers Memorial Park classified as recreation:
  - Sports and recreation activities (eg cricket club)
  - Concerts
  - Markets
  - Rallies

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- Gymkhana
- Camping Ground
- Commercial activities that may restrict open public access to the reserve for a limited time and where these activities might promote the reserve (e.g. use as a film location)

### **Access:**

31. Foot access to the reserve will be allowed at all times where it is safe, except for management purposes such as weed spraying operations, special events where a notice is displayed to say otherwise, or where a lease or licence grants exclusive occupation to an area of the reserve.
32. Access to O'Connor's Bush shall be as defined in Section 3.4.3 of this management plan.
33. Vehicle access will not be permitted on the reserve, except within car parks or driveways, or for servicing requirements, emergencies, disabled access, or permitted events.

### **User Charges:**

34. Entry to the reserves will generally be free.
35. Charges will be made for the following:
  - Overnight stay in the camping ground
  - Commercial recreation operations and concessions
  - Use of the reserve for commercial activities
  - New rights of way, other easements and communication stations
36. Charges may be made for the following:
  - Special events
  - Access to reserve facilities such as swimming pool and clubrooms
  - Bookings for clubs and group activities
37. The Council will set its charge for the use of the reserves and facilities for events and functions and other activities in the reserve through the Annual Planning process, where issues of fairness and equity are given full consideration.

### **Utilities (rights of way, other easements and communication stations):**

38. All new utilities shall only be located on the reserve where there is no alternative location on any other site.
39. No new utilities shall be allowed to be located within the area of Soldiers Memorial Park classified as historic, or in a location within the area classified as recreation where historic values will be compromised.
40. Where it is necessary to have services located above ground, the design and

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location should be sympathetic to the recreation and historic values of the reserve and not impact on the area available for recreational use.

41. Applications for the construction of public utilities on the reserve must be made to SWDC under this Plan. Such applications must be publicly notified for comment under this plan. Applications must be accompanied by an assessment of the effects of the utility on the reserve and must take into account:
  - alternative sites
  - the selected location
  - timing and duration of the works
  - impact on cultural heritage sites, trees and amenity values, historic values, buildings, turf and paving and how these are to be protected
  - Where not a Council utility, consideration should be given to seeking a ground rental
42. Any approval given for a public utility on the reserve shall be conditional upon the Council being able to:
  - Enter, inspect, require maintenance or upgrading
  - Approve designs and colour schemes for all structures
  - Require the restoration of sites after the completion of work
  - Require sites to be cleaned up, cared for, and superfluous, material removed

### **Utilities (water extraction):**

43. Any new pumping facilities or modifications to the existing pump house structure will require Council approval after public consultation.
44. Maintenance and modification to the pumping equipment is allowed.

### **Native Trees**

45. Any native trees felled due to disease or other causes will be replaced with a similar native species.

### **Dogs:**

46. Dogs are not permitted within O'Connor's Bush, the Camping Ground, or the children's playground.
47. Dogs must be on a leash and under control at all times.
48. Dog litter must be removed from the reserve by the dog owners.
49. In the event of the Council changing its District wide dog policy, the Council's dog policy will have precedence over 46, 47 and 48 above.
50. Signage identifying the requirements in respect of dogs will be displayed in the Park.

**Recreation Monitoring:**

51. The impact from recreation activities will be assessed from time to time to ensure there are no adverse effects on the reserve.
52. The Council may modify or stop activities that cause environmental degradation or significant modification or nuisance, including nuisance to adjoining properties.
53. The Council may appoint rangers to manage recreational activities and monitor any impacts on the reserve. The ranger will be officially recognised, formally appointed, given training and acknowledged for their work.

**Fires**

54. No fires are permitted within the park unless approved by the Chief Executive.
55. At time of high fire risk notices shall be placed at park entrances warning of the danger

**5.2 Asset Maintenance**

**5.2.1 Objectives**

To ensure public health and safety are met.

To ensure the reserve area functions effectively and is maintained in an appropriate manner.

**5.2.2 Policies**

**General:**

1. The reserves will be given high priority by the Council in its maintenance programme.
2. The Council will review the current levels of service in the Asset Management Plan (AMP) to ensure the appropriate maintenance standard for services and facilities are provided on the reserves.
3. The AMP and the Council's Reserves Contract Agreement will be reviewed to ensure they are in accordance with this Management Plan.
4. The Council will identify any maintenance and other activities extending beyond the basic service levels provided by the Council that can be carried out by the community.
5. Any maintenance work carried out by the community will be done within an agreed framework and within the Council's financial planning and budgetary framework.

**Toilets:**

6. Existing toilets will be maintained.
7. Organisers of events may be required to provide portable toilet facilities.



**Rubbish:**

8. Rubbish bins will be kept to a minimum and priority will be placed on removal of litter from the reserves.
9. The standards of litter management will be monitored to ensure the reserves remain clean and tidy.
10. Organisers of events will be responsible for rubbish during events and removal of rubbish after events.

**Public Safety:**

11. The Council will identify hazards affecting the reserves and take appropriate precautions to minimise risks through the provision of information.
12. The Council will provide for the safe use of pesticides and other chemicals used in its management operations.
13. Leases, licences or permits for commercial activities on the reserve will make it clear that the holder is responsible for public safety relating to their activity.
14. Trees in the reserve, other than those in the area classified as historic (O'Connor's Bush), the Memorial Trees, and the native trees within the camping ground, will be assessed every 3 years by an arborist for their health and longevity, and remedial work will be programmed into reserve maintenance. Following a storm event a Council employee or the Council's maintenance contractor will inspect the trees to determine if the arborist needs to undertake an assessment. The Council may consult the Greytown Community Tree Advisory Committee.
15. Unauthorised damage to, or removal of, plant material is prohibited.
16. Spraying will only be carried out by Council approved and certificated operators.
17. Ground marking can only be carried out with the approval of the Manager, Works & Services.