

MINUTES OF THE WAIRARAPA LIBRARY SERVICE JOINT COUNCILS COMMITTEE HELD BY VIDEOCONFERENCE ON WEDNESDAY, 11 MAY 2022 AT 2 PM

PRESENT: Cr Pam Colenso, Cr Steve Cretney, Cr Leigh Hay, Cr Dale Williams

IN ATTENDANCE: Glenda Seville (Community Services and Facilities Manager, CDC), Annette Beattie (Library Services Manager), Stefan Corbett (Group Manager, Partnerships & Operations, SWDC), Amy Andersen (Committee Advisor, SWDC)

1 KARAKIA TIMATANGA

The meeting was opened with a karakia led by Cr Colenso.

2 APOLOGIES

There were no apologies.

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts on interest declared.

4 PUBLIC FORUM

There was no public forum.

5 CONFIRMATION OF THE MINUTES

5.1 MINUTES OF THE WAIRARAPA LIBRARY SERVICE JOINT COUNCILS COMMITTEE MEETING HELD ON 16 FEBRUARY 2022

MOVED

1. That the minutes of the Wairarapa Library Service Joint Councils Committee Meeting held on 16 February 2022 are true and correct.

Cr Hay / Cr Williams

CARRIED

6 REPORTS

6.1 WAIRARAPA LIBRARY SERVICE ACTIVITY REPORT

1. PURPOSE

To update the Committee on the progress and activities of the Wairarapa Library Service (WLS) for the quarter Jan 2022- March 2022 inclusive.

NOTED

- The quarter January 2022 to March 2022 had been focussed on progressing key projects, running workshops and highlighted it had been a relatively quiet time with the spread of Omicron, and instead a great deal of background housekeeping had been completed.
- Collections are growing, there is a steady increase in volume and investment. Demographics of library users continues to change with expectations and meeting individual/community needs.
- End of financial year, return back to staffing numbers for last year and risk associated with that.
- Members queried the progress of the click and collect service; Ms Beattie noted this has not taken off as much as expected across the district and there are plans to extend the service outside of Carterton to support the community. Ms Beattie noted there are still many people who hesitate to come into public places; this service also supports people with health and other reasons – good reason to help those in need and drop / pick up from homes. This will be tracked over the next few months to understand how people are using the service. Members commended this is a good initiative to support the community.
- STEM robotics workshops were highlighted as being very successful and having a good uptake in Carterton, Martinborough and Featherston, and the WLS involvement in the youth career expo coming up 22-25 June 2022.
- Staffing levels were discussed ahead of the end of the NZLPP contracts which finish on 30 June 2022; this is expected to have an impact on service delivery and Ms Beattie noted potential challenges to manage library services in the coming months. Ms Beattie stated she is working carefully on rosters and other ways to support her team, service delivery and best practice in library services. Mr Corbett added Council also want to ensure staff feel supported with regard to health and safety, professional development and wellbeing, whilst maintaining the financial health of the organisation.
- Additional funding options are limited. Members suggested Council Officers start thinking about the next financial year, identifying funding sources and what to apply for to support staffing levels in 2023/24.
- Ms Beattie noted she had applied to NZLPP for transition fund and hardship fund grants totalling \$80k to extend work for libraries. Applications closed last week and expected further updates in June 2022. If successful, funding would be made available by 30 June 2022 for the next financial year.

MOVED

That the Committee:

1. **Receives** the Wairarapa Library Service Activity Report.
2. **Notes** the risks and issues raised in section 4.6.

Cr Hay / Cr Cretney

CARRIED

The meeting closed at 2:32pm

Minutes confirmed:

Date: