

**MINUTES OF CARTERTON DISTRICT COUNCIL
WAIRARAPA LIBRARY SERVICES COMMITTEE MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY STREET, CARTERTON
ON WEDNESDAY, 9 JUNE 2021 AT 1:00PM**

PRESENT: Chair Pam Colenso, Cr Steve Cretney, Cr Leigh Hay, Cr Dale Williams

IN ATTENDANCE: Glenda Seville (Community Services and Facilities Manager), Euan Stitt (Group Manager Partnerships & Operations), Annette Beattie (Library Service Manager), Casey Spencer (Democratic Services Coordinator)

1 KARAKIA TIMATANGA

The meeting was opened with a Karakia led by Cr Steve Cretney.

Chair Pam Colenso welcomed Cr Dale Williams as a new member to the Wairarapa Library Service Committee.

2 APOLOGIES

Nil.

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interests.

4 PUBLIC FORUM

There was no public forum.

5 REPORTS

5.1 CONFIRMATION OF MINUTES

MOVED

That the Minutes of the Wairarapa Library Services Committee meeting held Wednesday 24 March 2021 are true and correct.

Chair Pam Colenso / Cr Leigh Hay

CARRIED

5.2 SMART REQUIREMENTS

PURPOSE

To inform Councillors of the agreement in principle by the Sharing and Managing a Region Together (SMART) library collaboration, to Wairarapa Library Service (WLS) joining, pending the meeting of certain requirements.

Members asked if Carterton District Council has a Cash Donations Policy, Glenda Seville to report back.

It was noted that existing Library Policies will need to be reviewed once WLS joins SMART.

Chair Pam Colenso asked Annette Beattie to look at the removal of other library fees (excluding lost/damage fees) and report back to the next committee meeting.

Members requested a table of all fees/costs involved in the migration to SMART and to receive regular updates on this.

MOVED

The Wairarapa Library Services Committee has delegated authority of Councils under the current Terms of Reference to:

Develop, approve, and monitor the implementation of operational policies and procedures that support the achievement of the WLS Strategic Plan and the delivery of a comprehensive professional library service.

Officers recommend that the Committee:

Receives the Wairarapa Library Service – SMART Requirements report.

Cr Leigh Hay / Cr Steve Cretney

CARRIED

Approve the removal of a reserve/hold charge from the time that WLS becomes a member of SMART (anticipated to be in Q2 of 2021).

Cr Steve Cretney / Chair Pam Colenso

CARRIED

Note that removal of the reserve/hold charge will result in an income decrease of (approximately) \$1650 per Council per annum.

Cr Leigh Hay / Cr Dale Williams

CARRIED

Confirm the removal of the fee during the individual council deliberations of the 2021/22 Annual Plan and 2021/31 LTP.

Chair Pam Colenso / Cr Leigh Hay

CARRIED

5.3 WAIRARAPA LIBRARY SERVICES COMMITTEE ACTIVITY REPORT

PURPOSE

To update the Committee on the progress and activities of the Wairarapa Library Service.

A 3D printer is on loan from Masterton District Council for three months. The printer is to be used across the four libraries through workshops and demonstrations.

Chair Pam Colenso asked for more public communication if the library is going to be closed for meetings.

Members complimented Annette and the team for all their effort in the recent library layout changes.

MOVED

That the Committee:

Receives the report.

Cr Dale Williams / Cr Steve Cretney

CARRIED

6 EXCLUSION OF THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

MOVED

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of the Public Excluded Minutes	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Chair Pam Colenso / Cr Steve Cretney

CARRIED

MOVED

That Council moves out of Closed Council into Open Council.

Chair Pam Colenso / Cr Dale Williams

CARRIED

The Meeting closed at 1:56pm.

Minutes confirmed:

Date:

DRAFT